

**CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY
AGENDA**

City Council Chambers
1015 Chittenden Avenue
Corcoran, CA 93212

*Tuesday, September 8, 2020
5:30 P.M*

Public Inspection: A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151.

Public Comment: Members of the audience may address the Council on non-agenda items; however, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

Consent Calendar: All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

ROLL CALL

Mayor:	Sidonio "Sid" Palmerin
Vice Mayor:	Patricia Nolen
Council Member:	Greg Ojeda
Council Member:	Jerry Robertson
Council Member:	Jeanette Zamora-Bragg

INVOCATION

FLAG SALUTE

1. **PUBLIC DISCUSSION**
2. **CONSENT CALENDAR (VV)**

- 2-A. Approval of minutes of the meeting of the City Council on July 28, 2020, August 25, 2020 and Special meeting minutes on August 27, 2020.
- 2-B. Authorization to read ordinances and resolutions by title only.
- 2-C. Consider approval of Resolution No. 3064 application for Per Capita Grant Funds.

3. **APPROPRIATIONS (VV)**

Approval of Warrant Register dated September 8, 2020. *(Ruiz-Nuñez) (VV)*

4. **PRESENTATIONS** – None

5. **PUBLIC HEARINGS**

5-A. Public Hearing to approve Resolution No. 3064 regarding Commercial and Multi Family Plan Retention Fee. *(Tromborg) (VV)*

- A. Open Public hearing
- B. Staff Report
- C. Accept written testimony
- D. Accept oral testimony
- E. Close hearing
- F. Council discussion
- G. By motion, approve/approve with changes/deny recommendation

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

- 7-A. Approve Resolution No. 3063 Impact Fee adjustment for Fiscal Year 2020-2021. *(Ruiz-Nuñez)*
- 7-B. Discuss the Coronavirus Relief Fund expenditures. *(Ruiz-Nuñez)*
- 7-C. Resolution No. 3065 for Conditional Use Permit 20-02 to sell alcohol/liquor on property located at 1301 Whitley Avenue, Corcoran, CA 93212, APN: 032-023-004. *(Tromborg) (VV)*
- 7-D. Consider Revisions to the Waste Water Chief Plant Operator and Lead Waste Water Utility Operator Job Classifications. *(Spain) (VV)*
- 7-E. Consider mask designs promoting a COVID-19 “wear the mask” initiative. *(Meik)*

8. **MATTERS FOR MAYOR AND COUNCIL**

- 8-A. Information Items
- 8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
- 8-C. Committee Reports

9. **CLOSED SESSION**

9-A. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

With respect to every item of business to be discussed in closed session pursuant to [Section 54956.9](#):

Name of Case: City of Corcoran v. Curtimade Dairy Inc.
Case No. 276661

9-B. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

With respect to every item of business to be discussed in closed session pursuant to [Section 54956.9](#):

Name of Case: Curtimade Dairy Inc. vs. City of Corcoran
Case No. 282532

9-C. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S)**

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.8:

Property: APN 034-014-010

Agency negotiator: City Manager

Negotiating parties: _____

Under negotiation: Price/Terms

10. **ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on September 4, 2020.



Marlene Spain, City Clerk

**MINUTES
CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY**

Tuesday, July 28, 2020

The regular session of the Corcoran City Council was held via Zoom and was called to order by Mayor Palmerin at 5:30 P.M.

ROLL CALL

Councilmembers present by phone: Patricia Nolen, Sidonio Palmerin, Greg Ojeda, Jeanette Zamora-Bragg and Jerry Robertson

Councilmembers absent:

Staff present by phone: Joseph Beery, Joseph Faulkner, Kindon Meik, Soledad Ruiz-Nuñez and Reuben Shortnacy, Marlene Spain and Kevin Tromborg

Press present: – None

INVOCATION – None

FLAG SALUTE – None

1. **PUBLIC DISCUSSION** – None

2. **CONSENT CALENDAR**

Following Council discussion a **motion** was made Ojeda and seconded Nolen to approve the Consent Calendar. Motion carried by the following vote:

AYES: Nolen, Palmerin, Ojeda and Zamora-Bragg

NOES:

ABSENT:

ABSTAIN: Robertson

3. **APPROPRIATIONS**

Following Council discussion a **motion** was made by Robertson and seconded by Ojeda to approve the Warrant Register for July 28, 2020. Motion carried by the following vote:

AYES: Nolen, Palmerin, Ojeda, Zamora-Bragg and Robertson

NOES:

ABSENT:

- 4. **PRESENTATIONS** – None

- 5. **PUBLIC HEARINGS** – None

- 6. **WRITTEN COMUNICATIONS** – None

- 7. **STAFF REPORTS**

7-A. Following Council discussion a **motion** was made by Robertson and seconded by Ojeda to approve the request for supplemental Community Development Block Grant (CDBG) funding assistance for wastewater improvement projects included in the 17-CDBG-12093 grant and approve Resolution No. 3037. Motion carried by the following vote:

AYES: Nolen, Palmerin, Ojeda, Zamora-Bragg and Robertson
NOES:
ABSENT:

7-B. Discussed the CARES Act relief funding and provide direction to staff to ensure funding availability.

7-C. Following Council discussion a **motion** was made by Robertson and seconded by Ojeda to approve Resolution No. 3038 Directing City Engineer to prepare a report on Assessment District No. 07-01, Subdivision Salyer Estates No. 3, Tract Map 853, Pursuant to Landscape & Lighting Act of 1972 and Resolution No. 3039 Intent to Levy and Collect Assessments on Assessment District No. 07-01, Subdivision Salyer Estates No. 3, Tract Map 853, Pursuant to Landscape & Lighting Act of 1972. Motion carried by the following vote:

AYES: Nolen, Palmerin, Ojeda, Zamora-Bragg and Robertson
NOES:
ABSENT:

7-D. Following Council discussion a **motion** was made by Robertson and seconded by Ojeda to approve Resolution No. 3040 Directing City Engineer to prepare a report on Assessment District No. 07-02, Subdivision Sequoias Phase I, Tract Map 857, Pursuant to Landscape & Lighting Act of 1972 and Resolution No. 3041 Intent to Levy and Collect Assessments on Assessment District No. 07-02, Subdivision Sequoias Phase I, Tract Map 857, Pursuant to Landscape & Lighting Act of 1972. Motion carried by the following vote:

AYES: Nolen, Palmerin, Ojeda, Zamora-Bragg and Robertson
NOES:
ABSENT

7-E. Following Council discussion a **motion** was made by Robertson and seconded by Ojeda to approve Resolution No. 3042 Directing City Engineer to prepare a report on Assessment District No. 08-01, Subdivision Sunrise Villas, Tract Map 856, Pursuant to Landscape & Lighting Act of 1972 and Resolution No. 3043 Intent to Levy and Collect Assessments on Assessment District No. 08-01, Subdivision Sunrise Villas, Tract Map 856, Pursuant to Landscape & Lighting Act of 1972. Motion carried by the following vote:

AYES: Nolen, Palmerin, Ojeda, Zamora-Bragg and Robertson
NOES:
ABSENT

7-F. Following Council discussion a **motion** was made by Robertson and seconded by Ojeda to approve Resolution No. 3044 Directing City Engineer to prepare a report on Assessment District No. 08-02, Subdivision Patterson Avenue, Tract Map 785, Pursuant to Landscape & Lighting Act of 1972 and Resolution No. 3045 Intent to Levy and Collect Assessments on Assessment District No. 08-02, Subdivision Patterson Avenue, Tract Map 785, Pursuant to Landscape & Lighting Act of 1972. Motion carried by the following vote:

AYES: Nolen, Palmerin, Ojeda, Zamora-Bragg and Robertson
NOES:
ABSENT

7-G. Following Council discussion a **motion** was made by Robertson and seconded by Ojeda to approve Resolution No. 3046 Directing City Engineer to prepare a report on Public Facility Maintenance District (PFMD) Assessment District No. 18-01, Subdivision Sierra Estates 2, Tract 925; and Resolution No. 3047 Intent to Levy and collect Assessments on Public Facility Maintenance District (PFMD) Assessment No. 18-01. Motion carried by the following vote:

AYES: Nolen, Palmerin, Ojeda, Zamora-Bragg and Robertson
NOES:
ABSENT

8. MATTERS FOR MAYOR AND COUNCIL

8-A.

8-B. Staff received referral items.

8-C. Committee reports.

CLOSED SESSION

At 6:30 p.m. Council recessed to closed session pursuant to:

9. CLOSED SESSION

9-A. CONFERENCE WITH LABOR NEGOTIATOR(S) (Government Code § 54957.6). It is the intention of this governing body to meet in closed-session to review its position and to instruct is designated representatives:

- Designated representatives: _____
- Name of employee organization: _Unrepresented Management Employees, CLOCEA, Local 39, Corcoran POA_____
- Position title(s) of unrepresented employee(s): _ City Manager_.

9-B. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

With respect to every item of business to be discussed in closed session pursuant to Section 54956.9:

Name of Case: City of Corcoran v. Curtimade Dairy Inc.
Case No. 276661

9-C. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

With respect to every item of business to be discussed in closed session pursuant to Section 54956.9:

Name of Case: Curtimade Dairy Inc. vs. City of Corcoran
Case No. 282532

9-D. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:

Number of potential cases: Two cases.

The regular meeting was reconvened at 6:30 p.m.

ADJOURNMENT 7:12 P.M.

Sid Palmerin, Mayor

Marlene Spain, City Clerk

APPROVED DATE: _____

**MINUTES
CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY**

Tuesday, August 25, 2020

The regular session of the Corcoran City Council was held via Zoom and was called to order by Mayor Palmerin at 5:30 P.M.

