

**CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
SUCCESSOR AGENCY FOR CORCORAN RDA,  
& HOUSING AUTHORITY  
AGENDA**

City Council Chambers  
1015 Chittenden Avenue  
Corcoran, CA 93212

*Monday, November 17, 2014  
6:00 P.M.*

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**Public Inspection:** A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

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**Notice of ADA Compliance:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151.

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**Public Comment:** Members of the audience may address the Council on non-agenda items; However, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

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**Consent Calendar:** All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

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**ROLL CALL**

Mayor:	Jim Wadsworth
Vice Mayor:	Jerry Robertson
Council Member:	Mark Cartwright
Council Member:	Raymond Lerma
Council Member:	Sidonio "Sid" Palmerin

**INVOCATION**

**FLAG SALUTE**

**1. PUBLIC DISCUSSION**

2. **CONSENT CALENDAR (VV)**

2-A. Approval of minutes of the City Council meeting of November 3, 2014.

2-B. Authorization to read ordinances and resolutions by title only.

2-C. Approve centennial proclamation recognizing Corcoran Veterans.

3. **APPROPRIATIONS (VV)**

Approval of Warrant Register dated November 17, 2014. (Ruiz-Nuñez)

4. **PRESENTATIONS** - None

5. **PUBLIC HEARINGS** - None

6. **WRITTEN COMMUNICATIONS**

6-A. Consider request from Corcoran VFW Post 6358 to host a Carnival from November 27, through November 30, 2014 at the J.G. Boswell Park. (Kroeker) (VV)

7. **STAFF REPORTS**

7-A. Consider Planning Commission appointment. (Meik) (VV)

7-B. Consider proposed lease agreement between the City of Corcoran and PhytoGen Cotton Seed, LLC/Tim Anderson. (Kroeker) (VV)

7-C. Update on ROPS 14-15B. (Meik)

7-D. Consider approval of Resolution No. 2759 Destruction of Certain Police Department Records. (Shortnacy) (VV)

8. **MATTERS FOR MAYOR AND COUNCIL**

8-A. Information Items

8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*

8-C. Committee Reports

9. **CLOSED SESSION**

9-A. **PERSONNEL** (Government Code § 54957(b)). It is the intention of this governing body to meet in closed-session to:

- Consider the discipline, dismissal or release of a public employee.
- Hear complaints or charges against a public employee.
- Consider public employee appointment/employment for the position of:

Consider public employee performance evaluation for the position of:  
\_\_\_\_\_ City Manager \_\_\_\_\_

10. **ADJOURNMENT:**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on November 13, 2014.

  
\_\_\_\_\_  
Kindon Meik, City Manager

**MINUTES  
CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
SUCCESSOR AGENCY FOR CORCORAN RDA  
& HOUSING AUTHORITY  
REGULAR MEETING  
November 3, 2014**

The regular session of the Corcoran City Council was called to order by Mayor Wadsworth, in the City Council Chambers, 1015 Chittenden Avenue, Corcoran, CA at 6:01 P.M.

**ROLL CALL**

Councilmembers present: Mark Cartwright, Sidonio Palmerin, Raymond Lerma, and Jim Wadsworth

Councilmember absent: Jerry Robertson

Staff present: Mike Farley, Steve Kroeker, Kindon Meik, Soledad Ruiz-Nuñez, Reuben Shortnacy, and Kevin Tromborg

Press present: Jeanette Todd, "The Corcoran Journal"

**INVOCATION**

Invocation was presented by Cartwright.

**FLAG SALUTE**

The flag salute was led by Lerma.

**1. PUBLIC DISCUSSION**

Art Nolen, 1101 Jepson Ave., wished to thank Council for their support of the Veterans Saluting Veterans event.

**2. CONSENT CALENDAR**

Following Council discussion a **motion** was made by Lerma and seconded by Cartwright to approve the consent calendar. Motion carried by the following vote:

**AYES:** Members: Cartwright, Palmerin, Lerma, and Wadsworth

**NOES:** None

**ABSENT:** Member: Robertson

**2-A.** Approval of amended Minutes of the regular meeting on October 6, 2014 and minutes of the City Council meeting of October 20, 2014.

**2-B.** Authorization to read ordinances and resolutions by title only.

**2-C.** Approval of Resolution No. 2757 Honoring Richard Garcia.

**3. APPROPRIATIONS**

Following Council discussion a **motion** was made by Cartwright and seconded by Palmerin to approve the Warrant Register dated November 3, 2014. Motion carried by the following vote:

**AYES:** Members: Cartwright, Palmerin, Lerma, and Wadsworth

**NOES:** None

**ABSENT:** Member: Robertson

**4. PRESENTATIONS – None**

**5. PUBLIC HEARINGS**

**5-A.** The public hearing to obtain comments and receive testimony regarding certification of the initial Study/Mitigated Negative Declaration for the General Plan Enhancement Project and Zoning Code Update and approve Resolution No. 2756 adopting

the General Plan Enhancement and Zoning Code Update was declared open at 6:08 p.m. Meik presented the staff report. There being no written or oral testimony, the hearing was declared closed at 6:20 p.m. Following Council discussion, a **motion** was made by Cartwright and seconded by Lerma to approve certification of the Initial Study/Mitigated Negative Declaration for the General Plan Enhancement Project and Zoning Code Update with revisions and approve Resolution No. 2756 adopting the General Plan Enhancement and Zoning Code Update. Motion carried by the following vote:

