

**CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY
AGENDA**

**City Council Chambers
1015 Chittenden Avenue
Corcoran, CA 93212**

**Tuesday, May 14, 2019
5:30 P.M.**

Public Inspection: A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151.

Public Comment: Members of the audience may address the Council on non-agenda items; however, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

Consent Calendar: All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

ROLL CALL

Mayor:	Sidonio "Sid" Palmerin
Vice Mayor:	Patricia Nolen
Council Member:	Raymond Lerma
Council Member:	Jerry Robertson
Council Member:	Jeanette Zamora-Bragg

INVOCATION

FLAG SALUTE

1. PUBLIC DISCUSSION

2. **CONSENT CALENDAR** (VV)

- 2-A. Approval of minutes of the meeting of the City Council on April 23, 2019.
- 2-B. Authorization to read ordinances and resolutions by title only.
- 2-C. Consider request of Corcoran Chamber of Commerce to hold the annual Spring Fest Saturday, May 18-19, 2019 in downtown Corcoran, utilizing Whitley Ave and Chittenden Ave.
- 2-D. Consider approval of Resolution 2970, accepting Notice of Completion for Caustic Containment Basin Project.
- 2-E. Ratify proclamation 2019-06 recognizing Ginger Dukes as Chamber of Commerce 2019 Administrative Professional of the Year.
- 2-F. Consider approval of Resolution No. 2971 amending Resolution No. 2912 Measure A Expenditure Plan.

3. **APPROPRIATIONS** (VV)

Approval of Warrant Register dated May 14, 2019. *(Ruiz-Nuñez)* (VV)

4. **PRESENTATIONS** – None

5. **PUBLIC HEARINGS**

5-A. Public Hearing for examination and comments regarding new User Services Fees and Fee Study prepared by IGService, and approve Resolution No. 2968 adopting User Fee Study and proposed User Service Fees. *(Tromborg)* (VV)

- A. Open public hearing
- B. Staff report and presentation
- C. Accept written testimony
- D. Accept oral testimony
- E. Close hearing
- F. Council discussion
- G. By motion approve/approve with changes/deny proposed resolution.

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

- 7-A. Approve Resolution No. 2972 (Amending Resolution No. 2961) Low Carbon Transit Operations Program (LCTOP). *(Tromborg)* (VV)
- 7-B. Provide direction on possible Measure A projects for the 2019-2020 fiscal year. *(Meik)*

7-C. Approve Resolution No. 2969 Budget Amendment for Fiscal Year 2018-2019.
(Ruiz-Nuñez) (VV)

7-D. Consider letter opposing AB 1356 (Ting) regarding retail commercial cannabis activity. (Meik) (VV)

8. **MATTERS FOR MAYOR AND COUNCIL**

8-A. Information Items

8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*

8-C. Committee Reports

9. **CLOSED SESSION**

9-A. **CONFERENCE WITH LABOR NEGOTIATOR(S)** (Government Code § 54957.6). It is the intention of this governing body to meet in closed-session to review its position and to instruct its designated representatives:

- Designated representatives: ___ City Manager, Ken Caves _____
- Name of employee organization: ___ CPOA, Local 39, and CLOCEA _____
- Position title(s) of unrepresented employee(s): _ Management Team _.

9-B. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S)**

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.8:

Property: 1265 Branum
429 James
1116 Sherman
418 Benrus _____

Agency negotiator: City Manager _____

Negotiating parties: _____

Under negotiation: _____

10. **ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on May 10, 2019.


Marlene Spain, City Clerk

**CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY
AGENDA**

Tuesday, April 23, 2019

The regular session of the Corcoran City Council was called to order by Mayor Palmerin, in the City Council Chambers, 1015 Chittenden Avenue, Corcoran, CA at 5:30 P.M.

ROLL CALL

Councilmembers present: Patricia Nolen, Raymond Lerma and Sidonio Palmerin
Councilmembers absent: Jerry Robertson, and Jeanette Zamora-Bragg
Staff present: Ken Jorgensen, Kindon Meik, Reuben Shortnacy, Kevin Tromborg and Marlene Spain
Press present: Tina Botill, "The Corcoran Journal"

INVOCATION

Invocation was presented by Palmerin.

FLAG SALUTE

The flag salute was led by Nolen.

1. PUBLIC DISCUSSION

2. CONSENT CALENDAR

Following Council discussion a **motion** was made Lerma and seconded Nolen to approve the Consent Calendar. Motion carried by the following vote:

AYES: Lerma, Nolen and Palmerin,
NOES:
ABSENT: Robertson and Zamora-Bragg

3. APPROPRIATIONS

Following Council discussion a **motion** was made by Lerma and seconded by Nolen to approve the Warrant Register for April 23, 2019. Motion carried by the following vote:

AYES: Lerma, Nolen and Palmerin,
NOES:
ABSENT: Robertson and Zamora-Bragg

- 4. **PRESENTATIONS** – None
- 5. **PUBLIC HEARINGS** – None
- 6. **WRITTEN COMMUNICATIONS** – None
- 7. **STAFF REPORTS**

7-A. Following Council discussion a **motion** was made by Nolen and seconded by Lerma to authorize the three-year contract renewal with The CrisCom Company. Motion carried by the following vote:

AYES: Lerma, Nolen and Palmerin,
NOES:
ABSENT: Robertson and Zamora-Bragg

7-B. Discussed the Fiscal Year 2019-2020 budget schedule.

8. **MATTERS FOR MAYOR AND COUNCIL**

- 8-A. Council received information items.
- 8-B. Staff received referral items.
- 8-C. Committee reports.

CLOSED SESSION

At 7:28 p.m. Council recessed to closed session pursuant to:

9. **CLOSED SESSION**

9-A. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:

Number of potential cases: One case.

9-B. **CONFERENCE WITH LABOR NEGOTIATOR(S)** (Government Code § 54957.6). It is the intention of this governing body to meet in closed-session to review its position and to instruct its designated representatives:

Designated representatives: _____

- Name of employee organization: __ CPOA, Local 39, and CLOCEA __
- Position title(s) of unrepresented employee(s): _ Management Team _.

9-C. PERSONNEL (Government Code § 54957(b)). It is the intention of this governing body to meet in closed-session to:

- Consider the discipline, dismissal or release of a public employee.
- Hear complaints or charges against a public employee.
- Consider public employee appointment/employment for the position of:

- Consider public employee performance evaluation for the position of:
_____ City Manager, Kindon Meik _____

The regular meeting was reconvened at 7:50 p.m. Council provided direction to the City Attorney on Item 9-A and direction to the City Manager on Item 9-B.

ADJOURNMENT 7:53 P.M.

Sid Palmerin, Mayor

Marlene Spain, City Clerk

APPROVED DATE: _____

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

CONSENT ITEM ITEM #: 2-C

MEMO

TO: Corcoran City Council

FROM: Joseph Faulkner, Public Works Director

DATE: May 8, 2019

MEETING DATE: May 14, 2019

SUBJECT: Consider request of Corcoran Chamber of Commerce to hold the annual SpringFest Saturday, May 18, 2019 in downtown Corcoran, utilizing Whitley Ave and Chittenden Ave.

Recommendation: (Voice Vote)

Move to approve request contingent upon the receipt of a Certificate of Liability Insurance naming the City of Corcoran as an additional insured, and any alcohol permits required.

Car show participants / club(s) to provide their own insurance coverage.

Discussion:

Staff received an application from Corcoran Chamber of Commerce requesting to hold their event on May 18, 2019. This is an annual event.

Clean up is on-going through-out the day, under the direction of the Chamber of Commerce.

The Public Works Department, will set out barricades and cones the Friday prior to the event, and the Chamber of Commerce and their volunteers will set them up on Saturday morning and take them down Saturday evening. Public Works will pick up all barricades and cones on Monday.

Security is provided by the Corcoran Police Department.

Police and Fire to be notified of street closure.

Budget Impact:

None.

City Offices

City of

CORCORAN

Public Works Department

FOUNDED 1914

Consent Calendar ITEM # 2-D

MEMO

TO: Corcoran City Council

FROM: Joseph Faulkner, Public Works Director

DATE: May 5, 2019 **MEETING DATE:** May 14, 2019

SUBJECT: Consider approval of Resolution 2970, accepting Notice of Completion for Caustic Containment Basin Project

Recommendation:

Staff request that the City Council accepts the Caustic Containment Project as being complete and authorize the City Clerk to record the Notice of Completion.

Discussion:

City Council awarded the Caustic Containment Project to DAYCO Construction Inc, at the October 23, 2018 meeting. This project was budgeted in the 2018/2019 Capital Improvement Plan for the water division and is associated with the ongoing pH adjustment project currently underway.

Contract Amount: \$158,958.00

Change Orders: \$ 0.00

Final Contract Amount: \$158,958.00

The work for this project resulted in no change orders.

Budget Impact:

No Budget impact to record Notice of Completion.

RESOLUTION NO. 2970

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
ACCEPTING THE PUBLIC IMPROVEMENTS FOR CITY OF CORCORAN
CAUSTIC CONTAINMENT BASIN PROJECT, CORCORAN, CA IMPROVEMENTS
COMPLETED BY DAYCO CONSTRUCTION, INC.**

RESOLVED by the City Council of the City of Corcoran that:

WHEREAS, the Public Improvements in the City of Corcoran completed by Dayco Construction, Inc. have been completed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Corcoran, that the public work is accepted by the City of Corcoran; and,

RESOLVED FURTHER that the City Engineer is hereby authorized and directed to execute and record concurrently herewith "Notice of Completion" with respect to the work completed.

RESOLVED FURTHER that the City Clerk is authorized and directed to record said Notice in the Office of the Kings County Recorder when fully executed and notarized.

I hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran, California, at a meeting held on the 14th day of May, 2019, by the following vote of the members thereof:

AYES:

NOES:

ABSENT:

APPROVED: _____
Sidonio "Sid" Palmerin, Mayor

ATTEST: _____
Marlene Spain, City Clerk

CLERKS CERTIFICATE

City of Corcoran }
County of Kings } ss.
State of California }

I, Marlene Spain, City Clerk of the City of Corcoran, hereby certify that this is a full, true and correct copy of Resolution No. 2970 duly passed by the City Council of the City of Corcoran at a regular meeting thereof held on the 14th day of May, 2019, by the vote as set forth therein.

DATED: May 14, 2019

ATTEST:

Marlene Spain, City Clerk

PUBLIC AGENCY ACKNOWLEDGEMENT

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss.
CITY OF CORCORAN)

On May 14, 2019 before me, Marlene Spain, City Clerk, personally appeared Sidonio Palmerin, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Marlene Spain, City Clerk

[seal]

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**Consent Calendar
ITEM #: 2-E**

MEMORANDUM

TO: City Council

FROM: Marlene Spain, City Clerk

DATE: May 9, 2019

MEETING DATE: May 14, 2019

SUBJECT: Ratify proclamation 2019-06 recognizing Ginger Dukes as Chamber of Commerce 2019 Administrative Professional of the Year

Recommendation:

As part of the consent calendar acknowledge ratify proclamation 2019-06 recognizing Ginger Dukes as Chamber of Commerce 2019 Administrative Professional of the Year.

Discussion:

Each year, the Corcoran Chamber of Commerce recognizes an administrative professional. The attached proclamation recognizes Thurman and Thurman's employee Ginger Dukes. The proclamation was presented to Ms. Dukes on April 26, 2019.

Budget Impact:

No impact to the budget.

Attachments:

Proclamation 2019-06 recognizing Ginger Dukes.

Proclamation 2019-06

**A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
HONORING ADMINISTRATIVE PROFESSIONAL OF THE YEAR
GINGER DUKES**

WHEREAS, the Corcoran Chamber of Commerce honors an
“Administrative Professional of the Year” for outstanding service; and,

WHEREAS, the recognition is an opportunity to pay tribute to
Administrative Professionals who willingly contribute skills, knowledge, time,
energy, and talents to the community of Corcoran; and,

WHEREAS, Ginger Dukes has been nominated for her dedication, loyalty
and ongoing commitment to Thurman and Thurman and the community; and,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the
City of Corcoran hereby congratulates

Ginger Dukes

on being selected as the Corcoran Chamber of Commerce
ADMINISTRATIVE PROFESSIONAL OF THE YEAR and adds its thanks
for the contributions she has made to the betterment of this community.

DATED: April 26, 2019

Sidonio “Sid” Palmerin, Mayor

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

CONSENT CALENDAR ITEM #: 2-F

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: May 10, 2019

MEETING DATE: May 14, 2019

SUBJECT: Consider approval of Resolution No. 2971 amending Resolution No. 2912 Measure A Expenditure Plan.

Recommendation: (Voice Vote)

Consider approval of Resolution No. 2971 amending Resolution No. 2912 Measure A Expenditure Plan.

Discussion:

In December 2017, the City Council approved Resolution No. 2912 thereby adopting a formal policy for the allocation of Measure A revenues. In consultation with the auditing team, staff is recommending that the Section 2 of the resolution be revised as follows:

Projects. The City will allocate 15% of Measure A revenues towards capital projects. All projects will be agreed upon by a majority of the City Council.

The original wording in the resolution made reference to “capital projects”. However, many of the projects that are being completed with Measure A funds do not meet the criteria as “capital projects”.

Budget Impact:

None

Attachment:

Resolution No. 2971

City Offices

RESOLUTION NO. 2971

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN AMENDING
RESOLUTION NO. 2912
APPROVING THE MEASURE A EXPENDITURE PLAN FOR THE
2018-2019 THROUGH 2021-2022 FISCAL YEARS**

WHEREAS, on June 6, 2017 voters in Corcoran approved Measure A, a one percent transaction and use tax, with 58% support; and,

WHEREAS, the transaction and use tax went into effect on October 1, 2017 and is expected to generate approximately \$1.2 million annually in additional General Fund revenues; and

WHEREAS, it is in the City's best interest to adopt a Measure A Expenditure Plan to determine how Measure A revenues will be allocated over the next four fiscal years.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Corcoran that Measure A funds will be allocated as follows:

Section 1. Reserves. The City will set aside 20% of Measure A revenues (with a cap of \$250,000 per year) as General Fund reserves.

