

**CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY
AGENDA**

City Council Chambers
1015 Chittenden Avenue
Corcoran, CA 93212

*Monday, June 2, 2014
6:00 P.M.*

Public Inspection: A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151 ext. 235.

Public Comment: Members of the audience may address the Council on non-agenda items; However, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

Consent Calendar: All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

ROLL CALL

Mayor:	Jim Wadsworth
Vice Mayor:	Jerry Robertson
Council Member:	Mark Cartwright
Council Member:	Raymond Lerma
Council Member:	Sidonio "Sid" Palmerin

INVOCATION

FLAG SALUTE

1. **PUBLIC DISCUSSION**

2. **CONSENT CALENDAR (VV)**
 - 2-A Approval of minutes of the City Council meeting of May 19, 2014.
 - 2-B Authorization to read ordinances and resolutions by title only.
 - 2-C Consider claim of Workmen's Auto Insurance alleging damage.
 - 2-D Consider template for June centennial proclamation recognizing local community action associations, charitable organizations, and advocacy groups.

3. **APPROPRIATIONS (VV)**

Approval of Warrant Register dated June 2, 2014. (Venegas)

4. **PRESENTATIONS**
 - 4-A Centennial Proclamations

5. **PUBLIC HEARINGS**
 - 5-A Public Hearing to obtain comments to consider Resolution No. 2729 regarding Title VI Program for Corcoran Area Transit. (Kroeker) (VV)
 - A. Open Public hearing
 - B. Staff Report
 - C. Accept written testimony
 - D. Accept oral testimony
 - E. Close/continue hearing
 - F. Council discussion
 - G. By motion, approve/approve with changes/deny recommendation.

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**
 - 7-A Consider approval of Resolution No. 2730 Directing City Engineer to prepare a report on Assessment District No. 07-01, Subdivision Salyer Estates No. 3, Tract Map 853, Pursuant to Landscape & Lighting Act of 1972 and Resolution No. 2731 Intent to Levy and Collect Assessments on Assessment District No. 07-01, Subdivision Salyer Estates No. 3, Tract Map 853, Pursuant to Landscape & Lighting Act of 1972. (Meik) (VV)
 - 7-B Consider approval of Resolution No. 2732 Directing City Engineer to prepare a report on Assessment District No. 07-02, Subdivision Sequoias Phase I, Tract Map 857, Pursuant to Landscape & Lighting Act of 1972 and Resolution No. 2733 Intent to Levy and Collect Assessments on Assessment District No. 07-02, Subdivision Sequoias Phase I, Tract Map 857, Pursuant to Landscape & Lighting Act of 1972. (Meik) (VV)
 - 7-C Consider approval of Resolution No. 2734 Directing City Engineer to prepare a report on Assessment District No. 08-01, Subdivision Sunrise Villas, Tract Map 856, Pursuant to Landscape & Lighting Act of 1972 and Resolution No. 2735 Intent to Levy and Collect Assessments on Assessment District No. 08-01, Subdivision Sunrise Villas, Tract Map 856, Pursuant to Landscape & Lighting Act of 1972. (Meik) (VV)
 - 7-D Consider approval of Resolution No. 2736 Directing City Engineer to prepare a report on Assessment District No. 08-02, Subdivision Patterson Avenue, Tract Map 785, Pursuant to Landscape & Lighting Act of 1972 and Resolution No. 2737 Intent to Levy and Collect Assessments on Assessment District No. 08-02, Subdivision Patterson Avenue, Tract Map 785, Pursuant to Landscape & Lighting Act of 1972. (Meik) (VV)

- 7-E Discuss potential regulations on medical marijuana cultivation. (Tromborg)
- 7-F Update on 2014 Centennial Celebration activities. (Meik)
- 7-G Consider agreement with Pyro Spectaculars, Inc. for fire work show to celebrate Corcoran's centennial. (Meik) (VV)

8. **MATTERS FOR MAYOR AND COUNCIL**

- 8-A. Information Items
- 8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
- 8-C. Committee Reports

9. **CLOSED SESSION**

9-A **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

Conference with legal counsel – **EXISTING LITIGATION** (Government Code § 54956.9(d)(1)).

Parties, case/claim no. ___ KCSC Case No. 13-C-0289 _____

Case name unspecified because of jeopardy to settlement negotiations or service of process.

10. **ADJOURNMENT:**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on May 29, 2014.



Kindon Meik, City Manager

**MINUTES
CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA
& HOUSING AUTHORITY
REGULAR MEETING
May 19, 2014**

The regular session of the Corcoran City Council was called to order by Mayor Wadsworth, in the City Council Chambers, 1015 Chittenden Avenue, Corcoran, CA at 6:00 P.M.

ROLL CALL

Councilmembers present: Mark Cartwright, Sidonio Palmerin, and Jim Wadsworth
Councilmembers absent: Raymond Lerma and Jerry Robertson
Staff present: Steve Kroeker, Kindon Meik, Soledad Ruiz-Nuñez, Kevin Tromborg, and Joyce Venegas.
Press present: None

INVOCATION

Invocation was presented by Cartwright.

FLAG SALUTE

The flag salute was led by Palmerin.

1. PUBLIC DISCUSSION

Vincent Bañales, representing the VFW, addressed the Council regarding the possibility of bringing a circus to town. The proposed dates did not provide sufficient time for approval as outlined in the City's special events policy. Council directed Staff to contact Mr. Bañales and discuss options.

2. CONSENT CALENDAR

Following Council discussion a **motion** was made by Cartwright and seconded by Palmerin to approve the consent calendar. Motion carried by the following vote:

AYES: Members: Cartwright, Palmerin, and Wadsworth

NOES: Members: None

ABSENT: Members: Lerma and Robertson

2-A. Approval of Minutes of the regular meeting of May 5, 2014.

2-B. Authorization to read ordinances and resolutions by title only.

2-C. Ratify proclamation for Michael and Gloria Graville as the 2014 Kings County Homecoming Corcoran King and Queen.

3. APPROPRIATIONS

Following Council discussion a **motion** was made by Palmerin and seconded by Cartwright to approve the Warrant Register dated May 19, 2014. Motion carried by the following vote:

AYES: Members: Cartwright, Palmerin, and Wadsworth

NOES: Members: None

ABSENT: Members: Lerma and Robertson

4. PRESENTATIONS

4-A. Centennial Proclamations were presented to various Service Clubs and Organizations, churches and faith based organizations, and Corcoran Unified School District.

City of

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CONSENT CALENDAR ITEM #: 2-C

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: May 23, 2014

MEETING DATE: June 2, 2014

SUBJECT: Consider claim from Workmen's Auto Insurance alleging damage

Recommendation:

Move to approve the Consent Calendar and reject the claim application of Workmen's Auto Insurance.

Discussion:

Staff received a claim application from Workmen's Auto Insurance alleging damage on October 2, 2013.

All claims are handled by the City's Third Party Administrator (AIMS) as part of the City's participation in the Central San Joaquin Valley Risk Management Authority (CSJVRMA).

It is recommended that the claim be rejected. A copy of the claim will be provided upon request.

Budget Impact:

This type of claim is handled through the City's Risk Management Authority (RMA).

City Offices

City of

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**CONSENT CALENDAR
ITEM #: 2-D**

MEMORANDUM

TO: City Council

FROM: Kindon Meik, City Manager

DATE: May 28, 2014

MEETING DATE: June 2, 2014

SUBJECT: Consider template for June centennial proclamation recognizing local community action associations, charitable organizations, and advocacy groups.

Recommendation:

Approve template for June centennial proclamation recognizing local community action associations, charitable organizations, and advocacy groups.

Discussion:

Local community action associations, charitable organizations, and advocacy groups provide meaningful service to specific segments of our community including children, the elderly, disabled, the homeless, and other underrepresented residents of Corcoran.

The June centennial proclamation honors charitable efforts of these groups and the work that they do on an ongoing basis.

Budget Impact:

No budget impact.

Attachments:

June centennial proclamation.