**AYES:** Members: Cartwright, Palmerin, Lerma, and Wadsworth  
**NOES:** None  
**ABSENT:** Member: Robertson

6. **WRITTEN COMMUNICATIONS**

**6-A.** Robert Atwood, 1715 Van Dorsten of the Christmas Tree Committee addressed the council and answered questions. Following Council discussion a **motion** was made by Cartwright and seconded by Palmerin to approve Christmas Tree Committee request to place Christmas Tree downtown and co-sponsor the activity including harvest of tree; installation, decoration, and removal of tree; and Christmas in the Park on December 18, 2014; thereby waiving insurance requirements with the noted condition of completed and signed Hold Harmless agreement by volunteers and committee members. Motion carried by the following vote:

**AYES:** Members: Cartwright, Palmerin, Lerma, and Wadsworth  
**NOES:** None  
**ABSENT:** Member: Robertson

7. **STAFF REPORTS**

**7-A.** Following Council discussion a **motion** was made by Lerma and seconded by Cartwright to approve Resolution No. 2758 accepting the public works improvements known as Tract # 857 The Sequoias – Phase No. 1 Corcoran, Ca. Motion carried by the following vote:

**AYES:** Members: Cartwright, Palmerin, Lerma, and Wadsworth  
**NOES:** None  
**ABSENT:** Member: Robertson

**7-B.** Following Council discussion a **motion** was made by Palmerin and seconded by Lerma to approve contract with NHA Advisors and authorize the Mayor and the City Manager to sign said agreement. Motion carried by the following vote:

**AYES:** Members: Cartwright, Palmerin, Lerma, and Wadsworth  
**NOES:** None  
**ABSENT:** Member: Robertson

**7-C.** Following Council discussion the item regarding the agreement between the City of Corcoran and PhytoGen Cotton Seed, LLC/Tim Anderson, Inc. was tabled to a future meeting.

**7-D.** Council discussion a **motion** was made by Lerma and seconded by Cartwright to further discuss the agreement between the City of Corcoran and Jackson Weaver for the lease of city property located at the City’s Wastewater Disposal area at a future meeting. Direction was given to the City Attorney. Motion carried by the following vote:

**AYES:** Members: Cartwright, Palmerin, Lerma, and Wadsworth  
**NOES:** None  
**ABSENT:** Member: Robertson



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Mayor

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Acting City Clerk

**APPROVED DATE:** \_\_\_\_\_

City of

# CORCORAN

FOUNDED 1914

A MUNICIPAL CORPORATION

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**CONSENT CALENDAR  
ITEM #: 2-C**

**MEMORANDUM**

**TO:** City Council

**FROM:** Kindon Meik, City Manager

**DATE:** November 13, 2014

**MEETING DATE:** November 17, 2014

**SUBJECT:** Consider template for November centennial proclamation recognizing local veterans of the armed forces and community veteran groups.

**Recommendation:**

Approve template for November recognizing local veterans of the armed forces and community veteran groups.

**Discussion:**

As a community, the City of Corcoran has benefitted from the service and example of local veterans and veteran organizations. As such, during its centennial year, the City has decided to recognize the following groups:

- American Legion Post #144
- Veterans of Foreign Wars Post #6358
- Veterans Outreach

The City recognizes the sacrifice and valor of the men and women who have served in the U.S. Armed Forces and honors those who have defended the rights and privileges established under the Constitution.

**Budget Impact:**

No budget impact.

**Attachments:**

November centennial proclamation.

**PROCLAMATION**  
of the City Council of the City of Corcoran  
**RECOGNIZING NAME OF VETERANS ORGANIZATION DURING THE 100th**  
**ANNIVERSARY OF**  
**THE CITY OF CORCORAN, CALIFORNIA**

**WHEREAS,** the City of Corcoran declared 2014 a “Year of Celebration” for the Centennial Anniversary in commemoration of the city incorporation on August 11, 1914; and,

**WHEREAS,** the City began as a railroad whistle stop station, has since built upon its farming heritage, and is now known as the “Farming Capital of California;” and,

**WHEREAS,** the community has grown with the addition of diverse businesses and organizations that help make Corcoran a “Great Place to Raise a Family;” and,

**WHEREAS,** without its many partners, Corcoran would not have become the community that it is today and furthermore the City of Corcoran wishes to celebrate its 100th Anniversary by reflecting on all that has been accomplished and all that can still be achieved in the future; and

**WHEREAS,** as the City commemorates its centennial, the City Council honors local men and women who have served in the U.S. Air Force, U.S. Army, U.S. Coast Guard, U.S. Marines, and U.S. Navy; and

**WHEREAS,** the City Council recognizes the valor, sacrifice, and patriotism of its veterans and understands their contribution in defending the principles of freedom and liberty set forth in the U.S. Constitution; and

**WHEREAS,** established veterans organizations offer services and support for local veterans and their families and provide meaningful service for the community.