Section 2. ~~Capital Projects. The City will allocate 15% of Measure A revenues towards capital projects. All projects will be agreed upon by a majority of the City Council. and will be included in the five-year Capital Improvement Project (CIP) budget.~~

Section 3. New Police Officers. Measure A funds will be used to hire two (2) additional police officers to increase staffing levels in the Police Department. Measure A funds will be utilized as follows:

FY 2018-2019	\$160,000
FY 2019-2020	\$175,000
FY 2020-2021	\$190,000
FY 2021-2022	\$200,000

Section 4. Existing Police Personnel and Police Service Costs. Measure A funds will be utilized to cover existing Police Department costs in upcoming years as follows:

FY 2018-2019	\$210,000
FY 2019-2020	\$205,000
FY 2020-2021	\$210,000
FY 2021-2022	\$200,000

Section 5. J.G. Boswell Park Maintenance (Contract with Corcoran Community Foundation). The City will allocate the following amounts of Measure A revenues for maintenance of the J.G. Boswell Community Park:

FY 2018-2019	\$128,000
FY 2019-2020	\$136,000
FY 2020-2021	\$144,000
FY 2021-2022	\$152,000

Section 6. Parks and Recreation. Measure A revenues will be used to offset existing costs associated with park maintenance and maintenance and operation of the City swimming pool as noted below:

FY 2018-2019	\$200,000
FY 2019-2020	\$200,000
FY 2020-2021	\$200,000
FY 2021-2022	\$200,000

Section 7. Fire Service Costs. Measure A revenues will be used to offset Fire Service Costs in the following amounts:

FY 2018-2019	\$50,000
FY 2019-2020	\$50,000
FY 2020-2021	\$50,000
FY 2021-2022	\$50,000

Section 8. Code Enforcement. The City will allocate the following amounts to Code Enforcement activities:

FY 2018-2019	\$30,000
FY 2019-2020	\$20,000

BE IT FURTHER RESOLVED that in the event Measure A revenues exceed the anticipated projections in a given fiscal year, the City Council may allocate excess funds as appropriate through the regular budgetary process or through budget amendments.

BE IT FINALLY RESOLVED that if Measure A revenues do not meet anticipated projections in a given fiscal year, the City Council shall, by adopted resolution, establish a revised Measure A expenditure plan to account for the fiscal needs of the City.

PASSED and ADOPTED at a regular meeting of the City Council of the City of Corcoran duly called and held on the 14th day of May 2019, by the following vote of the members thereof:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Sidonio "Sid" Palmerin, Mayor
City of Corcoran

ATTEST:

Marlene Spain, City Clerk

#1

Accounts Payable

Blanket Voucher Approval Document



User: spineda
 Printed: 05/02/2019 - 3:46PM
 Warrant Request Date: 5/2/2019
 DAC Fund:

Batch: 00511.05.2019 - 05/14/19 Mnl Wrnt Rgstr FY

Line	Claimant	Voucher No.	Amount
1	Amtrak	000068444	580.00
2	Amtrak	000068442	580.00
3	Amtrak	000068443	580.00
4	ASI Administrative Solutions, Inc	000068445	85.80
5	Auto Zone, Inc.	000068446	323.71
6	BB Screen Printing	000068447	30.31
7	C. A. Reding Company, Inc	000068448	42.62
8	Ca Peace Officer's Assoc	000068449	226.00
9	Cannon Financial Services, Inc.	000068450	94.18
10	CDW-Government, Inc	000068451	1,053.50
11	City of Corcoran	000068452	1,395.00
12	City of Corcoran	000068453	368.77
13	Corcoran Chamber of Commerce	000068454	250.00
14	Corcoran City Petty Cash	000068455	347.67
15	Corcoran City Petty Cash	000068456	97.22
16	Corcoran Publishing Company	000068457	355.00
17	Data Ticket Inc	000068458	624.00
18	Galindo Farms Discing	000068459	130.00
19	High Desert Wireless Broadband	000068460	9,455.53
20	Hofmans Nursery	000068461	128.70
21	JP Morgan Chase Bank NA	000000000	10,469.05
22	Kings County Sheriff's Office	000068462	1,001.13
23	Local Government Publications	000068463	143.56
24	Miguel Meneses	000068464	440.00
25	Mobile Fiberglass	000068465	1,612.06
26	PG&E	000068472	72.85
27	PG&E	000068466	9.58
28	PG&E	000068469	100.74
29	PG&E	000068468	474.76
30	PG&E	000068467	10.92
31	PG&E	000068470	125.47
32	PG&E	000068471	4,583.64
33	PG&E	000068473	27.11
34	Pitney Bowes Inc	000068474	36.80
35	Sanjuana Davalos	000068475	100.00
36	TF Tire & Service	000068476	29.00
37	The Gas Company	000068477	1,748.92
38	The Printer	000068478	1,001.76
39	Tulare-Kings Veterinary ER Svc	000068479	159.00
40	Ultimate Linguistics-Interpreting-Translating Svcs	000068480	595.00
41	WEX BANK	000068481	12,494.98

Page Total: \$51,984.34

Line	Claimant	Voucher No.	Amount
		Page Total:	\$0.00
		Grand Total:	\$51,984.34

Accounts Payable Voucher Approval List



User: spineda
 Printed: 05/02/2019 - 3:47PM
 Batch: 00511.05.2019 - 05/14/19 Mnl Wmt Rgstr FY19

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
68442	5/2/2019	Amtrak	TICKETS/ TEN 10 RIDE PASSES	145-410-300-292	580.00
68443	5/2/2019	Amtrak	TICKETS/ TEN 10 RIDE PASSES	145-410-300-292	580.00
68444	5/2/2019	Amtrak	TICKETS/ TEN 10 RIDE PASSES	145-410-300-292	580.00
68445	5/2/2019	ASI Administrative Solutions, Inc	COBRA ADMIN MAR 2019	104-402-300-200	85.80
68446	5/2/2019	Auto Zone, Inc.	VEH SUPPLIES UNIT#224	104-421-300-260	31.15
68446	5/2/2019	Auto Zone, Inc.	BATTERY/UNT#224	104-421-300-260	195.84
68446	5/2/2019	Auto Zone, Inc.	VEH SUPPLIES/UNT#224	104-421-300-260	31.15
68446	5/2/2019	Auto Zone, Inc.	VEH SUPPLIES/UNT#224	104-421-300-260	37.88
68446	5/2/2019	Auto Zone, Inc.	CAR WASH SUPPLIES	104-421-300-260	27.69
68447	5/2/2019	BB Screen Printing	SOFTBALL HATS PRINTING	331-425-300-210	30.31
68448	5/2/2019	C. A. Reding Company, Inc	COPIER LEASE: DEPOT	145-410-300-180	42.62
68449	5/2/2019	Ca Peace Officer's Assoc	TRAINING/S CHEE	104-421-300-170	226.00
68450	5/2/2019	Cannon Financial Services, Inc.	COPIER SVC RENTAL APRIL 2019	104-421-300-180	94.18
68451	5/2/2019	CDW-Government, Inc	NEW MONITORS/SHORTNANCY	104-421-300-181	336.04
68451	5/2/2019	CDW-Government, Inc	NEW COMPUTER/RACHELLE	104-421-300-181	717.46
68452	5/2/2019	City of Corcoran	BUS WAS USE JULY 2018-MARCH 2019	145-410-300-260	516.00
68452	5/2/2019	City of Corcoran	BUS WAS USE JULY 2018-MARCH 2019	104-421-300-260	309.00
68452	5/2/2019	City of Corcoran	BUS WAS USE JULY 2018-MARCH 2019	105-437-300-260	351.00
68452	5/2/2019	City of Corcoran	BUS WAS USE JULY 2018-MARCH 2019	109-434-300-260	39.00
68452	5/2/2019	City of Corcoran	BUS WAS USE JULY 2018-MARCH 2019	104-412-300-260	30.00
68452	5/2/2019	City of Corcoran	BUS WAS USE JULY 2018-MARCH 2019	120-435-300-260	144.00
68452	5/2/2019	City of Corcoran	BUS WAS USE JULY 2018-MARCH 2019	104-406-300-260	3.00
68453	5/2/2019	City of Corcoran	BUS WAS USE JULY 2018-MARCH 2019	104-431-300-260	3.00
68453	5/2/2019	City of Corcoran	CITY SVC/2410 BELL AVE,	301-430-300-316	105.23
68453	5/2/2019	City of Corcoran	CITY SVC/ 1116 SHERMAN AVE.	301-430-300-316	119.42
68453	5/2/2019	City of Corcoran	CITY SVC/ 24434 6 1/4 AVE.	301-430-300-316	37.05
68453	5/2/2019	City of Corcoran	CITY SVC/ 429 JAMES	301-430-300-316	48.16
68453	5/2/2019	City of Corcoran	CITY SVC/ 418 BENRUS	301-430-300-316	58.91
68454	5/2/2019	Corcoran Chamber of Commerce	ADMIN LUNCHEON TICKETS	104-405-300-200	100.00
68454	5/2/2019	Corcoran Chamber of Commerce	ADMIN LUNCHEON TICKETS	104-421-300-210	150.00
68455	5/2/2019	Corcoran City Petty Cash	LEMOORE SPORTSMANS /RANGE FEES S CHEE	104-421-300-200	100.00

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
68455	5/2/2019	Corcoran City Petty Cash	CAR WASH PD VEHICLES	104-421-300-260	60.00
68455	5/2/2019	Corcoran City Petty Cash	INMATE MEALS	104-421-300-148	7.67
68455	5/2/2019	Corcoran City Petty Cash	TRAINING/CASTRO & CHEE/ LUNCH PER DIEM	104-421-300-270	24.00
68455	5/2/2019	Corcoran City Petty Cash	TRAINING/PADAMA/ PER DIEM	104-421-300-270	156.00
68456	5/2/2019	Corcoran City Petty Cash	POSTAGE	104-432-300-152	1.22
68456	5/2/2019	Corcoran City Petty Cash	TROMBORG & NOLLEN SB 2 FUNDING GEN MEM MTG-DINN	104-406-300-170	50.00
68456	5/2/2019	Corcoran City Petty Cash	RENEWAL DRVS LIC W/ DMV 2/8/19 N LOPEZ	145-410-300-200	46.00
68457	5/2/2019	Corcoran Publishing Company	NIXLE AD 4/11-25/19	104-421-300-156	72.00
68457	5/2/2019	Corcoran Publishing Company	AD RAN 4/18/19	145-410-300-156	283.00
68458	5/2/2019	Data Ticket Inc	CODE ENFORM	104-406-300-200	624.00
68459	5/2/2019	Galindo Farms Discing	LAWN MAINT FOR 2410 BELL & 1116 SHERMAN 4/19/19	301-430-300-200	130.00
68460	5/2/2019	High Desert Wireless Broadband	UNIT REPAIRS FOR 225 & 252	114-414-300-210	433.92
68460	5/2/2019	High Desert Wireless Broadband	UNIT REPAIRS/ 221, 224, 225	114-414-300-210	754.43
68460	5/2/2019	High Desert Wireless Broadband	UNIT REPAIRS/ 166, 192, 225	114-414-300-210	649.68
68460	5/2/2019	High Desert Wireless Broadband	MONTHLY CONTRACT & TOTAL BILLABLE HOURS MAR 20	104-432-300-201	7,617.50
68461	5/2/2019	Hofmanns Nursery	DOWNTOWN BUMPOUT PLANTERS	109-434-300-210	64.35
68461	5/2/2019	Hofmanns Nursery	DOWNTOWN BUMPOUT PLANTERS	104-412-300-210	64.35
0	5/2/2019	JP Morgan Chase Bank NA	CHRISTMAS LIGHTS FOR DOWNTOWN PROJECT -MEASUR	138-419-300-208	2,485.00
0	5/2/2019	JP Morgan Chase Bank NA	PITNEY BOWES LEASE PAYOUT FOR PD & CITYHALL EQUI	104-432-300-180	6,277.87
0	5/2/2019	JP Morgan Chase Bank NA	COMCAST-PD PHONE SVC	104-421-300-220	1,168.96
0	5/2/2019	JP Morgan Chase Bank NA	COMCAST: 895 PUEBLO-INTERNET SVC	104-432-300-220	246.14
0	5/2/2019	JP Morgan Chase Bank NA	COMCAST:1033 CHITTENDEN-INTERNET SVC	104-432-300-220	291.08
68462	5/2/2019	Kings County Sheriff's Office	KINGS COUNTY NARCOTIC TASK FORCE SHARED COST 3R	104-421-300-206	1,001.13
68463	5/2/2019	Local Government Publications	LONGTIN'S CALIFORNIA LAND USE 2D 2019 UPDATE	104-406-300-170	143.56
68464	5/2/2019	Miguel Meneses	YARD SVC APPERON	111-601-300-202	120.00
68464	5/2/2019	Miguel Meneses	YARD SVC 6 1/2 & ORANGE	111-601-300-202	120.00
68464	5/2/2019	Miguel Meneses	YARD SVC SUNRISE VILLA	111-601-300-202	200.00
68465	5/2/2019	Mobile Fiberglass	EQUIP: MAINT & REPAIR-POOL SLIDE	138-419-300-206	1,612.06
68466	5/2/2019	PG&E	ACCT#5304135173-4	111-603-300-240	9.58
68467	5/2/2019	PG&E	ACCT#5304135173-4	104-412-300-240	10.92
68468	5/2/2019	PG&E	ACCT#3357250173-3	104-000-120-022	474.76
68469	5/2/2019	PG&E	ACCT#5304135173-4	111-604-300-240	100.74
68470	5/2/2019	PG&E	ACCT#0264009458-3	120-435-300-240	125.47
68471	5/2/2019	PG&E	ACCT#5304135173-4	109-434-300-240	4,583.64
68472	5/2/2019	PG&E	ACCT#5304135173-4	111-601-300-240	72.85
68473	5/2/2019	PG&E	ACCT#1056173633-0	301-430-300-316	27.11
68474	5/2/2019	Pitney Bowes Inc	POSTAGE BY PHONE ACC#800090908952264/POSTAGE BY P	104-432-300-152	36.80
68475	5/2/2019	Sanjuana Davalos	REFUND OF CITATION FEE 1900 LETTS	104-000-320-083	100.00
68476	5/2/2019	TF Tire & Service	VEH MAINT/AC UNIT	104-421-300-260	29.00