Accounts Payable

Blanket Voucher Approval Document



User: bhanshew
Printed: 05/28/2014 - 3:40PM
Warrant Request Date: 06/02/2014
DAC Fund:

Batch: 00501.06.2014 - Warrent Register 06/02/201

Line	Claimant	Voucher No.	Amount
1	Amtrak	000055608	2,052.50
2	Amtrak	000055609	1,300.00
3	Amtrak	000055607	2,052.50
4	Animal Care Equipment	000055610	114.78
5	ASI Administrative Solutions, Inc	000055611	76.50
6	Blue Shield of California	000055612	56,899.69
7	BSK Associates	000055613	11,177.75
8	Bufkin, Gary V.	000055614	5,000.00
9	C. A. Reding Company, Inc	000055615	92.36
10	Chavarria, Alex	000055616	64.00
11	Chemical Waste Management Inc	000055617	6,014.82
12	Comcast	000055618	190.60
13	Corcoran City Petty Cash	000055619	165.56
14	CRWA	000055620	250.00
15	CRWA	000055621	250.00
16	CRWA	000055622	250.00
17	CRWA	000055623	250.00
18	CRWA	000055624	250.00
19	CRWA	000055625	250.00
20	CUSD	000055626	8,225.60
21	Data Ticket Inc	000055627	200.00
22	Farley Law Firm	000055628	6,563.74
23	Ferguson Enterprises, Inc	000055629	1,207.21
24	Frazer Paint Industries Inc	000055630	167.65
25	Fresno City College	000055631	326.00
26	Gary V. Burrows Inc.	000055632	1,815.03
27	Hanford Sentinel, Inc	000055633	160.42
28	Harris, John	000055634	64.00
29	High Desert Wireless Broadband	000055635	5,116.25
30	Hinderliter, deLlames & Assoc	000055636	452.10
31	Kemble Hydro Tech Inc	000055637	25.62
32	Kings County Sheriff's Office	000055638	12,486.73
33	Kings County Treasurer	000055639	1,771.06
34	Krockcr, Steve	000055640	145.24
35	Martinez, Noe	000055641	120.00
36	Mutual of Omaha	000055642	1,949.77
37	NGLIC	000055643	853.46
38	Ojeda , Rafael	000055644	480.00
39	PG&E	000055645	5,712.18
40	Placeworks	000055646	9,335.56
41	Purchase Power	000055647	1,498.86
42	Pyro Spectaculars, Inc	000055648	11,170.00
43	Quad Knopf, Inc.	000055649	39,201.12
44	Renold Jeffrey Chain, LP	000055650	2,024.52
45	Reserve Account	000055651	1,500.00
46	SC Communications, Inc	000055652	816.00

Page Total: \$200,089.18

Line	Claimant	Voucher No.	Amount
47	Self Help Enterprises	000055653	146,072.00
48	South Bay Regional Safety Training Consortium	000055654	350.00
49	Springbrook Software Inc	000055655	1,667.06
50	Staples Business Advantage	000055656	19.66
51	Terminix	000055657	75.00
52	The Criscom Company	000055658	42,000.00
53	The Gas Company	000055659	1,266.49
54	Toshiba Financial Services	000055660	386.32
55	Turnupseed Electric Svc Inc	000055661	1,909.54
56	Univar USA Inc	000055662	4,468.95
57	US Bank Equipment Finance	000055663	156.14
58	Verizon California	000055664	322.88
59	Visalia Times-Delta	000055665	469.88

Page Total: \$199,163.92

Grand Total: \$399,253.10

Accounts Payable

Check Register Totals Only

User: bhanshaw
Printed: 5/28/2014 - 11:53 AM
Batch: 00501.06.2014 - Manual Check 06/02/14



Check	Date	Vendor No	Vendor Name	Amount	Voucher
55605	05/22/2014	BANKCARD	BankCard Center	574.27	0
55606	05/22/2014	COUNTYKI	County of Kings	50.00	0
				<hr/> <hr/>	
Check Total:				624.27	
				<hr/> <hr/>	

City of

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STAFF REPORT

ITEM #: - 5-A

MEMORANDUM

TO: Corcoran City Council

FROM: Steve Kroeker, Public Works Director

DATE: 5/12/2014

MEETING DATE: 6/02/2014

SUBJECT: Consider Resolution No. 2729 Adopting a Title VI Program for Corcoran Area Transit

RECOMMENDATION: (Voice Vote)

Public Hearing concerning proposed Policies Title VI (Civil Rights Act) to meet Federal Transit Administration (FTA) requirements.

DISCUSSION:

Before the FTA can award a Federal grant or agreement, the applicant must submit Title VI (Civil Rights Act) compliance which must be submitted to CalTrans by June 30, 2014 and then forwarded to FTA.

Federal Transit Administration requested the Corcoran Area Transit (CAT) provide a Title VI Program that ensures that no person or group of persons on the basis of race, color, or national origin is subjected to discrimination in the level and quality of transportation services and benefits and that steps are taken to ensure that persons with Limited English Proficiency are provide theses rights.

The City of Corcoran's Transit Division Corcoran Area Transit (CAT) is committed to Title VI of the Civil Rights Act of 1964 and all related regulations and directives. CAT assures that no person shall on the grounds of race, color, national origin gender, age, disability or income be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any CAT service, program or activity. The City of Corcoran assures that every effort will be made to prevent discrimination thought the impacts of its programs, Policies, and activities on minority and low-income populations.

BUDGET IMPACT:

The Title VI Policy is required in order to obtain the Federal Funds for the City of Corcoran Transit Division, Corcoran Area Transit.

ATTACHMENTS:

Resolution No. 2729

Title VI Policy

Title VI Policy Statement English and Spanish

Title VI Complaint Form English and Spanish

RESOLUTION NO. 2729

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
ADOPTION OF CORCORAN AREA TRANSIT (CAT) TITLE VI PROGRAM CIVIL
RIGHTS**

WHEREAS, CAT is a recipient of Federal revenues and is required to meet federal regulatory requirements pursuant to Title VI of the Civil Rights Act of 1964, 42 U.S.C § 2000d et seq., and create a Title VI Program, as established by 49 C.F.R. part 21; and

WHEREAS, the Federal Transit Administration (“FTA”) requested the CAT provide a Title VI Program update that ensures that no person or group of persons on the basis of race, color, or national origin is subjected to discrimination in the level and quality of transportation services and benefits and that steps are taken to ensure that person with Limited English Proficiency are provided these rights; and

WHEREAS, CAT developed a Title VI Program based on best practices that meet FTA Guidelines; and

WHEREAS, on June 2, 2014 the City of Corcoran City Council considered adoption of the Title VI Program at the open public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the City of Corcoran that the Corcoran Area Transit CAT instate Title VI Program as presented on June 2, 2014 and as attached hereto as Exhibit A, is hereby adopted.

The foregoing Resolution was adopted on a motion by Council Member _____ and seconded by Council Member _____, at a regular meeting held on the 2nd day of June 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Jim Wadsworth, Mayor

ATTEST:

Joyce Venegas, Deputy City Clerk

CLERKS CERTIFICATE

I, _____, hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a meeting held on the 2nd day of June 2014, by the vote as set forth therein.

DATED:

Joyce Venegas, Deputy City Clerk

**CITY OF CORCORAN
CORCORAN AREA TRANSIT**

TITLE VI PROGRAM

TITLE VI POLICY STATEMENT

The City of Corcoran's Transit Division Corcoran Area Transit (CAT) is committed to compliance with Title VI of the Civil Rights Act of 1964 and all related regulations and directives. CAT assures that no person shall on the grounds of race, color, national origin, gender, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any CAT service, program, or activity. The Agency also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies, and activities on minority and low-income populations.

Valerie Bega
Transit Coordinator

Date

Declaracion y Poliza del Titulo VI

La División de Transito de la Ciudad de Corcoran Corcoan Area Transit (CAT) está comprometida con el Título VI del Acta de los Derechos Humanos de 1964 y con todas las relaciones y directivas relacionadas con este hecho. CAT asegura que ninguna persona, será excluida por raza, color, origen nacional, sexo, edad, desventaja física o sueldo de la participación en, o se le negarán los beneficios de, o de cualquier otra manera sera sujeto a la discriminación bajo cualquiera de los servicios de CAT, programa o actividad. La Ciudad de Corcoran también asegura que todo esfuerszo sera hecho para prevenir la discriminacion e impactos de su programas, polizas y actividades en la comunidad minoritaria y la poblacion de bajos ingresos.

TITLE VI

NOTICE TO THE PUBLIC

CORCORAN AREA TRANSIT

- Corcoran Area Transit (CAT) operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the City of Corcoran's Transit Division CAT.
- For more information on CAT's civil rights program, and the procedures to file a complaint, contact (559) 992-2177; email Valerie.bega@cityofcorcoran.com ; or visit our transit depot at 1099 Otis avenue Corcoran CA, 93212. For more information, visit www.cityofcorcroan.com .
- A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 90590.

TÍTULO VI AVISO AL PÚBLICO

CORCORAN AREA TRANSIT

- Corcoran Area Transit (CAT) opera sus programas y servicios sin distinción de raza, color y origen nacional, de conformidad con el Título VI del Acta de Derechos Civiles. Cualquier persona que cree o que ha sido perjudicada por una práctica discriminatoria ilegal bajo el Título VI, puede presentar una queja ante CAT.
- Para obtener más información sobre el programa de CAT de los derechos humanos civiles, así como los procedimientos para presentar una queja, contacte a (559) 992-2177, correo electrónico valerie.bega@cityofcorcoran.com , o visite nuestra oficina de tránsito al 1099 Otis avenue Corcoran CA, 93212. Para obtener más información, visite www.cityofcorcoran.com .
- Puede presentar una queja directamente con la Administración Federal de Tránsito mediante la presentación de una queja ante la Oficina de Derechos Civiles, Atención: Coordinador del Programa de Título VI, East Building, 5th Floor-TCR, 1200 New Jersey Ave, NW, Washington, DC. 90590.

