

**CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY
AGENDA**

City Council Chambers
1015 Chittenden Avenue
Corcoran, CA 93212

*Monday, December 7, 2015
6:00 P.M.*

Public Inspection: A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151 ext. 235.

Public Comment: Members of the audience may address the Council on non-agenda items; however, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

Consent Calendar: All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

ROLL CALL

Mayor:	Jerry Robertson
Vice Mayor:	Mark Cartwright
Council Member:	Jim Wadsworth
Council Member:	Raymond Lerma
Council Member:	Sidonio "Sid" Palmerin

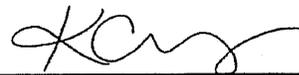
INVOCATION
FLAG SALUTE

1. PUBLIC DISCUSSION

2. **CONSENT CALENDAR (VV)**
 - 2-A. Approval of minutes of the City Council regular meeting of November 16, 2015 and the special meeting of November 20, 2015.
 - 2-B. Authorization to read ordinances and resolutions by title only.
 - 2-C. Approval of Resolution No. 2813 authorizing destruction of certain City records.
 - 2-D. Authorization to cancel December 21, 2015 Council Meeting.
3. **APPROPRIATIONS (VV)**

Approval of Warrant Register dated December 7, 2015. **(Ruiz- Nunez) (VV)**
4. **PRESENTATIONS- None**
5. **PUBLIC HEARINGS**
 - 5-A. Public Hearing for citizen participation to discuss close-out of the 2012 CDBG grant (12-CDBG- 8378). **(Tromborg) (VV)**
 - A. Open Public hearing
 - B. Staff Report
 - C. Accept written testimony
 - D. Accept oral testimony
 - E. Close hearing
 - F. Council discussion
 - G. By motion, approve/approve with changes/deny recommendation.
6. **WRITTEN COMMUNICATIONS -None**
7. **STAFF REPORTS**
 - 7-A. Consider revisions to the Administrative Assistant job classification. **(Meik) (VV)**
 - 7-B. Review initial report from Corona environmental. **(Rodriguez)**
 - 7-C. Consider approval of Resolution No. 2814 authorizing participation in the Public Agency Coalition Enterprise (PACE) Medical Benefits Program.
(Meik) (VV)
8. **MATTERS FOR MAYOR AND COUNCIL**
 - 8-A. Information Items
 - 8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
 - 8-C. Committee Reports
9. **CLOSED SESSION**
 - 9-A. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:
Conference with legal counsel – **ANTICIPATED LITIGATION** (Government Code § 54956.9(d)). **Initiation of litigation** (Government Code § 54956.9(d)(4)).
Number of potential cases is: 1 .
10. **ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on December 3, 2015.



Karla Cruz, City Clerk

**MINUTES
CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA
& HOUSING AUTHORITY
REGULAR MEETING
Monday, November 16, 2015**

The regular session of the Corcoran City Council was called to order by Mayor Robertson, in the City Council Chambers, 1015 Chittenden Avenue, Corcoran, CA at 6:00 P.M.

ROLL CALL

Councilmembers present: Mark Cartwright, Raymond Lerma, Sidonio Palmerin, Jim Wadsworth and Jerry Robertson

Councilmembers absent:

Staff present: Jennie Barkinskaya, Karla Cruz, Kindon Meik, Soledad Ruiz-Nuñez, Reuben Shortnacy, and Kevin Tromborg

Press present: None

INVOCATION

Invocation was presented by Meik.

FLAG SALUTE

The flag salute was led by Lerma.

1. PUBLIC DISCUSSION - None

2. CONSENT CALENDAR

Following Council discussion a **motion** was made by Palmerin and seconded by Lerma to approve Consent Calendar: Councilmember Cartwright abstained from voting on the minutes of November 2, 2015. Motion carried by the following vote:

AYES: Lerma, Palmerin, Wadsworth and Robertson

NOES: None

ABSENT: None

ABSTAIN: Cartwright

2-A. Approval of Minutes of the regular meeting of November 2, 2015.

2-B. Authorization to read ordinances and resolutions by title only.

3. APPROPRIATIONS

Following Council discussion a **motion** was made by Lerma and seconded by Cartwright to approve the Warrant Register dated November 2, 2015. Motion carried by the following vote:

AYES: Cartwright, Lerma, Palmerin, Wadsworth and Robertson

NOES: None

ABSENT: None

4. PRESENTATIONS – None

5. PUBLIC HEARINGS – None

6. **WRITTEN COMMUNICATIONS**

6-A. Following Council discussion a **motion** was made by Cartwright and seconded by Palmerin to approve the Christmas Tree Committee to place a Christmas tree downtown.

AYES: Cartwright, Lerma, Palmerin, Wadsworth and Robertson

NOES: None

ABSENT: None

7. **STAFF REPORTS**

7-A. Following Council discussion Councilmember Wadsworth suggested cancelling the December 21st meeting. Mayor Robertson concurred and all councilmembers agreed the December 21, 2015 Council Meeting should be cancelled.

8. **MATTERS FOR MAYOR AND COUNCIL**

8-A. Council received information items.

8-B. Staff received referral items.

8-C. Committee reports.

9. **CLOSED SESSION**

At 6:18 p.m. Council recessed to closed session pursuant to:

9-A. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:
Conference with legal counsel – **ANTICIPATED LITIGATION** (Government Code § 54956.9(d)). **Initiation of litigation** (Government Code § 54956.9(d)(4)).
Number of potential cases is: 1 .

9-B. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S)** (Government Code § 54956.8). It is the intent of this governing body to meet in closed session to confer with its real property negotiator concerning the purchase, sale, exchange, or lease of real property by or for this local agency as follows:
Property Description (Specify street address, or if no street address, the parcel number or other unique reference): Regional Accounting Office
Our Negotiator: Kindon Meik
Parties with whom negotiating: _____
Instructions to negotiator concerning: Price Terms of payment TBD

9-C. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:
Conference with legal counsel – Deciding whether or not basis exists for closed-session for anticipated litigation (Government Code § 54956.9(d)(3)).

The regular meeting was reconvened at 7:20 p.m. Mayor Robertson reported direction was provided on item 9-A and 9-C, item 9-B was tabled.

ADJOURNMENT

7:22 P.M.

Jerry Robertson, Mayor

Karla Cruz, City Clerk

APPROVED DATE: _____

**MINUTES
CORCORAN CITY COUNCIL
SPECIAL MEETING
November 20, 2015**

The Special meeting of the Corcoran City Council meeting was called to order by Mayor Jerry Robertson, at City Hall, 832 Whitley Avenue, Corcoran, CA at 12:50 P.M.

1. ROLL CALL

Councilmembers present: Mark Cartwright, Raymond Lerma, Sidonio Palmerin, Jim Wadsworth, and Jerry Robertson

Councilmembers absent: None

Staff present: Kindon Meik

Press present: None

2. PUBLIC DISCUSSION

None.

3. CLOSED SESSION

At 12:51 p.m. Council recessed to closed session:

3-A. Direction was given on item 3-A, and following Council discussion a **motion** was made by Cartwright and seconded by Wadsworth to approve the Fire Services Agreement with Kings County.

Motion carried by the following vote:

AYES: Cartwright, Lerma, Palmerin, Wadsworth and Robertson.

NOES:

ABSENT:

ABSTAIN:

3-B. Following Council discussion, direction was provided to the City Manager in Item 3-B.

The special meeting was reconvened at 1:17 p.m.

4. ADJOURNMENT

1:18 P.M.

Jerry Robertson, Mayor

Karla Cruz, City Clerk

APPROVED DATE: _____

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**CONSENT CALENDAR
ITEM #: 2- C**

MEMO

TO: Corcoran City Council

FROM: Karla Cruz, Assistant to the City Manager/City Clerk

DATE: November 23, 2015 **MEETING DATE:** December 7, 2015

SUBJECT: Consider approval of Resolution No. 2813 authorizing Destruction of Certain City Records

Recommendation: (VoiceVote)

Move to approve Resolution No. 2813 as a part of the Consent Calendar.

Discussion:

Staff has been working to destroy records housed in the on-site Storage Building (City Records Building) as well as those housed in the Police Department (Old City Hall). The City Clerk is tasked with Records Management for all city records, excluding records held by the Police Department. This is general housekeeping and a comprehensive retention schedule and program is to follow.

Budget Impact:

None

City Offices

RESOLUTION NO. 2813

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS OF THE
CITY OF CORCORAN

WHEREAS, the City Clerk has submitted a request for authority to destroy obsolete records; and

WHEREAS, said request is in accordance with the procedures and requirements of Section 34090n and 34090.6 of the California Government Code; and,

WHEREAS, the declared records of the City of Corcoran are declared no longer needed and are not within the prohibited category as described in Government Code Section 34090 to wit:

- a) Records affecting the title to real property or liens thereon.
- b) Court records.
- c) Records required to be kept by statute.
- d) Records less than two years old.
- e) The minutes, ordinances, or resolutions of the legislative body or of a board or commission.

WHEREAS, the City Clerk has stipulated the useful retention period of the city records.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Corcoran that:

The following records, documents, instruments, books, and papers are no longer required and may be destroyed:

Two year retention:

1. Billing Records, Utility - Payment Stubs, Cash Receipts, Utility Account Adjustments Billing Registries (2003-2010)
2. Bank Statements (2005)
3. Warrant Registers, General (1993-2010)
4. Paid Invoices (2003-2011)
5. Paid Statements (2002-2005)
6. Personnel (1990-2003)

Three year retention:

1. Closed Recruitment (2002)

Four year retention:

1. Accounts Payable Schedules (1995-2005)
2. Transaction Lists (1999)

Five year retention:

1. Check Registers (1995-2009)

Six year retention:

1. Timesheets (1996-2009)
2. Payroll (1989-2004)

PASSED AND ADOPTED at a regular meeting of the Corcoran City Council duly called and held on the 7th day of December, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED: _____
Jerry Robertson, Mayor

ATTEST: _____
Karla Cruz, City Clerk

Consent of City Attorney:

Michael Farley, City Attorney

Accounts Payable

Blanket Voucher Approval Document



User: spineda
Printed: 11/25/2015 - 2:10PM
Warrant Request Date: 12/07/2015
DAC Fund:

Batch: 00511.12.2015 - Warrent Register 12/07/15-manual checks

Line	Claimant	Voucher No.	Amount
1	Accela, Inc., #774375	000059512	17,508.29
2	ASI Administrative Solutions, Inc	000059513	79.80
3	Az Auto Parts	000059514	873.18
4	BankCard Center- Bank of the West Credit Cards	000059515	34.95
5	Best Deal Food Co Inc.	000059516	109.85
6	Business Card- Bank of America Credit Cards	000059517	9,146.00
7	C. A. Reding Company, Inc	000059518	92.36
8	Comcast	000059519	395.26
9	Corcoran Heating & Air	000059520	6,800.00
10	Data Ticket Inc	000059521	200.00
11	Dept of Conservation	000059522	450.60
12	Dept of Justice	000059523	49.00
13	Dylan Zable	000059524	357.00
14	E. G. Babcock Company	000059525	184.41
15	Felder Communications	000059526	779.50
16	Granicus, Inc.	000059527	4,110.00
17	Hayes Garage Doors	000059528	984.00
18	Kevin Tromborg	000059529	462.77
19	Kings Waste & Recycling	000059530	19,957.80
20	MES, Medical Eye Services	000059531	715.56
21	Mutual of Omaha	000059532	1,925.96
22	OCT Academy	000059533	2,985.00
23	Office Depot	000059534	167.34
24	PG&E	000059535	609.30
25	Price, Paige & Company	000059536	6,550.00
26	Principal, PLIC-SBD Grand Island	000059537	4,958.05
27	Quad Knopf, Inc.	000059538	1,401.02
28	Quality Pool Service	000059539	3,189.54
29	S & R Specialty Equipment	000059540	7.80
30	Select Business Systems	000059541	9.00
31	Self Help Enterprises	000059542	5,268.00
32	Shyam Bhaskar, MD	000059543	20.00
33	Sidonio Palmerin	000059544	101.31
34	TF Tire & Service	000059545	1,194.49
35	The Gas Company	000059546	108.93
36	Tule Trash Company	000059547	1,331.85
37	United Health Care	000059548	47,127.48
38	Univar USA Inc	000059549	4,441.29
39	US Bank	000059550	9,157.50
40	Valley Pump & Dairy Systems, Inc.	000059551	6,550.88
41	Verizon California	000059552	2,904.26
42	Verizon Wireless	000059553	110.56

Page Total:

\$163,409.89

Line	Claimant	Voucher No.	Amount
		Page Total:	\$0.00
		Grand Total:	\$163,409.89

Accounts Payable

Voucher Approval List

User: spineda
 Printed: 11/25/2015 - 2:11PM
 Batch: 00511.12.2015 - Warrent Register 12/07/15-manual checks



Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
59512	11/25/2015	#774375 Accela, Inc.	ANNUAL MAINT 1/1/16-12/31/16	104-402-300-200	17,508.29
Warrant Total:					17,508.29
59513	11/25/2015	ASI Administrative Solutions, Inc	COBRA ADMIN OCTOBER 2015	104-402-300-200	79.80
Warrant Total:					79.80
59514	11/25/2015	Az Auto Parts	MIN HEADLAMP & HEADLIGHT SOCKET UNIT#202	104-421-300-260	40.66
59514	11/25/2015	Az Auto Parts	WIX SPIN ON LUBE FILTER UNIT#170	145-410-300-260	39.47
59514	11/25/2015	Az Auto Parts	SWITCH-HEADLIGHT UNIT#155	120-435-300-260	55.27
59514	11/25/2015	Az Auto Parts	90 MOLDED COOLANT H UNIT#223	104-421-300-260	11.84
59514	11/25/2015	Az Auto Parts	WIX FILTER, WIX AIR FILTER PANEL, DISC BRAKE PAD UNI	104-421-300-260	55.59
59514	11/25/2015	Az Auto Parts	RETURNED/DISC BRAKE PAD SET UNIT#223	104-421-300-260	-40.16
59514	11/25/2015	Az Auto Parts	THROTTLE BODY UNIT#203	104-412-300-260	243.93
59514	11/25/2015	Az Auto Parts	LEAF SPRNG, EQLZR, SHACKLE STRP, NYLON BRSH, UBOL	104-412-300-140	211.62
59514	11/25/2015	Az Auto Parts	SERPENTINE BELT & SPRK PLUG UNIT#198	104-421-300-260	82.01
59514	11/25/2015	Az Auto Parts	SMM-1.25 TAP (PART) UNIT#198	104-421-300-260	4.03
59514	11/25/2015	Az Auto Parts	FUEL LINE HOSE, FITTINGS, & CORBIN CLAMP ASSORT UN	120-435-300-260	16.59
59514	11/25/2015	Az Auto Parts	WIX ARI FILTER UNIT#170	145-410-300-260	152.33
Warrant Total:					873.18
59515	11/25/2015	BankCard Center- Bank of the West Credit Cards	earth link	104-401-300-157	34.95
Warrant Total:					34.95
59516	11/25/2015	Best Deal Food Co Inc.	DEPT. SUPPLIES	120-435-300-210	57.84
59516	11/25/2015	Best Deal Food Co Inc.	DEPT. SUPPLIES	145-410-300-210	15.87
59516	11/25/2015	Best Deal Food Co Inc.	DEPT. SUPPLIES	104-432-300-210	16.72
59516	11/25/2015	Best Deal Food Co Inc.	DEPT. SUPPLIES	104-432-300-210	19.42
Warrant Total:					109.85
59517	11/25/2015	Business Card- Bank of America Credit Cards	Fuel charges-Nuts and Bolts Training-Karla Cruz	104-402-300-270	14.27
59517	11/25/2015	Business Card- Bank of America Credit Cards	Hotel charges-Nuts and Bolts Training-Karla Cruz	104-402-300-270	328.38

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
59517	11/25/2015	Business Card- Bank of America Credit Cards	Interview panel lunch	104-402-300-271	47.98
59517	11/25/2015	Business Card- Bank of America Credit Cards	HSR invoice-Postage charges	104-402-300-210	5.33
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	844.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	441.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	34.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	378.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	30.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	60.20
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	72.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	84.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	208.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	96.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	20.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	76.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	24.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	25.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	safety bucks-gift cards	104-401-300-215	64.27
59517	11/25/2015	Business Card- Bank of America Credit Cards	sodas for employee appreciation -leftovers for meetings	104-401-300-271	4.92
59517	11/25/2015	Business Card- Bank of America Credit Cards	snacks for meetings	104-401-300-271	32.16
59517	11/25/2015	Business Card- Bank of America Credit Cards	secretary of the state	104-405-300-200	20.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	CSMFO annual dues	104-405-300-170	110.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	hotel charges(CALBO Training-J. Lindsay)10/25-10/30/15	104-407-300-270	513.50
59517	11/25/2015	Business Card- Bank of America Credit Cards	CA Association for Economic Dev Membership-Kevin Tromberg	104-406-300-170	80.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	4th amendment /Abate/Warrants/Cost & Recovery-T. Tromberg	104-407-300-270	50.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	Emblems on uniforms	104-407-300-210	50.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	certified mail (USPS)	104-432-300-152	7.67
59517	11/25/2015	Business Card- Bank of America Credit Cards	Hotel/G. Cramer/Training-COPSWEST 2015 10/11/15-10/13/15	104-421-300-270	384.98
59517	11/25/2015	Business Card- Bank of America Credit Cards	Hotel/J. Harris/Training-COPSWEST 2015 10/11/15-10/13/15	104-421-300-270	366.98
59517	11/25/2015	Business Card- Bank of America Credit Cards	fuel/ G. Cramer	104-421-300-250	42.70
59517	11/25/2015	Business Card- Bank of America Credit Cards	fuel/ G. Cramer	104-421-300-250	46.93
59517	11/25/2015	Business Card- Bank of America Credit Cards	fuel/ G. Cramer	104-421-300-250	48.13
59517	11/25/2015	Business Card- Bank of America Credit Cards	cdw-g-monitor and dual monitor stand	104-421-300-181	370.58
59517	11/25/2015	Business Card- Bank of America Credit Cards	cdw-g -Baracuda spam and virus firewall updates	104-432-300-201	1,260.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	amazon/computer cable	104-421-300-181	99.19
59517	11/25/2015	Business Card- Bank of America Credit Cards	medical express/evidence supplies	104-421-300-210	75.50
59517	11/25/2015	Business Card- Bank of America Credit Cards	postage	104-432-300-152	27.18
59517	11/25/2015	Business Card- Bank of America Credit Cards	postage	104-432-300-152	25.37
59517	11/25/2015	Business Card- Bank of America Credit Cards	dept supplies/target	104-421-300-210	37.97
59517	11/25/2015	Business Card- Bank of America Credit Cards	meeting/supplies	104-421-300-270	27.98

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
59517	11/25/2015	Business Card- Bank of America Credit Cards	walmart- vizio e43 c2 43" 1080p 120hz class LED smart HDTV	104-421-300-210	389.04
59517	11/25/2015	Business Card- Bank of America Credit Cards	city/safety bucks/ C.Haug	104-401-300-215	64.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	fuel for Prius for P. Jurdon	104-432-300-250	25.60
59517	11/25/2015	Business Card- Bank of America Credit Cards	Comfort Inn/T. Augustus/Assertive Supervision 10/26-29/15	104-421-300-270	391.80
59517	11/25/2015	Business Card- Bank of America Credit Cards	postage	104-432-300-152	13.48
59517	11/25/2015	Business Card- Bank of America Credit Cards	rite aid-safety bucks-J. Harris	104-401-300-215	68.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	CPOA Training Padama & Cramer 12/9/15 Legislative Update	104-421-300-270	180.00
59517	11/25/2015	Business Card- Bank of America Credit Cards	postage	104-432-300-152	5.95
59517	11/25/2015	Business Card- Bank of America Credit Cards	Hotel/G. Padama/Supervisory/10/18-10/30/15	104-421-300-270	701.22
59517	11/25/2015	Business Card- Bank of America Credit Cards	Sure Fire/ C. Haug/ Equipment	104-421-300-210	665.24
59517	11/25/2015	Business Card- Bank of America Credit Cards	Mark Dillion/Professional services	104-421-300-200	107.50
Warrant Total:					9,146.00
59518	11/25/2015	C. A. Reding Company, Inc	CORCORAN CITY WATER PLANT 456 ORANGE--CONTRACT	105-437-300-180	92.36
Warrant Total:					92.36
59519	11/25/2015	Comcast	ACCT#8155500400041872-	104-432-300-220	196.52
59519	11/25/2015	Comcast	ACCT#815550040177130	120-435-300-220	198.74
Warrant Total:					395.26
59520	11/25/2015	Corcoran Heating & Air	REPLACE 5 TON/460V 30/PKG UNIT-CARRIER -- WATER D:	105-437-300-140	6,800.00
Warrant Total:					6,800.00
59521	11/25/2015	Data Ticket Inc	code enforce citation processing	104-407-300-200	200.00
Warrant Total:					200.00
59522	11/25/2015	Dept of Conservation	STRONG MOTION INST & MAP FEE/3RD QTR FY 2014-15 1/1/	104-000-202-013	450.60
Warrant Total:					450.60
59523	11/25/2015	Dept of Justice	utility worker fingerprints	105-437-300-200	49.00
Warrant Total:					49.00
59524	11/25/2015	Dylan Zable	LCW TRAINING-PUBLIC SECT EMPLOY LAW UPDATE 12/6/15-	105-437-300-270	156.00
59524	11/25/2015	Dylan Zable	LCW TRAINING-PUBLIC SECT EMPLOY LAW UPDATE 11/30-1:	105-437-300-270	201.00
Warrant Total:					357.00
59525	11/25/2015	E. G. Babcock Company	blade, washer fiber, switch lever for unit#164-lawn mower	104-412-300-140	184.41