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
68477	5/2/2019	The Gas Company	ACCT#11484795064	138-419-300-206	1,748.92
68478	5/2/2019	The Printer	PRINTING CODE ENFORCEMENT BROCHURE -SPANISH	104-406-300-197	1,001.76
68479	5/2/2019	Tulare-Kings Veterinary ER Svc	VET SVC/ANIMAL CONTROL C1900687	104-421-300-203	159.00
68480	5/2/2019	Ultimate Linguistics-Interpreting-Translating Svcs	SPANISH TRANSLATION OF CODE ENFORCEMENT BROCHU	104-406-300-197	595.00
68481	5/2/2019	WEX BANK	FUEL STATEMENT-ACCT#0496004735213	104-406-300-250	340.27
68481	5/2/2019	WEX BANK	FUEL STATEMENT-ACCT#0496004735213	145-410-300-250	2,896.70
68481	5/2/2019	WEX BANK	FUEL STATEMENT-ACCT#0496004735213	104-412-300-250	1,263.84
68481	5/2/2019	WEX BANK	FUEL STATEMENT-ACCT#0496004735213	104-421-300-250	4,196.31
68481	5/2/2019	WEX BANK	FUEL STATEMENT-ACCT#0496004735213	104-431-300-250	304.48
68481	5/2/2019	WEX BANK	FUEL STATEMENT-ACCT#0496004735213	109-434-300-250	184.15
68481	5/2/2019	WEX BANK	FUEL STATEMENT-ACCT#0496004735213	120-435-300-250	928.10
68481	5/2/2019	WEX BANK	FUEL STATEMENT-ACCT#0496004735213	105-437-300-250	2,381.13
Warrant Total:					51,984.34

Accounts Payable

Blanket Voucher Approval Document

#2



User: spineda
Printed: 05/06/2019 - 2:16PM
Warrant Request Date: 5/14/2019
DAC Fund:

Batch: 00501.05.2019 - 05/14/19 Wrnt Rgstr FY19

Line	Claimant	Voucher No.	Amount
1	A & M Consulting Engineers	000068482	6,000.00
2	Accela, Inc.	000068483	1,100.00
3	Accelerated Modular Concepts, Inc.	000068484	352,591.30
4	Alameda Electrical Distributors Inc	000068485	3,806.25
5	Amtrak	000068486	1,625.00
6	Amtrak	000068487	1,625.00
7	Amtrak	000068488	1,625.00
8	Ardent General Inc.	000068489	35,694.22
9	AT&T Mobility	000068490	41.11
10	Auto Zone, Inc.	000068491	42.39
11	Az Auto Parts	000068492	154.10
12	BC Laboratories, Inc	000068493	130.00
13	Best Deal Food Co Inc.	000068494	27.77
14	Cal-Econ Consultants	000068495	425.00
15	California Department of Transportation	000068496	39.20
16	California Industrial Rubber	000068497	33.56
17	Caves & Associates	000068498	510.00
18	Central Valley Lawn Care	000068499	350.00
19	COBAN Technologies	000068500	4,886.72
20	Corcoran Chamber of Commerce	000068501	50.00
21	Corcoran City Petty Cash	000068502	72.00
22	Corcoran Heating & Air	000068503	960.00
23	Corcoran Publishing Company	000068504	72.00
24	Dayco Construction, Inc.	000068505	65,371.21
25	Diane Arnold	000068506	144.78
26	Direct Distributing, Inc.	000068507	2,097.35
27	Fastenal Company	000068508	59.32
28	Felder Communications	000068509	1,445.69
29	Ferguson Enterprises, Inc	000068510	2,288.17
30	Figuroa Concrete Partners	000068511	14,406.00
31	Frontier Communications	000068512	240.59
32	Frontier Communications	000068514	102.53
33	Frontier Communications	000068515	65.61
34	Frontier Communications	000068513	977.68
35	Frontier Communications	000068518	54.86
36	Frontier Communications	000068517	674.95
37	Frontier Communications	000068516	109.23
38	Galindo Farms Discing	000068519	290.00
39	Grainger Inc	000068520	34.42
40	High Desert Wireless Broadband	000068521	10,255.06
41	Martinez Upholstery	000068522	760.00
42	New Life Tabernacle	000068523	200.00
43	Office Depot	000068524	169.47
44	Oliver Whitaker Co.	000068525	129.74
45	PG&E	000068528	19.39
46	PG&E	000068527	19.41

Page Total: \$511,776.08

Line	Claimant	Voucher No.	Amount
47	PG&E	000068526	14,254.44
48	Prudential Overall Supply	000068529	1,074.55
49	Quality Pool Service	000068530	1,011.23
50	Radius Tire Co.	000068531	121.27
51	RMA GeoScience	000068532	1,655.50
52	Safety-Kleen Systems, Inc	000068533	162.38
53	Sawtelle Rosprim Machine Shop	000068534	1,425.50
54	T&T Valve and Instruments, Inc.	000068535	2,767.90
55	Telstar Instruments	000068536	5,433.00
56	TF Tire & Service	000068537	541.58
57	The Gas Company	000068540	14.30
58	The Gas Company	000068538	402.88
59	The Gas Company	000068539	33.71
60	The Lawnmower Man	000068541	311.27
61	Tires 4 Less	000068542	1,890.00
62	Univar USA Inc	000068543	930.65
63	unWired Broadband	000068544	199.95
64	Urban Futures Inc	000068545	875.00
65	US Bank Equipment Finance	000068546	423.07
66	Visual 6 Graphics	000068547	130.20
67	Will Tiesiera Ford-Mercury	000068548	231.50
68	Zumar Industries, Inc	000068549	67.95

Page Total: \$33,957.83

Grand Total: \$545,733.91

Accounts Payable Voucher Approval List



User: spineda
 Printed: 05/06/2019 - 2:17PM
 Batch: 00501.05.2019 - 05/14/19 Wmt Rgstr FY19

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
68482	5/14/2019	A & M Consulting Engineers	CMAQ PEDESTRIAN IMPROVEMENT PROJECT	109-434-300-200	6,000.00
68483	5/14/2019	Accela, Inc.	MARCH 2019 UTILITY ONLINE PAYMENT	105-437-300-200	550.00
68483	5/14/2019	Accela, Inc.	MARCH 2019 UTILITY ONLINE PAYMENT	112-436-300-200	275.00
68483	5/14/2019	Accela, Inc.	MARCH 2019 UTILITY ONLINE PAYMENT	120-435-300-200	165.00
68483	5/14/2019	Accela, Inc.	MARCH 2019 UTILITY ONLINE PAYMENT	121-439-300-200	110.00
68484	5/14/2019	Accelerated Modular Concepts, Inc.	NEW POLICE HQ PROJECT	315-421-300-200	352,591.30
68485	5/14/2019	Alameda Electrical Distributors Inc	STREETS LIGHT	109-434-300-210	153.17
68485	5/14/2019	Alameda Electrical Distributors Inc	REPLACE LIGHTING: CORP YARD	104-433-300-210	521.87
68485	5/14/2019	Alameda Electrical Distributors Inc	REPLACE LIGHTING: CORP YARD	104-431-300-210	521.86
68485	5/14/2019	Alameda Electrical Distributors Inc	REPLACE LIGHTING: CORP YARD	104-412-300-210	521.86
68485	5/14/2019	Alameda Electrical Distributors Inc	REPLACE LIGHTING: CORP YARD	109-434-300-210	521.87
68485	5/14/2019	Alameda Electrical Distributors Inc	REPLACE LIGHTING: CORP YARD	120-435-300-210	521.87
68485	5/14/2019	Alameda Electrical Distributors Inc	REPLACE LIGHTING: CORP YARD	105-437-300-210	521.87
68485	5/14/2019	Alameda Electrical Distributors Inc	REPLACE LIGHTING: CORP YARD	145-410-300-210	521.88
68486	5/14/2019	Amtrak	TICKETS/ 125 CORCORAN TO HANFORD	145-410-300-292	812.50
68486	5/14/2019	Amtrak	TICKETS/ 125 HANFORD TO CORCORAN	145-410-300-292	812.50
68487	5/14/2019	Amtrak	TICKETS/ 125 CORCORAN TO HANFORD	145-410-300-292	812.50
68487	5/14/2019	Amtrak	TICKETS/ 125 HANFORD TO CORCORAN	145-410-300-292	812.50
68488	5/14/2019	Amtrak	TICKETS/ 125 CORCORAN TO HANFORD	145-410-300-292	812.50
68488	5/14/2019	Amtrak	TICKETS/ 125 HANFORD TO CORCORAN	145-410-300-292	812.50
68489	5/14/2019	Ardent General Inc.	NEW POLICE HQ PROJECT	315-421-300-200	35,694.22
68490	5/14/2019	AI&T Mobility	ACCT#834605440	120-435-300-220	41.11
68491	5/14/2019	Auto Zone, Inc.	VEHICLE SUPPLIES UNIT#220	104-421-300-260	31.15
68491	5/14/2019	Auto Zone, Inc.	BUS 216 AIR & OIL FILTER	145-410-300-260	11.24
68492	5/14/2019	Az Auto Parts	HITCH CLIP	105-437-300-210	1.69
68492	5/14/2019	Az Auto Parts	HOOD HOLD DOWN: UNIT#102	109-434-300-260	10.13
68492	5/14/2019	Az Auto Parts	BAKE LIGHT SWITCH: UNIT#146	104-412-300-260	8.14
68492	5/14/2019	Az Auto Parts	BAKE LIGHT SWITCH: UNIT#146	104-432-300-260	8.13
68492	5/14/2019	Az Auto Parts	MAINT PARTS UNIT#197	104-421-300-260	10.26
68492	5/14/2019	Az Auto Parts	SOCKET RAIL	104-433-300-210	7.10
68492	5/14/2019	Az Auto Parts	PARTS UNIT#151	105-437-300-260	80.81

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
68492	5/14/2019	Az Auto Parts	MAINT PARTS UNIT#191	104-421-300-260	20.52
68492	5/14/2019	Az Auto Parts	REFLECTORS: UNIT#33	109-434-300-260	7.32
68493	5/14/2019	BC Laboratories, Inc	MONTHLY ARSENIC TESTING	120-435-300-200	130.00
68494	5/14/2019	Best Deal Food Co Inc.	COFFEE, CREAMER, DISH SOAP, & SPONGE	145-410-300-210	13.72
68494	5/14/2019	Best Deal Food Co Inc.	DOG FOOD	104-421-300-203	14.05
68495	5/14/2019	Cal-Econ Consultants	TERMITE REPAIR WORK	301-430-300-200	425.00
68496	5/14/2019	California Department of Transportation	SIGNALS & LIGHTING	109-434-300-160	39.20
68497	5/14/2019	California Industrial Rubber	NEOPRENE RUBBER CASKETS	105-437-300-140	33.56
68498	5/14/2019	Caves & Associates	NEGOTIATIONS MAY 2019	104-402-300-200	510.00
68499	5/14/2019	Central Valley Lawn Care	LANDSCAPE SVC: PHEASANT RIDGE	111-602-300-202	350.00
68500	5/14/2019	COBAN Technologies	BODY CAM EQUIP	104-421-300-210	770.34
68500	5/14/2019	COBAN Technologies	BODY CAMS	114-414-300-210	4,116.38
68501	5/14/2019	Corcoran Chamber of Commerce	ANNUAL CHAMBER BANQUET 2019	104-401-300-271	50.00
68502	5/14/2019	Corcoran City Petty Cash	TRAINING/ PER DIEM /LUNCH/ ALLRED & CARRILLO	104-421-300-270	72.00
68503	5/14/2019	Corcoran Heating & Air	RECHARGE UNIT: CTY HALL #1	104-432-300-200	440.00
68503	5/14/2019	Corcoran Heating & Air	RECHARGE UNIT: CTY HALL #5	104-432-300-200	200.00
68503	5/14/2019	Corcoran Heating & Air	SEMI ANNUAL SVC: SHOP/PW OFFICE	104-432-300-200	320.00
68504	5/14/2019	Corcoran Publishing Company	PUBLIC NOTICE: AUCTION PLAYGROUND EQUIP	104-412-300-200	72.00
68505	5/14/2019	Dayco Construction, Inc.	WTP: CAUSTIC CONTAINMENT BASIN	105-437-500-540	65,371.21
68506	5/14/2019	Diane Arnold	BOOT REIMB-UNIFORMS FY19	145-410-200-125	144.78
68507	5/14/2019	Direct Distributing, Inc.	BASKET STRAINER/FLANGE/UNION SOCKET, ECT.	105-437-300-140	2,000.54
68507	5/14/2019	Direct Distributing, Inc.	TRENCHING SHOVEL	105-437-300-210	27.42
68507	5/14/2019	Direct Distributing, Inc.	PVC PIPE	105-437-300-140	69.39
68508	5/14/2019	Fastenal Company	REPAIR PARTS: STOCK	105-437-300-140	59.32
68509	5/14/2019	Felder Communications	PD RADIO EQUIP	104-421-300-141	972.09
68509	5/14/2019	Felder Communications	PD RADIO EQUIP	104-421-300-141	270.63
68509	5/14/2019	Felder Communications	PD RADIO EQUIP	104-421-300-141	202.97
68510	5/14/2019	Ferguson Enterprises, Inc	STRUT 20'	105-437-300-140	193.61
68510	5/14/2019	Ferguson Enterprises, Inc	TEST BALL	105-437-300-140	1,027.76
68510	5/14/2019	Ferguson Enterprises, Inc	BALL CURB, METER COUP	105-437-300-140	1,066.80
68511	5/14/2019	Figueroa Concrete Partners	SIDEWALK IMPROV RAC AREA	109-434-300-218	10,000.00
68511	5/14/2019	Figueroa Concrete Partners	SIDEWALK IMPROV RAC AREA	138-419-300-209	4,406.00
68512	5/14/2019	Frontier Communications	ACCT#55999241850629065	120-435-300-220	240.59
68513	5/14/2019	Frontier Communications	ACCT#55999221510101675	104-432-300-220	977.68
68514	5/14/2019	Frontier Communications	ACCT#55999214080910985	104-432-300-220	102.53
68515	5/14/2019	Frontier Communications	ACCT#55999586801122995	104-432-320-220	65.61
68516	5/14/2019	Frontier Communications	ACCT#5599951265091718-5	120-435-300-220	109.23
68517	5/14/2019	Frontier Communications	ACCT#55999551511202085	104-421-300-220	674.95
68518	5/14/2019	Frontier Communications	ACCT#20914815380301985	136-415-300-220	54.86