TITLE VI PROGRAM

The Corcoran Area Transit (CAT) is committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color or national origin, as protected by Title VI of the Civil Rights Act of 1964. If you believe you have been subjected to discrimination under Title VI, you may file a written complaint with the Transit Coordinator, City of Corcoran Transit Division Corcoran Area Transit, 832 Whitley Avenue, Corcoran, CA 93212; at (559) 992-2177; or by e-mail to Valerie.bega@cityofcorcroan.com.

I. TITLE VI PROGRAM MONITORING

The requirement to establish internal monitoring processes and methodologies is applicable to all recipients of Federal assistance. CAT must monitor its service once per year, or when major service changes are proposed, using the procedures outlined in this section.

a. Civil Rights Assurance

The Assurances that are signed by CAT's Transit Coordinator, Public Works Director and attested by the City of Corcoran's attorney, assure that the level and quality of transit service and related benefits are provided in a manner consistent with Title VI. Program monitoring is conducted to ensure that CAT complies with this assurance.

b. Incorporation of Corrective Actions into TIP

If previous Title VI deficiencies have been found by CAT or through an audit review, the corrective action to remedy these deficiencies must be incorporated into CAT's TIP to assure compliance with Title VI.

c. Monitoring Procedures

The City of Corcoran must implement complaint procedures to monitor the level and quality of transit service provided to the minority community against overall system averages to determine compliance with Title VI. These comparisons will measure the actual realization of established service policies and standards.

II. PUBLIC INFORMATION REQUIREMENTS

The City of Corcoran will disseminate Title VI Program information to City of Corcoran employees, contractors, subcontractors, and beneficiaries as well as the general public. Public dissemination will include the posting of public statements, inclusion of Title VI language in contracts, and publishing annually the Title VI Policy Statement in newspapers having a general circulation in the vicinity of proposed projects.

- a. The City of Corcoran's Title VI Policy and any other related information will be available to the public upon request.
- b. More detailed information regarding complaint procedures and Title VI civil rights will be included in brochures and other materials distributed to the public by the City of Corcoran.
- c. Multilingual Requirements. Where a significant number or portion of the population eligible to be served by the City of Corcoran's Transit Division CAT needs service information in a language other than English to participate in Federally funded programs, the City of Corcoran shall take every reasonable step to provide information in appropriate languages. In cases where the City of Corcoran posts signs warning the general public about dangerous situations information must be in other languages when a significant number of the population is non English speaking.

III. LIMITED ENGLISH PROFICIENCY (LEP) PLAN

Introduction

Title VI of the Civil Rights Act of 1964 prohibits recipients of federal financial assistance from discriminating against or otherwise excluding individuals on the basis of race, color, or national origin in any of their activities. It has been recognized that one form of discrimination occurs through an inability to communicate due to a limited proficiency in the English language. Title VI of the Civil Rights Act of 1964, Executive Order 13166, and various directives from the US Department of Justice (DOJ) and the US Department of Transportation (DOT) require federal aid recipients to take reasonable steps to ensure meaningful access to programs, services, and activities by those who do not speak English proficiently.

To determine the extent to which LEP services are required and in which languages, the law requires the analysis of four factors:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by Corcoran Area Transit programs, services, or activities.
2. The frequency with which LEP individuals come in contact with these programs, services or activities.
3. The nature and importance of the program, service, or activity to people's lives.
4. The resources available and the overall cost.

The goal of the City of Corcoran's Transit Division Corcoran Area Transit (CAT) Limited English Proficiency (LEP) Access Plan is to ensure that the City of Corcoran's CAT recognizes the needs of limited English proficient (LEP) members of the community and implements a plan to communicate effectively and ensure reasonable access to our processes, information, and decision-making.

CORCORAN AREA TRANSIT (CAT) Factor Analysis

To determine the extent to which LEP services are required and in which languages, the law requires the analysis of four factors. The following sections address each of these with respect to CAT's planning area.

Factor 1: Review of LEP Populations

Understanding the needs of the community begins with identifying the number of Limited English Proficiency (LEP) persons eligible to be served, likely to be served, or likely to be encountered by the City of Corcoran's Transit Division CAT through its programs, services, or activities.

Methodology for Data Sources:

- To determine potential LEP needs in CAT's planning area (City of Corcoran), staff reviewed the latest data available through the US Census Bureau American Community Survey for the Period of 2007-2011.

Data collected for Kings County indicated that 16.0% of the total population 5 years and older speak English "less than very well". Further analysis shows that 14.1% of the same population speaks Spanish; 0.6% speaks an Indo-European language; 0.8% speaks and Asian or Pacific Islander language; and 0.4% speaks another language (see Table 1). This information led staff to review the Spanish speaking LEP group identify whether this population was concentrated into specific communities.

Table 1: The Top Languages Spoken at Home in Kings County

Population 5 years and older	No. of LEP Persons	% of LEP Persons	% of LEP Persons who speak Spanish	% of LEP Persons who speak Indo-Euro Languages	% of LEP Person who speak Asian or Pacific Islander Languages	% of LEP Persons who speak Other Languages
141,291	22,542	16.0%	14.1%	0.6%	0.8%	0.4%

Source: US Census Bureau's 2007-2011 American Community Survey

Spanish (88.7%) was reported to be the most prevalent language spoken by persons that speak English "less than very well." After reviewing the data in US Census Bureau American Community Survey, it appears that a high concentration of LEP persons live in the cities of Stratford, Kettleman, and Avenal.

Factor 2: Assessing Frequency of Contact with LEP Persons.

Methodology:

- Data collected from drivers, Dispatch, and Transit Coordinator to determine the frequency of contact with LEP persons, as well as the languages spoken.

The results of the information collected indicate that Spanish is the most prevalent language spoken by the LEP population in the City of Corcoran and Kings County.

Factor 3: Assessing the Importance of CAT's Services.

Methodology:

- Identify CAT's critical services or activities

All of the City of Corcoran's CAT services are important; however, those related general Dial A Ride information, transit fares, safety, nondiscrimination, and public involvement are among the most important.

Factor 4: Determining Available Resources.

When planning any activity, it is imperative that an organization assess the resources available to conduct the activity in a way that is meaningful and balances those efforts with the overall cost to the organization.

Methodology:

- Create an inventory of language assistance measures currently provided, along with the associated cost.
- Determine what, if any, additional services are needed to provide meaningful access.
- Analyze CAT's budget.

Given the size of the Spanish LEP population, the City of Corcoran's Transit Division CAT will ensure that public notices and general information, such as the rider's information is written in Spanish and made available for viewing in places where individuals with limited English proficiency congregate such as the Corcoran Depot. In addition, to improve meaningful access, transit fares have been written in Spanish and posted on the buses and at the Corcoran Depot.

CAT will also maintain a list of those staff members who speak a language other than English to provide a point of contact for persons needing information.

Language Assistance Plan

Based on the four-factor analysis, the City of Corcoran's Transit Division Corcoran Area Transit (CAT) recognizes the need to continue providing language services in our community. A review of CAT's

relevant programs, activities, and services that are being offered or will continue to be offered by the City of Corcoran's Transit Division CAT include the following:

- Maintain a list of employees who competently speak Spanish and are willing to provide translation and/or interpretation services and distribute this list to staff that regularly have contact with the public.
- Vital documents are available in both English and Spanish.
- Public Notices are available in both English and Spanish.
- General Information, such as Fliers and announcements are available in both English and Spanish.
- Transit Fare is posted in both English and Spanish.
- Outreach meetings/forums are conducted at City Council meeting to inform communities of the services offered by CAT. Information is provided by bilingual staff on site to answer any questions or address concerns.

The City of Corcoran's Transit Division CAT will contact the community organizations that serve LEP persons, as well as LEP persons themselves, and perform a four-factor analysis every three years to identify what, if any additional information or activities might better improve CAT services to assure non-discriminatory services to LEP persons. The City of Corcoran will then evaluate the projected financial and personnel needed to provide the requested services and assess which of these can be provided cost-effectively.

IV. NOTIFICATION OF CONSTRUCTION PROJECT

Environmental Justice

The concept of environmental justice includes the identification and assessment of disproportionately high and adverse effects of programs, policies, or activities on minority and low-income population groups. Within the context of transportation planning, environmental justice considers the relative distribution of costs and benefits from transportation investment strategies and policies among different segments of society.