**NOW, THEREFORE, BE IT RESOLVED** the City Council of the City of Corcoran hereby recognizes

**LOCAL VETERANS ORGANIZATION**

and encourage all citizens, civic organizations and business partners to acknowledge VETERANS ORGANIZATION for its dedicated service and its ongoing contribution to the City of Corcoran and its residents.

**PASSED AND ADOPTED** at a regular meeting of the Corcoran City Council held on the 17<sup>th</sup> day of November 2014.

\_\_\_\_\_  
Jim Wadsworth, Mayor

\_\_\_\_\_  
Jerry Robertson, Vice-Mayor

\_\_\_\_\_  
Raymond Lerma, Council Member

\_\_\_\_\_  
Mark Cartwright, Council Member



\_\_\_\_\_  
Sidonio Palmerin, Council Member

# Accounts Payable

## Check Register Totals Only



User: spineda  
Printed: 11/10/2014 - 3:06 PM  
Batch: 00502.11.2014 - 11/17/2014 Warrant Register

Check	Date	Vendor No	Vendor Name	Amount	Voucher
56892	11/10/2014	AMTR	Amtrak	1,625.00	56,892
56893	11/10/2014	AMTR	Amtrak	1,625.00	56,893
56894	11/10/2014	AMTR	Amtrak	590.00	56,894
56895	11/10/2014	AMTR	Amtrak	590.00	56,895
56896	11/10/2014	AMTR	Amtrak	590.00	56,896
56897	11/10/2014	ANCHSCIN	Anchor Scientific Inc.	701.44	56,897
56898	11/10/2014	ASIADMIN	ASI Administrative Solutions, Inc	66.00	56,898
56899	11/10/2014	AT&TMOBI	AT&T Mobility	37.53	56,899
56900	11/10/2014	AZAUTO	Az Auto Parts	883.10	56,900
56901	11/10/2014	B&CENTER	B & C Enterprises	4,368.85	56,901
56902	11/10/2014	BANKCARD	BankCard Center	6,586.60	56,902
56903	11/10/2014	BESTDEAL	Best Deal Food Co Inc.	176.38	56,903
56904	11/10/2014	BESTDEAL	Best Deal Food Co Inc.	442.00	56,904
56905	11/10/2014	CDSGOV	CDW-Government, Inc	3,258.14	56,905
56906	11/10/2014	CHEMWAMA	Chemical Waste Management Inc	2,315.35	56,906
56907	11/10/2014	CITYOFAV	City of Avenal	2,956.27	56,907
56908	11/10/2014	COCHOFKO	Corcoran Chamber of Commerce	3,100.00	56,908
56909	11/10/2014	CORCHARD	Corcoran Hardware	1,603.73	56,909
56910	11/10/2014	CORCPUCO	Corcoran Publishing Company	1,790.00	56,910
56911	11/10/2014	CORCRADI	Corcoran Radiator & Muffler	225.25	56,911
56912	11/10/2014	CRAMERGA	Gary Cramer	202.00	56,912
56913	11/10/2014	DATATICK	Data Ticket Inc	400.00	56,913
56914	11/10/2014	DEPTINDU	Dept of Industrial Relations	195.00	56,914
56915	11/10/2014	DEPAOFJU	Dept of Justice	49.00	56,915
56916	11/10/2014	ECONSMOG	Economy Smog	248.75	56,916
56917	11/10/2014	EMPLDEDE	Employment Development Dept	6,808.00	56,917
56918	11/10/2014	EVIDECRI	Evident Crime Scene Products	389.00	56,918
56919	11/10/2014	FEDERICO	Federico Consulting Inc	5,124.03	56,919
56920	11/10/2014	FELDCOMM	Felder Communications	956.55	56,920
56921	11/10/2014	FERGUEENT	Ferguson Enterprises, Inc	265.83	56,921
56922	11/10/2014	FRAZININ	Frazee Paint Industries Inc	63.47	56,922
56923	11/10/2014	HANFOSEN	Hanford Sentinel, Inc	59.72	56,923
56924	11/10/2014	HOMEDEPO	Home Depot Credit Services	422.48	56,924
56925	11/10/2014	HOPKTEPR	Hopkins Technical Products	155.86	56,925
56926	11/10/2014	KINGCARE	Kings County Area Public Transit	2,150.00	56,926
56927	11/10/2014	KINGSCCD	Kings County Comm Dev Dept	4,747.50	56,927
56928	11/10/2014	KINGSREH	Kings Rehabilitation Center	7,193.00	56,928
56929	11/10/2014	KWRA	Kings Waste & Recycling	20,936.40	56,929
56930	11/10/2014	KUMARRAV	Ravi I. Kumar MD, Inc.	280.00	56,930
56931	11/10/2014	LAWRTRAC	Lawrence Tractor	56.92	56,931
56932	11/10/2014	MARCONSU	Marin Consulting Associates	825.00	56,932
56933	11/10/2014	MARTONOE	Noe Martinez	120.00	56,933
56934	11/10/2014	MENESES	Miguel Meneses	320.00	56,934
56935	11/10/2014	OLIVWHCO	Oliver Whitaker Co.	1,256.10	56,935
56936	11/10/2014	PG&E	PG&E	161,955.96	56,936
56937	11/10/2014	PIXELPUS	Pixelpushers, Inc	4,110.00	56,937
56938	11/10/2014	PLAININS	Plain Insane Graphics	32.25	56,938
56939	11/10/2014	PROCLEAN	Proclean Supply	985.27	56,939
56940	11/10/2014	PRUDOVSU	Prudential Overall Supply	494.50	56,940
56941	11/10/2014	QUADKNIN	Quad Knopf, Inc.	11,655.88	56,941