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
68519	5/14/2019	Galindo Farms Discing	MONTHLY WEED ABATEMENT: 2410 BELL & 1116 SHERMA	301-430-300-200	130.00
68519	5/14/2019	Galindo Farms Discing	MONTHLY WEED ABATEMENT: 2410 BELL & 1116 SHERMA	301-430-300-200	130.00
68519	5/14/2019	Galindo Farms Discing	CLEAN GUTTER @ 2410 BELL AVE.	301-430-300-200	30.00
68520	5/14/2019	Grainger Inc	HOLE SAW, DIAMOND GRIT	105-437-300-210	34.42
68521	5/14/2019	High Desert Wireless Broadband	NEW PD UNIT CONVERSION/CHARGER	114-414-500-540	10,255.06
68522	5/14/2019	Martinez Upholstery	RE-UPHOLSTER SEAT: UNIT#33	109-434-300-260	760.00
68523	5/14/2019	New Life Tabernacle	VETS HALL USE 5/3/19-DEPOSIT REFUND	104-000-362-085	200.00
68524	5/14/2019	Office Depot	OFFICE SUPPLIES	104-431-300-210	48.37
68524	5/14/2019	Office Depot	OFFICE SUPPLIES	120-435-300-210	112.33
68524	5/14/2019	Office Depot	OFFICE SUPPLIES	104-433-300-210	8.77
68525	5/14/2019	Oliver Whitaker Co.	ALTERNATOR: UNIT#150	104-412-300-260	129.74
68526	5/14/2019	PG&E	ACCT#2777783766-0	105-437-300-240	14,254.44
68527	5/14/2019	PG&E	ACCT#1722354481-2	301-430-300-316	19.41
68528	5/14/2019	PG&E	ACCT#8465964727-9	301-430-300-316	19.39
68529	5/14/2019	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	145-410-300-200	111.65
68529	5/14/2019	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	136-415-300-200	72.11
68529	5/14/2019	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-432-300-200	585.19
68529	5/14/2019	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-433-300-200	140.12
68529	5/14/2019	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	120-435-300-200	76.70
68529	5/14/2019	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	105-437-300-200	88.78
68530	5/14/2019	Quality Pool Service	CITY POOL: BULK CHLORINE	138-419-300-206	1,011.23
68531	5/14/2019	Radius Tire Co.	TIRE REPLACEMENT	104-412-300-140	101.27
68531	5/14/2019	Radius Tire Co.	TIRE REPAIR: UNIT#68	109-434-300-140	20.00
68532	5/14/2019	RM/A GeoScience	ENGINEERING ANALYSIS/NEW PD** 03/4-03/31/2019	315-421-300-200	1,655.50
68533	5/14/2019	Safety-Kleen Systems, Inc	PARTS CLEANER	104-433-300-200	162.38
68534	5/14/2019	Sawtelle Rosprim Machine Shop	EQUIP MAINT: PARTS	105-437-300-140	405.94
68534	5/14/2019	Sawtelle Rosprim Machine Shop	EQUIP MAINT: UNIT#86	109-434-300-140	1,004.85
68534	5/14/2019	Sawtelle Rosprim Machine Shop	EQUIP MAINT: GASKETS	105-437-300-140	14.71
68535	5/14/2019	T&T Valve and Instruments, Inc.	BRAY ELECTRIC ACTUATOR ON/OFF 12V	105-437-300-140	2,767.90
68536	5/14/2019	Telstar Instruments	INSTALL NEW CHART RECORDER @ WWTP	120-435-300-200	5,433.00
68537	5/14/2019	TF Tire & Service	BUS 215 - TIRES INSTALLATION	145-410-300-260	317.63
68537	5/14/2019	TF Tire & Service	TIRE REPAIR: UNIT#190	105-437-300-260	25.00
68537	5/14/2019	TF Tire & Service	TIRE REPAIR: UNIT#156	120-435-300-260	23.00
68537	5/14/2019	TF Tire & Service	FLAT REPAIR: UNIT#150	104-412-300-260	25.00
68537	5/14/2019	TF Tire & Service	REPLACE TIRE UNIT#190	105-437-300-260	150.95
68538	5/14/2019	The Gas Company	ACCT#05463252576	104-432-300-242	26.47
68538	5/14/2019	The Gas Company	ACCT#06301527005	120-435-300-242	376.41
68539	5/14/2019	The Gas Company	ACCT#11971525008	104-432-300-242	33.71
68540	5/14/2019	The Gas Company	ACCT#12602978541	104-432-300-242	14.30

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
68541	5/14/2019	The Lawnmower Man	COVER & GASKET	105-437-300-140	175.17
68541	5/14/2019	The Lawnmower Man	FLEX SHAFT/TRIMMER LINE/ CAP/ SPEED FEED	104-412-300-140	136.10
68542	5/14/2019	Tires 4 Less	TIRE REPLACE UNIT#33 & 102	109-434-300-260	1,890.00
68543	5/14/2019	Univar USA, Inc	SOD HYPO	105-437-300-219	930.65
68544	5/14/2019	unWired Broadband	INTERNET SVC-WTP	105-437-300-220	199.95
68545	5/14/2019	Urban Futures Inc	BOND DISCLOSURE	311-408-300-200	875.00
68546	5/14/2019	US Bank Equipment Finance	PW COPIER LEASE	109-434-300-180	206.12
68546	5/14/2019	US Bank Equipment Finance	PW COPIER LEASE	109-434-300-180	216.95
68547	5/14/2019	Visual 6 Graphics	6 x 5 BANNER	104-412-300-200	130.20
68548	5/14/2019	Will Tiestera Ford-Mercury	EQUIP REPAIR: TANK ASSY UNIT#33	109-434-300-260	231.50
68549	5/14/2019	Zumar Industries, Inc	STOCK: SEAL TIGHT BOLT/ W WASHER	109-434-300-210	67.95
				Warrant Total:	545,733.91

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**PUBLIC HEARING
ITEM # 5-A**

MEMORANDUM

TO: Corcoran City Council

FROM: Kevin J. Tromborg, Community Development Director

SUBJECT: Public Hearing for examination and comments regarding new User Services Fees and Fee Study prepared by IGService.

DATE: May 10, 2019 **MEETING DATE:** May 14, 2019

RECOMMENDATION

Move to accept Resolution No 2968 adopting User Fee Study and proposed User Service Fees

DISCUSSION:

For the past several months, City staff has been working with IGService (Dan Bergman) regarding City User Service Fees. User fees are sums the City charges to cover the cost of services we provide such as building inspection, planning services, business licenses, dog licenses, code enforcement and many more.

As noted in the User Fee Study, "Periodic review of various City services and fees is important for revenue management and to assure continued equitable pricing for services provided. Reviews provide an opportunity to analyze services, and to add or remove services."

An initial presentation of the User Fee Study and User Fees was presented to the City Council on January 21, 2019.

ATTACHMENTS:

- Resolution No. 2968 and proposed User Fees "Exhibit A"
- User Fee Study

RESOLUTION NO. 2968

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
APPROVING CORCORAN USER FEE STUDY REPORT AND REVISED USER
SERVICE FEES EFFECTIVE JULY 1, 2019**

WHEREAS, Corcoran Municipal Code Title 1, Administration, Title 3, Business license Regulation, Title 4, Health and Safety, Title 5 Police Regulations Title 9, Building Regulations, Title 11 Zoning regulations and Title 12, Subdivision regulations, provides for the establishment of fees by Resolution of the City Council; and

WHEREAS, a User Fee Study was completed by IGService, the final version of which is dated April 29, 2019, (User Fee Study) describing details of the fee modifications and increases and the method used to calculate the fee modifications and increases; and

WHEREAS, the City Council of the City of Corcoran conducted a public presentation on January 21, 2019 during which the fee study was discussed and comments and questions were received from the public; and

WHEREAS, a public hearing notice was posted and published in the Corcoran Journal on April 25, 2019 and a public hearing was held on May 14, 2019; and

WHEREAS, the proposed User Fees set forth in "Exhibit A" attached hereto are nondiscriminatory and do not exceed the reasonable cost of providing such services and.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Corcoran:

1. That the foregoing recitals are true.
2. The schedule of new User Fees in "Exhibit A" attached hereto are hereby adopted, and the new fees shall be effective beginning on July 1, 2019.
3. On and after July 1, 2019, all customers applying for and receiving services shall pay the fees as set forth in "Exhibit A" attached hereto.
4. The authorized fees and all portions of this resolution to be severable such that, if any of the fees or any portion of this resolution is found invalid and unenforceable by a court of competent jurisdiction, all other valid fees and/or portions of this resolution shall be, and continue, in full force and effect.

The foregoing Resolution was approved and adopted at a regular meeting of the City Council of the City of Corcoran held on the 14th day of May, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Sidonio Palmerin, Mayor

ATTEST:

Marlene Lopez, City Clerk

DRAFT AS OF 4/30/19

City of Corcoran Master User Fee Schedule

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Facility Rental	9
Development Impact Fees	See note
Business License Fees	See note
Water Service Rates	See note
Sewer Service Rates	See note
Refuse Service Rates	See note

Note: These categories are not included in the study; however, existing fee schedules should be combined to complete the Master Fee Schedule.

City of Corcoran Building Permit Fees			
Project-Specific Permits	Previous	Effective 7/1/19	*
Awning, commercial or residential, over 54 inches from wall	none	\$151.00	n
Block or brick Fence	none	\$261.00	n
Carport, patio, shed, or pergola with foundation	none	\$261.00	n
Carport, patio, shed, or pergola without foundation	none	\$151.00	n
Demolition Permit	none	\$151.00	n
Decks over 200 sq. ft., or more than 30 in. above the ground	none	\$151.00	n
Electical / Mechanical / Plumbing / Encroachment, Minor	\$77.00	\$151.00	c
Electric service panel (400 amps or less)	\$77.00	\$151.00	c
Electric service panel (greater than 400 amps)	none	\$261.00	n
Fire sprinkler - commercial plan check (plus Fire Marshall)	none	\$151.00	n
Fire sprinkler - residential plan check	none	\$261.00	n
HVAC replacement with ductwork	none	\$261.00	n
HVAC replacement without ductwork	\$154.00	\$151.00	c
HVAC replacement without ductwork, additional units	none	\$10.21	n
Landscape irrigation compliance - MELOW	none	\$151.00	n
Maintenance Permit (minimum)	\$77.00	\$151.00	c
Release of Board Action or Pendency Action Proceeding	none	\$78.00	n
Re-roof, overlay	\$142.00	\$151.00	c
Re-roof, with sheathing	none	\$261.00	n
Retaining wall over four feet tall	none	\$261.00	n
Sewer line replacement	\$77.00	\$261.00	c
Sign Inspection (after approval by Planning)	none	\$151.00	n
Solar electric installation – residential (13kw or less)	\$380.00	\$395.00	c
Solar water heat installation	none	\$151.00	n
Swamp cooler	\$77.00	\$151.00	c
Swimming pool or spa - built below ground	none	\$560.00	n
Swimming pool, spa or hot tub – pre-fab over 24 in. depth	none	\$151.00	n
Temporary Power Service	none	\$151.00	n
Water heater replacement	\$77.00	\$151.00	c

* n = new, c = change

Project-Specific Permits require payment in full at issuance.