ROLL CALL

Councilmembers present by phone: Sidonio Palmerin, Greg Ojeda, Jerry Robertson and Jeanette Zamora-Bragg

Patricia Nolen joined the meeting at 6:15 pm

Councilmembers absent:

Staff present by phone: Joseph Beery, Joseph Faulkner, Ma. Josephine Lindsey, Kindon Meik, Soledad Ruiz-Nuñez and Reuben Shortnacy, and Kevin Tromborg

Press present: – None

INVOCATION – None

FLAG SALUTE – None

1. **PUBLIC DISCUSSION** – None

2. **CONSENT CALENDAR**

Following Council discussion a **motion** was made Robertson and seconded Zamora-Bragg to approve the Consent Calendar. Motion carried by the following vote:

AYES: Palmerin, Ojeda, Robertson and Zamora-Bragg
NOES:
ABSENT: Nolen

3. **APPROPRIATIONS**

Following Council discussion a **motion** was made by Robertson and seconded by Ojeda to approve the Warrant Register for August 25, 2020. Motion carried by the following vote:

AYES: Palmerin, Ojeda, Robertson and Zamora-Bragg
NOES:

ABSENT: Nolen

4. PRESENTATIONS

Max Stoff, Success Director and Nina Pileggi, Chief Actuary provided a presentation on the CalPERS FY 19-20 Investment Return and the City Unfunded Liability.

5. PUBLIC HEARINGS

5-A. Public Hearing to introduce and obtain comments on the proposed Transit Policies in accordance with Title VI of the Civil Rights Act of 1964 and Resolution No. 3061 was declared open at 6:25 p.m. Community Development Director, Kevin Tromborg presented the staff report. There being no written or oral testimony the public hearing was declared closed at 6:28 p.m.

Following Council discussion a **motion** was made by Robertson seconded by Zamora-Bragg to approve Transit Policies in accordance with Title VI of the Civil Rights Act of 1964 and Resolution No. 3061. Motion carried by the following vote:

AYES: Nolen, Palmerin, Ojeda, Robertson and Zamora-Bragg

NOES:

ABSENT:

6. WRITTEN COMMUNICATIONS – None

7. STAFF REPORTS

Following Council discussion a **motion** was made by Nolen seconded by Ojeda to approve Resolution No. 3060 rehabilitation of the transit depot through funds allocated by the State of Good Repair (SGR) for Fiscal Year 2020-2021 for \$32,772. Motion carried by the following vote:

AYES: Nolen, Palmerin, Ojeda, Robertson and Zamora-Bragg

NOES:

ABSENT:

8. MATTERS FOR MAYOR AND COUNCIL

8-A. Council received information items on the following:

- Transit CARES Act Fund – continuing project
- Wear the mask campaign – several organizations are pro-active in the campaign to wear mask. Council suggested to come up with a mask to promote the city. Meik also suggested to use the funds to hire individuals to work in beautification of the city e.g. clean-up of alleys,

sidewalks, trim trees, etc. This matter is for presentation in the next council meeting as an agenda item.

- County Grants to Corcoran businesses – Corcoran Chamber of Commerce received several applications from various businesses in Corcoran. Kings County Economic Development Corporations (EDC) is the agency that reviews and approves application.
- CDBG CV-1 grant – a special city council meeting is scheduled on August 27, 2020 to discuss city’s grant application. The project will be in partnership with Self-Help Enterprises (SHE). Funds will help qualified families to pay utility bills such as water, trash, etc.
- Corcoran COVID-19 stimulus
- 2020 city council election – Meik informed the council that no other application was received. Nolen, Ojeda and Zamora-Bragg will continue to serve as council members.
- Council members congratulated Vice Mayor Nolen for the Valiant Award she received from Congressman TJ Cox

8-B. Staff received referral items.

8-C. Committee reports.

CLOSED SESSION

At 6:55 p.m. Council recessed to closed session pursuant to:

9. CLOSED SESSION

9-A. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

With respect to every item of business to be discussed in closed session pursuant to [Section 54956.9](#):

Name of Case: City of Corcoran v. Curtimade Dairy Inc.
Case No. 276661

9-B. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

With respect to every item of business to be discussed in closed session pursuant to [Section 54956.9](#):

Name of Case: Curtimade Dairy Inc. vs. City of Corcoran
Case No. 282532

9-C. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:

Number of potential cases: One case.

The regular meeting was reconvened at 7: 29 p.m.

ADJOURNMENT **7:29 P.M.**

Sid Palmerin, Mayor

Ma. Josephine Lindsey, Deputy City Clerk

APPROVED DATE: _____

**SPECIAL MEETING MINUTES
CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY**

Thursday, August 27, 2020

The special meeting of the Corcoran City Council was held via Zoom and was called to order by Mayor Palmerin at 4:33 P.M.

1. ROLL CALL

Councilmembers present by phone: Patricia Nolen, Sidonio Palmerin, Greg Ojeda and Jeanette Zamora-Bragg

Councilmembers absent: Jerry Robertson

Staff present by phone: Ma. Josephine Lindsey, Kindon Meik, Soledad Ruiz-Nuñez and Reuben Shortnacy and Kevin Tromborg

Press present: None

2. PUBLIC HEARINGS

2-A. Public Hearing to consider an application for funding under the State administered Community Development Block Grant (CDBG-CV1) program and consider Resolution No. 3062 approving an application for funding and the execution of a grant agreement and any amendments thereto. *(Meik, VV)*

The Public Hearing was declared open at 4:34 p.m. Mr. Kindon Meik, City Manager, presented the staff report. There being no written or oral testimony the public hearing was declared closed at 4:43 p.m.

Following Council discussion a **motion** was made by Ojeda seconded by Nolen to approve submittal of an application for funding under the State administered Community Development Block Grant (CDBG-CV1) program and consider Resolution No. 3062 approving an application for funding and the execution of a grant agreement and any amendments thereto. Motion carried by the following vote:

AYES: Nolen, Palmerin, Ojeda and Zamora-Bragg

NOES:

ABSENT: Robertson

3. **ADJOURNMENT** 4:44 P.M.

Sid Palmerin, Mayor

Marlene Spain, City Clerk

APPROVED DATE: _____

City of
CORCORAN

Public Works Department

FOUNDED 1914

**CONSENT CALENDAR
ITEM #: 2-C**

MEMO

TO: Corcoran City Council

FROM: Joseph Faulkner, Public Works Director

DATE: September 1, 2020

MEETING DATE: September 8, 2020

SUBJECT: Resolution No. 3064

Recommendation:

Approve Resolution No. 3064

Background:

On June 5, 2018, California voters approved Proposition 68, the “Parks and Water Bond Act of 2018” (Senate Bill 5). A number of grant programs for drought, water, parks, climate, coastal protection, and outdoor access will be supported with Proposition 68 bond proceeds. One is the “Per Capita Program”, which provides \$185,000,000 to cities and counties statewide for local park rehabilitation, creation and improvements on a per capita basis, with a minimum award of \$177,000. Under this program, grant recipients are encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors.

Discussion:

The process to obtain these funds is initiated by City Council adoption of a Resolution authorizing the City of Corcoran to apply to the “Per Capita Program”. The Council must adopt the Resolution language as provided by the State. Adoption of the Resolution expresses the City Council’s agreement with the State funding contract and confirmation that the City will complete, operate and maintain the grant-funded project. The Resolution also designates an authorized position, the City Manager and/or Public works Director, to represent the City and execute all documents and negotiations on behalf of the City.

Budget Impact:

No budget Impact.

Attachment:

Resolution No. 3064

Resolution Number: 3064

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN APPROVING APPLICATION(S) FOR PER CAPITA GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

WHEREAS, the grantee will enter into a contract(s) with the State of California to complete project(s);

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Corcoran hereby:

1. Approves the filing of project application(s) for Per Capita program grant project(s); and
2. Certifies that said grantee has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project(s); and
3. Certifies that the grantee has or will have sufficient funds to operate and maintain the project(s), and
4. Certifies that all projects proposed will be consistent with the park and recreation element of the City of Corcoran's general or recreation plan (PRC §80063(a)), and
5. Certifies that these funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC §80062(d)), and
6. Certifies that it will comply with the provisions of §1771.5 of the State Labor Code, and
7. (PRC §80001(b)(8)(A-G)) To the extent practicable, as identified in the "Presidential Memorandum--Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, the City of Corcoran will consider a range of actions that include, but are not limited to, the following:
 - (A) Conducting active outreach to diverse populations, particularly minority, low-income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.
 - (B) Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
 - (C) Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.

(D) Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.

(E) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.

(F) Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.

(G) Identifying possible staff liaisons to diverse populations.

8. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)).
9. Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures. (PRC §80062(d)).
10. Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide; and
11. Delegates the authority to the City of Corcoran's City Manager and or the Public Works Director, or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and
12. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Approved and adopted the 8 day of September 2020.

I, the undersigned, hereby certify that the foregoing Resolution Number 3064 was duly adopted by the City Council of the City of Corcoran following a roll call vote:

Ayes:

Noes:

Absent:

By: _____
Sidonio "Sid" Palmerin, Mayor

Attest:

Marlene Spain, City Clerk

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

STAFF REPORT
ITEM #: 3

MEMORANDUM

TO: City Council

FROM: Soledad Ruiz-Nunez, Finance Director

DATE: September 8, 2020

MEETING DATE: September 8, 2020

SUBJECT: Warrant Register

Recommendation:

Consider approval of the warrant register(s).

Discussion:

The attached appropriations are for services and supplies utilized by City Departments in order to maintain services for the community. The warrant register(s) will be reviewed at the upcoming meeting and staff can address any questions from Council Members.

Budget Impact:

The warrant register includes expenses approved in the Fiscal Year 2020/2021 Budget and may include items which will be addressed through Budget Amendments.