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					184.41
59526	11/25/2015	Felder Communications	RADIO MAINTENANCE & REPAIRS	145-410-300-141	51.50
59526	11/25/2015	Felder Communications	RADIO MAINTENANCE & REPAIRS	104-412-300-141	14.30
59526	11/25/2015	Felder Communications	RADIO MAINTENANCE & REPAIRS	104-421-300-141	510.00
59526	11/25/2015	Felder Communications	RADIO MAINTENANCE & REPAIRS	104-431-300-141	8.50
59526	11/25/2015	Felder Communications	RADIO MAINTENANCE & REPAIRS	109-434-300-141	60.00
59526	11/25/2015	Felder Communications	RADIO MAINTENANCE & REPAIRS	120-435-300-141	55.73
59526	11/25/2015	Felder Communications	RADIO MAINTENANCE & REPAIRS	105-437-300-141	63.85
59526	11/25/2015	Felder Communications	RADIO MAINTENANCE & REPAIRS	121-439-300-141	15.62
Warrant Total:					779.50
59527	11/25/2015	Granicus, Inc.	annual city website inv for Dec 10, 2015-Dec 9, 2016	104-432-300-201	4,110.00
Warrant Total:					4,110.00
59528	11/25/2015	Hayes Garage Doors	INSTALL (1) 3-0X7-0 HOLLOW METAL DOOR IN MENS RSTR	145-410-300-140	984.00
Warrant Total:					984.00
59529	11/25/2015	Kevin Tromborg	Hotel /CALBO- 10/25-29/15 (reimbursement)	104-407-300-270	462.77
Warrant Total:					462.77
59530	11/25/2015	Kings Waste & Recycling	GREEN WASTE-139.97 UNITS/TONS	112-436-300-192	5,736.80
59530	11/25/2015	Kings Waste & Recycling	BLUE CANS- 57.67 UNITS/TONS	112-436-300-192	648.81
59530	11/25/2015	Kings Waste & Recycling	CORCORAN FALL CLEAN UP-- 552.36 UNITS/TONS	112-436-300-192	13,572.19
Warrant Total:					19,957.80
59531	11/25/2015	Medical Eye Services MES	GEN FUND	104-000-202-011	471.61
59531	11/25/2015	Medical Eye Services MES	WATER FUND	105-000-202-011	60.43
59531	11/25/2015	Medical Eye Services MES	STREET FUND	109-000-202-011	19.27
59531	11/25/2015	Medical Eye Services MES	SWEEPER/REFUSE FUND	112-000-202-011	19.27
59531	11/25/2015	Medical Eye Services MES	SEWER FUND	120-000-202-011	41.41
59531	11/25/2015	Medical Eye Services MES	STORM DRAIN FUND	121-000-202-011	4.60
59531	11/25/2015	Medical Eye Services MES	TRANSIT FUND	145-000-202-011	98.97
Warrant Total:					715.56
59532	11/25/2015	Mutual of Omaha	gen fund	104-000-202-011	1,396.51
59532	11/25/2015	Mutual of Omaha	water fund	105-000-202-011	72.87
59532	11/25/2015	Mutual of Omaha	street fund	109-000-202-011	22.75

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
59532	11/25/2015	Mutual of Omaha	sweeper/refuse fund	112-000-202-011	103.00
59532	11/25/2015	Mutual of Omaha	sewer fund	120-000-202-011	105.41
59532	11/25/2015	Mutual of Omaha	storm drain fund	121-000-202-011	11.71
59532	11/25/2015	Mutual of Omaha	transit fund	145-000-202-011	213.71
Warrant Total:					1,925.96
59533	11/25/2015	OCT Academy	FUNDAMENTALS OF DRINKING WATER TREATMENT: D. ZA	105-437-300-270	1,990.00
59533	11/25/2015	OCT Academy	WATER SUPPLY PRINCIPLES COURSE FOR: D. ZABLE	105-437-300-270	995.00
Warrant Total:					2,985.00
59534	11/25/2015	Office Depot	BATTERY, COPPERTOP, 9V, 12PK	104-431-300-210	87.05
59534	11/25/2015	Office Depot	OFFICE SUPPLIES	104-412-300-210	80.29
Warrant Total:					167.34
59535	11/25/2015	PG&E	acct#3357250173-3	104-000-120-022	609.30
Warrant Total:					609.30
59537	11/25/2015	PLIC-SBD Grand Island Principal	GEN FUND	104-000-202-011	3,138.43
59537	11/25/2015	PLIC-SBD Grand Island Principal	WATER FUND	105-000-202-011	406.25
59537	11/25/2015	PLIC-SBD Grand Island Principal	STREET FUND	109-000-202-011	130.11
59537	11/25/2015	PLIC-SBD Grand Island Principal	SWEEPER/REFUSE FUND	112-000-202-011	130.11
59537	11/25/2015	PLIC-SBD Grand Island Principal	SEWER FUND	120-000-202-011	432.09
59537	11/25/2015	PLIC-SBD Grand Island Principal	STORM DRAIN FUND	121-000-202-011	48.01
59537	11/25/2015	PLIC-SBD Grand Island Principal	TRANSIT FUND	145-000-202-011	673.05
Warrant Total:					4,958.05
59536	11/25/2015	Price, Paige & Company	state controllers annual reports	104-405-300-200	6,550.00
Warrant Total:					6,550.00
59538	11/25/2015	Quad Knopf, Inc.	ENGINEERING FEES FOR HIGH SPEED RAIL PROJECT- C130	104-431-300-201	1,401.02
Warrant Total:					1,401.02
59539	11/25/2015	Quality Pool Service	MONTHLY SERVICE	104-411-300-200	850.00
59539	11/25/2015	Quality Pool Service	CHLORINE BULK & HYDROCHLORIC ACID (POOL CHEMIC,	104-411-300-210	2,017.04
59539	11/25/2015	Quality Pool Service	SODA BICARBONATE (POOL CHEMICALS)	104-411-300-210	322.50
Warrant Total:					3,189.54
59540	11/25/2015	S & R Specialty Equipment	11 1/2 PVC SUCTION HOSE (PART) WATER DEPT.	105-437-300-140	7.80

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					7.80
59541	11/25/2015	Select Business Systems	FREIGHT COST FOR COPIER TONER MX-4101 DIGITAL COPI	104-432-300-150	9.00
Warrant Total:					9.00
59542	11/25/2015	Self Help Enterprises	CDBG-2012 GENERAL ADMIN-FINAL	274-503-300-200	4,468.00
59542	11/25/2015	Self Help Enterprises	REHAB-GENERAL ADMIN	280-530-300-200	400.00
59542	11/25/2015	Self Help Enterprises	FTHB-GENERAL ADMIN	280-531-300-200	400.00
Warrant Total:					5,268.00
59543	11/25/2015	Shyam Bhaskar, MD	WATER- PHYSICAL-EMPLOYEE	105-437-300-200	10.00
59543	11/25/2015	Shyam Bhaskar, MD	TRANSIT - PHYSICAL-EMPLOYEE	145-410-300-200	10.00
Warrant Total:					20.00
59544	11/25/2015	Sidonio Palmerin	WATER EDUCATION FOR LATINO LEADERS 11/14/15-MILEA	104-401-300-271	101.31
Warrant Total:					101.31
59545	11/25/2015	TF Tire & Service	TIRES, BLNCE, MNT/DISMNT, VALVE STEMS, CK TIRE INFL	145-410-300-260	600.47
59545	11/25/2015	TF Tire & Service	TIRES, BLNCE, MNT/DISMNT, VALVE STEMS, CK TIRE INFL	120-435-300-260	594.02
Warrant Total:					1,194.49
59546	11/25/2015	The Gas Company	acct#00891595001	104-432-300-242	66.31
59546	11/25/2015	The Gas Company	acct#20001594009	104-432-300-242	21.31
59546	11/25/2015	The Gas Company	acct#06981596833	104-432-320-242	21.31
Warrant Total:					108.93
59547	11/25/2015	Tule Trash Company	DUMP FEE TICKET #347565 PRISON 2	112-436-300-192	164.25
59547	11/25/2015	Tule Trash Company	DUMP FEE TICKET #349215 PRISON 2	112-436-300-192	117.00
59547	11/25/2015	Tule Trash Company	DUMP FEE TICKET #349660 PRISON 2	112-436-300-192	84.60
59547	11/25/2015	Tule Trash Company	PULL FEE PRISON 2	112-436-300-200	780.00
59547	11/25/2015	Tule Trash Company	DUMP FEE TICKET #351697 PRISON 2	112-436-300-192	186.00
Warrant Total:					1,331.85
59548	11/25/2015	United Health Care	GEN FUND	104-000-202-011	28,428.28
59548	11/25/2015	United Health Care	WATER FUND	105-000-202-011	5,027.40
59548	11/25/2015	United Health Care	STREET FUND	109-000-202-011	1,539.00
59548	11/25/2015	United Health Care	SEWER/REFUSE FUND	112-000-202-011	1,595.85
59548	11/25/2015	United Health Care	SEWER FUND	120-000-202-011	3,283.07