City of Corcoran Building Permit Fees					
General Building Permits	Previous		Effective 7/1/19		*
Building Permit and Inspections	Base Cost	Plus \$ per \$1,000	Base Cost	Plus \$ per \$1,000	
Up to \$500	\$77.00	n/a	Removed		c
\$501 to \$2,000	\$80.00	\$30.50	Removed		c
Up to \$4,000	See proposed		\$151		n
\$4,001 to \$25,000	See proposed		\$151.00	\$18.00	n
\$25,001 to \$50,000	\$391.75	\$10.10	\$529.00	\$14.00	c
\$50,001 to \$100,000	\$643.75	\$7.00	\$883.00	\$10.00	c
\$100,001 to \$500,000	\$993.75	\$5.60	\$1,387.00	\$7.00	c
\$500,001 to \$1,000,000	\$3,233.75	\$4.75	\$4,197.00	\$5.00	c
Above \$1,000,000	\$5,608.75	\$3.65	\$6,700.00	\$3.00	c
Plan Check	65% of Building Permit Fee		65% of Building Permit Fee		
Single Project	33% of Building Permit Fee		33% of Building Permit Fee		
Tract Homes of Same Design					
Non-Compliance with Permit Requirements	Fees doubled		Fees doubled		
Work done without required permitting					
Miscellaneous Fees Per Hour					
Reinspection fees (Inspector)	None		\$20.42		n
Permitting services for which no fee indicated (Building Official)	None		\$20.42		n
Additional plan review	None		\$20.42		n
For use of outside consultants for plan checking and inspections, or both, to include admin and overhead	None		Actual Cost		n
Training/Continuing Education Fee	\$10 for permits up to \$250. 4% for permits greater than \$250.		\$10 for permits up to \$250. 4% for permits greater than \$250.		
Internal Technology Fee	\$5 for permits up to \$250. 3% for permits greater than \$250.		\$5 for permits up to \$250. 3% for permits greater than \$250.		

* n = new, c = change

City of Corcoran Planning Department Fees			
	Previous	Effective 7/1/19	*
Use of Land (PC/CC approval)			
Conditional Use Permit (CUP)	\$1,479	\$2,870	c
CUP, Minor with no new construction	\$634	\$1,340	c
CUP, Alcohol	none	\$960	n
CUP, Temporary	none	\$670	n
CUP, Letter of necessity and convenience	none	\$190	n
CUP, Time extension with no hearing	\$105	\$480	c
CUP, Time extension with hearing	none	\$860	n
Planned Unit Development	\$1,479	\$3,150	c
Variance	\$951	See below	c
Variance, Minor Residential (One lot)	none	\$840	n
Variance, Commercial and Industrial	none	\$2,730	n
Variance, time extension	\$105	\$610	c
Modifications requiring public hearing	\$634	\$710	c
Annexations	\$2,853	\$7,200	c
General Plan Amendment with zoning land use change	\$1,269	\$4,020	c
Zoning, Pre-zoning, Change in land use designation	\$1,057	\$3,700	c
Zoning, Change in Ordinance text	\$1,057	\$2,970	c
Zoning, Non conforming letter (Staff)	none	\$190	n
Zoning, Rebuild letter (Staff)	none	\$190	n
Zoning, Exception	none	\$760	n
Appeals to City Council	\$634	\$610	c
Appeals to Planning Commission	none	\$760	n
Use of Land (Staff approval)			
Site Plan Review, new construction	\$422	\$3,390	c
Site Plan Review, existing building	none	\$2,010	n
Site Plan Review, Amendments	none	\$530	n
Administrative Review, existing building, Major	\$264	\$1,250	c
Administrative Review, existing building, Minor	none	\$420	n
Administrative Review, Amendments	\$147	\$380	c
Sign Review	\$74	\$310	c
Sign Program (multi signs, tenants)	\$105	\$620	c
Division of Land (PC approval)			
Lot Line, Adjustment	\$212	\$1,660	c
Lot Line, Minor Adjustment	none	\$860	n
Parcel Map, Tentative, (Minor, Staff approval)	\$317	See below	c
Parcel Map, Tentative, Residential (4 lots or less)	\$1,057	\$2,230	c
Parcel Map, Tentative, Commercial and Industrial	none	\$2,900	n
Parcel Map, Tentative, Amendment (PC approval)	\$634	\$970	c
Parcel Map, Final	none	\$1,210	n
Parcel Map, Waiver	\$105	\$500	c
Time Extension (no hearing)	\$212	\$300	c
Time Extension (PC approval)	none	\$610	n

Note 1

* n = new, c = change

City of Corcoran Planning Department Fees (Con't)			
	Previous	Effective 7/1/19	*
Subdivision Maps			
Preliminary Review	\$422	\$1,090	c
Tentative Subdivision Map	\$1,269	\$4,200	c
Amendment, Major (PC Approval)	\$1,057	\$1,450	c
Amendment, Minor (Staff Approval)	\$212	removed	c
Time Extension (No hearing)	\$158	\$300	c
Time Extension (Hearing)	none	\$610	n
Final Map	\$317	\$1,390	c
Recordings	none	\$340	n
Certificate of Compliance	\$158	\$530	c
Environmental Review (CEQA)			
Categorical Exemption	none	\$190	n
Exemption (De Minimis, including county fee)	\$80	\$150	c
Initial Study	\$422	\$2,960	n
Negative Declaration	\$422	\$3,310	c
Environmental Impact Report	\$1,057	\$3,620	c
Technical Study	none	\$2,970	n
Time Extension (No hearing)	none	\$300	n
Time Extension (Hearing)	none	\$610	n
Miscellaneous Fees			
Release of Lien (Fee plus legal costs)	none	\$78	
Road (Right-of-Way) Abandonment	\$380	\$1,240	c
Parking-in-lieu Fee	none	Pending	c
Planning and other public documents/maps (thumb drive)	Varied	\$25	c

Note 1

Note 3, 4, 5, 6

Note 3

Note 5

Note 3, 4

Note 3, 4

Note 3, 4

Note 3, 4

Note 6

City of Corcoran Planning Department Fees (Con't)

Notes to Planning Fees

- 1) The above fees are based on the time and cost for the Planning Department to process these applications and cost to publish and mail public hearing notices as required.
- 2) The above fees do not cover Building permit fees or (including impact fees) required fees to be collected by other local, county, state and federal agencies. These fees are the responsibility of the applicant to pay when due. The City may collect these fees for other jurisdictions.
- 3) The above fees do not cover all engineering costs and other professional consultant costs. These costs are the responsibility of the applicant.
- 4) Any project requiring a deposit may require additional funds to be deposited to cover the estimated additional costs to complete the review of the project by the City and/or its engineer. A hold may be placed on the project if this is not done in a timely manner.
- 5) A deposit of \$2000 will be required for subdivision, parcel maps and annexations at the time of submission of the tentative map and \$1000 at the time of submission of the final map. (This is in addition to the deposit for 4% of the engineer's estimate for improvements.
- 6) If the City Engineer's cost for review of the maps or project exceed the deposit, then the applicant will be billed. All fees must be paid prior to City approval of the map.

City of Corcoran Utilities and Miscellaneous Fees			
	Previous	Effective 7/1/19	*
Utilities / Finance Department			
Utilities Security Deposit	\$100.00	\$100.00	
Utilities Past Due	\$5.00	\$5.00	
Utilities Late Notice Mailer	\$10.00	\$10.00	
Utilities Water shut-off / Restore service for nonpayment	\$10.00	\$20.00	c
Utilities Customer tampering with shut-off valve or meter	None	\$100.00	n
Utilities payment with debit or credit card	None	None	
Utilities after-hours service call	None	\$80.00	n
Non-Sufficient Funds Check	\$10.00	\$10.00	
Photocopies per page when above five pages	\$0.20	\$0.20	
Hydrant meter deposit	\$250.00	\$250.00	
Hydrant meter delivery, connection, and retrieval	\$35.00	\$80.00	c
Civil Fines			
Property maintenance	\$303.00	\$61.25	c
Sign Regulations	\$303.00	\$61.25	c
Zoning Regulations	\$303.00	\$61.25	c
Weed Abatement	\$303.00	\$61.25	c
Vehicle Abatement	\$303.00	\$61.25	c
Substandard Buildings	\$303.00	\$61.25	c

* c = change, n = new

For Civil Fines, amounts due become delinquent 30 days after the citation date. A penalty of 50% will be added to any delinquent balance and must be received within 60 days of the citation issuance date. An additional late fee of 100% (double) of the original citation will be added after 60 calendar days of the citation issuance date. Outstanding amounts due will be sent to revenue collection agency.

Police Department Activity Fees			
	Previous	Effective 7/1/19	*
Bicycle License	\$2.00	\$5.00	c
Police Reports	\$8.00	\$8.00	
Traffic Accident Reports	\$8.00	\$10.00	c
Public Records Request, per page	\$0.10	\$0.10	c
Repossession Release	\$15.00	\$15.00	
Citation Copies	\$2.00	\$5.00	c
Citation Sign off/Issued from Other Agency	\$5.00	\$10.00	c
VIN Verification	none	\$20.00	n
Civil Subpoena / Records	\$75.00	\$75.00	
Civil Subpoena / Officer	\$275.00	\$275.00	
Vehicle Impound Release	\$100.00	\$100.00	
Vehicle Impound Release with Hearing	\$110.00	\$110.00	
Live Scan / Fingerprints	\$10.00	\$10.00	
Department Clearance Letters	\$15.00	\$15.00	
Alcohol License Review	\$10.00	\$10.00	
DUI Arrest Procedures	\$130.00	\$130.00	
DUI Accident Investigation	\$164.00	\$164.00	
DUI Accident Investigation (With Injury)	\$245.00	\$245.00	
DUI Accident Investigation (With Fatality)	\$501.00	\$501.00	
Dog License 1 yr	\$20.00	\$20.00	
Dog License 2 yr	\$30.00	\$30.00	
Dog License 3 yr	\$40.00	\$40.00	
Dog License Senior 1 yr	\$6.00	\$6.00	
Dog License Senior 2 yr	\$10.00	\$10.00	
Dog License Senior 3 yr	\$13.00	\$13.00	
Dog License Altered 1 yr	\$6.00	\$6.00	
Dog License Altered 2 yr	\$10.00	\$10.00	
Dog License Altered 3 yr	\$13.00	\$13.00	
Dog License Replacement	none	\$2.00	n
Cat Trap daily rental	none	\$2.00	n
Animal quarantine check	\$25.00	\$25.00	
Animal Running at Large (RAL) pick up	\$30.00	\$30.00	
Owner Surrender (Altered)	\$45.00	\$45.00	
Owner Surrender	\$55.00	\$55.00	
CCW (Stated fee + DOJ Fees)	\$100.00	\$100.00	
CCW Renewals (Stated Fee + DOJ Fees)	\$20.00	\$20.00	

City of Corcoran Facility Rental Fees

	Previous	Effective 7/1/19	*
Veterans Hall, including Kitchen (all day)			
Application fee	\$50	\$50	
Deposit (security, cleaning and damage)	\$200	\$200	
Standard rental (Friday - Saturday)	\$350	\$350	
Standard rental (Sunday - Thursday)	\$250	\$250	
Local non-profit organizations	\$100	\$100	
Service clubs, after three events per year at no charge	\$100	\$100	c
Use of tables and chairs	\$300	Included	c
Parks (all day)			
Cesar Chavez park covered tables		\$25	n
Christmas Tree park gazebo	No Reservations	\$25	n
Burnham Smith park covered tables	Allowed	\$25	n
Father Wyatt park covered tables	Presently	\$25	n
John Maroot park covered tables		\$25	n

Rental of Veterans Hall

The full amount of the application fee and deposit must be paid up front to reserve Veterans Hall. If a reservation is cancelled, the application fee will not be refunded, and fifty percent (50%) of the deposit will not be refunded. Full payment is due 10 days prior to the rental date. Deposits are refundable after city inspection of the facility finds it clean, undamaged, and tables and chairs properly stored.

Reservations for Parks

The stated fee payment for parks is payable at the time of the reservation and is not refundable.

* c = change. n = new.

User Fee Study for City of Corcoran

April 29, 2019

Prepared by:

**Dan Bergmann, Principal
IGService
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Walnut Creek, CA 94597
Email: dan@igservice.com
Office: 925-946-9090**



User Fee Study for City of Corcoran

Purpose

The purpose of this study is to evaluate City of Corcoran user fees in all departments including:

- 1) Building permit fees
- 2) Planning and development fees
- 3) Utilities fees and fines
- 4) Police fees
- 5) Facility rentals fees

Periodic review of various City services and fees is important for revenue management and to assure continued equitable pricing for services provided. Reviews provide an opportunity to analyze services, and to add or remove services. Critical to this undertaking is the support and buy-in of elected officials, advisory boards, staff, and community participants. This study is a comprehensive analysis of the city's user fees. The result is many substantial changes and creation of a the beginning of a Master User Fee Schedule to contain all fees.¹ The City of Corcoran's existing user fees are contained in nine resolutions.² Many fee categories have not been updated for at least 10 years. Though many fees have been increased from this review, many are unchanged, and some are lowered or removed.

Approach

The following factors are considered in the process of conducting this master fee study.

- Items to remove because they are obsolete, and items to add
- Extent to which an item is a public service and may not be fully compensated
- Extent to which City desires participation and therefore may discount fee
- Level of activity of an item in comparison to contribution of overall fees collected
- Analysis of the actual cost to the City to provide a service
- Reasonableness comparisons to neighboring cities

Extensive coordination occurred with City departments in the process of this fee study, considering that the people providing the services have the most experience with the fees. Revenue and activity reports were also obtained from the City's accounting software, especially for building permits and planning services. The most significant increases from the study are in the building permit and planning department areas.

The attached Master User Fee Schedule divides fees by the departments responsible for the services. Existing and proposed fees are shown. New fees are clearly identified with an adjacent "n." Fees that are changed, either increased or decreased, are marked with a "c." The schedule is

¹ This study does not include Impact Fees. The city's existing impact fee should be added to this Master Fee Schedule behind the last page of the proposed fee schedule. The fees for business licenses may also be added.

² Resolutions 2256, 2262, 2277, 2412, 2414, 2540, 2708, 2721, and 2772.

