

PUBLIC NOTICE

Request for Proposal: The City of Corcoran invites proposals from qualified consultants/administrative subcontractors for grant writing, administration, and implementation of its First-Time Homebuyer Assistance and Housing Rehabilitation Programs. The City of Corcoran is seeking contractors capable of administering and implementing all phases of the First-Time Homebuyer and Housing Rehabilitation Programs with funding from various sources.

The relevant experience of each Consultant/Contractor of each firm will be evaluated as it relates to the Scope of Work. A committee will review the responses to the Request for Proposal and will make a selection recommendation to the City of Corcoran City Council. Proposals will be evaluated based on the criteria and scoring system shown below.

Category	Max. Points
Completeness and thoroughness of proposal and how it relates to meeting the objectives in the RFP	30
Experience and qualifications for Grant Writing, Grant Administration, First-Time Homebuyer-Implementation, and Housing Rehabilitation-Implementation	20
General Consultant/Contractor integrity, experience, references	15
Staffing/Resources to perform work	15
Knowledge of the City of Corcoran	10
Reasonableness of cost	10
TOTAL	100

Proposals must be received by the City of Corcoran at the address below by 4:30 p.m. on September 23, 2019:

Community Development Department
City of Corcoran
832 Whitley Avenue,
Corcoran, CA 93212

The Request for Proposal will be available on the City's website at www.cityofcorcoran.com beginning on August 22, 2019. Interested parties may also request that the Request for Proposal be mailed or emailed to their attention. Questions relating to the request may be directed to Kevin Tromborg, Community Development Director, (559) 992-2151 ext. 232, email kevin.tromborg@cityofcorcoran.com or Josephine Lindsey ext. 225, email josephine.lindsey@cityofcorcoran.com

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