Attachments:

- Warrant Register #1 for warrant request date: 09/08/2020 FY20
- Warrant Register #2 for warrant request date: 09/08/2020 FY21

#1

Accounts Payable

Blanket Voucher Approval Document

User: spineda
 Printed: 09/02/2020 - 2:44PM
 Warrant Request Date: 9/8/2020
 DAC Fund:



Batch: 00511.09.2020 - Warrnt Rgstr 09/08/20 FY20

Line	Claimant	Amount
1	Alondra Flores	68.40
2	BC Laboratories, Inc	130.00
3	PG&E	4,911.92
4	Plain Insane Graphics	794.80
5	Pumping Solutions, Inc	397.28
6	Recreation Association of Corcoran	16,532.59

Page Total: \$22,834.99

Grand Total: \$22,834.99

Page Total: \$22,834.99

Accounts Payable

Voucher Approval List

User: spineda
Printed: 09/02/2020 - 2:46PM
Batch: 00511.09.2020 - Warrnt Rgstr 09/08/2020 FY20



Warrant Date	Vendor	Description	Account Number	Amount
9/8/2020	Alondra Flores	UB REFUND 011838-001 1177 VENTURA	105-000-202-010	68.40
9/8/2020	BC Laboratories, Inc	MONTHLY ARSENIC TESTING SAMPLES	120-435-300-200	130.00
9/8/2020	PG&E	ACCT#5304135173-4	111-601-300-240	74.27
9/8/2020	PG&E	ACCT#5304135173-4	111-603-300-240	10.42
9/8/2020	PG&E	ACCT#5304135173-4	111-604-300-240	95.33
9/8/2020	PG&E	ACCT#5304135173-4	104-412-300-240	11.33
9/8/2020	PG&E	ACCT#5304135173-4	109-434-300-240	4,720.57
9/8/2020	Plain Insane Graphics	VEHICLE WRAP UNIT#229	104-421-300-210	794.80
9/8/2020	Pumping Solutions, Inc	WTP SUPPLIES	105-437-300-210	397.28
9/8/2020	Recreation Association of Corcoran	RAC 4TH QTR APR TO JUNE FY20	138-419-300-206	16,532.59
Warrant Total:				22,834.99

Accounts Payable

Blanket Voucher Approval Document



#2

User: spineda
Printed: 09/02/2020 - 3:22PM
Warrant Request Date: 9/8/2020
DAC Fund:

Batch: 00501.09.2020 - Warrnt Rgstr 09/08/20 FY21

Line	Claimant	Amount
1	A & M Consulting Engineers	119,484.23
2	A+ Quality Concrete Construction Inc.	29,595.00
3	American Office Solutions, LLC	227.30
4	American Office Solutions, LLC	152.65
5	Auto Zone, Inc.	281.56
6	Automation Group	4,380.00
7	Az Auto Parts	622.22
8	BC Laboratories, Inc	260.00
9	CalPERS	1,400.00
10	Cannon Financial Services, Inc.	189.05
11	Central Valley Lawn Care	350.00
12	Central Valley Sweeping LLC	5,600.00
13	Chemical Waste Management Inc	326.23
14	City of Avenal	4,239.00
15	City of Corcoran	243.49
16	City of Corcoran	398.00
17	CJM, JR Suspended Ceilings, Inc.	4,200.00
18	Corcoran Community Foundation	72,000.00
19	Corcoran Hardware	1,611.87
20	Corcoran Heating & Air	485.00
21	Corcoran Publishing Company	355.00
22	Creative Forms & Concepts	806.58
23	Data Ticket Inc	358.00
24	Deer Creek Asphalt	105.10
25	Dept of Motor Vehicles	10.00
26	Direct Distributing, Inc.	124.60
27	Farley Law Firm	7,469.03
28	Ferguson Enterprises, Inc	7,128.47
29	Fresno Pipe & Supply	1,031.34
30	Frontier Communications	63.77
31	Gary V. Burrows Inc.	2,247.65
32	Gracie Medina	12.00
33	Grainger Inc	87.18
34	Haaker Equipment Company	192.12
35	Hanford Veterinary Hospital	66.25
36	Jones Electric	314.00
37	Jorge Lopez	1,200.00
38	L. N. Curtis & Sons	2,844.55
39	Lacey Animal Hospital	114.30
40	Linder Equipment Co	154.15
41	Luis Hernandez	730.10
42	Marcos Berber	100.00
43	Mitchell Couch	72.88
44	Northern Tool & Equipment	2,886.82
45	Oliver Whitaker Co.	722.53
46	PG&E	483.13

47	PG&E	182,184.89
48	PG&E	4,823.72
49	PG&E	29.63
50	PG&E	10.61
51	PG&E	8,946.13
52	PG&E	278.96
53	PG&E	10.51
54	Proclean Supply	974.46
55	Prudential Overall Supply	829.14
56	Quality Pool Service	3,342.26
57	Radius Tire Co.	30.00
58	Reliable Status Towing	180.00
59	Richard's Chevrolet	165.62
60	Safety-Kleen Systems,Inc	162.38
61	SAFT-T-FLO Water Services	884.08
62	SANZ Industrial Services, Inc.	2,829.50
63	Sawtelle & Rosprim Hardware, Inc.	347.26
64	Self Help Enterprises	1,550.00
65	Sherwin Williams Co	315.12
66	State Water Resources Control	105.00
67	Telstar Instruments	583.00
68	Terminix	60.00
69	TF Tire & Service	686.06
70	The Gas Company	15.42
71	The Gas Company	15.29
72	The Gas Company	28.93
73	The Gas Company	14.30
74	The Gas Company	99.88
75	Turnupseed Electric Svc Inc	315.18
76	Univar USA Inc	4,241.33
77	US Bank Equipment Finance	146.43
78	USPS	3,500.00
79	Verizon Wireless	611.44
80	Wells Fargo Bank, N.A.	1,576.80
81	WEX BANK	8,347.09

Page Total: \$228,240.42

Grand Total: \$503,965.57

Page Total: \$228,240.42

Accounts Payable

Voucher Approval List



User: spineda
 Printed: 09/02/2020 - 3:26PM
 Batch: 00501.09.2020 - Warmt Rgstr 09/08/20 FY21

Warrant Date	Vendor	Description	Account Number	Amount
9/8/2020	A & M Consulting Engineers	SUPERWAY BACK CHECK REVISIONS	104-406-300-200	620.00
9/8/2020	A & M Consulting Engineers	DEF AGREEMENT BUTTONWILLOW	104-406-300-200	206.15
9/8/2020	A & M Consulting Engineers	MCMILLIAN TPM 19-02	104-406-300-200	560.00
9/8/2020	A & M Consulting Engineers	SUPERWAY COMMITNS/CDD MEET	104-406-300-200	465.00
9/8/2020	A & M Consulting Engineers	TPM 20-02 REVIEW	104-406-300-200	387.50
9/8/2020	A & M Consulting Engineers	TPM 20-03 REVIEW	104-406-300-200	387.50
9/8/2020	A & M Consulting Engineers	MCMILLIAN MAP TPM 19-02	104-406-300-200	140.43
9/8/2020	A & M Consulting Engineers	CONCEPTUAL MAP REVIEW SD INFRUS	104-406-300-200	232.50
9/8/2020	A & M Consulting Engineers	SUPERWAY GRADING COMMENTS	104-406-300-200	128.65
9/8/2020	A & M Consulting Engineers	PROP 68-PARK GRANT 220-013 GATEWAY PARK 50% CONSTI	104-406-300-200	310.00
9/8/2020	A & M Consulting Engineers	PROP 68-PARK GRANT 220-013 GATEWAY PARK 50% CONSTI	307-449-300-200	114,349.00
9/8/2020	A & M Consulting Engineers	STP EXCHANGE FUNDS: ROADWAY SAFETY IMPROV 220-01	141-434-334-055	1,697.50
9/8/2020	A+ Quality Concrete Construction Inc.	MEASURE A PARKS & REC CONTEX HOMES BASIN PARK BA	138-419-300-207	20,000.00
9/8/2020	A+ Quality Concrete Construction Inc.	MEASURE A PARKS & REC CESAR CHAVEZ SWING & WATEI	138-419-300-207	1,995.00
9/8/2020	A+ Quality Concrete Construction Inc.	MEASURE A PARKS & REC BRUHAM SMITH PARK SIDEWAL	138-419-300-207	5,700.00
9/8/2020	A+ Quality Concrete Construction Inc.	MEASURE A VETS HALL CONCRETE FLOOR	138-419-300-208	1,900.00
9/8/2020	American Office Solutions, LLC	PD COMPUTER HD	104-421-300-180	152.65
9/8/2020	American Office Solutions, LLC	PD COMPUTER HD/CHIEF	104-421-300-180	227.30
9/8/2020	Auto Zone, Inc.	UNIT REPAIR ITEMS UNIT#202	104-421-300-260	11.56
9/8/2020	Auto Zone, Inc.	BATTERY FOR UNIT#144	109-434-300-260	152.16
9/8/2020	Auto Zone, Inc.	FILTERS FOR SERVICE UNIT#258	105-437-300-260	11.56
9/8/2020	Auto Zone, Inc.	UNIT REPAIR ITEMS UNIT#202	104-421-300-260	32.46
9/8/2020	Auto Zone, Inc.	FILTERS FOR SERVICE UNIT#250	105-437-300-260	11.56
9/8/2020	Auto Zone, Inc.	SHOP TOWELS FOR CLEANING	145-410-300-216	26.15
9/8/2020	Auto Zone, Inc.	FILTERS FOR SERVICE UNIT#188	104-406-300-260	11.56
9/8/2020	Auto Zone, Inc.	UNIT REPAIR ITEMS UNIT#252	104-421-300-260	24.55
9/8/2020	Automation Group	WTP-UPGRADES PH PROJECT 50% DEPOSIT	105-437-500-551	4,380.00
9/8/2020	Az Auto Parts	BELT TENSIONER BELT FOR UNIT#134	112-438-300-140	165.47
9/8/2020	Az Auto Parts	FUEL FILTER FOR UNT#134	112-438-300-140	25.37
9/8/2020	Az Auto Parts	WWTP: WHEEL CHARGER	120-435-300-210	378.72
9/8/2020	Az Auto Parts	BUS 238-SERPENTINE BELT	145-410-300-260	43.86
9/8/2020	Az Auto Parts	VEH MAINT	104-433-300-260	8.80
9/8/2020	BC Laboratories, Inc	MONTHLY ARSENIC TESTING SAMPLES	120-435-300-200	130.00
9/8/2020	BC Laboratories, Inc	MONTHLY ARSENIC TESTING SAMPLES	120-435-300-200	130.00
9/8/2020	CalPERS	GASB 68 REPORTS & SCHEDULES	104-405-300-200	1,400.00
9/8/2020	Cannon Financial Services, Inc.	COPIER SVC RENTAL AUG 1-31, 2020	104-421-300-180	189.05
9/8/2020	Central Valley Lawn Care	LANDSCAPE SVC AUG 20-PHEASANT RIDGE	111-602-300-202	350.00
9/8/2020	Central Valley Sweeping LLC	STREET SWEEPING AUG 2020	112-438-300-200	1,866.50
9/8/2020	Central Valley Sweeping LLC	STREET SWEEPING AUG 2020	109-434-300-200	1,866.50
9/8/2020	Central Valley Sweeping LLC	STREET SWEEPING AUG 2020	121-439-300-200	1,867.00