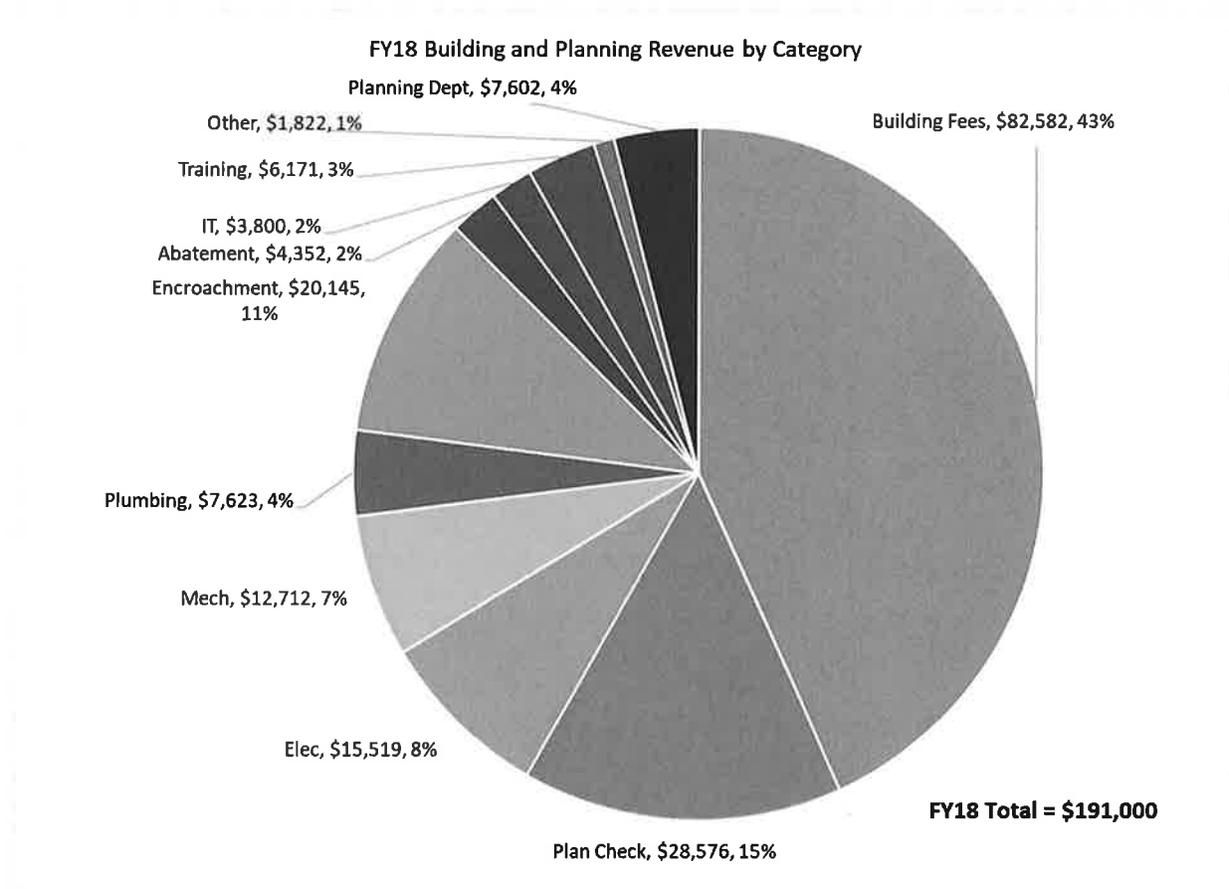


intended to show all fees charged by the City; however, in some cases a fee may not be included if it is established by the State of California, or otherwise stipulated in the Corcoran Municipal Code. Although the City will review the Master Fee Schedule on a periodic basis, from time to time it may be necessary to bring individual amendments forward where a fee has been omitted or needs to be revised sooner to be equitable to both user and the City.

Building Permit and Planning Department

Building permit and planning department fees were revised in this study more than any other department. Some sections of existing fee structure reference the 1994 uniform building code and thus are over 20 years old. Many of the fees were found to be low by industry standards, and low based on the cost to provide the service.

Revenue categories and amounts for FY18 are shown on the following pie chart. The largest categories are building and plan check fees. Noticeable small is revenue from development planning activities at \$7,602 due to lack of development activity in Corcoran.



Revenue and expense trending from building permit and planning service is shown in the following table. Losses are shown for FY17 and FY18. The projected loss for FY19 is larger at \$185,000. This assumes the same revenue level as FY18, before any fee increases from this study. The



primary reason for the increased loss in FY19 is the additional expense associated with hiring a code enforcement officer. However, increased revenue may occur from fines collected through more effective code enforcement.

Projected expenses for FY19 are \$375,000. This sets an upper limit for projected revenue from increased fees. The projected result of the increased fees in this study, assuming the same, ongoing, level of building and planning activity is \$260,000, an overall increase of 36 percent increase from the existing \$191,000, but still significantly less than \$375,000. Accordingly, Corcoran's building and planning fee revenue is not projected to exceed the cost of service. Setting proposed fees any higher than proposed would result in fees that are disproportionately high compared to neighboring communities. However, an increase in building activity in Corcoran would result in greater revenue from more services being provided.

	FY16 Actual	FY17 Actual	FY18 Actual	FY19* Projected
Building & Planning Revenue				
Building Activities	\$189,398	\$108,499	\$153,186	
Abatement	\$63,620	\$31,375	\$20,145	
IT & Training	\$10,644	\$7,017	\$9,971	
Planning	\$19,674	\$12,139	\$7,602	
Total Revenue	\$283,336	\$159,030	\$190,904	\$190,000
Building & Planning Operating Expenses				
Personnel	\$159,191	\$144,105	\$187,174	\$259,000
Svc & Supplies	\$45,766	\$60,224	\$59,770	\$116,000
Total Expense	\$204,957	\$204,329	\$246,944	\$375,000
Gain / (Loss)	\$78,379	(\$45,299)	(\$56,040)	(\$185,000)
* FY19 Personnel Detail				
Manager / Build. Official			70%	\$126,000
Inspector / Code Enforce.			100%	\$77,000
Admin Support			90%	\$56,000
				\$259,000

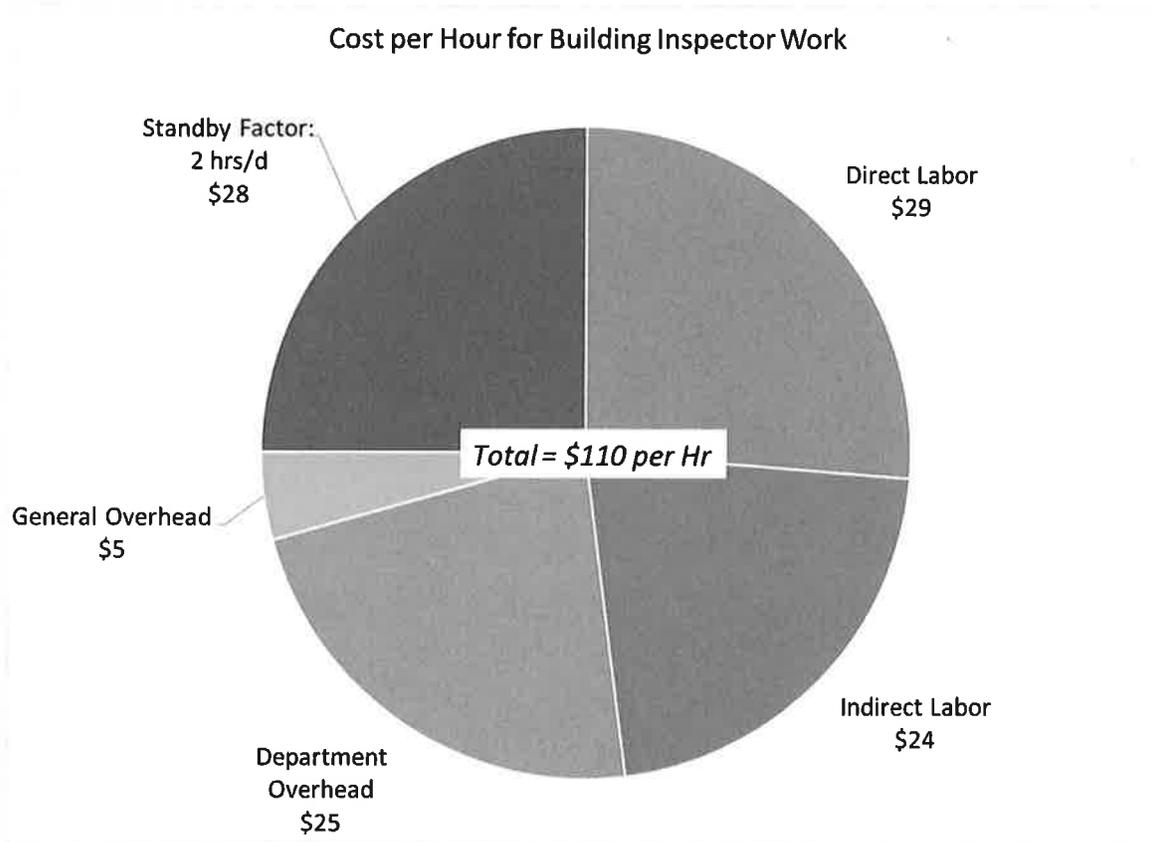


To accurately set fee levels, IGS developed an Excel-based cost of service model for building permitting, planning, and inspection costs. The model considers overall costs, including total personnel costs, department overhead, general overhead, and a component for standby costs. The results for hourly labor costs are shown in the following table.

Hourly Costs	Direct Labor	Indirect Labor	Department Overhead	General Overhead	Standby Factor: 2 hr./d	Effective Billing Rate (Rounded)
	\$/hr.	\$/hr.	\$/hr.	\$/hr.	\$/hr.	\$/hr.
Manager / Building Official	\$59.00	\$26.62	\$15.61	\$9.76	\$37.00	\$148.00
Admin Assistant	\$21.00	\$18.63	\$18.14	\$3.47	\$20.42	\$82.00
Inspector / Code Enforce.	\$29.00	\$23.96	\$25.06	\$4.80	\$27.60	\$110.00
Professional Services	→	→	→	→	→	\$200.00

Note: Indirect Labor assumes full benefits and is escalated at 10% over three years.

As an example, the following pie chart illustrates the cost components for an Inspector / Code Enforcement officer. Dollar values are rounded.



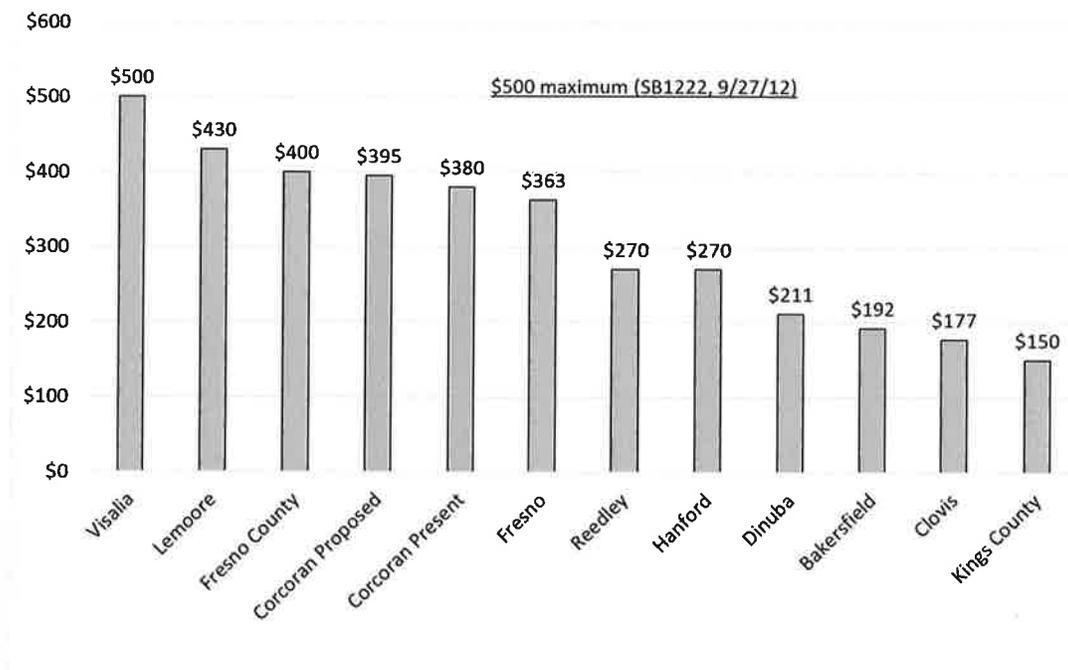


The cost for various permitting activities was determined based on the number of hours needed for the tasks associated with each permit, multiplied by the hourly cost of each employee type involved in providing the service.

Previously, the lowest cost for a permit was \$77. The proposed lowest cost is now \$151. This is based on one hour of inspector time, assuming one site visit, plus one-half hour of administration time.

The new building permit structure includes an extensive list of “Project-Specific” permits. These are over-the-counter permits that can be issued more easily and more consistently because no background calculations are necessary. The fee is preset. These permits are typically \$151, which is the minimum fee amount. Some are higher based on time needed, such as solar electric. However, for Corcoran, the cost of a typical solar permit increased only slightly from \$380 to \$395. See the bar chart that follows. See also the table on page two of the Master User Fee Schedule for all the proposed Project-Specific fees.

Comparison Solar Permit Cost



In conjunction with updating fees charged, the building permit structure was also updated to simplify calculations for general building permit fees. All the detail items for plumbing, mechanical, and electrical, have been removed, consistent with most other cities in the area. An analysis was done to calculate the average cost amount these three components were to a typical general building permit for a new home. A multiplier of 1.22 was determined through iterations to yield essentially the same dollar amount for general permits, before any fee increases were



applied. The following table shows only a small variation in cost based on this simplified approach. The value of \$112.65 per square foot is the base value in Corcoran's permit software as of January 2019 for a single-family residential home (R-3 VB). The valuations are based on this amount multiplied by square feet. The permit costs are based on the valuations from the existing fee increments on page three of the master fee schedule.