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
59548	11/25/2015	United Health Care	STORM DRAIN FUND	121-000-202-011	364.79
59548	11/25/2015	United Health Care	TRANSIT FUND	145-000-202-011	5,718.80
59548	11/25/2015	United Health Care	COBRA	105-000-202-010	1,170.29
Warrant Total:					47,127.48
59549	11/25/2015	Univar USA Inc	SOD HYPO 12.5% LIQUIDCHLOR-WATER PLANT	105-437-300-219	4,441.29
Warrant Total:					4,441.29
59550	11/25/2015	US Bank	2008 bond trustees and agent fees 10/1/14-9/30/15	105-437-300-200	9,157.50
Warrant Total:					9,157.50
59551	11/25/2015	Valley Pump & Dairy Systems, Inc.	REDI CLEAN BIOCIDE W/FREIGHT COST	105-437-300-140	6,550.88
Warrant Total:					6,550.88
59552	11/25/2015	Verizon California	pd ACCT#83404	104-421-300-220	1,045.00
59552	11/25/2015	Verizon California	VETS HALL ACCT#88207	104-432-320-220	57.59
59552	11/25/2015	Verizon California	PW FAX LINE ACCT#69504	104-432-300-220	96.43
59552	11/25/2015	Verizon California	CITY HALL ACCCT#43904	104-432-300-220	353.74
59552	11/25/2015	Verizon California	CITY HALL ACCT#64900	104-432-300-220	1,063.64
59552	11/25/2015	Verizon California	WWTP ACCT#49508	120-435-300-220	46.17
59552	11/25/2015	Verizon California	WTP ACCT#78309	105-437-300-220	241.69
Warrant Total:					2,904.26
59553	11/25/2015	Verizon Wireless	ACCT#209258669-00001	145-410-300-220	107.28
59553	11/25/2015	Verizon Wireless	ACCT#209258669-00001	105-437-300-220	3.28
Warrant Total:					110.56

Accounts Payable

Blanket Voucher Approval Document



User: spineda
Printed: 11/30/2015 - 3:57PM
Warrant Request Date: 11/30/2015
DAC Fund:

Batch: 00501.12.2015 - Warrent Register 12/07/15

Line	Claimant	Voucher No.	Amount
1	Alex Chavarria	000059554	24.00
2	Amtrak	000059557	590.00
3	Amtrak	000059558	590.00
4	Amtrak	000059559	1,625.00
5	Amtrak	000059560	1,625.00
6	Amtrak	000059556	590.00
7	Amtrak	000059555	590.00
8	Auto Zone, Inc.	000059561	192.99
9	C. A. Reding Company, Inc	000059562	42.12
10	City of Avenal	000059563	3,226.00
11	City of Corcoran	000059564	330.13
12	Corcoran Chamber of Commerce	000059565	17,000.00
13	Corcoran City Petty Cash	000059566	123.24
14	Evident Crime Scene Products	000059567	72.75
15	Ferguson Enterprises, Inc	000059568	182.66
16	Fresno City College	000059569	88.00
17	Gabriel Padama	000059570	12.00
18	Gary Cramer	000059571	12.00
19	Gcil Enterprises, Inc	000059572	216.00
20	John Harris	000059573	24.00
21	Karla Cruz	000059574	122.00
22	Kindon Meik	000059575	92.00
23	Kings County Fire Department	000059576	175,000.00
24	Mary Perez	000059577	200.00
25	Mencses, Miguel	000059578	320.00
26	Orange County Sheriff's Dept	000059579	80.00
27	Pedro Castro	000059580	24.00
28	Performance Transmission	000059581	1,458.74
29	PG&E	000059582	5,340.24
30	Pitney Bowes Inc	000059583	203.18
31	Plain Insanc Graphics	000059584	32.25
32	Proclean Supply	000059585	56.07
33	Prudential Overall Supply	000059586	545.90
34	Randstad	000059587	1,240.00
35	Safety-Kleen Systems, Inc	000059588	334.93
36	Steven Chee	000059589	12.00
37	Superior Electric Works Inc.	000059590	168.00
38	Telstar Instruments	000059591	1,910.00
39	TF Tire & Service	000059592	276.02
40	The Gas Company	000059593	40.53
41	The Printer	000059594	25.65
42	Toshiba Financial Services	000059595	330.51
43	unWired Broadband	000059596	199.95
44	USPS	000059598	3,500.00
45	USPS	000059599	59.87
46	USPS	000059597	225.00

Page Total: \$218,952.73

Line	Claimant	Voucher No.	Amount
47	Verizon Wireless	000059600	1,338.80
48	Wright's Electric	000059601	134.77
			<hr/>
Page Total:			\$1,473.57
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Grand Total:			\$220,426.30

Accounts Payable

Voucher Approval List



User: spineda
 Printed: 11/30/2015 - 3:58PM
 Batch: 00501.12.2015 - Warren Register 12/07/15

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
59554	11/30/2015	Alex Chavarria	Patrol Rifle Course 12/9-10/15	104-421-300-270	24.00
Warrant Total:					24.00
59555	11/30/2015	Amtrak	TICKETS/ TEN 10-RIDE PASSES	145-410-300-292	590.00
59556	11/30/2015	Amtrak	TICKETS/ TEN 10-RIDE PASSES	145-410-300-292	590.00
59557	11/30/2015	Amtrak	TICKETS/ TEN 10-RIDE PASSES	145-410-300-292	590.00
59558	11/30/2015	Amtrak	TICKETS/ TEN 10-RIDE PASSES	145-410-300-292	590.00
59559	11/30/2015	Amtrak	TICKETS/ 125 CORCORAN TO HANFORD	145-410-300-292	812.50
59559	11/30/2015	Amtrak	TICKETS/ 125 HANFORD TO CORCORAN	145-410-300-292	812.50
59560	11/30/2015	Amtrak	TICKETS/ 125 CORCORAN TO HANFORD	145-410-300-292	812.50
59560	11/30/2015	Amtrak	TICKETS/ 125 HANFORD TO CORCORAN	145-410-300-292	812.50
Warrant Total:					5,610.00
59561	11/30/2015	Auto Zone, Inc.	VEHICLE MAINT #197	104-421-300-260	192.99
Warrant Total:					192.99
59562	11/30/2015	C. A. Reding Company, Inc	COPIER-*LEASE /DEPOT 1099 OTIS AVE. LANIER/MO/P23525	145-410-300-180	42.12
Warrant Total:					42.12
59563	11/30/2015	City of Avenal	ANIMAL CONTROL SHELTER SVC AGREEMENT OCT, 2015	104-421-300-203	3,226.00
Warrant Total:					3,226.00
59564	11/30/2015	City of Corcoran	ACCT#002166-003 1285 SHERMAN	301-430-300-316	98.53
59564	11/30/2015	City of Corcoran	ACCT#002166-004 1116 SHERMAN	301-430-300-316	135.13
59564	11/30/2015	City of Corcoran	ACCT#002166-002 2410 BELL	301-430-300-316	96.47
Warrant Total:					330.13
59565	11/30/2015	Corcoran Chamber of Commerce	3RD QTR COMMITMENT	104-401-300-207	7,500.00
59565	11/30/2015	Corcoran Chamber of Commerce	4TH QTR COMMITMENT	104-401-300-207	7,500.00
59565	11/30/2015	Corcoran Chamber of Commerce	COTTON FESTIVAL CLEAN UP SPONSORSHIP	104-401-300-207	2,000.00

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					17,000.00
59566	11/30/2015	Corcoran City Petty Cash	inmate meals	104-421-300-140	3.75
59566	11/30/2015	Corcoran City Petty Cash	inmate meals	104-421-300-140	16.56
59566	11/30/2015	Corcoran City Petty Cash	inmate meals	104-421-300-140	10.70
59566	11/30/2015	Corcoran City Petty Cash	inmate meals	104-421-300-140	3.09
59566	11/30/2015	Corcoran City Petty Cash	inmate meals	104-421-300-140	5.14
59566	11/30/2015	Corcoran City Petty Cash	per diem cpoa 11/10/15	104-421-300-270	12.00
59566	11/30/2015	Corcoran City Petty Cash	per diem cpoa 11/10/15	104-421-300-270	12.00
59566	11/30/2015	Corcoran City Petty Cash	per diem cpoa 11/10/15	104-421-300-270	12.00
59566	11/30/2015	Corcoran City Petty Cash	per diem perishable skills 12/3-5/15	104-421-300-270	36.00
59566	11/30/2015	Corcoran City Petty Cash	per diem jail house inform training 12/2/15	104-421-300-270	12.00
Warrant Total:					123.24
59567	11/30/2015	Evident Crime Scene Products	EVIDENCE SUPPLIES	104-421-300-210	72.75
Warrant Total:					72.75
59568	11/30/2015	Ferguson Enterprises, Inc	FILTER MAINT & REPAIR/SEAL KIT & BEARING KIT @WTP I	105-437-300-140	182.66
Warrant Total:					182.66
59569	11/30/2015	Fresno City College	COURSE REGISTRATION: PD...DRUG INFLUENCE COURSE I	104-421-300-270	88.00
Warrant Total:					88.00
59570	11/30/2015	Gabriel Padama	2016 legislative update- 12/9/15	104-421-300-270	12.00
Warrant Total:					12.00
59571	11/30/2015	Gary Cramer	Legislative Update 12/9/15	104-421-300-270	12.00
Warrant Total:					12.00
59572	11/30/2015	Geil Enterprises, Inc	ALRM SVC@RAO PER R. RODRIGUEZ-FIRE ALRM SYSTM C	136-415-300-140	216.00
Warrant Total:					216.00
59573	11/30/2015	John Harris	Patrol Rifle Course 12/9-10/15	104-421-300-270	24.00
Warrant Total:					24.00
59574	11/30/2015	Karla Cruz	2015 CITY CLERKS NEW LAW SEMINAR 12/1-4/15-K. CRUZ	104-402-300-270	122.00
Warrant Total:					122.00

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
59575	11/30/2015	Kindon Meik	2015 MUNICIPAL FINANCE INSTITUTE 12/1/-4/15-K, MEIK	104-402-300-270	92.00
Warrant Total:					92.00
59576	11/30/2015	Kings County Fire Department	1ST QTR PAYMENT	104-422-300-208	87,500.00
59576	11/30/2015	Kings County Fire Department	2Q QTR PAYMENT	104-422-300-208	87,500.00
Warrant Total:					175,000.00
59577	11/30/2015	Mary Perez	DEPOSIT REFUND: VETS HALL RENTAL 11/14/15	104-000-362-085	200.00
Warrant Total:					200.00
59578	11/30/2015	Miguel Meneses	YARD SVC SUNRISE VILLA	111-601-300-202	200.00
59578	11/30/2015	Miguel Meneses	YARD SVC 6 1/2 ORANGE	111-601-300-202	120.00
Warrant Total:					320.00
59579	11/30/2015	Orange County Sheriff's Dept	TRAINING FEE/FTO CLASS POST#206-31725-15-003 11/16-20	104-421-300-270	80.00
Warrant Total:					80.00
59580	11/30/2015	Pedro Castro	Patrol Rifle Course 12/9-10/15	104-421-300-270	24.00
Warrant Total:					24.00
59581	11/30/2015	Performance Transmission	VEHICLE MAINT UNIT#191	104-421-300-260	1,458.74
Warrant Total:					1,458.74
59582	11/30/2015	PG&E	ACCT#5304135173-4	111-601-300-240	81.04
59582	11/30/2015	PG&E	ACCT#5304135173-4	111-603-300-240	8.48
59582	11/30/2015	PG&E	ACCT#5304135173-4	111-604-300-240	108.60
59582	11/30/2015	PG&E	ACCT#5304135173-4	104-412-300-240	16.74
59582	11/30/2015	PG&E	ACCT#5304135173-4	109-434-300-240	5,125.38
Warrant Total:					5,340.24
59583	11/30/2015	Pitney Bowes Inc	POSTAGE EQUIPMENT LEASE	104-432-300-152	203.18
Warrant Total:					203.18
59584	11/30/2015	Plain Insane Graphics	PD UNIT DECALS T3	104-421-300-270	32.25
Warrant Total:					32.25
59585	11/30/2015	Proclean Supply	SPARTIN PSQ PINE DISENFECTANT CLEANER	104-432-300-200	56.07