The City of Corcoran shall be responsible for evaluating and monitoring environmental justice compliance with Title VI. The City of Corcoran's staff will:

- Ensure Title VI environmental justice compliance.
- Analyze and make findings regarding the population affected by the action.
- Analyze and make findings regarding the impacts of planned projects on protected Title VI groups, and determine if there will be a disproportionately high and adverse impact on these groups.

V. PUBLIC PARTICIPATION PLAN

The Public Participation Plan outlines the strategies that CAT will use to engage the public in the process of transportation decisions. This plan is utilized to cultivate relations with the community and encourage interaction with the minority and non-English speaking communities. Public Notices and general information will be provided in both English and Spanish.

a. OPPORTUNITIES FOR PUBLIC COMMENT:

The City of Corcoran provides opportunities for public comment, and continually strives to find new and innovative opportunities to solicit public comments and involve all segments of the population. Comments are accepted at any time by phone, fax, email, US mail, in person, or at any open meeting. Examples of these opportunities include:

- The public is notified when CAT' items are placed on the City of Corcoran's Agenda for City Council meetings. The public is invited to attend these meetings. Meeting announcements are

posted at Corcoran Depot, at the meeting location, all transit buses, Corcoran Journal and at on the City of Corcoran's website.

- The City of Corcoran and Kings County Association of Governments hold annual Public Hearings to learn about the needs of the residents of the City of Corcoran as well as Kings County. The public is invited to attend and present comments or concerns about transit services. Notices are posted in the local newspaper, at the Corcoran Depot, buses, and on the City of Corcoran website.
- Annual Social Service Transportation Advisory Council Meetings are held. These meetings allow representative of user groups to comment and discuss concerns about transit services.
- Rider Surveys are conducted annually. Riders are asked to comment about the transit system and make suggestions. These surveys take place at the Corcoran Depot and on buses.

All public notices are in English and Spanish.

b. ENGAGING TITLE VI PROTECTED GROUPS

The City of Corcoran and its Transit Division CAT realizes that there are large segments of the population from whom input is rarely, if ever received. In an effort to hear a truly representative voice of the public, CAT will make all significant service-related planning and policy publications available in accessible formats for the elderly and persons with disabilities through the following steps:

Continue to be an active member of the Social Service Transportation Advisory Council. This council consists of the following members:

- Representative of potential transit users who are 60 years of age or older;
- Representative of potential transit users who are handicapped;
- Representative of local social service providers for seniors;
- Representative of local social service providers for the handicapped;
- Representative of local social service provider for persons of limited means;
- Representative from local consolidated transportation service agency;

c. PUBLIC OUTREACH

CAT attends various community events and conducts presentations at various organizations, school systems, and religious organizations to assist in gathering information and see what services are most frequently sought by LEP population.

d. STAFF ACCESSIBLE

Staff is accessible in person, on the phone, by mail, by fax, or by email. Contact information is provided on the agency's website, Dial A Ride information, and public notices.

e. PROVIDE SERVICE FOR THE DISABLED AND LEP

Upon advance notice, special accommodations will be provided for public meetings. These services include translators, special assistance, and or transportation.

f. PLANS WITH SPECIFIC PUBLIC PARTICIPATION REQUIREMENTS

The Federal Transportation Improvement Program (FTIP) implements the policy and investment priorities expressed by the public and adopted by the Kings County Association of Governments (KCAG) in the Regional Transportation Plan (RTP). In this respect, public comments made as part of the RTP are reflected in the FTIP as well.

The FTIP covers a four-year timeframe, and all projects included in the FTIP must be consistent with the RTP. The FTIP is a comprehensive listing of Kings County transportation projects that:

- Receive federal funds, or are
- Subject to federally required action, or are
- Regionally significant, for federal air quality conformity purposes.

The FTIP is updated every two years with amendments occurring as needed and require the following public notification.

- Legally noticed 45 day public comment period;
- Legally noticed public meeting;
- Posting of information on KCAG website during the public comment period;
- Publishing amendment information as part of the following publicly available KCAG agendas: Technical Advisory Committee and Transportation Policy Committee;
- Consideration and response to public comments received during the comment period.

VI. COMPLAINTS OF DISCRIMINATION PROCEDURE

These procedures cover all complaints filed under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Civil Rights Restoration Act of 1987, and the Americans with Disabilities Act of 1990, relating to any program or activity administered by CAT as to consultants, and contractors. Intimidation or retaliation of any kind is prohibited by law. The procedures do not deny the right of the complainant to file formal complaints with other state or federal agencies or to seek private counsel for complaints alleging discrimination. Every effort will be made to obtain early resolution of complaints at the lowest level possible. The option of informal mediation meeting(s) between the affected parties and the Title VI Coordinator may be utilized for resolution.

Complaint Procedure

1. Any individual, group of individuals or entity that believes they have been subjected to discrimination prohibited by nondiscrimination requirements may file a complaint with the City of Corcoran's Transit Division CAT. The complaint form may be downloaded (www.cityofcorcoran.com) or is available in hard copy from the City of Corcoran (City Hall) or at the Corcoran Depot from CAT staff (Appendix 1). A formal complaint must be filed within 180 days of the alleged occurrence.

2. In cases where the complainant is unable or incapable of providing a written statement, a verbal complaint may be made. The Title VI Coordinator will interview the complainant and if necessary assist the person in converting verbal complaints to writing. All complaints must, however, be signed by the complainant or his/her representative.
3. Complaints shall state, as fully as possible, the facts and circumstances surrounding the alleged discrimination.
4. CAT will provide the complainant or his/her representative and any contractor (respondent) with a written acknowledgement that CAT has received the complaint within five (5) working days of receipt.
5. A copy of the complaint will be forwarded to the City of Corcoran's legal council for review.
6. The Transit Coordinator and or Public Works Director will assign an investigator to the complaint (this may be the Title VI Coordinator or other designated staff).
7. The Investigator will determine if the complaint has investigative merit:
 - a. It was received within 180 days of the alleged occurrence.
 - b. It does not appear to be frivolous or trivial.
 - c. It involves the City of Corcoran Transit Division CAT's contractors and not another entity.
 - d. A complaint against a contractor involves a CAT Federally Funded contract.
8. The complainant and contractor or other party to the complaint will be notified of the status of the complaint within 10 days of receipt of the complaint, *by registered mail*:
 - a. That the complaint will not be investigated and the reasons why the complaint does not have investigative merit.
 - b. That the complaint will be investigated and a request for additional information needed to assist the investigator.
9. The complainant or contractor must submit the requested information within 60 working days from the date of the original request. Failure of the complainant to submit additional information within the designated timeframe may be considered good cause for a determination of no investigative merit. Failure of the contractor to submit additional information within the designated timeframe may be considered good cause for a determination of noncompliance under the contract.
10. The internal investigator and/or contractor must within 15 working days, supply the Executive Director with status report of their investigation and/or resolution of the complaint.
11. Within 60 working days of the receipt of the complaint, the investigator will prepare a written report for the Transit Coordinator or Public Works Director.

The report shall include:

 - a. A narrative description of the incident. Including persons or entities involved.
 - b. A statement of the issues raised by the complainant and the respondent's reply to each of the allegations.
 - c. Citations of relevant Federal, State and local laws, CAT policy etc.
 - d. Description of the investigation, including list of the persons contacted and a summary of the interviews conducted.
 - e. A statement of the investigator's finding and recommendations for disposition.

12. The investigative report and findings of the complaint will be sent to legal counsel for review.
13. The Transit Coordinator or Public Works Director shall, based on the information before him or her and in consult with legal counsel, make a determination on the disposition of the complaint. Determination shall be made within 10 days from Transit Coordinator or Public Works Director's receipt of the investigator's report.

Examples of disposition are as follows:

 - a. Complainant is found to have been discriminated against. CAT or Contractor is therefore in noncompliance with Title VI regulations. Reasons for the determination will be listed. Remedial actions that CAT or the Contractor must take will be listed.
 - b. Complaint is found to be without merit. Reasons why will be listed.
14. Notice of the Transit Coordinator or Public Works Director's determination will be mailed to the complainant and contractor. Notice shall include information regarding appeal rights of complainant and instructions for initiating such an appeal.

Example of a notice of appeal follows:

 - a. CAT will only reconsider this determination, if new facts, not previously considered.
 - b. If the complainant is dissatisfied with the determination and/or resolution set forth by the City of Corcoran, the same complaint may be submitted to the Federal Transit Administration (FTA) for investigation. For more information, please contact the Federal Transit Administration, Office of Civil Rights, 201 Mission Street, Suite 1650; San Francisco, CA 94105 / (415) 744-3133.
15. A copy of the complaint and CAT's investigation report/letter of finding and Final Remedial Action Plan will be issued to FTA within 90 days of the receipt of the complaint.
16. After receiving FTA's comments, briefings may be scheduled with all relevant parties to the complaint.
17. A summary of the complaint and its resolution must be included in the annual report to the FTA.