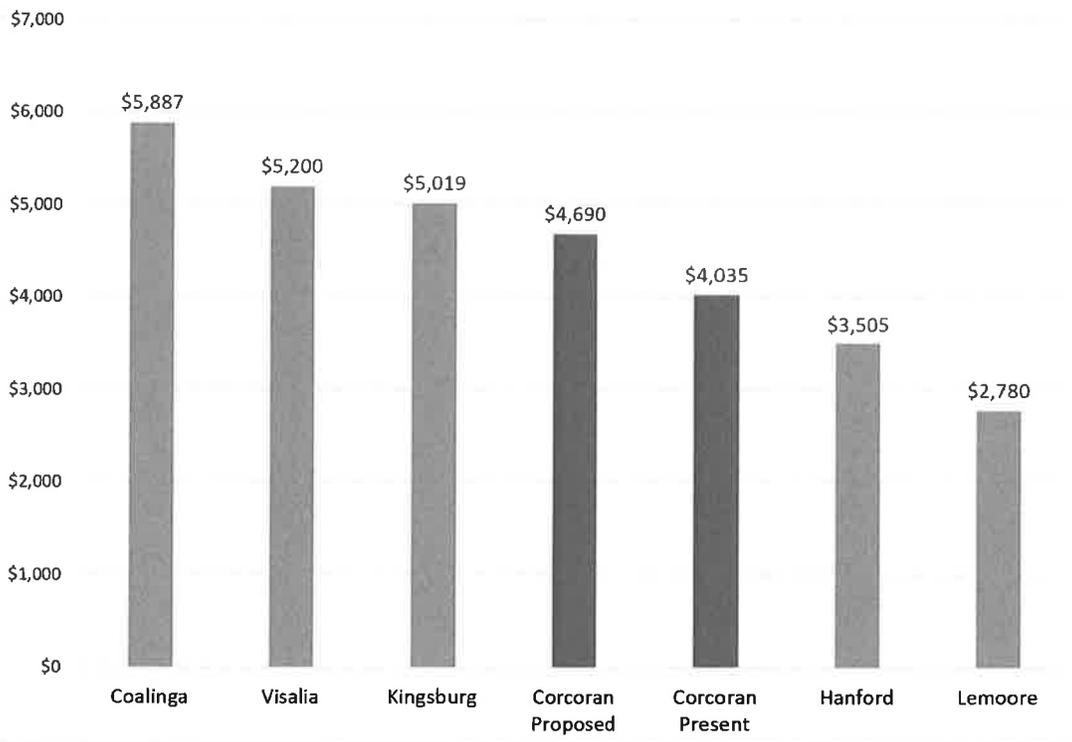
General Building Permits Recalculated Without Subcategories									
Livable Square Feet	1,100	1,200	1,300	1,500	1,700	2,000	2,500	2,610	
\$112.65	\$123,915	\$135,180	\$146,445	\$168,975	\$191,505	\$225,300	\$281,625	\$294,017	
Present Components and Calculation									
Building Permit	\$1,128	\$1,191	\$1,254	\$1,380	\$1,506	\$1,695	\$2,011	\$2,080	
Plan Check @ 65%	733	774	815	897	979	1,102	1,307	1,352	
Electrical	138	143	149	160	171	194	200	200	
Mechanical	125	125	135	135	135	150	200	238	
Plumbing	212	212	230	240	240	250	250	250	
Total	2,336	2,445	2,583	2,812	3,031	3,391	3,968	4,120	
Recalculated to combine Subcategories but yield similar result									
Multiplier to make it work	1.22								
Building Permit	1,376	1,453	1,530	1,684	1,837	2,068	2,453	2,538	
Plan Check @ 65%	895	944	994	1,094	1,194	1,344	1,595	1,649	
Total	2,271	2,397	2,524	2,778	3,032	3,412	4,048	4,187	
Deviation (\$)	(66)	(48)	(59)	(34)	1	21	80	67	
Deviation (%)	-3%	-2%	-2%	-1%	0%	1%	2%	2%	

After the simplification multiplier was applied to the existing general building permit fee structure, an increase was needed still to move closer to covering the cost of service for the building department. The existing permitting cost for a 2,500 square foot home is \$4,035, including the Information Technology and Training Surcharge. The proposed permitting cost based on increased components in the fee schedule is \$4,690. This is a 16 percent overall increase, yet consistent with surrounding communities as shown in the bar chart below.

Finally, the building permit and inspection tiers at the top of page 3 of the fee schedule have been modified to reflect higher construction costs in general compared to lower costs the distant past. The incremental scale (\$ per \$1,000) is adjusted upward to include the 1.22 multiplier and to include the fee increases discussed above. In the new tiers, any project under \$4,000 value has a building permit cost of the minimum of \$151 (not including plan check, IT, or Training), unless otherwise specified under Project-Specific Fees.



Building Permit for 2,500 sq ft Custom Home



Planning and Development Services

Many fees for planning and development services were increased substantially based on the cost to provide services. Many new fee categories have been added to more accurately bill for services provided. Like the cost analysis for building permits, hourly rates were considered, department overhead, and general overhead using the same pay scale, then hours were assigned in each pay class. The average overall increase in planning fees is very large at 250 percent. However, many of the existing fees were far below the cost of service to perform the work. See pages four through six of the Master User Fee Schedule.

Utilities and Miscellaneous Fees

This category includes fees for late payments, utility service turn-offs, miscellaneous items, and civil fines. In this group, the fee for water shut-off / restore service was increased from \$10 to \$20. This is less than the cost for a service person to make the necessary two round trips to a customer location. By request of the City Council, this amount was kept lower than cost of service. A new fee of \$100 has been added for customers that tamper with water meters that have been shut off for nonpayment. A fee of \$80 has also been added for after-hours service calls that are specific to a customer's service (not city infrastructure). The cost for hydrant meter delivery, connection, and retrieval has been increased from \$35 to \$80 to be more consistent with the cost of two trips by a service person. Finally, civil fines have been increased from \$303 to \$330 based on three hours at \$110 per hour. See page seven of the Master User Fee Schedule.



Police Activity Fees

There are minor changes to fees associated with the police department. In meetings and review with representatives from the police department, the existing fees were found to be reasonable for the services provided. See page eight of the Master User Fee Schedule.

Facility Rentals

The significant change for facility rentals is the return of picnic facility reservations. The cost is minimal at \$25 per event. This is below the cost of service of the admin time needed, plus a trip to a facility for each reservation by a service person. However, this is viewed as a service to the community to allow people to know they will have a picnic area for their group event.

For rental of the Veteran's Hall, the cost of tables and chairs is now included with the rental, rather than an additional \$300.

Conclusion

This study of Corcoran's user fees has been done to develop fees that are reasonable for the community and that do not exceed the cost to provide services. The new Master User Fee Schedule is designed to be a central location for all user fees such that pages of the schedule can be updated into the future as changes are needed. User fees should be reviewed every few years to assure they are appropriate for services provided.

Attachment: Proposed User Fee Schedule

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STAFF REPORT
ITEM #: 7-A

MEMORANDUM

TO: Corcoran City Council

FROM: Kevin J. Tromborg, Community Development Director

DATE: 5/09/2019 **MEETING DATE:** 5/14/2019

SUBJECT: Approve Resolution No. 2972 (Amending Resolution No. 2961) Low Carbon Transit Operations Program (LCTOP).

RECOMMENDATION: (Voice Vote)

Move to approve Resolution No. 2972, amending Resolution No. 2961 regarding Fiscal Year 2018-2019 LCTOP fund in the amount of \$40,848 be approved with a new location. (1802 Dairy Avenue)

That the Council authorizes the City Manager to sign on their behalf for Fiscal Year 2018-2019 LCTOP Assurances Signature Page committing the Council and City of Corcoran to comply with all Statutes, Regulations, Executive Orders, and Requirements applicable to each application it makes to the Low Carbon Transit Operations Program (LCTOP) in Federal Fiscal Year 2018-2019.

DISCUSSION:

At the regularly scheduled City Council meeting held on March 12, 2019 the Council approved Resolution 2961 authorizing LCTOP funds to replace the bus shelter located at Cost Less shopping Center on Whitley Avenue. Staff has since been notified that the funds must be spend in a disadvantaged area within the City that is determined by federal and State regulations. The existing Shelter on Whitley Avenue is not classified as a disadvantaged area. Staff has identified an area that is classified as disadvantage that will best serve the community with a bus shelter. (1802 Dairy Avenue, Dollar General) Community Development Staff are currently seeking addition funds to repair or replace the shelter at the Cost Less Shopping Center.

BUDGET IMPACT:

None

ATTACHMENTS:

Resolution No. 2972

City Offices:

832 Whitley Avenue * Corcoran, CA 93212 * Phone 559.992.2151

* www.cityofcorcoran.com

RESOLUTION NO. 2972

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
AMENDING RESOLUTION NO. 2961 FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS FOR
THELOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP): Bus Stop at Dollar
General (1802 Dairy Avenue) FISCAL YEAR 2018-2019**

WHEREAS, the *City of Corcoran's Transit Division Corcoran Area Transit (CAT)* is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit project require a local or regional implementation agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the City of Corcoran wishes to delegate authorization to execute these documents and any amendments thereto to Kindon Meik – City Manager, Kevin J. Tromborg – Community Development Director, Soledad Ruiz-Nunez Finance Director, and or Valerie Bega-Transit Coordinator. LCTOP project (s) listed above.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Corcoran that the fund recipient agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations, and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Corcoran that it hereby authorizes the submittal of the following project nomination(s) and allocations request(s) to the Department in FY 2016-2017 LCTOP funds:

List project(s), including the following information:

Project Name: New Bus shelter at Dollar General 1802 Dairy Avenue

Amount of LCTOP funds requested: \$40,848

Short description of project: New bus shelter at 1802 Dairy Avenue

Contributing Sponsors (if applicable) Kings County Association of Government (KCAG)

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 14th day of May, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED: _____
Sidonio "Sid" Palmerin, Mayor

ATTEST: _____
Marlene Spain, City Clerk

CLERKS CERTIFICATE

I, Marlene Spain, hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a meeting held on the 14th day of May 2019, by the vote as set forth therein.

DATED: _____
Marlene Spain, City Clerk

City of

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**STAFF REPORT
ITEM #: 7-B**

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: May 9, 2019

MEETING DATE: May 14, 2019

SUBJECT: Provide direction on possible Measure A projects for the 2019-2020 fiscal year.

Recommendation:

Provide direction on possible Measure A projects for the 2019-2020 fiscal year.

Discussion:

On December 12, 2017 the City Council approved Resolution No. 2912 adopting an expenditure plan for Measure A funds. As part of the expenditure plan, the City Council allocated 15% of Measure A revenues to be used towards projects.

Based on preliminary budget projections for the upcoming fiscal year, approximately \$180,000 will be available for projects that of priority to the City Council.

The City Council and staff have already identified a list of potential projects. The list of projects will be revisited and Council may suggest other projects to be included for the next fiscal year or for future budgets.

Also provided for review is a summary of completed Measure A Projects.

Budget Impact:

All projects will be funded from Measure A revenues.

Attachments:

- Summary of completed Measure A projects
- Potential Measure A projects

City Offices

COMPLETED MEASURE A PROJECTS

Parks and Recreation:

	<u>FY 17/18</u>	<u>Budgeted 18/19</u>	<u>Actual 18/19</u>
• Cesar Chavez Park			
○ Playground equipment	\$26,962		
○ Cameras	\$8,039		
○ Refurbish Cesar Chavez sign	\$800		
○ Rod iron fencing along Oregon Ave.		\$30,000	\$12,084
○ Sidewalk repair		\$15,000	\$15,000
○ Level field/Add tball backstops		\$10,000	\$3,000
• Community pool			
○ Roof repair	\$37,524		
○ Bathroom/locker room repairs	\$23,387		
○ Paint pool building	\$5,950		
○ Concrete and tile improvements around pool			
• Father Stephen Wyatt Park			
○ Cameras	\$5,227		
○ Replace T-ball backstop		\$10,000	\$9,958
• Civic Park			
• John Marroot Park			
○ Cameras	\$15,556		
• Burnham Smith Park			
○ Sidewalk repair		\$15,000	\$15,000
○ Playground equipment (grant match)		\$25,000	\$25,000
○ New drinking fountains		\$5,000	\$5,000
• Corcoran Community Park/J.G. Boswell Park			
• Repair and add BBQ facilities at parks		\$3,500	\$3,500
• New trash cans at City parks		\$2,500	\$2,500

\$10,000 Completed - paid for by Measure A funds under Community Pool

Completed - paid for by community organizations

FY 17/18 Budgeted 18/19 Acutal 18/19

Beautification and Public Facilities:

• Monument and landscaping at Hwy 43 roundabout	\$2,500	
• Improvements and amenities at Senior Center	\$1,500	Completed - paid for by community organizations
• Replace American flags for downtown	\$3,500	
• Improvements to City Council chambers		
o Audio system upgrades	\$2,858	
o Video system upgrades		
• Landscaping/beautification Hwy 43 and Santa Fe	\$5,000	Deleted
• Lighted trees in downtown	\$5,000	\$31,429
• Downtown Audio		\$10,877

Pedestrian and Vehicular Safety:

• Sidewalk projects:		
o Repair raised sidewalks	\$7,500	\$7,500
• Lighted crossing signs - Whitley Ave (Family Dollar/RAC)	\$9,000	Deleted
• Decorative medians/turn lanes at Whitley and Dairy	\$9,500	\$4,900

Miscellaneous:

• Update City logo/branding		
• Update City logo/branding	\$4,000	Deleted
• Upgrade City website	\$6,500	

TOTAL \$126,303 \$180,000 \$143,248

POTENTIAL MEASURE A PROJECTS

Parks and Recreation:

• Splash pad	\$	375,000
• BMX park	\$	150,000
• Cesar Chavez Park		
○ Lighted soccer fields at Cesar Chavez Park	\$	400,000
○ Rod iron fencing along Oregon Ave.		
○ Sidewalk repair		
○ Level field/add t-ball backstops	\$	10,000
○ Shade structures for two benches	\$	12,000
• Community pool		
○ Shade canopy over spectator bleachers	\$	50,000
○ Rehab pool building office	\$	17,500
○ Concrete and tile improvements around pool		
• Father Stephen Wyatt Park		
○ Replace T-ball backstop	\$	10,000
• Civic Park		
○ ADA accessibility (concrete to tables)	\$	5,000
• John Maroot Park		
○ Large picnic arbor		
• Burnham Smith Park		
○ Sidewalk repair		
○ Playground equipment (grant match)		
○ New drinking fountains		
• Corcoran Community Park/J.G. Boswell Park		
○ Tables and benches – park space south of pool	\$	5,000
• Dog Park		
○ ADA improvements/accessibility	\$	15,000
• Repair and add BBQ facilities at parks		
• New trash cans at City parks	\$	2,500
• Fishing pond	\$	1,500,000
• Motor cross park	\$	1,500,000
• Jet ski park	\$	5,000,000
• Gun range	\$	1,500,000
• Park/green space at SW corner of Otis and Orange	\$	2,500,000

Beautification and Public Facilities:

• Landscaping at Hwy 43 roundabout	\$	5,000
• Monument at Hwy 43 roundabout	\$	10,000
• Improvements and amenities at Senior Center		
• Downtown mosaic sidewalk program	\$	2,500
• Brick cross walks on Whitley Ave.	\$	80,000
• Replace American flags for downtown		
• New Christmas decorations and banners for downtown		
• Veteran's building improvements		
o Plans	\$	10,000
o Upgrades	\$	60,000
• Improvements to City Council chambers		
o Audio/microphone upgrades		
o Video upgrades	\$	5,000
o Front entrance	\$	10,000
• Landscaping/beautification Hwy 43 and Santa Fe	\$	5,000
• Lighted trees in downtown		

Pedestrian and Vehicular Safety:

• Sidewalk projects:		
o Oregon Ave. across from Mark Twain Elementary	\$	95,000
o Repair raised sidewalks	\$	15,000
• Lighted crossing signs - Whitley Ave (Family Dollar/RAC)		
• Street lights (targeted areas)		
o Ex. Dairy between (Whitley and Orange)		
• LED street light upgrades - City owned lights	\$	20,000
• Turn signal on light at Whitley and Dairy		
• Shade trees on Dairy Ave.		
• Traffic study at school drop off sites	\$	60,000
• Decorative medians/turn lanes at Whitley and Dairy		

Miscellaneous:

• Update City logo/branding	\$	5,500
• Upgrade City website	\$	6,500
• Bus shelters (per shelter cost)	\$	6,500

TOTAL \$ 13,448,000

City of

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**STAFF REPORT
ITEM #: 7-C**

MEMORANDUM

TO: City Council

FROM: Soledad Ruiz-Nunez, Finance Director

DATE: May 10, 2019

MEETING DATE: May 14, 2019

SUBJECT: Budget Amendments

Recommendation:

Approve Resolution No. 2969 Budget Amendment for Fiscal Year 2018-2019.

Discussion:

In reviewing the approved budget and the current fiscal year to date expenses we were able to identify several projects and expenses which were not budgeted for or allocated appropriately in the current fiscal year.

Budget Impact:

Increase in budgeted expenses.

Attachments:

Resolution 2969.

RESOLUTION NO. 2969

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
APPROVING BUDGET AMENDMENTS FOR
2018-2019 FISCAL YEAR**

At a meeting of the City Council of the City of Corcoran, duly called and held on motion of Council Members _____, seconded by Council Member _____, and duly carried, the following resolution was adopted.

IT IS HEREBY RESOLVED that the following budget amendment for the General Fund and Special Funds of the City of Corcoran for the 2018-2019 Fiscal Year shall be and are hereby approved by the City Council of the City of Corcoran:

1. Create a Retirement PARS account in every fund in order to separate the PARS allocation from PERS retirement cost.
2. Increase Professional Services account 138-419-300-200 in the Measure A Fund by \$25,125 in order to cover the cost associated with implementing the sales tax.
3. Increase 120-435-300-200 account by \$60,000 for Lift Station maintenance at 6 ½ and Sierra.
4. Increase the Professional Services account in the Housing Fund 301-430-300-200 by \$110,000 for purchase of default housing loan property purchase.
5. Increase Gas Tax (Streets) Fund account 109-434-300-218 by \$10,000 for sidewalk replacement.
6. Increase Refuse Street Sweeping Fund account 112-438-300-140 by \$3,000 for a fuel pump for the street sweeper.
7. Increase the Sewer Fund account 120-435-300-193 by \$15,000 for sludge removal.
8. Increase the Water Fund account 105-437-300-210 by \$8,720 for broken valve exercise.
9. Increase the Capital Accounts in the Storm, General, and Gas Tax (Streets) Fund for the Metal Building as follows:

a. Storm	121-439-500-520	\$35,000
b. General	104-432-500-520	\$50,000
c. Gas Tax	109-434-500-520	\$20,000
10. Increase STP Exchange Fund account 141-434-300-200 by \$144,000 for street improvements on Hanna.
11. Increase the Fair Share Fund account 115-434-300-200 by \$65,000 for cost associated with the construction of the new Police Department.

12. Increase the Police Department Construction Fund through transfers as follows:

- a. \$132,000 from the Federal Program Income Fund
- b. \$120,000 from the Regional Accounting Office Fund
- c. \$89,000 from the Park Impact Fees Fund
- d. \$42,000 from the General Impact Fees Fund
- e. \$99,000 from the Police Department Impact Fees Fund
- f. \$160,000 from the Measure A Fund (extra revenue earned during the fiscal year)
- g. \$320,000 from the General Fund savings from Police Department budget for personnel cost)

13. Increase Water Fund account 105-437-300-200 by \$75,000 for cost associated with the site improvements at the new Police Department.

14. Increase Sewer Fund account 120-435-300-200 by \$75,000 for cost associated with the site improvements at the new Police Department.

15. Increase Storm Fund account 121-439-300-200 by \$50,000 for cost associated with the site improvements at the new Police Department.

16. Increase the following accounts due to unexpected expenses:

- a. Planning 104-406-300-200 \$7,000
- b. Sewer 120-435-300-180 \$7,000
- c. Sewer 120-435-300-193 \$15,000
- d. Streets 109-434-300-218 \$12,500
- e. Equipment Services 104-433-300-260 \$6,000

17. Transfer \$400,000 from Sewer Impact Fees to the Sewer Fund to help with fund balance following the expense of Lift Station #14.

I hereby certify that this resolution was passed and adopted at a meeting of the City Council of the City of Corcoran duly called and held on May 14, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED: _____

Sidonio Palmerin, Mayor

ATTEST: _____

Marlene Spain, City Clerk

CLERKS CERTIFICATE

City of Corcoran }
County of Kings } ss.
State of California }

I, Marlene Spain, hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a meeting held on the 14th day of May 2019, by the vote as set forth therein.

DATED:

ATTEST:

Marlene Spain, City Clerk

[Seal]

City of

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CONSENT CALENDAR ITEM #: 7-D

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: May 10, 2019

MEETING DATE: May 14, 2019

SUBJECT: Consider letter opposing AB 1356 (Ting) Regarding Retail Commercial Cannabis Activity

Recommendation:

Consider letter opposing AB 1356 (Ting) regarding retail commercial cannabis activity.

Discussion:

The League of California Cities recently requested letters of opposition to AB 1356 on the grounds that the proposed legislation erodes local regulatory authority of cities on commercial cannabis.

The League of California Cities lists the following as concerns:

- Under this bill, if more than 50 percent of the voters of a local jurisdiction voted in favor of Proposition 64, these local jurisdictions would be required to adopt a local licensing structure for retail commercial cannabis activity.
- More specifically, AB 1356 requires these cities to issue a minimum of one retail cannabis license for every four liquor licenses. (1 to 4 ratio)
- AB 1356 proposes an arbitrary land use standard for individual cities and counties based on the results of a statewide ballot measure.
- If passed, AB 1356 would completely erode the local control of cities and counties to regulate brick and mortar retail cannabis shops in their communities.

Budget Impact:

Unknown.

Attachment:

- AB 1356 fact sheet

City Offices

ACTION ALERT!!

AB 1356 (Ting) Cannabis: Local Jurisdictions: Retail Commercial Cannabis Activity. OPPOSE

Background: In 2015, the California Legislature created a regulatory framework for medical cannabis, more than a year prior to the enactment of Proposition 64. That legislatively-enacted framework serves as the basis of the regulatory structure provided for in the adult-use scheme. In the construction of both frameworks, the crafters recognized the need for local control, primarily as part of cities' and counties' land use authority. In crafting Proposition 64, stakeholders took note of and purposely avoided a local control model that ties the ability to permit commercial cannabis to the level of the 'yes' vote a city or county received in a statewide election.

Under this bill, if more than 50 percent of the voters of a local jurisdiction voted in favor of Proposition 64, these local jurisdictions would be required to adopt a local licensing structure for retail commercial cannabis activity. More specifically, AB 1356 requires these cities to issue a minimum of one retail cannabis license for every four liquor licenses.

AB 1356 fundamentally erodes the local regulatory authority of cities and counties on commercial cannabis, and thereby completely subverts the intent of the voters who approved Proposition 64.

In seeking to remove a local government's ability to either approve retail cannabis shops at a different concentration level or prohibit them within its jurisdiction, this bill completely subverts the intent of the voters who approved Proposition 64.

What Would AB 1356 Do?

- Under this bill, if more than 50 percent of the voters of a local jurisdiction voted in favor of Proposition 64, these local jurisdictions would be required to adopt a local licensing structure for retail commercial cannabis activity.
- More specifically, AB 1356 requires these cities to issue a minimum of one retail cannabis license for every four liquor licenses. (1 to 4 ratio)
- AB 1356 proposes an arbitrary land use standard for individual cities and counties based on the results of a statewide ballot measure.
- If passed, AB 1356 would completely erode the local control of cities and counties to regulate brick and mortar retail cannabis shops in their communities.

Talking Points:

- If AB 1356 is passed, it would serve as yet another example of a broken promise to those who passed Proposition 64 under the belief that local regulatory authority would be preserved.
- AB 1356 fundamentally erodes the local regulatory authority of cities and counties, which is explicitly provided for in Proposition 64.
- In essence, attempting to require cities to establish a 1 to 4 ratio of local retail cannabis licenses to liquor licenses removes the ability for locals to decide what is appropriate for their communities.

- Under Proposition 64, it is questionable whether the state even has the unilateral authority to impose such a requirement without voter approval.
- With regard to the mandated one to four ratio as outlined in the bill, there is simply no nexus between a city's purported issues on citizens' commercial cannabis access and the number of liquor establishments located in a community.

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MATTERS FOR MAYOR AND COUNCIL

ITEM #: 8-A

MEMORANDUM

MEETING DATE: May 14, 2019
TO: Corcoran City Council
FROM: Kindon Meik, City Manager
SUBJECT: Matters for Mayor and Council

UPCOMING EVENTS / MEETINGS

- May 27, 2019 (Monday) City Offices Closed - Observance of Memorial Day
- May 28, 2019 (Tuesday) Budget Study Session – 4:30 PM, Council Chambers
- May 28, 2019 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers
- June 11, 2019 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers
- June 13, 2019 (Thursday) League of CA Cities General Membership Meeting – time and location to be announced
- June 25, 2019 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers
- July 4, 2019 (Thursday) City Offices Closed - Observance of Independence Day
- July 9, 2019 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers

- A. Information Items
1. Budget study session – May 28
 2. Audit presentation – May 28
 3. Water treatment system study session
 4. Mayors and Council Members Executive Forum – June 19-20 in Newport Beach, CA.
- B. Council Comments – *This is the time for council members to comment on matters of interest.*
1. Staff Referral Items
- C. Committee Reports

City Offices



**COUNCIL REQUESTS OR REFERRAL ITEMS
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

DATE Sent to Council/ Request made	REQUEST	STATUS	DEPARTMENT RESPONSIBLE Dept/Division
03/26/19	Council requested item on agenda to consider letter of support for Tachi gaming compact.	In progress	City Manager
03/26/19	Council discussed the idea of requiring angled parking in commercial development.	In progress	Community Development
03/12/19	Council requested that Staff prepare ordinance specifically prohibiting smoking in public parks. It was recommended that the City also consider an ordinance prohibiting dogs in public parks.	In progress	Community Development
03/12/19	Kevin Tromborg, Community Development Director, provided a history and overview of Corcoran transit rates. Council will consider proposed rate changes at a future meeting with subsequent public hearings scheduled if rates are to be changed.	In progress	Community Development
10/09/18	Request by City Council to review transit revenues and rates.		
06/12/18	The City Council approved Finance Department Policy and Procedures Handbook.	Completed	City Manager/ Finance Director
03/27/18	City Council provided direction on the components of a General Fund reserve policy. Staff will draft language for further consideration and review.	Completed	
12/12/17	The City Council adopted a Measure A Expenditure Plan. Subsequent policies will be presented to the Council leading up to the budget process.	Completed	
05/09/17	City Council requested that Staff present draft finance policies relating to General Fund reserves, balanced budget, etc.	Ongoing	