Check	Date	Vendor No	Vendor Name	Amount	Voucher
56942	11/10/2014	QUALPOSE	Quality Pool Service	4,083.65	56,942
56943	11/10/2014	QUESDIAG	Quest Diagnostics	29.29	56,943
56944	11/10/2014	RAYFIGUE	Ray Figueroa Construction	323.00	56,944
56945	11/10/2014	RICHCHEV	Richard's Chevrolet	3,676.20	56,945
56946	11/10/2014	SAWROSP	Sawtelle & Rosprim Industrial	184.60	56,946
56947	11/10/2014	SHELLFLE	Shell Fleet Plus	10,115.27	56,947
56948	11/10/2014	STWARECO	State Water Res Control Board	60.00	56,948
56949	11/10/2014	TELSINST	Telstar Instruments	1,805.00	56,949
56950	11/10/2014	TFTI&SE	TF Tire & Service	746.41	56,950
56951	11/10/2014	THEGACO	The Gas Company	94.17	56,951
56952	11/10/2014	THELAMA	The Lawnmower Man	235.60	56,952
56953	11/10/2014	THEPRINT	The Printer	613.66	56,953
56954	11/10/2014	TOSHAMER	Toshiba Financial Services	796.43	56,954
56955	11/10/2014	TULETRCO	Tule Trash Company	3,536.85	56,955
56956	11/10/2014	UNIVARUS	Univar USA Inc	12,661.96	56,956
56957	11/10/2014	USBANKEQ	US Bank Equipment Finance	196.55	56,957
56958	11/10/2014	VERICALI	Verizon California	231.00	56,958
56959	11/10/2014	VERIWIRE	Verizon Wireless	3,364.29	56,959
56961	11/10/2014	VISATIDE	Visalia Times-Delta	586.60	56,961
56962	11/10/2014	VULCMACO	Vulcan Materials Company	303.98	56,962
56963	11/10/2014	WALESTEC	Wales Technologies	17,937.00	56,963
56964	11/10/2014	WILLTIFO	Will Tiesiera Ford-Mercury	108.00	56,964
Check Total:				327,678.62	

# Accounts Payable

## Check Register Totals Only



User: spineda  
Printed: 11/4/2014 - 9:06 AM  
Batch: 00001.11.2014 - Manual Check 11/04/2014

Check	Date	Vendor No	Vendor Name	Amount	Voucher
56888	11/04/2014	USBANK	US Bank	2,640.00	0
56889	11/04/2014	CAVESKEN	Caves & Associates	511.88	0
56890	11/04/2014	DELAGELA	De Lage Landen	484.00	0
				<hr/> <hr/>	
				Check Total:	
				3,635.88	
				<hr/> <hr/>	

# Accounts Payable

## Check Register Totals Only

User: spineda  
Printed: 11/4/2014 - 11:06 AM  
Batch: 00002.11.2014 - Manual Check 11/04/2014--DOG-



Check	Date	Vendor No	Vendor Name	Amount	Voucher
56891	11/04/2014	DOGONIT	Dog-On-it-Parks	6.75	0
				<u>6.75</u>	
Check Total:				<u>6.75</u>	



# Accounts Payable

## Check Register Totals Only

User: spineda  
Printed: 11/4/2014 - 11:58 AM  
Batch: 00004.11.2014 - Manual Check 10/29/2014



Check	Date	Vendor No	Vendor Name	Amount	Voucher
56874	10/29/2014	ESSMANER	Eric Essman	36.00	0
56875	10/29/2014	PADAMGAB	Gabriel Padama	36.00	0
56876	10/29/2014	CHAVAALE	Alex Chavarria	36.00	0
56877	10/29/2014	ROARKJIM	Jimmy Roark	156.00	0
56878	11/04/2014	RAINSIVA	Ramada Silicon Valley	295.05	0
56879	10/29/2014	BEGAVAL	Valerie Bega	75.00	0
56880	10/29/2014	BESTWEPI	Best Western Pine Tree Motel	161.36	0
				<hr/> <hr/>	
				Check Total:	
				795.41	
				<hr/> <hr/>	

City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

## WRITTEN COMMUNICATIONS

ITEM #: 6-A

### MEMO

TO: Corcoran City Council

FROM: Steve Kroeker, Public Works Director

DATE: October 31, 2014

MEETING DATE: November 17, 2014

SUBJECT: Consider request of VFW to hold a Carnival from November 27, 2014, through November 30, 2014 at the J. G. Boswell Park / RAC (set up to begin November 24, 2014)

#### Recommendation: (Voice Vote)

Approve request by the VFW, contingent upon the receipt of a Certificate of Insurance naming the City of Corcoran as an additional insured, the Carnival Deposit and fees, and a contract for security.