VII. GENERAL REPORTING REQUIREMENTS

Title VI of the Civil Rights Act of 1964 (Title VI), states the following: "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal Financial assistance."

The Department of Justice and the Department of Transportation regulations implementing Title VI, require Federal agencies to collect data and other information to enforce Title VI. In this regard Corcoran Area Transit (CAT), as an applicant and/or recipient receiving Federal funding, hereby provides to FTA the following information:

- There are NO active lawsuits or complaints naming the City of Corcoran's Transit Division CAT nor were there any investigations, complaints, or lawsuits in the past three years, which allege discrimination on the basis of race, color, or national origin with respect to service or other transit benefits.
- There are currently no pending construction project which would negatively impact minority communities being performed by CAT.

VIII. SERVICE STANDARDS AND POLICIES

In order to insure compliance with the Title VI Program, the City of Corcoran Transit Division CAT has implemented four service indicators to maintain service consistency throughout the City of Corcoran and Kings County to all participants of public transportation.

1. Vehicle Load or Load Factor- is a ratio of the number of seats on a vehicle to the number of passengers. CAT's Demand Response System will not permit any passenger to stand. CAT will not exceed the manufacturer's recommended seating and standing capacity per vehicle. A vehicle inventory list is attached indicating the seating and standing capacity per vehicle.
2. Vehicle Assignment – refers to the process by which transit vehicles are assigned to Dial A Ride pick-ups throughout the system due to variations among vehicles (age, type, size, amenities).
3. On-Time Performance – is a measure by the Estimated Time of Arrival (ETA) given to Dial A Ride passengers when requesting pick-up. The criterion first must define what is considered to be “on-time”. The measurement of on-time performance for CAT's Demand Response System will be plus or minus 10 minutes of appointment time scheduled with CAT's Dispatch.
4. Service Availability – is a general measure of the distribution of Dial A Ride within the City of Corcoran. Every five years a study of Kings County's transportation system is reviewed and a Transit Development Plan (TDP) is written. Each year this plan is reviewed and updated accordingly. The TDP considers all aspects of the City of Corcoran and Kings County including minority areas, transit dependent individuals, transit attractors, and recommendations of transit amenities. A major part of the process of the TDP is public involvement. The City of Corcoran's Transit Division CAT develops its system according to the TDP and funding availability.

IX. RECORD KEEPING REQUIREMENTS

The Title VI manager shall ensure that all records relating to the City of Corcoran's Transit Division CAT is in compliance to Title VI are maintained for a minimum of seven years.

Records must be available for compliance review audits.

Copies of the following material will be kept available by the Title VI Coordinator for dissemination to the public upon demand:

- CAT's Title VI policy.
- Annual reports to FTA.
- Audit report findings and recommendations.
- Summaries of actions taken by CAT to remedy audit findings.
- Complaints received and a summary of their disposition.
- Annual report to Transit Coordinator and or Public Works Director regarding Title VI compliance.

Appendix 1

CORCORAN AREA TRANSIT

Title VI Complaint Form

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Numbers:

Home: _____ Work: _____ Cell: _____

E-Mail Address: _____

Any person who believes that he or she has been subject to discrimination on the ground of and of the following Race Color Age Disability Religion Gender National Origin may file a complaint with the City of Corcoran.

All complaints alleging discrimination should be submitted in writing directly to the Corcoran Area Transit Coordinator at the address below. The Transit Coordinator along with the Public Works Director shall be responsible for overseeing the investigations and responses to complaints of discrimination.

Date of Alleged Incident: _____

Explain as clearly as possible the nature of the complaint. Indicate specific details such as name of agency, name(s) of individuals involved, dates, times, witnesses, and any other information that would assist us in our investigation. If more space is needed please use the back of the form.

Have you filed this complaint with any of the following agencies? ___ Yes ___ No if yes check all that apply:

- | | |
|--|--|
| <input type="checkbox"/> Corcoran Area Transit | <input type="checkbox"/> California Department of Transportation |
| <input type="checkbox"/> City of Corcoran | <input type="checkbox"/> Federal Agency |
| <input type="checkbox"/> State Agency | <input type="checkbox"/> Federal Court |
| <input type="checkbox"/> State Court | <input type="checkbox"/> Local Agency |

Please provide information about a contact person at the agency/court where the complaint was filed along with a copy of complaint form.

Are you filling this complaint on your own behalf?

Yes No

If not, please supply the name and relationship of the person for whom is completing Title VI Complaint Form:

Name

Relationship

Address, City, State, Zip Code

Telephone Number

Please confirm that you have obtained the permission of the aggrieved party in you are filling on behalf of a third party. Yes No

Signature

Date

Please mail this form to:

City of Corcoran
C-A-T
Atten: Transit Coordinator
832 Whitley Avenue
Corcoran, CA 93212

APENDICE 1
CORCORAN AREA TRANSIT
FORMULARIO DE QUEJA TITULO VI

Nombre: _____

Dirección: _____

Ciudad: _____ Estado: _____ Código Postal: _____

Número (s) de Telefono:

Casa: _____ Trabajo: _____ Celular: _____

Correo Electronico: _____

Cualquier persona que crea que el o ella an sido sujetos de descriminacion el la base de lo siguiente: Raza Color Edad Desventaja fisica Religión Genero Origen de Nacionalidad, puede poner un queja con la Ciudad de Corcoran.

Todas las quejas que alegen descriminacion deben ser sometidas en escrito y directamente al coordinador de Corcoran Area Transit a la direccion mencionada al término de esta forma. El coordinador de transito junto con el director de Obras Publicas serán responsables de estar al tanto de las investigaciones y respuestas sobre las quejas de descriminacion.

Fecha alegada del incidente: _____

Explique lo más claro possible la naturaleza de su queja. Indique detalles especificos tales como el nombre de la agencia, nombre (s) de individuos envueltos en esta situacion, fechas, tiempo, testigos, y cualquier otra informacion que nos pueda asistir en la investigacion. Si necesita más espacio para escribir su queja, use el reverse de esta hoja.

¿Ha usted archivado su queja con cualquiera de estas agencias? __Si __no, si su respuesta es si marque todas las agencias que apliquen:

- | | |
|--|---|
| <input type="checkbox"/> Corcoran Area Transit | <input type="checkbox"/> Departamento de Transporte de California |
| <input type="checkbox"/> Ciudad de Corcoran | <input type="checkbox"/> Agencia Federal |
| <input type="checkbox"/> Agencia del Estado | <input type="checkbox"/> Corte Federal |
| <input type="checkbox"/> Corte de Estado | <input type="checkbox"/> Agencia Local |

Favor de darnos informacion o el nombre de la persona con la que podamos hacer contacto en la agencia o corte donde usted ya presentó su queja y tambien proveanos con una copia de su queja ya archivada.

¿Esta usted archivando esta queja para usted mismo (a)?

- Si No

Si su respuesta es no, por favor proveanos con la relacion y el nombre de la persona por la cual usted esta llenando el Formulario de Queja, Titulo VI:

Nombre _____

Relación con la persona _____

Dirección completa _____

Número de telefono _____

Si usted obtuvo permiso de la persona araviada para llenar este formulario a nombre de e/ella, por favor confirme que usted es una tercera persona. Si No

Por favor mande esta forma a:
City of Corcoran
C-A-T
Attn: Coordinador de Transito
832 Whitley Avenue
Corcoran, CA 93212

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

STAFF REPORT

ITEM #: 7-A

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: May 22, 2014

MEETING DATE: June 2, 2014

SUBJECT: Consider approval of Resolution No. 2730 Directing City Engineer to prepare a report on Assessment District No. 07-01, Subdivision Salyer Estates No. 3, Tract Map 853, Pursuant to Landscape & Lighting Act of 1972 and Resolution No. 2731 Intent to Levy and Collect Assessments on Assessment District No. 07-01, Subdivision Salyer Estates No. 3, Tract Map 853, Pursuant to Landscape & Lighting Act of 1972.

Recommendation: (Voice Vote)

Move to approve Resolution No. 2730 and Resolution No. 2731, regarding annual update of existing Landscaping Assessment District No. 07-01, Subdivision Salyer Estates No. 3, Tract Map 853.

Discussion:

This is the first step in the process for reviewing annual Landscaping Assessment Districts. A detailed staff report from City Engineer, Joel R. Joyner is attached.

Budget Impact:

The assessments will pay for all costs relating to the maintenance of the district.

Attachments:

Reports from Joel R. Joyner, City Engineer
Resolution No. 2730
Resolution No. 2731

City Offices



Quad Knopf

MEMO

Date: May 22, 2014
To: Honorable Mayor and City Council Members
From: Joel R. Joyner, City Engineer 
Subject: Landscape Assessment Districts

Project No.: C140182

It is that time of year again for the renewal of the City's Assessment Districts. The City has formed four landscape districts to date and they are:

- Salyer Estates #3-Tract 853;
- The Sequoias Phase I- Tract 857;
- Sunrise Villas -Tract 856; and
- The Patterson Subdivision Tract 785.