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
Warrant Total:					56.07
59586	11/30/2015	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	145-410-300-200	61.43
59586	11/30/2015	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	136-415-300-200	44.55
59586	11/30/2015	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	104-432-300-200	194.40
59586	11/30/2015	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	104-432-300-200	32.64
59586	11/30/2015	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	104-432-320-200	28.35
59586	11/30/2015	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	104-433-300-200	37.60
59586	11/30/2015	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	104-433-300-180	20.00
59586	11/30/2015	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	120-435-300-200	61.44
59586	11/30/2015	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOP	105-437-300-200	65.49
Warrant Total:					545.90
59587	11/30/2015	Randstad	TEMP WORKER JOSE PONCE WWTP 10/25/15	120-435-100-103	620.00
59587	11/30/2015	Randstad	TEMP WORKER JOSE PONCE WWTP 11/1/15	120-435-100-103	620.00
Warrant Total:					1,240.00
59588	11/30/2015	Safety-Kleen Systems, Inc	PRTS/ HAND CLNR--WSHR SERVICED (CLEANED) PER A. SA	104-433-300-200	334.93
Warrant Total:					334.93
59589	11/30/2015	Steven Chec	Taser Re-Cert 12/9/15	104-421-300-270	12.00
Warrant Total:					12.00
59590	11/30/2015	Superior Electric Works Inc.	AC UNIT#2 REPAIRED ELECTRICAL PROBLEM @WTP PER J	105-437-300-200	168.00
Warrant Total:					168.00
59591	11/30/2015	Telstar Instruments	MUFFIN MASTER ADJ. DIDNT TURN OFF. RAN CONTINUOL	120-435-300-140	1,910.00
Warrant Total:					1,910.00
59592	11/30/2015	TF Tire & Service	VEHICLE MAINT UNIT#197 PD	104-421-300-260	276.02
Warrant Total:					276.02
59593	11/30/2015	The Gas Company	ACCT#11484795064	104-411-300-242	14.79
59593	11/30/2015	The Gas Company	ACCT#17151733304	301-430-300-316	25.74
Warrant Total:					40.53
59594	11/30/2015	The Printer	WATER CITATIONS -10 BOOKS (TAXES)	104-407-300-210	20.70
59594	11/30/2015	The Printer	BUSINESS CARDS-J LINDSEY (TAXES)	104-407-300-156	4.95

Voucher No.	Warrant Date	Vendor	Description	Account Number	Amount
				Warrant Total:	25.65
59595	11/30/2015	Toshiba Financial Services	COPIER SERVICE RENTAL-PD	104-421-300-210	330.51
				Warrant Total:	330.51
59596	11/30/2015	unWired Broadband	INTERNET SERVICE WTP	105-437-300-200	199.95
				Warrant Total:	199.95
59597	11/30/2015	USPS	PERMIT#1-FIRST CLASS PRESORT	104-405-300-150	225.00
59598	11/30/2015	USPS	POSTAGE FOR BILLING	104-405-300-150	3,500.00
59599	11/30/2015	USPS	POSTAL SERVICE	104-432-300-152	8.97
59599	11/30/2015	USPS	POSTAL SERVICE	104-432-300-152	9.10
59599	11/30/2015	USPS	POSTAL SERVICE	104-432-300-152	41.80
				Warrant Total:	3,784.87
59600	11/30/2015	Verizon Wireless	ACCT#672038320-00001	104-421-300-221	1,338.80
				Warrant Total:	1,338.80
59601	11/30/2015	Wright's Electric	INSTALLED ELECTRICAL OUTLETS/XMAS TREE PRK PER R	104-412-300-200	134.77
				Warrant Total:	134.77

City of

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**STAFF REPORT
ITEM #: 5-A**

MEMORANDUM

TO: City Council

FROM: Kevin Tromborg, Community Development Director

DATE: November 30, 2015

MEETING DATE: December 7, 2015

SUBJECT: Review Final Grant Expenditures and Accomplishments for the Community Development Block Grant (CDBG) 12-CDBG-8378

Recommendation:

Authorize the City Manager to execute the 2012 CDBG grant closeout documents to the Department of Housing and Community Development (HCD).

Discussion:

The purpose of this hearing is to allow the citizens of Corcoran the opportunity to review and make comments on the following subjects:

- Final Grant Expenditures and Accomplishments Report on the 2012 CDBG Housing Rehabilitation/Homeownership Assistance Programs and Public Services (12-CDBG-8378);

Public Hearing notices in both English and Spanish have been published in The Corcoran Journal.

2012 CDBG GRANT ACTIVITIES (12-CDBG-8378)

This grant is for \$1,100,000 consisting of \$600,000 for Housing Rehabilitation, \$317,500 for Homeownership Assistance, \$100,000 in set-aside funds for Code Enforcement, and \$82,500 for General Administration of the grant. The grant expired September 30, 2015.

Budgets

Housing Rehabilitation

1.	Budgeted Amount	\$600,000
2.	Expended Amount	<u>\$81,531</u>
3.	Balance	\$518,469

Homeownership Assistance

1.	Budgeted Amount	\$317,500
2.	Expended Amount	<u>\$179,192</u>
3.	Balance	\$138,308

Set-Aside Activities: Code Enforcement

1.	Budgeted Amount	\$100,000
2.	Expended Amount	<u>\$100,000</u>
3.	Balance Available	\$0

General Administration

1.	Budgeted Amount	\$82,500
2.	Expended Amount	<u>\$82,500</u>
3.	Balance Available	\$0

Activity/Demographics/Leverage

Housing Rehabilitation

Total Jobs Approved / Homes Repaired	1
--------------------------------------	---

Homeownership Assistance

Loans Approved / Escrows Closed	3
---------------------------------	---

Demographics for Housing Rehabilitation / Homeownership Assistance Activities:

1.	Households Participating / Owner Occupied	4
2.	Total Persons Assisted	8
3.	Households of Hispanic Heritage	3
4.	Elderly Households	1
5.	Female Head of Households	2
6.	Farmworker Households	1

Code Enforcement

Over the term of the grant, citations were issued for: water violations (109), weed abatement (304), vehicle abatement (239), and property maintenance (103). Other citations include, but are not limited to: parking on the lawn, medical marijuana, zoning, and fencing.

Conclusion:

Citizens are encouraged to review and to make comments to the City regarding any aspect of the CDBG Program. Citizens also are invited to submit written comments. Citizens may review the summary reports and/or inspect the citizen participation supporting documents on file at City Hall. Write or contact Kindon Meik, City Manager at 832 Whitley Avenue, Corcoran, CA 93212.

Budget Impact:

None.

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**STAFF REPORT
ITEM #: 7-A**

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: November 23, 2015

MEETING DATE: December 7, 2015

SUBJECT: Consider Revisions to the Administrative Assistant Job Classification

Recommendation:

Motion to approve the Administrative Assistant classification and revised job description.

Discussion:

As part of the 2015-2016 budget, the City Council allocated funds for a full-time Administrative Assistant for the Community Development Department beginning January 1, 2016. However the current job description for an Administrative Assistant lists duties and responsibilities that are specific to the Public Works Department.

The revised Administrative Assistant job classification clarifies responsibilities for a position that would provide administrative and clerical support to multiple City departments.

Budget Impact:

None. The compensation scale for the Administrative Assistant position will not change from the current classification identified and approved in the current budget.



ADMINISTRATIVE ASSISTANT

Department:	All	FLSA Status:	Non-Exempt
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GENERAL PURPOSE: Under the direction of the Departmental Director coordinates and performs a variety of skilled administrative functions; provides administrative support to the Departmental Director, and other departmental personnel;

TYPICAL DUTIES:

The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

- Answers, screens, and directs incoming calls to appropriate departments and/or individuals; documents and distributes telephone messages.
- Greets and assists office visitors; directs visitors to other City departments as required.
- Serves as a primary point of contact for departmental employees and the general public.
- Responds to various types of department inquiries and/or complaints; provides information regarding department operations, services, programs, projects, and policies.
- Coordinates assigned department programs; assists in preparing and administering grant applications, reports, and related documentation.
- Prepares, processes, and prioritizes work orders and requests received from the public and other City departments.
- Provides clerical and administrative support and assistance to the department director, department employees, and/or other departments as necessary.
- Schedules and coordinates meetings, appointments, and/or other functions; prepares minutes for meetings as requested by department director; updates and maintains department calendar.
- Coordinates reservations for employee training and/or workshops.
- Updates and maintains department records, filing systems, databases, and/or policy manuals.
- Prepares, processes, reviews, and disseminates correspondence, memoranda, contracts, schedules, forms, purchase orders, invoices, and/or other types of departmental documentation.
- Compiles, analyzes, and submits reports required by outside agencies or departments.
- Oversees purchasing and inventory of department supplies; tracks and verifies the accuracy and quality of shipments received; researches and resolves supply issues.
- Performs other duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School Diploma or equivalent; AND four years administrative support experience; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- A Typing Certificate is required minimum of 35 WPM.
- Must possess a valid California Driver's License.
- Must provide, (within one year) any departmental specific certification of licenses that are required.

Required Knowledge of:

- Departmental operations, policies, and procedures.
- Principles and practices of office administration.
- Records management principles and standards.
- Basic bookkeeping and accounting principles.
- Principles of program and grant administration.
- General office equipment and standard computer software applications.