#### Discussion:

Staff received an application from Corcoran VFW Post 6358 to hold a carnival on October 31 2014 for park use at the RAC beginning November 24, 2014 through November 30, 2014.

The VFW annually hosts a carnival. Staff works with the VFW and RAC (Recreation Association of Corcoran) staff to insure that all requirements are met. Those requirements are:

- Deposit of \$500.00
- Fees \$100.00/ per day of operation
- Certificate of Liability Insurance including Endorsements of the City of Corcoran, RAC, and Corcoran Community Foundation as additional insureds.
- Proof of security
- Current Business license by the Carnival company

In the past, Council has requested the additional stipulation that the fence opening onto Patterson Avenue be closed to limit foot traffic, we can request this again if Council prefers.

#### Budget Impact:

None.

City Offices

RECREATION ASSOCIATION of CORCORAN  
CITY of CORCORAN  
PARKS USE REQUEST

Date: 10-31-14  
Name of group/individual VFW Post 6358  
Name of Person in charge Vincent G. Boudin Phone 992 5404  
Address 1036 James City CORCORAN Zip 93212  
Date requested Nov 24<sup>th</sup> 20 Time of event CARNIVAL Attendance expected 200  
Type of event CARNIVAL 4-10 PM

**REQUESTING THE USE OF THE FOLLOWIN AREAS:**

Burnham Smith Park  J.G. Boswell Park  Skate Board Park   
YMCA Courtyard  Basketball Courts  Horseshoe Pits   
Crookshanks Amphitheater  South of Pool Grass Area

**TYPE OF EVENT:**

Carnival  Birthday Party  Family Reunion   
Other

I, being the responsible person for the group, have read and understand the above.

Signature: Vincent G. Boudin Date: 10-31-14

The Recreation Association of Corcoran is very proud of this beautiful facility and we as Staff and Board of Directors are happy that we can share it with other groups. Please make every effort to insure that facility is well maintained during your visit with us.

Thank you and have a good time.

Respectfully,

Recreation Association of Corcoran

City of

# CORCORAN

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**STAFF REPORT  
ITEM #: 7-A**

**MEMO**

**TO: Corcoran City Council**

**FROM: Kindon Meik, City Manager**

**DATE: November 13, 2014      MEETING DATE: November 17, 2014**

**SUBJECT: Consider Board appointment to Planning Commission**

**Recommendation:**

Move to fill one unscheduled vacancy of the Planning Commission by appointing a representative to fill the commission vacancy due to expire on December 31, 2016.

**Discussion:**

Following direction provided to Staff at the October 20, 2014 council meeting, Staff published a notice announcing the unscheduled vacancy on the Planning Commission in the Corcoran Journal. The filing deadline to submit an application was set for November 14, 2014.

Attached for Council review are the applications received prior to distribution of the Council packet. Any additional applications received by the filing deadline will be provided to the Council at the November 17, 2014 meeting.

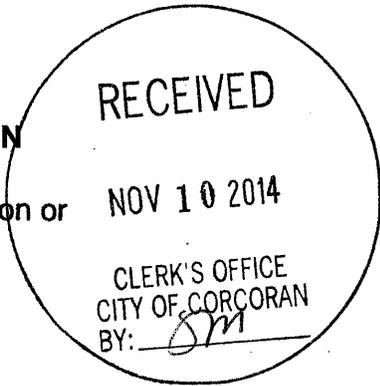
Once an appointment is made, staff will notify interested applicants of councils' decision.

**Budget Impact:**

None

City Offices

COMMISSION/COMMITTEE MEMBERSHIP APPLICATION



I hereby express an interest in being appointed to the following commission or committee: (Please print or type)

Planning Commission

Name Clarence Cryer, Jr., Telephone No. (813) 787-2798

Address P.O. Box 71 Corcoran CA 93212

Length of Residency in Corcoran 1.5 years

Occupation Health Care Executive

Education Master of Science Degree in Public Health, Florida

Affiliations Corcoran RAC, Rotary Club, Kiwanis

CA Democratic Central Committee

Reason(s) for Seeking Appointment As a concerned and involved citizen,

I am strongly committed to the objective review, approval and recommendation of proposals to the city council.