These districts were formed upon approval of each of the subdivision's Final Maps (Salyer and Sequoias in 2007-2008, and Sunrise and Patterson in 2008-2009).

The updates review the costs for the past year and adjust the fees as may be necessary for the upcoming year. The original formation resolutions have allowances for an annual adjustment based upon a CPI in conformance with Prop 218 per the City Attorney's recommendation.

As you know, Salyer has completed landscaping. Sequoias is a part of a bonding company settlement and was recently purchased. Sunrise was a part of a bonding company settlement and the majority of the landscaping improvements were completed along Orange Ave. as a part of the City's ARRA project. Patterson will be landscaped once the improvements are completed.

Individual circumstances of each district will be taken into account and the assessments will be adjusted appropriately. (For example, the City of Corcoran has taken ownership of nine lots in Sunrise Villas and those will not be assessed since governments cannot be assessed. However, upon the sale of the City lots to a private party, assessments will resume to the new owners.)

Even in the districts that do not yet have landscaping, there are costs for maintaining the formation process and these costs are accruing to the lots (via tax assessments) and will be paid upon close of any escrows.

The purpose of landscape districts is to provide maintenance to the turf areas, shrubs, trees, irrigation systems and walls on the exterior of the parcels of land situated in the subdivisions. Each lot within each subdivision will be assessed an amount equated to the projected costs for said maintenance – this 2014-2015 year.

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The Director of Public Works hires the services of landscape contractors to do the actual maintenance: (1) So that there is no burden on existing City crews and (2) to easily track the costs for maintenance. This second item also makes it easier for the Finance Director to account for the costs on an annual basis. Joyce has provided to us the numbers for 2013-2014, and we will be utilizing this information for the 2014-2015 assessments.

The process continues as follows:

1. A Public Hearing notice is placed into the newspaper announcing the annual updates (Susanna has already prepared this and the notice will appear in the Corcoran Journal scheduling public hearings in July, July 7th in this case).
2. At the first meeting in June (June 2nd in this case) the Council approves a resolution of the Intent to Levy and a second resolution Directing the Engineer to prepare a report for each district.
3. At the hearings in July (July 7th in this case) the Council will consider the Engineer's Reports along with any testimony (remember the Subdividers have already agreed to the formation of the districts) and with Council concurrence two resolutions will be adopted for each District. With the existing districts the first resolution approves the Engineer's Report and the second one certifies the process to the County.
4. Subsequent to Council action, the City Staff then delivers the items to the County Assessor's office.
5. The adjusted assessments will then be added to the County's assessment rolls in August and the City would receive (from the County) monies from the two normal semi-annual property tax collections in December and April.

Monday night's meeting kicks-off the annual 2014-2015 process with the two resolutions described in Item 2 above (two resolutions for each of the four districts for a total of eight resolutions).

wbe

RESOLUTION NO. 2730

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN DIRECTING
ENGINEER TO PREPARE A REPORT ON ASSESSMENT DISTRICT NO. 07-01,
SUBDIVISION SALYER ESTATES NO. 3, PURSUANT TO LANDSCAPE AND LIGHTING
ACT OF 1972

WHEREAS, the City of Corcoran has formed an assessment district pursuant to the
Landscaping and Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code)
for the purpose of the following improvements:

Maintenance of turf areas, shrubs, trees, irrigation systems, walls, and street lighting

WHEREAS, the City Council needs to direct the City Engineer to prepare and file with
the City a report in accordance with Article 4 of Chapter 1 of the Landscaping and Lighting Act
of 1972.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Corcoran
does herewith direct and order the City Engineer to prepare and file with the City a report in
accordance with Article 4 of Chapter 1 of the Landscaping & Lighting Act of 1972.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of
Corcoran held on the 2nd day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Jim Wadsworth, Mayor

ATTEST: _____
Joyce Venegas, Deputy City Clerk

RESOLUTION NO. 2731

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN INTENT TO LEVY AND COLLECT ASSESSMENTS ON ASSESSMENT DISTRICT NO. 07-01, SUBDIVISION SALYER ESTATES NO. 3, PURSUANT TO LANDSCAPE AND LIGHTING ACT OF 1972

WHEREAS, the City of Corcoran formed an assessment district pursuant to the Landscaping and Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code); AND

WHEREAS, the City Council directed the Engineer to prepare and file with the City a report in accordance with Article 4 of Chapter 1 of the Landscaping and Lighting Act of 1972.

WHEREAS, the City Council must conduct a public hearing to consider its intent to levy and collect assessments on said assessment district.

NOW, THEREFORE, BE IT RESOLVED, that a Public Hearing shall be held on JULY 7, 2014 to consider the intent to levy and collect assessments on Assessment District No. 07-01, Subdivision Salyer Estates No. 3.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 2nd day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Jim Wadsworth, Mayor

ATTEST: _____
Joyce Venegas, Deputy City Clerk

City of

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STAFF REPORT

ITEM #: 7-B

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: May 22, 2014

MEETING DATE: June 2, 2014

SUBJECT: Consider approval of Resolution No. 2732 Directing City Engineer to prepare a report on Assessment District No. 07-02, Subdivision Pheasant Ridge (previously known as Sequoias Phase I), Tract Map 857, Pursuant to Landscape & Lighting Act of 1972 and Resolution No. 2733 Intent to Levy and Collect Assessments on Assessment District No. 07-02, Subdivision Pheasant Ridge (previously known as Sequoias Phase I), Tract Map 857, Pursuant to Landscape & Lighting Act of 1972.

Recommendation: (Voice Vote)

Move to approve Resolution No. 2732 and Resolution No. 2733, regarding annual update of existing Landscaping Assessment District No. 07-02, Subdivision Pheasant Ridge, Tract Map 857.

Discussion:

This is the first step in the process for reviewing annual Landscaping Assessment Districts. A detailed staff report from City Engineer, Joel R. Joyner is attached.

Budget Impact:

The assessments will pay for all costs relating to the maintenance of the district.

Attachments:

Report from Joel R. Joyner, City Engineer
Resolution No. 2732
Resolution No. 2733

City Offices



Quad Knopf

MEMO

Date: May 22, 2014

Project No.: C140182

To: Honorable Mayor and City Council Members

From: Joel R. Joyner, City Engineer 

Subject: Landscape Assessment Districts

It is that time of year again for the renewal of the City's Assessment Districts. The City has formed four landscape districts to date and they are:

- Salyer Estates #3-Tract 853;
- The Sequoias Phase I- Tract 857;
- Sunrise Villas -Tract 856; and
- The Patterson Subdivision Tract 785.

These districts were formed upon approval of each of the subdivision's Final Maps (Salyer and Sequoias in 2007-2008, and Sunrise and Patterson in 2008-2009).

The updates review the costs for the past year and adjust the fees as may be necessary for the upcoming year. The original formation resolutions have allowances for an annual adjustment based upon a CPI in conformance with Prop 218 per the City Attorney's recommendation.

As you know, Salyer has completed landscaping. Sequoias is a part of a bonding company settlement and was recently purchased. Sunrise was a part of a bonding company settlement and the majority of the landscaping improvements were completed along Orange Ave. as a part of the City's ARRA project. Patterson will be landscaped once the improvements are completed.

Individual circumstances of each district will be taken into account and the assessments will be adjusted appropriately. (For example, the City of Corcoran has taken ownership of nine lots in Sunrise Villas and those will not be assessed since governments cannot be assessed. However, upon the sale of the City lots to a private party, assessments will resume to the new owners.)

Even in the districts that do not yet have landscaping, there are costs for maintaining the formation process and these costs are accruing to the lots (via tax assessments) and will be paid upon close of any escrows.

The purpose of landscape districts is to provide maintenance to the turf areas, shrubs, trees, irrigation systems and walls on the exterior of the parcels of land situated in the subdivisions. Each lot within each subdivision will be assessed an amount equated to the projected costs for said maintenance – this 2014-2015 year.

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The Director of Public Works hires the services of landscape contractors to do the actual maintenance: (1) So that there is no burden on existing City crews and (2) to easily track the costs for maintenance. This second item also makes it easier for the Finance Director to account for the costs on an annual basis. Joyce has provided to us the numbers for 2013-2014, and we will be utilizing this information for the 2014-2015 assessments.