9/8/2020	Chemical Waste Management Inc	SLUDGE REMOVAL	105-437-300-193	326.23
9/8/2020	City of Avenal	AC SVC AGREEMENT AVENAL/CORCORAN JULY 2020	104-421-300-203	4,239.00
9/8/2020	City of Corcoran	CITY SVC 2410 BELL	301-430-300-316	89.38
9/8/2020	City of Corcoran	CITY SVC 1630 BREWER	301-430-300-316	93.18
9/8/2020	City of Corcoran	CITY SVC 1914 ESTES	301-430-300-316	60.93
9/8/2020	City of Corcoran	UNIT WASH PD VEHICLES	104-421-300-260	150.00
9/8/2020	City of Corcoran	TRAINING PER DIEM A FLORES	104-421-300-270	248.00
9/8/2020	CJM, JR Suspended Ceilings, Inc.	MEASURE A VETS HALL BATHROOM PARTITIANS	138-419-300-208	4,200.00
9/8/2020	Corcoran Community Foundation	FOUNDATION CONTRACT	138-419-300-201	72,000.00
9/8/2020	Corcoran Hardware	EQUIPT REPAIR	104-412-300-140	29.40
9/8/2020	Corcoran Hardware	DEPT SUPPLIES	104-412-300-210	61.09
9/8/2020	Corcoran Hardware	DEPT SUPPLIES	104-421-300-210	109.30
9/8/2020	Corcoran Hardware	ANIMAL CONTROL-KENNEL	104-421-300-203	8.74
9/8/2020	Corcoran Hardware	DEPT SUPPLIES	104-432-300-210	7.55
9/8/2020	Corcoran Hardware	EQUIPT REPAIR	104-432-300-140	6.26
9/8/2020	Corcoran Hardware	DEPT SUPPLIES	104-433-300-210	50.55
9/8/2020	Corcoran Hardware	EQUIPT REPAIR	109-434-300-140	31.78
9/8/2020	Corcoran Hardware	DEPT SUPL	120-435-300-210	140.13
9/8/2020	Corcoran Hardware	EQUIPT REPAIR	120-435-300-140	80.29
9/8/2020	Corcoran Hardware	DEPT SUPPLIES	105-437-300-210	363.08
9/8/2020	Corcoran Hardware	EQUIPT REPAIR	105-437-300-140	458.05
9/8/2020	Corcoran Hardware	COVID 19 SUPPLIES	105-437-300-216	31.67
9/8/2020	Corcoran Hardware	COVID 19 SUPPLIES	145-410-300-216	34.93
9/8/2020	Corcoran Hardware	MEASURE A VETS HALL	138-419-300-208	191.50
9/8/2020	Corcoran Hardware	MEASURE A POOL	138-419-300-206	7.55
9/8/2020	Corcoran Heating & Air	CITY HALL AC SVC	104-432-300-140	485.00
9/8/2020	Corcoran Publishing Company	TRANSIT AD AUG 2020	145-410-300-156	283.00
9/8/2020	Corcoran Publishing Company	NIXLE AD 8/13 & 8/27	104-421-300-156	72.00
9/8/2020	Creative Forms & Concepts	LASER A/P CHECKS W/SHIPPING	104-405-300-150	806.58
9/8/2020	Data Ticket Inc	CODE ENFORC CIATATION PROCESSING FOR JULY 2020	104-406-300-200	358.00
9/8/2020	Deer Creek Asphalt	LANDSCAPING AT WTP	105-437-300-210	105.10
9/8/2020	Dept of Motor Vehicles	PERMANENT TRAILER IDENTIFICATION	120-435-300-160	10.00
9/8/2020	Direct Distributing, Inc.	WTP SUPPLIES	105-437-300-210	124.60
9/8/2020	Farley Law Firm	LEGAL EXPENSES THROUGH AUG2020	104-403-300-200	1,807.28
9/8/2020	Farley Law Firm	LEGAL EXPENSES THROUGH AUG2020	104-403-300-200	1,754.00
9/8/2020	Farley Law Firm	EXPENSES FOR 1234 NORBOE	104-403-300-200	227.50
9/8/2020	Farley Law Firm	EXPENSES FOR 2771 OLYMPIC	104-403-300-200	1,761.75
9/8/2020	Farley Law Firm	EXPENSES FOR 908 REGENCY	104-403-300-200	98.00
9/8/2020	Farley Law Firm	RETAINER FEE	104-403-300-200	250.00
9/8/2020	Farley Law Firm	EXPENSES FOR 2771 OLYMPIC	104-403-300-200	549.00
9/8/2020	Farley Law Firm	EXPENSES FOR 2100 LAKE ISBELLA	104-403-300-200	446.00
9/8/2020	Farley Law Firm	EXPENSES FOR 2724 SHERMAN	104-403-300-200	18.00
9/8/2020	Farley Law Firm	EXPENSES FOR 908 ROGENCY	104-403-300-200	37.50
9/8/2020	Farley Law Firm	CHAMBER OF COMMERCE CONTRACT REVIEW	104-401-300-200	22.50
9/8/2020	Farley Law Firm	RETAINER FEE	104-403-300-200	250.00
9/8/2020	Farley Law Firm	NIETO CONSTRUCTION	104-403-300-200	247.50
9/8/2020	Ferguson Enterprises, Inc	WTP 4 BALL VALVES	105-437-300-140	1,391.02
9/8/2020	Ferguson Enterprises, Inc	WTP 2" BRASS PARTS FOR VALVE REPLC	105-437-300-140	187.59
9/8/2020	Ferguson Enterprises, Inc	WTP SUPPLIES	105-437-300-210	4,659.62

9/8/2020	Ferguson Enterprises, Inc	WTP UPGRADES FOR PH PROBES	105-437-500-551	302.06
9/8/2020	Ferguson Enterprises, Inc	WWTP NEW SAFETY EQUIPT & STRAPS	120-435-300-210	279.72
9/8/2020	Ferguson Enterprises, Inc	WWTP SUPPLIES HARNESS	120-435-300-210	308.46
9/8/2020	Fresno Pipe & Supply	WTP UPGRADES: CARBON DIOXIDE TANK PLUMBING	105-437-500-551	407.98
9/8/2020	Fresno Pipe & Supply	WTP UPGRADES: CO2 TANK PIPING	105-437-500-551	155.42
9/8/2020	Fresno Pipe & Supply	WTP UPGRADES: CO2 TANK INLET PIPING	105-437-500-551	271.34
9/8/2020	Fresno Pipe & Supply	WTP UPGRADES: CO2 TANK INLET	105-437-500-551	118.36
9/8/2020	Fresno Pipe & Supply	WTP UPGRADES: STAINLESS STEEL PARTS FOR PH PROJECT	105-437-500-551	78.24
9/8/2020	Frontier Communications	ACCT#55999212650917185	120-435-300-220	63.77
9/8/2020	Gary V. Burrows Inc.	FUEL STATEMENT	145-410-300-250	359.61
9/8/2020	Gary V. Burrows Inc.	FUEL STATEMENT	104-412-300-250	138.73
9/8/2020	Gary V. Burrows Inc.	FUEL STATEMENT	104-421-300-250	917.40
9/8/2020	Gary V. Burrows Inc.	FUEL STATEMENT	109-434-300-250	516.43
9/8/2020	Gary V. Burrows Inc.	FUEL STATEMENT	120-435-300-250	134.13
9/8/2020	Gary V. Burrows Inc.	FUEL STATEMENT	112-438-300-250	181.35
9/8/2020	Gracie Medina	RENEWAL OF GPPV WITH CHP	145-410-300-200	12.00
9/8/2020	Grainger Inc	ANCHORS FOR PANEL	105-437-500-551	87.18
9/8/2020	Haaker Equipment Company	WWTP SUPPLIES VAC TRUCK	120-435-300-210	192.12
9/8/2020	Hanford Veterinary Hospital	K9 VET SVCS -FOOD	104-421-300-217	66.25
9/8/2020	Jones Electric	ELECTRICAL SVCS TO CESAR CHAVEZ PARK	104-412-300-200	90.00
9/8/2020	Jones Electric	MEASURE A VETS HALL ELECTRICAL SVCS	138-419-300-208	135.00
9/8/2020	Jones Electric	ELECTRICAL SVCS FOR ELECTRICAL VEH @ PW	104-432-300-200	89.00
9/8/2020	Jorge Lopez	KITCHEN COUNTERTOPS /BATHROOMS & PAINT	138-419-300-208	1,200.00
9/8/2020	L. N. Curtis & Sons	VESTS/HARRIS, GILBERT, & BONILLA	114-414-300-210	2,844.55
9/8/2020	Lacey Animal Hospital	AC VET SVC CASE#C2001580	104-421-300-203	114.30
9/8/2020	Linder Equipment Co	BUS 238 COOLANT SWITCH	145-410-300-260	154.15
9/8/2020	Luis Hernandez	REFUND VETS HALL DEPOSIT 10/10/2020 CANCELLED DUE T	104-000-362-085	200.00
9/8/2020	Luis Hernandez	REFUND VETS HALL APP FEE 10/10/2020 CANCELLED DUE T	104-000-362-085	50.00
9/8/2020	Luis Hernandez	REFUND VETS HALL RENTAL 10/10/2020 CANCELLED DUE T	104-000-362-085	350.00
9/8/2020	Luis Hernandez	REFUND VETS HALL CERT OF LIAB 10/10/20 CANCELLED DU	104-000-362-085	130.10
9/8/2020	Marcos Berber	REFUND FOR CITATION APPEAL DEPOSIT FOR 1526 SEQUOL	104-000-320-083	100.00
9/8/2020	Mitchell Couch	PS 832-TRAINING/PER DIEM 8/24-28/2020	104-406-300-270	72.88
9/8/2020	Northern Tool & Equipment	WTP SUPPLIES IMPACTOOL	105-437-300-210	721.83
9/8/2020	Northern Tool & Equipment	WTP SUPPLIES AIR COMPRESSOR	105-437-300-210	2,164.99
9/8/2020	Oliver Whitaker Co.	REPAIR ON STREET SWEEPER	109-434-300-260	524.53
9/8/2020	Oliver Whitaker Co.	BUS 238 LABOR, DIAGNOSE	145-410-300-260	198.00
9/8/2020	PG&E	ACCT#994970007569	111-601-300-240	9.86
9/8/2020	PG&E	ACCT#994970007569	145-410-300-240	1,523.77
9/8/2020	PG&E	ACCT#994970007569	138-419-300-206	4,611.49
9/8/2020	PG&E	ACCT#994970007569	104-412-300-240	1,659.26
9/8/2020	PG&E	ACCT#994970007569	104-432-300-240	4,054.68
9/8/2020	PG&E	ACCT#994970007569	104-432-320-240	218.30
9/8/2020	PG&E	ACCT#994970007569	109-434-300-240	375.98
9/8/2020	PG&E	ACCT#994970007569	120-435-300-240	24,949.56
9/8/2020	PG&E	ACCT#994970007569	121-439-300-240	649.46
9/8/2020	PG&E	ACCT#994970007569	105-437-300-240	144,132.53
9/8/2020	PG&E	ACCT#84659647279	301-430-300-316	10.51
9/8/2020	PG&E	ACCT#13015938064	104-432-300-240	4,823.72
9/8/2020	PG&E	ACCT#27777837660	105-437-300-240	8,946.13