Additional Comments

I live and work in the city of Corcoran and and thereby dedicated to promoting positive growth and development in the best interest of the residents of our community

(attach additional sheets if needed)

Signature [Handwritten Signature]

Date 11/10/14

RETURN COMPLETED FORM TO:

City Clerk
City of Corcoran
832 Whitley Avenue
Corcoran, CA 93212



For Inquiries Phone: 559-992-2151 extension 235

City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT  
ITEM # 7-B**

**MEMORANDUM**

**TO:** City of Corcoran City Council

**FROM:** Steve Kroecker, City of Corcoran Public Works

**DATE:** October 28, 2014                      **MEETING DATE:** November 17, 2014

**SUBJECT:** Consider proposed lease agreement between the City of Corcoran and PhytoGen Cotton Seed, LLC/Tim Anderson

**Recommendation:**

That the City accepts the lease proposal submitted by PhytoGen Cotton Seed, LLC / Tim Anderson for 40 acres of land located at the City's Wastewater Disposal area and direct the Public Works Director to have the City Attorney write up a lease agreement between the parties to be executed by the City Manager based on the offer presented by PhytoGen Cotton Seed, LLC /Time Anderson.

**Discussion:**

PhytoGen Cotton Seed, LLC / Tim Anderson is requesting a three (3) year lease on 40 acres of land located in the City's Wastewater Disposal area South of town. This is a land lease only and does not include any water rights, use of the City's potable water or wastewater effluent. The lease amount is for \$200.00 / acre which is \$400 / acre less than Numhems lease for seed but that lease agreement included the use of the Wastewater Plant Effluent for irrigation as a part of the agreement.

**Budget Impact:**

This lease would provide an additional \$8,000.00 / year to the Wastewater Enterprise Fund or \$24,000.00 over the term of the lease.

We estimate we will also save at least \$850.00 / year if not more for weed control in this section of land.

**CITY OF CORCORAN PROPOSAL**

**Agriculture Farm Land Lease Proposal**

This proposal shall include a 3 year lease for 40 areas of agricultural farm land for the purpose of crop farming.

\*\*\*\*\*

Company/Individual Name: PhytoGen Cotton Seed, LLC/ Tim Anderson

Address: 850 Plymouth Ave, Corcoran, CA 93274

Telephone Number: (559) 992-7404

Specify Services Provided: 40 acres of land use only

Proposal Price (Annual and Total): (\$200.00 per acre per year) Annual= \$8,000 Total= \$24,000