Required Skill in:

- Coordinating and performing a variety of skilled administrative functions.
- Providing administrative support to management personnel and other departmental staff.
- Compiling data and preparing correspondence, reports, and other documentation.
- Updating and maintaining departmental records and files.
- Coordinating grants.
- Establishing and maintaining cooperative working relationships with other staff, City departments, outside agencies, community organizations, vendors, and the general public.

Physical Demands / Work Environment:

- Work is performed in a standard office environment.
- Subject to sitting, standing, walking, bending, reaching, and lifting of objects Up to 25 pounds.

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**STAFF REPORT
ITEM #: 7-B**

MEMO

TO: Corcoran City Council

FROM: Baldomero Rodriguez, Public Works Director

DATE: November 30, 2015

MEETING DATE: December 7, 2015

SUBJECT: Initial Report by Corona Environmental on the Water Treatment Plant

Recommendation: That the City Council authorize Quad Knopf and sub-consultant Corona Environmental to proceed with Phase 3 of the Water Treatment Plant Operation Assessment program for a fee not to exceed \$113,850 plus project oversight costs provided by Quad Knopf and Associates.

Discussion: On July 1, 2013, the City Council authorized Corona Environmental, acting as a sub-consultant to Quad Knopf, to assess operations at the Water Treatment Plant (WTP). Since 2006 the WTP has experienced operational challenges such as the formation of filter cake on the top surface of the pressure filters, formation of mud balls and filter cake in the media and the loss of filter media during backwash. Further there is significant leaching of iron in the filter effluent immediately after backwash.

Phase 1 & Phase 2 has been completed at a cost of \$147,753 (Quad Knopf - \$19,496, corona - \$94,888). On November 5, 2015, Corona Environmental presented their "Final Report". In summary, Corona Environmental was unable to find the cause of the deficiencies and recommends that further investigations be conducted. The proposed Phase 3 Scope of Services includes a three week pilot test that will demonstrate the limitations of the current water treatment plant process and will evaluate alternate mixing, coagulation, filtration and backwash strategies. The full Corona Technical Memorandum is filed with the Public Works Department and is available for Council's review.

Corona Environmental's fee for Phase 3 is \$113,850. The full Scope of Services and Phase 3 Cost Proposal is attached for Council's review.

Budget Impact:

Approved budget for FY 2015-2016 include professional fees which will cover the costs of Quad Knopf and Corona Environmental.

Corona Environmental Consulting, LLC
Corcoran Arsenic WTP Assessment
Fee Estimate
Update 11/4/2015

Task	Description	Task Total
1	TBD attend and present near-term improvements progress at 2 council meetings	\$ 11,615
	On site pilot testing	
2	Develop pilot test plan	\$ 9,200
	Setup and operate pilot	\$ 61,640
	Analyze data and develop report with recommendations	\$ 10,120
	Assist with near term improvements	
3	Facilitate filter cell partition improvements	\$ 4,600
	Assist during filter inspection and rehabilitation	\$ 12,075
	Investigate flow control valves on individual filter cells and other instrumentation	\$ 4,600
Totals		\$ 113,850

November 5, 2015

**City of Corcoran Arsenic Water Treatment Plant Evaluation
Phase 3 Scope of Work***Introduction*

The City of Corcoran (City) operates a drinking water treatment plant (WTP) with a rated capacity of 21.6 million gallons per day (MGD) that treats water from its nine groundwater wells. The treatment plant is designed for the removal of arsenic from groundwater, through the use of a coagulation filtration treatment process. Since 2006, the WTP has experienced several operational challenges that have affected the treated water quality, and required extensive maintenance and troubleshooting efforts by the WTP personnel. These difficulties include formation of filter cake and mud balls on the top surface of the pressure filters, loss of filter media during backwash events, continuous leaching of iron in the filter effluents, etc. Additional challenges have been experienced with the residuals handling processes as well. In February 2015, the City and its primary engineering firm, Quad Knopf, Inc. (Quad Knopf) retained Corona Environmental Consulting, LLC (Corona) to assess performance of the current treatment processes, develop solutions to address operational challenges, and to recommend improvements for long term implementation.

A step-wise, deliberative method was adopted in troubleshooting and developing solutions to the treatment process deficiencies. Thus far, Phase 1 and Phase 2 of the project have been completed. Tasks performed during Phase 1 and Phase 2, as well as the near term and long term recommendations developed through those tasks have been summarized in a technical memorandum submitted to the City in November 2015. Some of the near term recommendations outlined in the technical memorandum will be implemented as part of Phase 3. The tasks included in Phase 3 are described below.

Task 1: Attend and Present Progress at City Council Meetings

The City Council meets the first and third Monday of every month. Similar to presentations made during Phases 1 and 2 of this project, two presentations will be made during Phase 3 summarizing project progress. The first City Council presentation will be made upon conclusion of pilot testing that will describe the pilot test results and design improvement recommendations. The second presentation will be made after near term improvements, planned as part of Phase 3 efforts, have been completed. The presentation materials will be reviewed by the City and Quad Knopf staff prior to the Council meeting, and submitted in advance for inclusion in the Council meeting packets.

Task 2: Pilot Testing

The need for pilot testing has been described in the technical memorandum submitted upon completion of Phase 1 and Phase 2 project efforts. The full-scale WTP processes will be simulated through pilot testing. The specific objectives of pilot testing are as follows:

- Demonstrate performance limitations of current WTP processes including mixing, coagulation, filtration, and backwash
- Evaluate alternate mixing, coagulation, filtration, and backwashing strategies

- Develop recommendations for design and operational improvements for full-scale implementation
- Collect pilot data to assist permitting of full-scale improvements by California Division of Drinking Water (DDW)

It is anticipated that pilot-testing will be performed for a three-week duration with an additional week for pilot set-up and breakdown. Pilot testing will be performed at the City's WTP with a side stream of chlorinated raw water. Every effort will be made to minimize disruption of normal WTP operations during the course of pilot testing. Corona staff will lead the start up and operations of the pilot equipment, and be present on site through the duration of pilot run. Assistance will be needed from City staff in monitoring the pilot equipment, recording operational data, and collecting water quality samples.

For the purpose of developing this scope, it has been assumed that either a trailer mounted or a skid-mounted automated, four column filtration unit will be used for pilot testing. The pilot filter columns will be either 4-inch or 6-inch diameter and each filter column will be equipped with a chemical feed system and static mixer, in addition to a common chemical feed system to the four columns. As part of the pilot testing, filter loading rates, backwash rates, backwash frequencies, and backwash durations will be controlled individually on each filter column. The pilot equipment will also include online instrumentation, and sampling ports at the influent and effluent of each pilot column.

The following design and operational variables will be evaluated through pilot testing:

- Preoxidation
 - Chlorine doses
 - Additional permanganate feed requirement
- Coagulation and Mixing
 - Ferric chloride doses
 - pH adjustment
 - Mixing rate and contact time prior to filtration
- Filtration
 - Filter media type
 - Filter media depth
 - Filtration rate
 - Filter run time
- Backwash
 - Backwash loading rate and media bed expansion at a given backwash loading rate
 - Duration of backwash
 - Need for air scour
 - Media loss during backwash
 - Effects of backwashing Cell A and Cell B simultaneously versus sequentially

A detailed pilot system design and pilot test plan will be developed prior to the testing. The plan will be reviewed with City and Quad Knopf, and modified to incorporate comments, if necessary. Tentatively it

is planned that the first week of testing will evaluate pre-oxidation, coagulation (with and without pH adjustment), and mixing. The second week will investigate different filter media design, and filter operating parameters (loading rates, run times, etc.). The third week of testing will include testing of best-performing media design, and optimization of backwash approaches. Water quality and operations data will be collected throughout the duration of the pilot testing such that they inform any future DDW permitting process of full-scale WTP modifications.

Upon conclusion of pilot testing, a report will be developed outlining the pilot test results. It is anticipated that the pilot test results will lead to the following immediate outcomes:

- Recommendations for full-scale use of preoxidation dose (chlorination, and permanganate addition if deemed necessary) and coagulant dose (and pH depression, if deemed necessary) based on variable influent water quality (different wells being used)
- Recommendations for filter media type and design, and full-scale filtration system improvements
- Recommendations for optimal backwash operations that achieve cleaning of filter beds without resulting in filter media loss

Task 3: Assist Quad Knopf with Implementing Near Term Improvements

Task 3 will be performed upon completion of Task 2. Optimal filter media design and operational conditions will be developed through Task 2. As part of Task 3, Corona will provide recommendations to Quad Knopf for making full-scale modifications. It is anticipated that one out of the six filters will be isolated and a comprehensive structural, mechanical and hydraulic investigation will be performed on the filter. Specifically, filter underdrains will be inspected and any deficiencies identified. Depending upon the condition of the filter underdrains, they may need to be repaired or completely replaced.

Also as part of Task 3, the hydraulic connections between Cell A and Cell B of each filter will be closed. Currently there is a PVC flange with a hole at the bottom of the partition wall between Cell A and Cell B. Corona has discussed this with Tonka Water, and the reason for insertion of the flange with the hole was to accelerate the filter drain down step during backwash and air scour. However, this feature is not part of Tonka Water's standard filter design, and this hydraulic connection interferes with the backwash efficiencies of both Cell A and Cell B. As such, the flange with a hole in the partition wall between Cell A and Cell B will be replaced with a flange without a hole.

Given that Task 2 will identify the recommended filter media design, filter media replacement can be performed at the same time as closing the hydraulic connection between Cell A and Cell B of the filter vessels. Corona will develop the recommendations, but Quad Knopf will develop bid documents associated with filter media procurement. It is anticipated that a general contractor will be hired to perform the filter modifications and new filter media installation. Corona staff will be present on site to assist during the filter inspection process.

Finally, Task 3 will investigate the need for, and the feasibility of implementing flow control and flow measurement on individual cells of each filter vessel. Based upon discussions with Tonka Water, once the filter modifications are completed, and flow (and consequently differential pressure) is split equally between Cell A and Cell B, individual flow control of cells may not be necessary. However, the need for individual cell flow monitoring will be evaluated as part of this task.

Scope Limiting Assumptions

The following assumptions were used in developing this scope of work and associated fee for the project:

- The City will supply chlorinated, blended raw water to be used as source water for the project. The exact type of water supply connection and flow necessary for pilot operation after the pilot equipment has been selected.
- The City will provide electrical connections to the pilot trailer. The details of the electrical needs will be determined after the pilot equipment has been selected.
- The City will provide filter media from one of the existing filters, and ferric chloride chemical for use during pilot testing.
- A detailed sampling and analyses schedule will be developed prior to the pilot testing, and reviewed by City and Quad Knopf staff. Corona will coordinate with City's contracted Laboratory (BSK Associates) to procure sampling bottles and chain of custodies in advance. Corona will also coordinate with the Laboratory in expedited processing of samples, and receipt of results, when necessary. However, all laboratory and analytical costs will be borne by the City.
- Corona will perform on site pilot equipment installation, set up operational set points, make changes to design and operational variables, and review data generated through pilot testing. However, assistance from City WTP operators will be necessary in monitoring pilot equipment, recording operational data, and collecting samples for field and laboratory water quality analyses.