9/8/2020	PG&E	ACCT#02640094583	301-430-300-316	278.96
9/8/2020	PG&E	ACCT#33572501733	104-432-300-240	483.13
9/8/2020	PG&E	ACCT#10561736330	301-430-300-316	29.63
9/8/2020	PG&E	ACCT#94172356415	301-430-300-316	10.61
9/8/2020	Proclean Supply	COVID 19 SUPPLIES FOR GOV BLDGS	104-432-300-216	974.46
9/8/2020	Prudential Overall Supply	ENTRANCE RUG/TOWELS/DUST MOPS	104-432-300-200	520.38
9/8/2020	Prudential Overall Supply	ENTRANCE RUG/TOWELS/DUST MOPS	104-432-320-200	42.29
9/8/2020	Prudential Overall Supply	ENTRANCE RUG/TOWELS/DUST MOPS	104-433-300-200	82.15
9/8/2020	Prudential Overall Supply	ENTRANCE RUG/TOWELS/DUST MOPS	120-435-300-200	89.14
9/8/2020	Prudential Overall Supply	ENTRANCE RUG/TOWELS/DUST MOPS	105-437-300-200	95.18
9/8/2020	Quality Pool Service	BULK CHLORINE	138-419-300-206	1,271.58
9/8/2020	Quality Pool Service	BULK CHLORINE & HYDROCHLORIC ACID	138-419-300-206	2,070.68
9/8/2020	Radius Tire Co.	VEH MAINT UNIT 256	104-421-300-260	30.00
9/8/2020	Reliable Status Towing	807 HALL AVE	104-406-300-194	60.00
9/8/2020	Reliable Status Towing	1900 GABLE	104-406-300-194	60.00
9/8/2020	Reliable Status Towing	1900 GABLE	104-406-300-194	60.00
9/8/2020	Richard's Chevrolet	VEH REPAIR UNT#221	104-421-300-260	165.62
9/8/2020	Safety-Kleen Systems, Inc	CLEAING PRODUCT SHOP 433	104-433-300-210	162.38
9/8/2020	SAFT-T-FLO Water Services	WTP UPGRADES CABONIC ACID INJECTOR	105-437-500-551	884.08
9/8/2020	SANZ Industrial Services, Inc.	SLUDGE TESTING FOR SLUDGE VACUUM REMOVAL	105-437-300-193	2,829.50
9/8/2020	Sawtelle & Rosprim Hardware, Inc.	WWTP SUPPLIES FOR TORCH	120-435-300-210	271.84
9/8/2020	Sawtelle & Rosprim Hardware, Inc.	WWTP TOOL FOR WORK ON CLAIFIER	120-435-300-210	44.50
9/8/2020	Sawtelle & Rosprim Hardware, Inc.	WWTP WORK ON CLAIFIER	120-435-300-210	30.92
9/8/2020	Self Help Enterprises	PROF SVCS GEN ADMIN CAL HOME ANNUAL REPORT	280-530-300-200	350.00
9/8/2020	Self Help Enterprises	GEN ADMIN ANNUAL REPORT	178-441-300-200	350.00
9/8/2020	Self Help Enterprises	GEN ADMIN SEMI ANNUAL	178-441-300-200	250.00
9/8/2020	Self Help Enterprises	HOME ANNUAL REPORT	177-448-300-200	350.00
9/8/2020	Self Help Enterprises	HOME QUARTERLY REPORT	177-448-300-200	250.00
9/8/2020	Sherwin Williams Co	MEASURE A BETS HALL PAINT AND SUPLIES	138-419-300-208	191.04
9/8/2020	Sherwin Williams Co	MEASURE A BETS HALL PAINT AND SUPLIES	138-419-300-208	124.08
9/8/2020	State Water Resources Control	D4 CERT RENEWAL J FAULKNER	105-437-300-160	105.00
9/8/2020	Telstar Instruments	WTP TROUBLE SHOOT AT LIFT STATION 14	105-437-300-200	583.00
9/8/2020	Terminix	PEST CONTROL 2410 BELL AVE. AVUGUST SVC 2020	313-605-300-200	60.00
9/8/2020	TF Tire & Service	VEH TIRES /STOCK TIRES FOR EXPLORERS	104-421-300-260	686.06
9/8/2020	The Gas Company	ACCT#06301527005	120-435-300-242	15.42
9/8/2020	The Gas Company	ACCT#05463252576	104-432-300-242	28.93
9/8/2020	The Gas Company	ACCT#12602978541	104-432-300-242	14.30
9/8/2020	The Gas Company	ACCT#11971525008	104-432-300-242	99.88
9/8/2020	The Gas Company	ACCT#11484795064	138-419-300-206	15.29
9/8/2020	Turnupseed Electric Svc Inc	REPAIR SEWER STATION 9 AIR COMPRESSOR	120-435-300-140	315.18
9/8/2020	Univar USA Inc	SODIUM HYPOCHLORITE CHEMICALS	105-437-300-219	4,241.33
9/8/2020	US Bank Equipment Finance	PUBLIC WORKS COPIER LEASE	109-434-300-180	146.43
9/8/2020	USPS	POSTAGE FOR BILLING	104-405-300-150	3,500.00
9/8/2020	Verizon Wireless	CELL PHN SVC	145-410-300-220	152.20
9/8/2020	Verizon Wireless	WIRELESS AIRCARDS	145-410-300-220	38.01
9/8/2020	Verizon Wireless	ON CALL CELL PHN SVC	105-437-300-220	3.92
9/8/2020	Verizon Wireless	WIRELESS AIR CARDS	104-431-300-200	38.01
9/8/2020	Verizon Wireless	CELL PHN SVC TRINO	104-432-300-220	0.53
9/8/2020	Verizon Wireless	CELL PHN SVC JOE	104-431-300-200	39.15

9/8/2020	Verizon Wireless	WIRELESS AIRCARDS	105-437-300-220	38.01
9/8/2020	Verizon Wireless	COM DEV PHONES	104-406-300-220	128.07
9/8/2020	Verizon Wireless	COM DEV AIR CARDS X2	104-406-300-220	76.02
9/8/2020	Verizon Wireless	MOBILE MIFI HOTSPOT	104-431-300-200	38.01
9/8/2020	Verizon Wireless	CELL PHN SVC LISA	104-405-300-200	30.45
9/8/2020	Verizon Wireless	CELL PHN SVC MARLENE	104-402-300-200	29.06
9/8/2020	Wells Fargo Bank, N.A.	TEMP WORKER J MUSTAIN	104-412-300-200	394.20
9/8/2020	Wells Fargo Bank, N.A.	TEMP WORKER J MUSTAIN	109-434-300-200	394.20
9/8/2020	Wells Fargo Bank, N.A.	TEMP WORKER J MUSTAIN	104-412-300-200	394.20
9/8/2020	Wells Fargo Bank, N.A.	TEMP WORKER J MUSTAIN	109-434-300-200	394.20
9/8/2020	WEX BANK	FUEL STATEMENT	105-437-300-250	1,437.74
9/8/2020	WEX BANK	FUEL STATEMENT	120-435-300-250	530.54
9/8/2020	WEX BANK	FUEL STATEMENT	104-412-300-250	528.17
9/8/2020	WEX BANK	FUEL STATEMENT	104-431-300-250	144.83
9/8/2020	WEX BANK	FUEL STATEMENT	104-432-300-250	87.20
9/8/2020	WEX BANK	FUEL STATEMENT	104-406-300-250	138.66
9/8/2020	WEX BANK	FUEL STATEMENT	104-421-300-250	3,489.30
9/8/2020	WEX BANK	REBATES/FUEL STATEMENT	145-410-300-250	-16.03
9/8/2020	WEX BANK	REBATES/FUEL STATEMENT	104-421-300-250	-16.03
9/8/2020	WEX BANK	REBATES/FUEL STATEMENT	104-406-300-250	-16.03
9/8/2020	WEX BANK	REBATES/FUEL STATEMENT	104-431-300-250	-16.02
9/8/2020	WEX BANK	FUEL STATEMENT	145-410-300-250	2,054.76
Warrant Total:				503,965.57

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**PUBLIC HEARING
ITEM #: 5-A**

MEMORANDUM

TO: Corcoran City Council

FROM: Kevin J. Tromborg: Community Development Director

SUBJECT: Resolution No. 3064 regarding Commercial and Multi Family Plan Retention Fee.

DATE: September 3, 2020

MEETING DATE: September 8, 2020

RECOMMENDATION: (Voice Vote) Staff recommends approval of Resolution No. 3064 regarding a plan retention fee of \$50.00 for all commercial and multi-family building permits.