The process continues as follows:

1. A Public Hearing notice is placed into the newspaper announcing the annual updates (Susanna has already prepared this and the notice will appear in the Corcoran Journal scheduling public hearings in July, July 7th in this case).
2. At the first meeting in June (June 2nd in this case) the Council approves a resolution of the Intent to Levy and a second resolution Directing the Engineer to prepare a report for each district.
3. At the hearings in July (July 7th in this case) the Council will consider the Engineer's Reports along with any testimony (remember the Subdividers have already agreed to the formation of the districts) and with Council concurrence two resolutions will be adopted for each District. With the existing districts the first resolution approves the Engineer's Report and the second one certifies the process to the County.
4. Subsequent to Council action, the City Staff then delivers the items to the County Assessor's office.
5. The adjusted assessments will then be added to the County's assessment rolls in August and the City would receive (from the County) monies from the two normal semi-annual property tax collections in December and April.

Monday night's meeting kicks-off the annual 2014-2015 process with the two resolutions described in Item 2 above (two resolutions for each of the four districts for a total of eight resolutions).

wbe

RESOLUTION NO. 2732

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN DIRECTING ENGINEER TO PREPARE A REPORT ON ASSESSMENT DISTRICT NO. 07-02, SUBDIVISION PHEASANT RIDGE (PREVIOUSLY KNOWN AS SEQUOIAS PHASE I), PURSUANT TO LANDSCAPE AND LIGHTING ACT OF 1972

WHEREAS, the City of Corcoran has formed an assessment district pursuant to the Landscaping and Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code) for the purpose of the following improvements:

Maintenance of turf areas, shrubs, trees and irrigation systems and walls; and street lighting.

WHEREAS, the City Council needs to direct the City Engineer to prepare and file with the City a report in accordance with Article 4 of Chapter 1 of the Landscaping and Lighting Act of 1972.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Corcoran does herewith direct and order the City Engineer to prepare and file with the City a report in accordance with Article 4 of Chapter 1 of the Landscaping & Lighting Act of 1972.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 2nd day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Jim Wadsworth, Mayor

ATTEST: _____
Joyce Venegas, Deputy City Clerk

RESOLUTION NO. 2733

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN INTENT TO LEVY AND COLLECT ASSESSMENTS ON ASSESSMENT DISTRICT NO. 07-02, SUBDIVISION PHEASANT RIDGE (PREVIOUSLY KNOWN AS SEQUOIAS PHASE I), PURSUANT TO LANDSCAPE AND LIGHTING ACT OF 1972

WHEREAS, the City of Corcoran formed an assessment district pursuant to the Landscaping and Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code); AND

WHEREAS, the City Council directed the Engineer to prepare and file with the City a report in accordance with Article 4 of Chapter 1 of the Landscaping and Lighting Act of 1972.

WHEREAS, the City Council must conduct a public hearing to consider its intent to levy and collect assessments on said assessment district.

NOW, THEREFORE, BE IT RESOLVED, that a Public Hearing shall be held on JULY 07, 2014 to consider the intent to levy and collect assessments on Assessment District No. 07-02, Subdivision Pheasant Ridge.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 2nd day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Jim Wadsworth, Mayor

ATTEST: _____
Joyce Venegas, Deputy City Clerk

City of

CORCORAN

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STAFF REPORT

ITEM #: 7-C

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: May 27, 2014

MEETING DATE: June 2, 2014

SUBJECT: Consider approval of Resolution No. 2734 Directing City Engineer to prepare a report on Assessment District No. 08-01, Subdivision Sunrise Villas, Tract Map 856, Pursuant to Landscape & Lighting Act of 1972 and Resolution No. 2735 Intent to Levy and Collect Assessments on Assessment District No. 08-01, Subdivision Sunrise Villas, Tract Map 856, Pursuant to Landscape & Lighting Act of 1972.

Recommendation: (Voice Vote)

Move to approve Resolution No. 2734 and Resolution No. 2735, regarding annual update of existing Landscaping Assessment District No. 08-01, Subdivision Sunrise Villas, Tract Map 856.

Discussion:

This is the first step in the process for reviewing annual Landscaping Assessment Districts. A detailed staff report from City Engineer, Joel R. Joyner is attached.

Budget Impact:

The assessments will pay for all costs relating to the maintenance of the district.

Attachments:

Report from Joel R. Joyner, City Engineer

Resolution No. 2734

Resolution No. 2735

City Offices



Quad Knopf

MEMO

Date: May 22, 2014
To: Honorable Mayor and City Council Members
From: Joel R. Joyner, City Engineer 
Subject: Landscape Assessment Districts

Project No.: C140182

It is that time of year again for the renewal of the City's Assessment Districts. The City has formed four landscape districts to date and they are:

- Salyer Estates #3-Tract 853;
- The Sequoias Phase I- Tract 857;
- Sunrise Villas -Tract 856; and
- The Patterson Subdivision Tract 785.

These districts were formed upon approval of each of the subdivision's Final Maps (Salyer and Sequoias in 2007-2008, and Sunrise and Patterson in 2008-2009).

The updates review the costs for the past year and adjust the fees as may be necessary for the upcoming year. The original formation resolutions have allowances for an annual adjustment based upon a CPI in conformance with Prop 218 per the City Attorney's recommendation.

As you know, Salyer has completed landscaping. Sequoias is a part of a bonding company settlement and was recently purchased. Sunrise was a part of a bonding company settlement and the majority of the landscaping improvements were completed along Orange Ave. as a part of the City's ARRA project. Patterson will be landscaped once the improvements are completed.

Individual circumstances of each district will be taken into account and the assessments will be adjusted appropriately. (For example, the City of Corcoran has taken ownership of nine lots in Sunrise Villas and those will not be assessed since governments cannot be assessed. However, upon the sale of the City lots to a private party, assessments will resume to the new owners.)

Even in the districts that do not yet have landscaping, there are costs for maintaining the formation process and these costs are accruing to the lots (via tax assessments) and will be paid upon close of any escrows.

The purpose of landscape districts is to provide maintenance to the turf areas, shrubs, trees, irrigation systems and walls on the exterior of the parcels of land situated in the subdivisions. Each lot within each subdivision will be assessed an amount equated to the projected costs for said maintenance – this 2014-2015 year.

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The Director of Public Works hires the services of landscape contractors to do the actual maintenance: (1) So that there is no burden on existing City crews and (2) to easily track the costs for maintenance. This second item also makes it easier for the Finance Director to account for the costs on an annual basis. Joyce has provided to us the numbers for 2013-2014, and we will be utilizing this information for the 2014-2015 assessments.

The process continues as follows:

1. A Public Hearing notice is placed into the newspaper announcing the annual updates (Susanna has already prepared this and the notice will appear in the Corcoran Journal scheduling public hearings in July, July 7th in this case).
2. At the first meeting in June (June 2nd in this case) the Council approves a resolution of the Intent to Levy and a second resolution Directing the Engineer to prepare a report for each district.
3. At the hearings in July (July 7th in this case) the Council will consider the Engineer's Reports along with any testimony (remember the Subdividers have already agreed to the formation of the districts) and with Council concurrence two resolutions will be adopted for each District. With the existing districts the first resolution approves the Engineer's Report and the second one certifies the process to the County.
4. Subsequent to Council action, the City Staff then delivers the items to the County Assessor's office.
5. The adjusted assessments will then be added to the County's assessment rolls in August and the City would receive (from the County) monies from the two normal semi-annual property tax collections in December and April.

Monday night's meeting kicks-off the annual 2014-2015 process with the two resolutions described in Item 2 above (two resolutions for each of the four districts for a total of eight resolutions).

wbe

RESOLUTION NO. 2734

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN DIRECTING ENGINEER TO PREPARE A REPORT ON ASSESSMENT DISTRICT NO. 08-01, SUBDIVISION SUNRISE VILLAS, PURSUANT TO LANDSCAPE AND LIGHTING ACT OF 1972

WHEREAS, the City of Corcoran has formed an assessment district pursuant to the Landscaping and Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code) for the purpose of the following improvements:

Maintenance of turf areas, shrubs, trees and irrigation systems and walls; street lighting; and park/pond.

WHEREAS, the City Council needs to direct the City Engineer to prepare and file with the City a report in accordance with Article 4 of Chapter 1 of the Landscaping and Lighting Act of 1972.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Corcoran does herewith direct and order the City Engineer to prepare and file with the City a report in accordance with Article 4 of Chapter 1 of the Landscaping & Lighting Act of 1972.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 2nd day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Jim Wadsworth, Mayor

ATTEST: _____
Joyce Venegas, Deputy City Clerk

RESOLUTION NO. 2735

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN INTENT TO LEVY AND COLLECT ASSESSMENTS ON ASSESSMENT DISTRICT NO. 08-01, SUBDIVISION SUNRISE VILLAS, PURSUANT TO LANDSCAPE AND LIGHTING ACT OF 1972

WHEREAS, the City of Corcoran formed an assessment district pursuant to the Landscaping and Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code); AND

WHEREAS, the City Council directed the Engineer to prepare and file with the City a report in accordance with Article 4 of Chapter 1 of the Landscaping and Lighting Act of 1972.