Budget and Schedule

A budget estimate for this effort has been prepared and submitted to Quad Knopf under a separate cover. The project will be billed on a lump sum, percent complete basis. The budget includes labor hours and hourly rates for each Corona team member to be involved in the project, and other direct costs including travel expenses and procurement of pilot equipment and supplies.

The project team has already initiated discussions with Tonka Water and pilot equipment suppliers regarding the various tasks and is ready to begin project activities immediately upon receiving the notice to proceed. It is anticipated that all project tasks can be completed within 12 weeks of the notice to proceed. Task 2 (pilot testing) will be performed within the first 6 weeks. Task 3, and development and submission of the final project report will be completed within 12 weeks of receipt of notice to proceed.

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**STAFF REPORT
ITEM #: 7-C**

MEMORANDUM

TO: City Council

FROM: Kindon Meik, City Manager

DATE: November 30, 2015

MEETING DATE: December 7, 2015

SUBJECT: Consider approval of Resolution No. 2814 authorizing participation in the Public Agency Coalition Enterprise (PACE) Medical Benefits Program.

Recommendation:

Staff requests approval of Resolution No. 2814.

Discussion:

In recent weeks, the City began considering options to reduce employee healthcare costs. During this process, staff were introduced to Keenan and Associates by the City of Avenal. Keenan and Associates presented the City with a Public Agency Coalition Enterprise (PACE) Medical Benefits Program.

The PACE Medical program allows the City to purchase cost effective employee benefits insurance through a method known as pooling. Participation in the Medical Benefits Program would require a minimum of a two year commitment from the City. After the two years are completed the City would have the option of voluntarily terminating its membership in PACE.

Resolution No. 2814 authorizes participation in the PACE JPA and authorizes and directs the City Manager to execute and deliver the necessary documents to begin insurance coverage January 1, 2016. The Resolution shall take effect immediately upon its approval by City Council.

The City will be represented on the JPA by the City Clerk/Assistant to the City Manager (Board Member) and the Finance Director (Alternate Board Member)

Budget Impact:

Approval of participation in the PACE Medical Benefits program would save the City, based on current insurance enrollments, approximately \$12,000 over the current annual premium paid to United Health Care.

RESOLUTION NO. 2814

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION
OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING
PARTICIPATION IN THE PUBLIC AGENCY COALITION
ENTERPRISE (PACE) MEDICAL BENEFITS PROGRAM**

WHEREAS, The City of Corcoran, a public agency duly organized and existing under and by virtue of the laws of the State of California (the “Entity”), has determined that it is in the best interest and to the advantage of the Entity to participate in medical benefits offered by the Public Agency Coalition Enterprise (the “Authority”); and the Entity understands a condition of participation in Medical Benefits is a minimum of two years; and

WHEREAS, the “Authority” became operational on April 1, 2012 in accordance with the provisions of California Government Code 6500 *et seq.*, for the purpose of providing best-value benefit solutions and other coverage protection programs; and

WHEREAS, participation in the “Authority” medical programs requires the execution of the attached joint exercise of powers agreement (“Agreement”); which states the purpose and participation requirements for the Authority; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the Entity is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Corcoran as follows:

Section 1. Findings. The Entity’s City Council hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the Entity.

Section 2. Memorandum of Understanding. The Agreement to be executed and entered into by and between the Entity and the Authority in the form presented at this meeting and on file with the Entity’s Clerk, is hereby approved. The Entity’s City Council hereby authorizes and directs the City Manager, for and in the name and on behalf of the Entity, to execute and deliver to the Authority the Agreement, to be effective January 1, 2016.

Section 3. Program Participation. The City of Corcoran’s City Council approves participating for a minimum of two years in the Authority’s medical benefits program.

Section 4. Other Actions. The City Council authorizes and directs the City Manager to execute and deliver any and all documents which is necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by the City Manager in conformance with this Resolution are hereby ratified, confirmed and approved.

Section 5. Effective Date. This Resolution shall take effect immediately upon its passage.

Section 6. The City Clerk shall certify to the adoption of this Resolution.

PASSED and ADOPTED at a regular meeting of the City Council of the City of Corcoran duly called and held on the 7th day of December 2015, by the following vote of the members thereof:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED: _____
Jerry Robertson, Mayor
City of Corcoran

ATTEST: _____
Karla Cruz, City Clerk

CLERKS CERTIFICATE

City of Corcoran }
County of Kings }ss
State of California }

I, Karla Cruz, City Clerk of the City of Corcoran, hereby certify that this is a full, true and correct copy of Resolution No. 2815 duly passed by the City Council of the City of Corcoran at a regular meeting thereof held on the 7th day of December 2015, by the vote set forth therein.

DATED:

ATTEST: _____
Karla Cruz, City Clerk

[Seal]

AMENDED AND RESTATED
JOINT EXERCISE OF POWERS AGREEMENT

PUBLIC AGENCY COALITION ENTERPRISE

JOINT POWERS AUTHORITY

TABLE OF CONTENTS

JOINT POWERS AGREEMENT

1. Creation of the Joint Powers Agency
2. Functions of PACE
3. Powers of PACE
4. Term of the Agreement
5. Bylaws
6. Membership in PACE
7. Withdrawal from or Termination of Membership
8. Termination of Agreement
9. Disposition of Property and Funds
10. Amendments
11. Severability
12. Liability
13. Enforcement
14. Definitions

EXHIBIT A: BYLAWS

Preamble

- I. Board of Directors
- II. Rules of the Board of Directors
- III. Executive Committee
- IV. Rules of the Executive Committee
- V. Officers
- VI. Finance
- VII. Memorandum of Coverage
- VIII. Accounts and Records
- IX. Risk Management
- X. Withdrawal from or Termination of Membership
- XI. Disposition of Property and Funds
- XII. Investment of Surplus Funds
- XIII. Amendment
- XIV. Severability
- XV. Effective Date

JOINT EXERCISE OF POWERS AGREEMENT

PUBLIC AGENCY COALITION ENTERPRISE

This Joint Exercise of Powers Agreement ("Agreement") is entered into pursuant to the provisions of title 1, Division 7, Chapter 5, Article 1 (Sections 6500, et seq.) of the California Government Code, for the purpose of operating an agency to be known as the Public Agency Coalition Enterprise which shall be organized and operated as a California joint powers authority ("JPA").

WITNESSETH:

WHEREAS, it has been determined to be to the mutual benefit and in the best interests of the agencies who have signed this Agreement and those that may later sign onto this Agreement ("Signatories") to join together to establish a JPA to carry out the purposes and powers as later described herein; and

WHEREAS, it has been determined by the Signatories that there is a need to establish and operate a cooperative program for the purchase of insurance, creation and management of pooled self-insurance programs, and/or the implementation of appropriate risk management activities, and other related services and programs for insured and self-insured members ("Program"); and

WHEREAS, it has also been determined that such a Program is of value on an individual and mutual basis; and

WHEREAS, it has also been determined that the establishment of a Program can adequately meet the needs of the of Signatories; and

WHEREAS, Title 1, Division 7, Chapter 5, Article 1, of the California Government Code authorizes joint exercise by two or more public agencies of any power common to them; and

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL ADVANTAGES TO BE DERIVED THEREFROM, AND IN CONSIDERATION OF THE EXECUTION OF THIS AGREEMENT BY OTHER PUBLIC AGENCIES, each of the Signatories does agree as follows:

1. CREATION OF THE JOINT POWERS AUTHORITY

A JPA, separate and apart from each public agency that is a Signatory, shall be and is hereby created and shall hereafter be designated as the Public Agency Coalition Enterprise ("PACE").

2. PURPOSE AND POWERS

(a) PACE is established for the purpose of administering this Agreement, pursuant to the joint powers provisions of the California Government Code, and for taking all action necessary and appropriate for the establishment, operation and maintenance of the Program and to provide a forum for discussion, study, development and implementation of recommendations relating to the Program.

(b) The powers of PACE are:

(1) To establish a vehicle for the cost effective purchase of employee benefits insurance and/or such other insurance by and for the Members of PACE ("Members"),

(2) To establish such programs of and/or for self-insurance and/or risk pooling arrangements as the Board of Directors of PACE ("Board") shall deem appropriate.

(3) To facilitate the cost-effective purchase of third-party administration (TPA) and other services deemed appropriate by the Board for the Members.

(4) To take such actions and to enter into such contracts as may be necessary for to accomplish the purpose stated in this Section 2(b).

(5) To acquire, hold, and dispose of property, real and personal, all for the purpose of providing the creating and sustaining the Program including, but not limited to, the acquisition of such resources, facilities, equipment and personnel as may be necessary the Program.

(6) To incur debts, liabilities, and obligations necessary to accomplish the purposes of this Agreement.

(7) To receive gifts, contributions, and donations of property, funds, services, and other forms of assistance from persons, firms, corporations, associations, and any governmental agency in furtherance of the Program.

(8) To invest surplus reserve funds as deemed appropriate by the Board and as required by law.

(9) To provide a forum for discussion, study, development, and implementation of recommendations of mutual interest regarding other joint programs.

(10) To sue and be sued in the name of PACE.

(11) To perform such other functions as may be necessary or appropriate to carry out this Agreement, so long as such other functions so performed are not prohibited by any provision of law.

(12) To exercise any power common to the Signatories, provided that the same are in furtherance of the functions and objectives of this Agreement as herein set forth. Pursuant to Section 6509 of the California Government Code, the exercise of the aforesaid powers of PACE shall be subject to the restrictions upon the manner of exercising such powers by a public agency having the same status as a member of a JPA except as otherwise provided in this Agreement.

4. TERM OF THE AGREEMENT

This Agreement shall become effective on August 6, 2014. With respect to organizations that have previously executed a Joint Exercise of Powers Agreement (JPA Agreement) with PACE, this amended and restated Agreement shall expressly supersede the prior JPA Agreement. This Agreement shall continue in effect until lawfully terminated as provided herein and in the Bylaws. In the event of a reorganization of one or more of the Signatories, the successor in interest or successors in interest to the obligations of any such reorganized Signatory may be substituted as a party or as parties to this Agreement.