Time Period of services: November 2014- November 2017

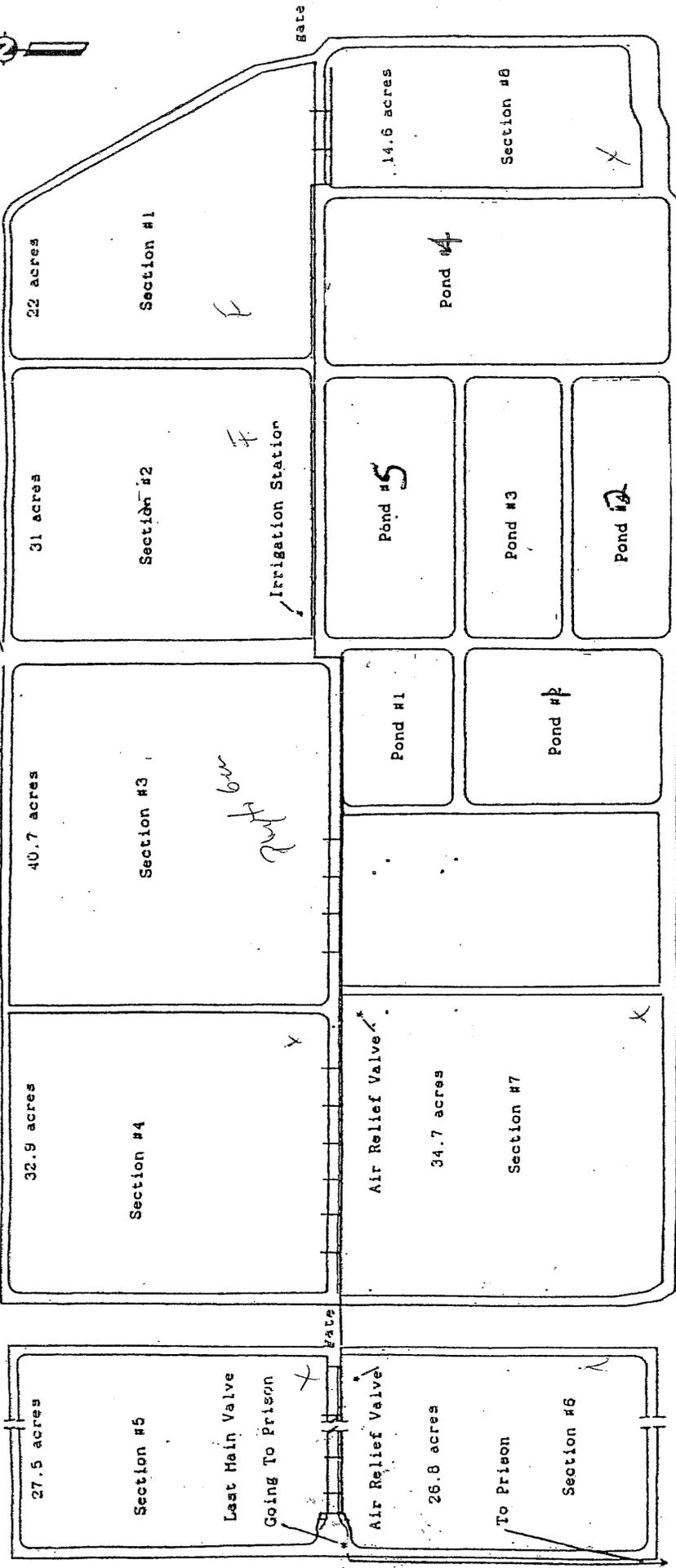
Payment Terms: 30 Days

Anticipated Begin Operations: December 2014

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Main Gate



27.5 acres

Section #5

Last Main Valve  
Going To Prison

32.9 acres

Section #4

40.7 acres

Section #3

*put bar*

31 acres

Section #2

Irrigation Station

22 acres

Section #1

*F*

26.8 acres

Section #6

To Prison

34.7 acres

Section #7

Air Relief Valve

Air Relief Valve

Pond #1

Pond #2

Pond #5

Pond #3

Pond #2

Pond #4

14.6 acres

Section #8

CITY OF CORCORAN  
WASTEWATER FACILITIES  
LAND DISPOSAL

City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT  
ITEM #: 7-C**

**MEMORANDUM**

**TO: Corcoran City Council**

**FROM: Kindon Meik, City Manager**

**DATE: November 13, 2014**

**MEETING DATE: November 17, 2014**

**SUBJECT: Update on ROPS 14-15B**

**RECOMMENDATION:**

Information item only. No action required by the Council

**DISCUSSION:**

On November 10, 2014, the City received a written response from the Department of Finance (DOF) regarding the above referenced ROPS. Based on the letter, the City has requested a meet and confer with DOF staff to request direction on repayment of the loan from the City to the former Redevelopment Agency.

**BUDGET IMPACT:**

Undetermined.

**CITY OFFICES:**

832 Whitley Avenue \* Corcoran, CA 93212 \* Phone 559-992-2151 \* [www.cityofcorcoran.com](http://www.cityofcorcoran.com)

City of

# CORCORAN

Police Department

FOUNDED 1914

October 31, 2014

**STAFF REPORT  
ITEM#:7D**

To: Corcoran City Council  
From: Reuben P. Shortnacy, Chief of Police  
Subject: Records destruction

**Recommendations (VV):**

That council approves resolution number 2759 authorizing the destruction of police department records.

**Discussion:**

Many police department records have accumulated and outlived their usefulness as described in Government Code section 34090 and 34090.6. The attached resolution outlines the criteria in which the records must meet before destruction, all of which is within policy and the law. This proposed destruction has been approved by the City Attorney as per the Government Code.

**Budget:**

The actual cost to destroy the documents will be minimal and is within budget.

**RESOLUTION NO. 2759**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN APPROVING THE DESTRUCTION OF CERTAIN POLICE DEPARTMENT RECORDS, DOCUMENTS AND PAPERS, PURSUANT TO SECTION 34090 AND 34090.6 OF THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA.**

**WHEREAS**, the Police Chief has submitted a request for authority to destroy obsolete records; and,

**WHEREAS**, said request is in accordance with the procedures and requirements of Sections 34090 and 34090.6 of the California Government Code; and,

**WHEREAS**, the Police Chief has stipulated the useful retention period for the Police Department records;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Corcoran that:

The following records, documents, instruments, books and papers are no longer required and may be destroyed:

100 day retention:

- (1) radio/dispatch tapes

Two year retention:

- (1) Records of expired licenses and permits over two (2) years old.
- (2) CLETS Teletypes incoming and outgoing, so long as they do not concern a Department case.
- (3) Deceased arrest files over two (2) years old.
- (4) Unfounded child abuse forms over two (2) years old.
- (5) Extradition files (general) over two (2) years old.
- (6) Expired Department-issued licenses and permits, including applications and related documents.
- (7) Records of lost items and found items.
- (8) Citizen ride-along requests.
- (9) E-911 printouts.
- (10) SWITRS accident reports.
- (11) Either when ordered purged by a court of competent jurisdiction or when the subject of the record has died, the files of those required to register pursuant to the Health and Safety Code 11590 or Penal Code 290.
- (12) Police dispatch cards.
- (13) Records pertaining to the arrest or conviction of any person for a violation of subdivision (b), (c), (d), or (e) of section 11357 or subdivision (b) of section 11360 of the Health and Safety Code occurring after January 1, 1976, the two-year period of the time being measured from and after the date of conviction or if there was no conviction from and after the date of arrest.