DISCUSSION: The California Building Code requires all jurisdiction having authority to keep and preserve all commercial and multi-family site, engineering and construction plans, indefinitely. Jurisdictions can keep and preserve plans using technology (in a cloud or hard drives) and the old fashion way of storing the hard copies on site. The City of Corcoran keeps many of the plans on our permit system and in an archive and other large plans are kept in hard copy form in a storage area. Many jurisdictions maintain the required plans in a similar way to the city of Corcoran and the ongoing storage in hard copy form or using technology has a definite cost factor. The Building Code allows for fees established by Council that is attached to all commercial and multi-family permits to offset the growing cost of keeping and preserving these plans. Staff has looked at several other jurisdictions throughout the state regarding plan retention fees. The fees range from \$25.00 to \$250.00 per issued permit. Some jurisdictions base the fee on the valuation of the project while others have yet to establish a fee. Based on our current needs and cost for physical storage and cloud cost for plan storage a fee of \$50.00 per issued permit will cover our current and on-going storage cost for the next five (5) years.

BUDGET IMPACT: Projected benefit based on average commercial and multi-family permits \$ 2,750.00 per year.

RESOLUTION NO. 3064

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
ADOPTING A PLAN RETENTION FEE FOR THE STORAGE OF COMMERCIAL
AND MULTIFAMILY PLANS AND DOCUMENTS**

WHEREAS, The California Building code requires jurisdictions to retain and store commercial and multi-family plans and documents indefinitely; and

WHEREAS, there is a cost to the City of Corcoran to store plans and documents through technology and in hard copy form; and

WHEREAS, the cost to retain and store plans shall be the burden of the contractor, property owner or developer; and

WHEREAS, the City has determined that a plan retention fee of Fifty Dollars (\$50.00) per issued permit will off-set the cost of retaining and storing plans and documents; and

WHEREAS, the City can re -evaluate the on-going costs of commercial and multi-family plan retention cost every five (5) years.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Corcoran that a plan retention fee of fifty dollars (\$50.00) shall be established and for all commercial and multi-family permits and that the plan retention cost be re-evaluated every five (5) years henceforth.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 8th day of September, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Sidonio Palmerin, Mayor

ATTEST:

Marlene Spain, City Clerk

CLERKS CERTIFICATE

I, Marlene Spain, hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a meeting held on the 8th day of September 2020, by the vote as set forth therein.

DATED:

Marlene Spain, City Clerk

STAFF REPORT
ITEM #: 7A

MEMORANDUM

TO: City Council

FROM: Soledad Ruiz-Nunez, Finance Director

DATE: September 1, 2020

MEETING DATE: September 8, 2020

SUBJECT: Impact Fee Adjustment

Recommendation:

Approve Resolution No. 3063 Impact Fee Adjustment for Fiscal Year 2020-2021.

Discussion:

City Ordinance 12-2-7 authorizes the City to adjust impact fees automatically by a percentage equal to the Engineering Cost Index for the preceding twelve months.

The annual impact fee adjustment for the current fiscal year will be increased by 2.7% for the following impact fees:

- Waste Water
- Water Supply
- Law Enforcement
- Government Facilities
- Sewer Connection Fees
- Storm Drain
- Park Fee

Budget Impact:

Increase in revenue for impact fees.

Attachments:

Resolution 3063.

RESOLUTION NO. 3063

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
ANNUAL ADJUSTMENT OF IMPACT FEES

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Corcoran that adjustments to the Impact Fees for the 2020-2021 fiscal year be made and shall be as indicated below effective on September 10, 2020 as authorized by City Ordinance 12-2-7:

IMPACT FEE NAME		CURRENT FEE	NEW FEE
General Government Facilities and Equipment	Single Family	\$ 733.00	\$ 752.79
General Government Facilities and Equipment	Multi Family	\$ 422.00	\$ 433.39
Law Enforcement Facilities and Equipment	Single Family Unit	\$ 2,466.00	\$ 2,532.58
Law Enforcement Facilities and Equipment	Multi Family Unit	\$ 268.00	\$ 275.24
Law Enforcement Facilities and Equipment	Com/Shop Ctr 25,000 SF or less	\$ 570.00	\$ 585.39
Law Enforcement Facilities and Equipment	Com/Shop Ctr 25,001SF- 50,000 SF	\$ 529.00	\$ 543.28
Law Enforcement Facilities and Equipment	Com/Shop Ctr 50,001 SF-100,000 SF	\$ 463.00	\$ 475.50
Law Enforcement Facilities and Equipment	Com/Shop Ctr 100,001 SF-200,000 SF	\$ 401.00	\$ 411.83
Law Enforcement Facilities and Equipment	Com/Shop Ctr Over 200,000 SF	\$ 344.00	\$ 353.29
Law Enforcement Facilities and Equipment	Office/Inst 10,000 SF or less	\$ 266.00	\$ 273.18
Law Enforcement Facilities and Equipment	Office/Inst 10,001 - 25,000 SF	\$ 216.00	\$ 221.83
Law Enforcement Facilities and Equipment	Office/Inst 25,001 - 50,000 SF	\$ 184.00	\$ 188.97
Law Enforcement Facilities and Equipment	Office/Inst 50,001 -100,000 SF	\$ 157.00	\$ 161.24
Law Enforcement Facilities and Equipment	Office/Inst Over 100,000 SF	\$ 137.00	\$ 140.70
Law Enforcement Facilities and Equipment	Business Park	\$ 150.00	\$ 154.05
Law Enforcement Facilities and Equipment	Light Industrial	\$ 82.00	\$ 84.21
Law Enforcement Facilities and Equipment	Warehouse	\$ 58.00	\$ 59.57
Law Enforcement Facilities and Equipment	Manufacturing	\$ 45.00	\$ 46.22
Parks and Recreation	Single Family	\$ 1,173.00	\$ 1,204.67
Parks and Recreation	Multi Family	\$ 531.00	\$ 545.34
Sewer Transmission Fee	Single Family	\$ 1,530.00	\$ 1,571.31
Sewer Transmission Fee	Multi Family	\$ 1,530.00	\$ 1,571.31
Sewer Transmission Fee	Commercial	\$ 1,038.00	\$ 1,066.03
Sewer Transmission Fee	Industrial	\$ 1,038.00	\$ 1,066.03
Storm Drain	Area A	\$ 5,598.00	\$ 5,749.15
Storm Drain	Area B	\$ 3,811.00	\$ 3,913.90
Storm Drain	Area C	\$ 3,103.00	\$ 3,186.78
Storm Drain	Area D	\$ 300.00	\$ 308.10
Storm Drain	Area E	\$ 300.00	\$ 308.10
Storm Drain	Area F	\$ 300.00	\$ 308.10
Storm Drain	Area H	\$ 300.00	\$ 308.10
Storm Drain	Area I	\$ 6,823.00	\$ 7,007.22
Storm Drain	Area J	\$ 6,757.00	\$ 6,939.44
Storm Drain	Area K	\$ 4,808.00	\$ 4,937.82
Storm Drain	Area L	\$ 300.00	\$ 308.10
Storm Drain	Area M	\$ 300.00	\$ 308.10
Storm Drain	Area N	\$ 1,782.00	\$ 1,830.11
Storm Drain	Area O	\$ 7,897.00	\$ 8,110.22
Storm Drain	Area P	\$ 8,064.00	\$ 8,281.73
Waste Water Treatment Facilities	1 Inch Displacement	\$ 1,137.00	\$ 1,167.70
Waste Water Treatment Facilities	1.5 Inch Displacement	\$ 5,734.00	\$ 5,888.82
Waste Water Treatment Facilities	2 Inch Compound/Turbine	\$ 3,938.00	\$ 4,044.33
Waste Water Treatment Facilities	3 Inch Compound	\$ 17,674.00	\$ 18,151.20
Waste Water Treatment Facilities	3 Inch Turbine	\$ 19,775.00	\$ 20,308.93
Waste Water Treatment Facilities	4 Inch Compound	\$ 27,925.00	\$ 28,678.98
Waste Water Treatment Facilities	4 Inch Turbine	\$ 33,606.00	\$ 34,513.36

Waste Water Treatment Facilities	6 Inch Turbine	\$	69,728.00	\$	71,610.66
Water Supply and Holding Facilities	1 Inch Displacement	\$	913.00	\$	937.65
Water Supply and Holding Facilities	1.5 Inch Displacement	\$	2,186.00	\$	2,245.02
Water Supply and Holding Facilities	2 Inch Compound/Turbine	\$	3,449.00	\$	3,542.12
Water Supply and Holding Facilities	3 Inch Compound	\$	6,891.00	\$	7,077.06
Water Supply and Holding Facilities	3 Inch Turbine	\$	7,719.00	\$	7,927.41
Water Supply and Holding Facilities	4 Inch Compound	\$	10,931.00	\$	11,226.14
Water Supply and Holding Facilities	4 Inch Turbine	\$	13,169.00	\$	13,524.56
Water Supply and Holding Facilities	6 Inch Turbine	\$	27,237.50	\$	27,972.91

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Corocran held on the 8th day of September, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

APPROVED: _____

Sidonio "Sid" Palmerin, Mayor

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

STAFF REPORT
ITEM #: 7B

MEMORANDUM

TO: City Council

FROM: Soledad Ruiz-Nunez, Finance Director

DATE: September 1, 2020

MEETING DATE: September 8, 2020

SUBJECT: Coronavirus Relief Fund

Recommendation:

Information item regarding Coronavirus Relief Fund expenditures.

Discussion:

The City has been allocated \$263,019 from the Coronavirus Relief Funds received through the CARES Act.

In June the Council approved a deficit budget with hopes that the Federal Government would approve some type of funding or relief which would help the City close the gap between revenue and expenses.

The second package of CARES Act Funds approved by the Federal Government included the Coronavirus Relief Fund for Cities. The Coronavirus Relief Funds may be used for expenditures from March 1, 2020 through December 30, 2020, with the first report due September 4, 2020.

The report submitted included expenditures for the payroll of Public Safety employees and one time projects which fall under the Public Health category which were identified by Department Directors.

Budget Impact:

Decrease in budget deficit.