5. BYLAWS

(a) PACE shall be governed pursuant to bylaws ("Bylaws"), approved and adopted by the Board and by such amendments to the Bylaws as may from time to time be adopted. Upon approval by the Board, a copy of the Bylaws and all subsequent amendments thereto, shall be attached to and incorporated into this Agreement as Exhibit A. PACE shall be operated pursuant to this Agreement and the Bylaws.

(b) Procedures for amending the Bylaws shall be as provided in the Bylaws so long as not inconsistent with this Agreement. Such amendments shall be binding upon all Members of PACE ("Members"). The effective date of any Bylaw amendment will be on the first day of the next month following adoption, unless otherwise stated.

6. DESIGNATION OF PROGRAM MANAGER

It is recognized that for PACE to develop and maintain a financially sound, cost-effective Program and to grow its membership, oversight of the Program must be provided by a party that has a demonstrated record of success in dealing with insurance and self-insurance programs of public agencies and in managing JPA's established for insurance-related purposes. To that end, it is agreed that Keenan & Associates shall be the Program Manager of PACE. Any decision to remove Keenan as the Program Manager shall be carried out in the manner provided in the Bylaws.

7. MEMBERSHIP IN PACE

(a) Each Signatory must be eligible for membership in PACE as defined in the Bylaws, and shall become a Member on the effective date of this Agreement or on the date that the Signatory becomes a party to this Agreement, whichever is later. Each public agency that becomes a Member shall be entitled to the rights and privileges of membership. By signing this Agreement each Signatory agrees to be subject to and bound by all terms and conditions of this Agreement and of the Bylaws.

(b) Upon approval the Executive Committee, any self-insured or fully insured California public agency or California JPA, may become a Member by executing a copy of this Agreement

(c) Each Member shall (i) pay its own insurance premiums for programs of commercial insurance purchased through PACE, (ii) make such contributions as the Board may deem necessary for any pooled self-insurance program established by PACE, (iii) maintain the minimum self-insured retention as may be set by the Board in conjunction with any insurance or self-insurance coverage arranged, established, or provided for by PACE, (iv) perform such other acts as are reasonably required by the Board in conjunction with the Program, and (v) with respect to self-insured Members securing TPA services through PACE, agree to the terms of the TPA services agreement.

7. WITHDRAWAL FROM OR TERMINATION OF MEMBERSHIP

(a) Any Signatory which has completed two complete years as a Member may voluntarily terminate this Agreement as to itself and withdraw from membership in PACE. Such termination and withdrawal of membership shall become effective subject and according to the conditions, manner and means set forth in the Bylaws.

(b) A Member may be involuntarily terminated from PACE as provided the Bylaws. Such removal from membership shall operate to terminate the Agreement as to such party, but shall have no effect on the continued operation of this Agreement with respect to other Signatories.

8. TERMINATION OF PACE

This Agreement and the JPA may be terminated effective at the end of any fiscal year by the affirmative vote of three-fourths (3/4) of the Members of PACE; provided, however, that PACE and this Agreement shall continue to exist for the purpose of disposing of all claims, distribution of assets, and all other functions necessary to conclude the affairs of PACE.

9. DISPOSITION OF PROPERTY AND FUNDS

(a) In the event of the dissolution of PACE, the complete rescission, or other final termination of this Agreement by the Signatories then a party hereto, any property interest remaining in PACE following a discharge of all obligations shall be disposed of as provided for by the Bylaws.

(b) In the event a Signatory terminates its participation in this Agreement and membership in PACE, any property interest of that Signatory remaining in PACE following discharge of its obligations shall be disposed of as provided for by the Bylaws .

(c) The term "obligations," as referred to herein, shall include, but not be limited to, all payments required by law together with any other obligations incurred by PACE or a Signatory, as applicable, pursuant to this Agreement or the Program.

10. AMENDMENTS

This Agreement may be amended at any time in writing by agreement of by three-fourths (3/4) of the-current Signatories. Any such amendment shall be effective upon the date of final execution thereof, unless otherwise provided in the amendment.

11. SEVERABILITY

Should any portion, term, condition, or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions shall not be affected thereby.

12. LIABILITY

(a) Pursuant to the provisions of Sections 895, et seq., of the California Government Code, the Signatories are jointly and severally liable upon any liability which is otherwise imposed by law upon any one of the Signatories or upon PACE for injury caused by a negligent or wrongful act or omission occurring in the performance of this Agreement and the operation of the JPA.

If a Signatory is held liable upon any judgement for damages caused by such an act or omission and makes payments in excess of its pro rata share on such judgment, such Signatory is entitled to contribution from each of the other Signatories that were parties to the Agreement at the time of the

incident or action giving rise to the liability. A Signatory's pro rata share shall be determined in the same manner as for the disposition of property and funds as provided in the Agreement and the Bylaws.

(b) PACE may insure itself, to the extent deemed necessary or appropriate by the Board, against loss, liability, and claims arising out of or connected with this Agreement.

13. ENFORCEMENT

The Board is hereby given authority to enforce this Agreement. In the event suit is brought upon this Agreement by PACE and judgment is recovered against a Signatory, the Signatory shall pay all costs incurred by PACE, including reasonable attorney's fees as fixed by the court.

14. EXECUTION

Those public agencies who are the original Signatories to this Agreement shall be considered the founding Members of PACE. Each public agency that subsequently seeks to join PACE will be required to sign an "Agreement and Acceptance" form in substantially the same form as Exhibit B, the execution of which will cause the public agency to be deemed a Signatory of this Agreement

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their authorized officers thereunto duly authorized as set forth herein below.

SIGNATORIES:

Name of Agency: Town of Danville
Date: Sept. 4, 2014
By: *Renee M. Thoenig*
Title: *PACE Board President*

Name of Agency: City of Livingston
Date: Sept. 8 2014
By: *Tom R. Ramirez*

Name of Agency: Del Mar Union School District

Date: 9-14-14

By: Catherine Bures

Name of Agency: Municipal Services Authority

Date: September 16, 2014

By:  Digitally signed by RH Averett
Date: 2014.09.16 16:42:40 -07'00'

EXHIBIT A

Bylaws of PACE

[To be attached once approved by PACE Board of Directors]

EXHIBIT B

**AGREEMENT AND ACCEPTANCE OF
AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT**

WHEREAS, the undersigned public agency (“Agency”) seeks to become a member of the Public Agency Coalition Enterprise (“PACE”);

WHEREAS, the Board of Directors has approved the undersigned’s application for membership in PACE,

NOW ,THEREFORE, in consideration of being granted membership in PACE, the Agency hereby accepts and agrees that, as of the Effective Date noted below, it shall be bound by all terms and conditions of the Amended and Restated Joint Exercise of Powers Agreement attached hereto, as if the Agency had been an original signatory thereto.

Agency: _____

BY: _____

Name: _____

Title: _____

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

December 7, 2015

Keenan & Associates
Attention: Briana Overgaard
1111 Broadway, Suite 2000
Oakland, CA 94607

RE: PACE Representative Appointment Board of Directors

Dear Keenan:

Please accept this letter as official notification that Karla Cruz will be the primary Board Representative to the PACE JPA. Soledad Ruiz-Nunez will be the alternate Board Representative for the PACE JPA.

Contact information, for our Board Representatives and Alternates, is as follows:

Name: Karla Cruz
Address: 832 Whitley Avenue, Corcoran CA 93212
Phone: 559-992-2151 ext 235
Email: karla.cruz@cityofcorcoran.com

Name: Soledad Ruiz-Nunez
Address: 832 Whitley Avenue, Corcoran CA 93212
Phone: 559-992-2151 ext 268
Email: Soledad.ruiz-nunez@cityofcorcoran.com

Sincerely,

Karla Cruz
City Clerk/ Assistant to the City Manager

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

MATTERS FOR MAYOR AND COUNCIL ITEM #: 8-A

MEMORANDUM

MEETING DATE: December 7, 2015
TO: Corcoran City Council
FROM: Kindon Meik, City Manager
SUBJECT: Matters for Mayor and Council

UPCOMING EVENTS / MEETINGS

- December 3 (Thursday) Christmas Parade and Christmas Tree Lighting – 6:00PM Whitley Avenue
- December 21, 2015 (Monday) City Council Meeting– Cancelled
- December 24-25, 2015, (Thursday and Friday) City Offices Closed, Observance of Christmas Eve and Christmas Day
- January 1, 2016 (Friday) City Offices Closed, Observance of New Year’s Day
- January 4, 2016 (Monday) City Council Meeting – 6:00 PM, Council Chambers

- A. Information Items
 - 1. Ygrene Works PACE program update
 - 2. City solar projects
 - 3. Water conservation efforts
- B. Council Comments – *This is the time for council members to comment on matters of interest.*
 - 1. Staff Referral Items
- C. Committee Reports
- D. Council Goals:



**COUNCIL REQUESTS OR REFERRAL ITEMS
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

DATE Sent to Council/ Request made	REQUEST	STATUS	DEPARTMENT RESPONSIBLE Dept/Division
04/01/13	Council directed staff to explore options to establish electronic council packets (e-packets) and cost of tablets including funding options.	Ongoing	City Manager
04/01/13	Council directed staff to explore options to upgrade audio visual (AV) equipment, including audio (microphone), video projection and display in the Council Chambers.	Ongoing	City Manager
07/01/13	UPDATE: 02/17/15 Council authorized NHA Advisors to prepare financial strategic plan. Plan will discuss city revenues and projected expenses. 09/16/13 Staff presented revenue generating options to Council. Council requested additional information on specific items.	Ongoing	City Manager
03/16/15	UPDATE: Water reduction percentages: November 34% October 30% September 26% August 31% July 36% 11/02/15 The City adopted a one-day irrigation schedule to take effect December 1, 2015. 09/08/15 To date the City has issued a total of 58 formal warnings for water violations. City Council directed Staff to work with the Journal to encourage further conservation and to consider an additional mailer. 07/15/15 City has issued approximately 20 formal warnings for violations of the City Code. Based on the reports submitted to the State, the City reduced water consumption by 33% as compared to the 2013 baseline for the month of June. 06/10/15 Direct mailer with Stage 2 rules and restrictions finalized and sent to printer. 05/26/15 Council approved Ordinance No. 625 amending Chapter 1 of Title 8 and approved Resolution No. 2778 implementing Water Conservation Stage 2. 05/04/15 Council provided final comments on Chapter 1 of Title 8. An ordinance amending said section of the municipal code will be introduced at a special meeting on May 26, 2015.	Ongoing	City Manager/ Public Works/ Community Development