Three year retention:

- (1) Expired bicycle licenses and related log sheets.
- (2) Daily activity records and logs.
- (3) Traffic citations.
- (4) Parking citations.
- (5) Repossession reports.
- (6) Receipts.
- (7) Juvenile detention logs.
- (8) UCR statistical reports.
- (9) Arrest & Citation register.
- (10) Department Statistical reports.
- (11) Subpoena logs
- (12) All misdemeanor crime reports and supplemental reports of infractions, including investigative working files providing that:
  - (a) They do not relate to an unadjudicated arrest, except for section 2, below.
  - (b) They do not relate to unserved warrants.
  - (c) They do not involve identifiable items which have not been recovered and there is not property outstanding in DOJ or NCIC.
  - (d) They do not relate to Penal Code Section 290 or 457.1, or Health and Safety Code registrants.
  - (e) They do not relate to a criminal death case.
  - (f) They do not relate to violations listed in the Penal Code Section 799 and 800.
  - (g) The cases are not presently involved in either civil or criminal litigation.
  - (h) Missing persons reports which have been cleared.
  - (i) Runaway reports, where the subject has returned, or has reached his/her eighteenth birthday.
  - (j) Stored/impounded vehicle reports.
  - (k) Pawn slips.
  - (l) Injury/overdose/attempt suicide reports not resulting in death.
  - (m) All complaint reports determined not to describe criminal action.
  - (n) Misdemeanor citations.
  - (o) Traffic accident investigations reports including investigative working files, where no fatality occurred.

Five year retention:

- (1) Felony crime reports including investigative working files, provided that:
  - (a) There is no outstanding warrant related to the report.
  - (b) They do not involve identifiable items which have not been recovered and are not outstanding in DOJ or NCIC.
  - (c) There is no death related to the report.
  - (d) They do not relate to PC 290 Penal Code, 457.1 Penal Code, 11590 Health and Safety code registrants, Penal Codes 799 and 800.
  - (e) General correspondence.
  - (f) Criminal Intelligence Reports.

- (g) Citizen initiated complaints against Department employees, together with any investigations, reports and/or findings providing such documents are not evidence in any claim filed or pending litigation (or potential litigation), in which case, such documents shall be preserved for five (5) years after the conclusion of litigation.

I hereby certify that this resolution of the City Council of the City of Corcoran was passed and adopted at a regular meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 2014, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

Consent of City Attorney

\_\_\_\_\_  
Michael Farley, City Attorney

**MATTERS FOR MAYOR AND COUNCIL  
ITEM #: 8**

**MEMORANDUM**

**MEETING DATE:** November 17, 2014  
**TO:** Corcoran City Council  
**FROM:** Kindon Meik, City Manager  
**SUBJECT:** Matters for Mayor and Council

UPCOMING EVENTS / MEETINGS

- Thanksgiving Holiday November 27-28, 2014 – City offices closed
- December 1, 2014 (Monday) City Council Meeting – 6:00 PM, Corcoran Council Chamber
- December 4, 2014 (Thursday) Christmas Tree Lighting and Parade
- December 15, 2014 (Monday) City Council Meeting – 6:00 PM, Corcoran Council Chamber
- December 18, 2014 (Thursday) Christmas in the Park – 6:00 PM, Christmas Tree Park

- A. Information Items
  - 1. Housing Element Update
  - 2. Water Distribution
  
- B. Council Comments – *This is the time for council members to comment on matters of interest.*
  - 1. Staff Referral Items
  
- C. Committee Reports
  
- D. Council Goals

Two Year Goals:

- 1. Safe Crossings on Highway 43
- 2. Balance Budget
- 3. Maintain Services
- 4. Prepare for Centennial Activities

Long Term Goals:

- 1. Lighted Soccer Field
- 2. Demolition of Grain Building
- 3. Police Department Facility



**COUNCIL REQUESTS OR REFERRAL ITEMS  
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

<b>DATE</b> Sent to Council/ Request made	<b>REQUEST</b>	<b>STATUS</b>	<b>DEPARTMENT RESPONSIBLE</b> Dept/Division
04/01/13	Council directed staff to explore options to establish electronic council packets (e-packets) and cost of tablets including funding options.		City Manager
04/01/13	Council directed staff to explore options to upgrade audio visual (AV) equipment, including audio (microphone), video projection and display in the Council Chambers.		City Manager
04/15/13	UPDATE: 11/04/13 Staff provided a draft agreement for review by Council and was authorized to commence review with Kings Estates.  08/19/13 Council discussed options to resolve utility and payment issues. Direction provided to legal counsel and staff.  04/15/13: Council directed staff to identify options for Kings Estates utility services/billing.	Ongoing	City Manager/ Public Works
07/01/13	UPDATE: 09/16/13 Staff presented revenue generating options to Council. Council requested additional information on specific items.  Council requested information regarding revenue generating initiatives.	Ongoing	City Manager
11/04/13	Council requested staff explore the possibility of extending streetlights on Whitley Avenue to Hwy 43.		Public Works
01/21/14	UPDATE: 09/15/14 Staff reported back to Council that a summary of water conservation requirements had been posted to website. Flier also mailed to residents. Council informed that Well 7 is dry. Effort will be made to repair well. Staff noted that funds for a new well were allocated in current budget. Staff will return to Council with authorization to proceed on constructing new well.  08/04/14 Staff discussed new State mandates on water conservation. Council directed staff to put information on City website, notify residents, and contact water users that may be out of compliance.  03/03/14 Staff Provided information on drought and water.  Council requested an item for review and update regarding the Drought declared by Governor Brown on 01/17/14.	Ongoing	City Manager/ Public Works
11/03/14	Council directed staff to review City phone directory prompts, inactive extensions, and voice messages on active phones.	In Progress	City Manager