Attachments:

City Coronavirus Relief Fund Expenditure Plan

CORONAVIRUS RELIEF FUND

EXPENDITURE PLAN

Payroll for Public Safety Employees	March 1, 2020 - June 30, 2020	\$ 43,836.00
Payroll for Public Safety Employees	July 1, 2020 – August 30, 2020	\$165,101.29
Public Health Expenses	September 1, 2020 – December 30, 2020	
Monitors & Computers at the Police Department Emergency Operation Center		\$ 12,404.22
Two 40' x 40' Canopy's		\$ 17,700.48
Two 120V Light Tower		\$ 11,998.00
One Cyclone Portable Evaporative Cooler		\$ 1,979.01
Online Permit System		\$ 10,000.00
	TOTAL	\$263,019.00

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

STAFF REPORT
ITEM #: 7B

MEMORANDUM

TO: City Council

FROM: Soledad Ruiz-Nunez, Finance Director

DATE: September 1, 2020

MEETING DATE: September 8, 2020

SUBJECT: Coronavirus Relief Fund

Recommendation:

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Budget Impact:

Decrease in budget deficit.

Attachments:

City Coronavirus Relief Fund Expenditure Plan

CORONAVIRUS RELIEF FUND

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City of

CORCORAN

FOUNDED 1914

A MUNICIPAL CORPORATION

STAFF REPORT
ITEM #: 7B

MEMORANDUM

TO: City Council

FROM: Soledad Ruiz-Nunez, Finance Director

DATE: September 1, 2020

MEETING DATE: September 8, 2020

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The report submitted included expenditures for the payroll of Public Safety employees and one time projects which fall under the Public Health category which were identified by Department Directors.

Budget Impact:

Decrease in budget deficit.

Attachments:

City Coronavirus Relief Fund Expenditure Plan

CORONAVIRUS RELIEF FUND

EXPENDITURE PLAN

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Online Permit System		\$ 10,000.00
	TOTAL	\$263,019.00

City of

CORCORAN

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MEMORANDUM

STAFF REPORT
ITEM # 7-C

TO: Corcoran City Council

FROM: Kevin J. Tromborg, Community Development Director

SUBJECT: Resolution No. 3065 for Conditional Use Permit 20-02 to sell alcohol/liquor on property located at 1301 Whitley Avenue, Corcoran, CA 93212, APN: 032-023-004

DATE: September 3, 2020

MEETING DATE: September 8, 2020

Recommendation: (Voice Vote)

Consider approval of Resolution No. 3065 for Conditional Use Permit 20-02 to sell alcohol/liquor on property located at 1301 Whitley Avenue, APN: 032-023-004, as recommended by the Planning Commission Resolution No. 2020-13

Discussion:

The applicant proposes to sell on-site alcoholic beverages in conjunction with a proposed convenience store and gasoline station located at 917 Whitley Avenue, Corcoran, CA 93212. The applicant is in the process of applying to the Department of Alcoholic Beverages Control (ABC) for a type 21 off-site sale license. According to ABC, there are four (4) off sale licenses and one (1) on-site licenses in census tract 0014.02, adding a fifth off site license creates an over concentration of licenses. In an area of over concentration, a letter of convenience and necessity is required from the City Council before the office of Alcoholic Beverages Control will approve the license.

The Planning Commission on its regular meeting on August 17, 2020, reviewed and considered all the conditions presented by staff and approved the Planning Commission Resolution No. 2020-13 regarding Conditional Use Permit 20-02.

Budget Impact: None

Attachment:

Resolution No. 3065

Planning Commission Resolution No. 2020-13

**RESOLUTION NO. 3065
LETTER OF CONVENIENCE AND NECESSITY
CORCORAN CITY COUNCIL
PERTAINING TO
CONDITIONAL USE PERMIT 20-02**

At a meeting of the City Council of the City of Corcoran duly called and held on September 8, 2020, the Council approved the following:

Whereas, Gurmohan Sidhu, submitted an application requesting approval for a Conditional Use Permit to sell alcohol/liquor for a proposed business to be located at 1301 Whitley Avenue, APN: 032-023-004; and

Whereas, the Planning Commission considered the staff report on August 17, 2020; and

Whereas, the Alcohol Beverage Control Department (ABC) has determined that there is an over concentration of off-site and on-site licenses in the 0014-02 census tract area; and

Whereas, the Planning Commission has made the following findings pursuant to the City of Corcoran Zoning Ordinance;

- (A) The proposed business is to be located in a proposed building that is zoned for this type of business and therefore is categorically exempt under CEQA 15301.
- (B) There is an over concentration of alcohol beverage licenses in the area as identified by the Office of Alcohol Beverage Control.
- (C) That the owner or developer apply for Site Plan Review to be reviewed by all Department and outside agencies that may require oversight prior to the issuance of a Building Permit.
- (D) A letter of convenience and necessity will be required from the City Council if the Planning Commission approves the CUP.
- (E) That the site for the proposed use is adequate in size and shape to accommodate the said use and all yards, spaces, walls and fences, parking, loading, landscaping and other features required by this Title to adjust said use with land and use in the neighborhood;
- (F) That the site for the proposed use relates to streets and highways adequate in width and pavement type to carry the quantity and kind of traffic generated by the proposed use;
- (G) That the proposed use will have no adverse effect upon adjoining or other properties and that a Site Plan Review application be submitted for full review by Community Development Staff and other agencies as may be required.

(H) That the proposed use is consistent with the objectives and the policies of the Corcoran General Plan, or any specific plans, area plans, or planned development approved by the City;

WHEREAS, the City Council has carefully considered recommendations presented to the Planning Commission public hearing of August 17, 2020 and

IT IS THEREFORE RESOLVED that Resolution No. 3065, letter of convenience and necessity regarding Conditional Use Permit 20-02 be approved with the Conditions stated in Exhibit A and General Conditions.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

PASSED AND ADOPTED on this 8th day of September 2020

Sidonio Palmerin

Mayor

Attested By:

Marlene Spain

City Clerk

EXHIBIT A
CONDITIONAL USE PERMIT

General Conditions:

1. That the applicant in consideration of the approval of said project hereby agrees to hold harmless the City of Corcoran and all of its departments, officers, agents, or employees free and harmless of, and from any claims or any kind of nature arising out of or by reason of said project, and the development of said project by any person, firm or corporation, public or private, and from the cost and expense of defending the same including attorney's fees.
2. That all proposals of the applicant be conditions of approval if not mentioned herein.
3. That the business complies with any and all local, state and federal laws and regulations governing the sale of alcohol.

CERTIFICATE

City of Corcoran }
County of Kings } ss.
State of California }

I, Marlene Spain, City Clerk of the City of Corcoran, hereby certify that this is a full, true and correct copy of Resolution No. 3065 duly passed by the City Council of the City of Corcoran at a regular meeting thereof held on the 8th day of September, 2020, by the vote as set forth therein.

DATED: September 8, 2020

Marlene Spain
City Clerk

**RESOLUTION NO. 2020-13
CORCORAN CITY PLANNING COMMISSION
PERTAINING TO
CONDITIONAL USE PERMIT 20-02**

At a meeting of the Planning Commission of the City of Corcoran duly called and held on August 17, 2020, the Commission approved the following:

Whereas, Gurmohan Sidhu, submitted an application requesting approval for a Conditional Use Permit to sell alcohol/liquor for a proposed business located at 1301 Whitley Avenue, Corcoran, CA 93212 with APN 032-023-004; and

Whereas, this Commission considered the staff report on August 17, 2020; and

Whereas, the Alcohol Beverage Control Department (ABC) has determined that there is an over concentration of off-site and on-site licenses in the 0014-02 census tract area; and

Whereas, the Planning Commission has made the following findings pursuant to the City of Corcoran Zoning Ordinance;

- (A) The proposed business is to be located in an existing building that is zoned for this type of business and therefore is categorically exempt under CEQA 15301 as an existing facility.
- (B) There is an over concentration of alcohol beverage licenses in the area as identified by the Office of Alcohol Beverage Control.
- (C) A letter of convenience and necessity will be required from the City Council if the Planning Commission approves the CUP.
- (D) That the site for the proposed use is adequate in size and shape to accommodate the said use and all yards, spaces, walls and fences, parking, loading, landscaping and other features required by this Title to adjust said use with land and use in the neighborhood;
- (E) That the site for the proposed use relates to streets and highways adequate in width and pavement type to carry the quantity and kind of traffic generated by the proposed use;
- (F) That the proposed use will have no adverse effect upon adjoining or other properties and that a Site Plan Review application be submitted for full review by Community Development Staff and other agencies as may be required.
- (G) That the proposed use is consistent with the objectives and the policies of the Corcoran General Plan, or any specific plans, area plans, or planned development approved by the City;

IT IS THEREFORE RESOLVED that Resolution No. 2020-13 and Conditional Use Permit 20-02 be approved with the Conditions stated in Exhibit A, General Conditions, and that the Planning Commission recommends to the City Council approval of Resolution No. 2020-13 and Conditional Use Permit 20-02.

AYES: Carrasco Sanchez, Jarvis, Kassner, Tristao and Watkins
NOES:
ABSENT: Bega and DeVaney
ABSTAIN:

PASSED AND ADOPTED on this 17th day of August, 2020



Karl Kassner
Planning Commission Vice-Chairman



Kevin J. Tromborg
Community Development Director

CERTIFICATE

City of Corcoran }
County of Kings } ss.
State of California }

I, Ma. Josephine D. Lindsey, Planning Commission Secretary of the City of Corcoran, hereby certify that this is a full, true and correct copy of Resolution No. 2020-13 duly passed by the Planning Commission of the City of Corcoran at a regular meeting thereof held on the 17th day of August, 2020, by the vote as set forth therein.

DATED: August 17, 2020



Ma. Josephine D. Lindsey
Planning Commission Secretary

ATTEST:


Marlene Spain, City Clerk

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT
ITEM #: 7-D**

MEMO

TO: Corcoran City Council

FROM: Marlene Spain, City Clerk

DATE: September 3, 2020 **MEETING DATE:** September 8, 2020

SUBJECT: Consider Revisions to the Waste Water Chief Plant Operator and Lead Waste Water Utility Operator Job Classifications.

Recommendation:

Staff requests that Council approve the revisions to the Waste Water Chief Plant Operator and Lead Waste Water Utility Operator Job Classifications.

Discussion:

Public Works Director, Joe Faulkner is recommending the job classifications for the Waste Water Chief Plant Operator and Lead Waste Water Utility Operator be revised, due to staffing issues and to insure responsibilities are shared equally throughout the department. The Waste Water Chief Plant Operator will now be required to participate along with the other system operators in the on-call rotation for Collection System, Storm Water and Wastewater Treatment systems 24 hour on-call operations as needed. Also, both the Chief Plant Operator and the Lead Utility Operator will need to possess a California B Commercial Driver's License and a California Water Environment Association (CWEA) Collections License.

Union Local 39 was notified of changes to the job classifications.

Budget Impact:

None.

Attachments:

Revised Job Classification Waste Water Chief Plant Operator
Revised Job Classifications Waste Water Utility Operator

City Offices



WWTP CHIEF PLANT OPERATOR

Department:	Public Works	FLSA Status:	Non-Exempt
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GENERAL PURPOSE: Under the general supervision of the Public Works Director, plans, coordinates, and oversees the operation of the City's wastewater treatment facility; directs the operation and maintenance of the City's wastewater and storm water systems; conducts inspections of treatment facilities and equipment; prepares a variety of maintenance records and reports; and supervises assigned personnel.

TYPICAL DUTIES:

The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

- Provides oversight for the day-to-day operations of the City's Wastewater Treatment Plant including systems operation, preventative maintenance, equipment repair, and laboratory testing.
- Participates in developing, administering, and monitoring the budget for area of responsibility.
- Supervises, trains, and evaluates the performance of assigned personnel; monitors and ensures staff compliance with departmental policies, procedures, regulatory requirements,
- Prepares and maintains employee work schedules; assigns work duties and monitors the quality and progress of work performed by staff.
- Conducts inspections of treatment facilities and systems; evaluates plant conditions; identifies and determines maintenance requirements.
- Monitors and ensures facilities, systems, and equipment are safely and properly maintained in accordance with applicable regulatory requirements.
- Observes and assesses operational practices; recommends and implements changes necessary to improve operational effectiveness and/or efficiency.
- Prepares, submits, and maintains a variety of wastewater treatment records, reports, reports, and documentation.
- Advises the Public Works Director regarding plant/system operations and related issues.
- Participates along with the other system operators in the on-call rotation for Collection System, Storm Water and Wastewater Treatment systems 24 hour on-call operations as needed.

JOB DESCRIPTION
WWTP Chief Plant Operator

MINIMUM QUALIFICATIONS:

Education and Experience:

High School Diploma or equivalent; AND four (4) years certified wastewater treatment experience at a State of California certified Wastewater Treatment facility while in possession of at least a California Grade II Wastewater Treatment Certification, including two (2) years of experience working in a lead capacity; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- California Grade II Wastewater Treatment Plant Certification is required.
- California Water Environment Association (CWEA) Collections License is required within one year.
- Must possess a valid California Driver's License.
- Must possess a valid California Class B Commercial Driver's License within one year.

Required Knowledge of:

- Municipal Wastewater Division operations, policies, and procedures.
- Principles and practices of wastewater treatment.
- Municipal wastewater treatment facilities, systems, and equipment.
- Regulations governing municipal wastewater treatment operations.
- Wastewater treatment records, reports, and documentation.
- Supervisory principles, practices, and methods.

Required Skill in:

- Overseeing and coordinating the daily operations of the City's Wastewater Treatment Plant.
- Conducting inspections of wastewater treatment facilities and equipment.
- Monitoring and ensuring the City's wastewater and storm water systems are properly maintained.
- Preparing, maintaining, and submitting wastewater treatment records and reports.
- Participating in developing, administering, and monitoring budgets.
- Supervising, leading, and delegating tasks and authority.
- Establishing and maintaining cooperative working relationships with staff, City departments, outside agencies, and the general public.

Physical Demands / Work Environment:

- Work is performed in and around wastewater treatment facilities and in the field.
- Subject to sitting, standing, walking, bending, reaching, climbing ladders, operating equipment, lifting of objects up to 50 pounds.
- Exposure to variable weather conditions, vehicle traffic, working at heights, confined spaces, noise from equipment operation, hazardous chemicals, and infectious diseases is involved.



WWTP UTILITY OPERATOR, LEAD

Department:	Public Works	FLSA Status:	Non-Exempt
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GENERAL PURPOSE: Under the general supervision of the WWTP Chief Plant Operator, works in a lead capacity under the direction of the Chief Plant Operator and provides assistance in coordinating the operations of the City's wastewater treatment facility; participates in operating and maintaining municipal wastewater treatment and storm water system; cleans and repairs wastewater equipment; conducts laboratory testing; and performs other related duties as assigned.

TYPICAL DUTIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Coordinates and participates in the day-to-day operations of the City's Wastewater Treatment Plant including systems operations, preventative maintenance, equipment repair, and laboratory testing.
- Provides assistance in training and supervising the work activities of assigned personnel; assists in prepare and maintaining employee work schedules as requires.
- Participates in conducting inspections of treatment facilities and systems; monitors for and identifies maintenance requirements.
- Assists in ensuring facilities, systems, and equipment are safely and properly maintained in accordance with applicable regulatory requirements.
- Leads and participates in the operation, maintenance, repair, and construction of the City's wastewater treatment and storm water systems.
- Cleans and maintains pump stations, digesters, clarifiers, mains, and manholes; repairs pumps and other equipment; maintains waste disposal ponds and lagoons.
- Operates and maintains various types of maintenance equipment/tools and testing devices.
- Collects samples and performs related laboratory testing work.
- Prepares and maintains a variety of wastewater treatment records and reports.
- Participates along with the other system operators in the on-call rotation for Collection System, Storm Water and Wastewater Treatment systems 24 hour on-call operations as needed.

- Acts on behalf of the WWTP Chief Plant Operator in his/her absence and performs related duties.

JOB DESCRIPTION

WWTP Utility Operator, Lead

MINIMUM QUALIFICATIONS:

Education and Experience:

High School Diploma or equivalent; AND four (3) years certified wastewater treatment experience at a State of California certified Wastewater Treatment facility while in possession of at least a California Grade I Wastewater Treatment Certification, including one (1) year of experience working in a lead capacity; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- California Grade II Wastewater Treatment Plant Certification is required.
- California Water Environment Association (CWEA) Collections License is required within one year.
- Must possess a valid California Driver's License.
- Must possess a valid California Class B Commercial Driver's License within one year.

Required Knowledge of:

- Wastewater Division operations, policies, and procedures.
- Principles and practices of wastewater treatment.
- Municipal wastewater treatment facilities, systems, and equipment.
- Regulations governing municipal wastewater treatment operations.
- Occupational hazards and safety practices relative to wastewater treatment.
- Wastewater treatment records, reports, and documentation.

Required Skill in:

- Providing assistance in coordinating the daily activities of the City's Wastewater Treatment Plant.
- Assisting in ensuring the City's wastewater and storm water systems are properly maintained.
- Participating in the operation, maintenance, repair, and construction of treatment systems and equipment.
- Safely operating and maintaining departmental equipment and tools.
- Providing assistance in training and supervising the activities of subordinate personnel.

- Establishing and maintaining cooperative working relationships with other staff, City departments, outside agencies, and general public.

Physical Demands / Work Environment:

- Work is performed in and around wastewater treatment facilities and in the field.
- Subject to sitting, standing, walking, bending, reaching, climbing ladders, operating equipment, lifting of objects up to 50 pounds.
- Exposure to variable weather conditions, vehicle traffic, working at heights, confined spaces, noise from equipment operation, hazardous chemicals, and infectious diseases is involved.

City of

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**STAFF REPORT
ITEM #: 7-E**

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: September 4, 2020

MEETING DATE: September 8, 2020

SUBJECT: Consider mask designs promoting a COVID-19 “wear the mask” initiative.

Recommendation:

Consider mask designs promoting a COVID-19 “wear the mask” initiative.

Discussion:

At the August 25, 2020, the City Council suggested purchasing custom masks to promote public health through a “wear the mask” campaign.

Two suggestions include:

#CorcoranStrong

#United_93212

Budget Impact:

Mask costs are dependent on the number ordered. Average cost for a custom mask is approximately \$2.50 to \$4.00 per mask. Staff recommends an initial order of 100 masks for distribution to local businesses, service clubs, and other key community organizations.

Attachment:

- Mask ideas.

City Offices



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MATTERS FOR MAYOR AND COUNCIL

ITEM #: 8

MEMORANDUM

MEETING DATE: September 8, 2020
TO: Corcoran City Council
FROM: Kindon Meik, City Manager
SUBJECT: Matters for Mayor and Council

UPCOMING EVENTS / MEETINGS

- o September 7, 2020 City Offices Closed - Observance of Labor Day
- o September 8, 2020 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers
- o September 22, 2020 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers

A. Information Items:

1. League of California Cities Annual Conference – October 7-8, 2020
2. KWRA efficiency study
3. Potential housing developments

B. Council Comments – *This is the time for council members to comment on matters of interest.*

1. Staff Referral Items

C. Committee Reports

1. Kings Waste and Recycling Agency (KWRA)
2. Kings County Association of Governments (KCAG)
3. Kings Community Action Organization

City Offices



**COUNCIL REQUESTS OR REFERRAL ITEMS
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

DATE Sent to Council/ Request made	REQUEST	STATUS	DEPARTMENT RESPONSIBLE Dept/Division
08/25/20	Staff outlined costs for different “wear the mask” campaigns. Staff and Council discussed a COVID-19 stimulus initiative to provide jobs for local residents.	In progress	City Manager
07/28/20	Request by City Council to determine costs for “wear the mask” and Corcoran promotion campaign.		
06/13/20	Council directed Staff to begin preparing a public nuisance ordinance.	In progress	Community Development/Police Department
05/12/20	Spreadsheet to show grant applications and status of grants.	In progress	All Departments
05/12/20	Presentation by PARS on Section 115 fund status.	In progress	Finance Director/City Manager
09/10/19	Presentation by PARS on fund status of Section 115.		
06/25/19	Council requested further information on PERS Unfunded Liability and funds that can be paid off early. Council also requested periodic updates on Section 115 (PARS) Account for retirement contributions.		
03/12/19	Council requested that Staff prepare ordinance specifically prohibiting smoking in public parks. It was recommended that the City also consider an ordinance prohibiting dogs in public parks.	In progress	Community Development