WHEREAS, the City Council must conduct a public hearing to consider its intent to levy and collect assessments on said assessment district.

NOW, THEREFORE, BE IT RESOLVED, that a Public Hearing shall be held on JULY 7, 2014 to consider the intent to levy and collect assessments on Assessment District No. 08-01, Subdivision Sunrise Villas.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 2nd day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Jim Wadsworth, Mayor

ATTEST: _____
Joyce Venegas, Deputy City Clerk

City of

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STAFF REPORT

ITEM #: 7-D

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: May 27, 2014

MEETING DATE: June 2, 2014

SUBJECT: Consider approval of Resolution No. 2736 Directing City Engineer to prepare a report on Assessment District No. 08-02, Subdivision Patterson Avenue, Tract Map 785, Pursuant to Landscape & Lighting Act of 1972 and Resolution No. 2737 Intent to Levy and Collect Assessments on Assessment District No. 08-02, Subdivision Patterson Avenue, Tract Map 785, Pursuant to Landscape & Lighting Act of 1972.

Recommendation: (Voice Vote)

Move to approve Resolution No. 2736 and Resolution No. 2737, regarding annual update of existing Landscaping Assessment District No. 08-02, Subdivision Patterson Avenue, Tract Map 785.

Discussion:

This is the first step in the process for reviewing annual Landscaping Assessment Districts. A detailed staff report from City Engineer, Joel R. Joyner is attached.

Budget Impact:

The assessments will pay for all costs relating to the maintenance of the district.

Attachments:

Report from Joel R. Joyner, City Engineer
Resolution No. 2736
Resolution No. 2737

City Offices



Quad Knopf

MEMO

Date: May 22, 2014
To: Honorable Mayor and City Council Members
From: Joel R. Joyner, City Engineer 
Subject: Landscape Assessment Districts

Project No.: C140182

It is that time of year again for the renewal of the City's Assessment Districts. The City has formed four landscape districts to date and they are:

- Salyer Estates #3-Tract 853;
- The Sequoias Phase I- Tract 857;
- Sunrise Villas -Tract 856; and
- The Patterson Subdivision Tract 785.

These districts were formed upon approval of each of the subdivision's Final Maps (Salyer and Sequoias in 2007-2008, and Sunrise and Patterson in 2008-2009).

The updates review the costs for the past year and adjust the fees as may be necessary for the upcoming year. The original formation resolutions have allowances for an annual adjustment based upon a CPI in conformance with Prop 218 per the City Attorney's recommendation.

As you know, Salyer has completed landscaping. Sequoias is a part of a bonding company settlement and was recently purchased. Sunrise was a part of a bonding company settlement and the majority of the landscaping improvements were completed along Orange Ave. as a part of the City's ARRA project. Patterson will be landscaped once the improvements are completed.

Individual circumstances of each district will be taken into account and the assessments will be adjusted appropriately. (For example, the City of Corcoran has taken ownership of nine lots in Sunrise Villas and those will not be assessed since governments cannot be assessed. However, upon the sale of the City lots to a private party, assessments will resume to the new owners.)

Even in the districts that do not yet have landscaping, there are costs for maintaining the formation process and these costs are accruing to the lots (via tax assessments) and will be paid upon close of any escrows.

The purpose of landscape districts is to provide maintenance to the turf areas, shrubs, trees, irrigation systems and walls on the exterior of the parcels of land situated in the subdivisions. Each lot within each subdivision will be assessed an amount equated to the projected costs for said maintenance – this 2014-2015 year.

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The Director of Public Works hires the services of landscape contractors to do the actual maintenance: (1) So that there is no burden on existing City crews and (2) to easily track the costs for maintenance. This second item also makes it easier for the Finance Director to account for the costs on an annual basis. Joyce has provided to us the numbers for 2013-2014, and we will be utilizing this information for the 2014-2015 assessments.

The process continues as follows:

1. A Public Hearing notice is placed into the newspaper announcing the annual updates (Susanna has already prepared this and the notice will appear in the Corcoran Journal scheduling public hearings in July, July 7th in this case).
2. At the first meeting in June (June 2nd in this case) the Council approves a resolution of the Intent to Levy and a second resolution Directing the Engineer to prepare a report for each district.
3. At the hearings in July (July 7th in this case) the Council will consider the Engineer's Reports along with any testimony (remember the Subdividers have already agreed to the formation of the districts) and with Council concurrence two resolutions will be adopted for each District. With the existing districts the first resolution approves the Engineer's Report and the second one certifies the process to the County.
4. Subsequent to Council action, the City Staff then delivers the items to the County Assessor's office.
5. The adjusted assessments will then be added to the County's assessment rolls in August and the City would receive (from the County) monies from the two normal semi-annual property tax collections in December and April.

Monday night's meeting kicks-off the annual 2014-2015 process with the two resolutions described in Item 2 above (two resolutions for each of the four districts for a total of eight resolutions).

wbe

RESOLUTION NO. 2736

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN DIRECTING ENGINEER TO PREPARE A REPORT ON ASSESSMENT DISTRICT NO. 08-02, SUBDIVISION PATTERSON AVENUE, PURSUANT TO LANDSCAPE AND LIGHTING ACT OF 1972

WHEREAS, the City of Corcoran has formed an assessment district pursuant to the Landscaping and Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code) for the purpose of the following improvements:

Maintenance of walls and street lighting.

WHEREAS, the City Council needs to direct the City Engineer to prepare and file with the City a report in accordance with Article 4 of Chapter 1 of the Landscaping and Lighting Act of 1972.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Corcoran does herewith direct and order the City Engineer to prepare and file with the City a report in accordance with Article 4 of Chapter 1 of the Landscaping & Lighting Act of 1972.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 2nd day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

:

APPROVED: _____
Jim Wadsworth, Mayor

ATTEST: _____
Joyce Venegas, Deputy City Clerk

RESOLUTION NO. 2737

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN INTENT TO LEVY AND COLLECT ASSESSMENTS ON ASSESSMENT DISTRICT NO. 08-02, SUBDIVISION PATTERSON AVENUE, PURSUANT TO LANDSCAPE AND LIGHTING ACT OF 1972

WHEREAS, the City of Corcoran formed an assessment district pursuant to the Landscaping and Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code); AND

WHEREAS, the City Council directed the Engineer to prepare and file with the City a report in accordance with Article 4 of Chapter 1 of the Landscaping and Lighting Act of 1972.

WHEREAS, the City Council must conduct a public hearing to consider its intent to levy and collect assessments on said assessment district.

NOW, THEREFORE, BE IT RESOLVED, that a Public Hearing shall be held on JULY 7, 2014 to consider the intent to levy and collect assessments on Assessment District No. 08-02, Subdivision Patterson Avenue.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 2nd day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Jim Wadsworth, Mayor

ATTEST: _____
Joyce Venegas, Deputy City Clerk

**Staff Report
ITEM #: 7E****MEMORANDUM****TO:** City Council**FROM:** Kevin Tromborg: Assistant Community Development Director**DATE:** May 28, 2014 **MEETING DATE:** June 2, 2014**SUBJECT:** Zoning Code regulations regarding Medical Marijuana cultivation, processing and storage.**Discussion:**

Through Proposition 84 in the Sustainable Communities Planning Grant and Incentive Program, The City received a grant to perform a General Plan enhancement. Part of the General Plan enhancement grant has been used to revise the City Zoning Code. This has been a time for Staff and the Planning Commission to examine and determine issues with the current code that need to be revised, removed, or supplemented. During a regular Planning Commission meeting held on May 12, 2014 the Planning Commission thru deliberations of the draft zoning code brought forth the subject of Medical Marijuana. Our current code disallows medical marijuana dispensaries however, regulations concerning the cultivation, processing, and storage of medical marijuana is not covered in our zoning code. In 1996 citizens in California voted to legalize medical marijuana by approving proposition 215, The Compassionate Use Act. Proposition 215 allows individual patients and their primary care givers to possess and cultivate marijuana for their personal medical needs. In 2004 the State of California established rules regarding the cultivation and possession of marijuana by qualified medical marijuana patients. During the ensuing years since these law passed, Counties and Cities have been left with the task of managing the affects that medical marijuana cultivation, processing and storage has on their communities. The Planning Commission and City staff are requesting the City Council to provide comments and direction concerning zoning code regulations of Medical Marijuana.

Budget Impact:

Revisions to the zoning code are paid for through the Sustainable Communities Planning Grant.

**STAFF REPORT
ITEM #: 7-F**

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: May 27, 2014

MEETING DATE: June 2, 2014

SUBJECT: Update on 2014 Centennial Celebration Activities

Recommendation:

Update on the City of Corcoran 2014 Centennial Celebration Activities

Discussion:

In preparation for the Centennial Celebration to be held in August, the Centennial Committee has identified the following activities:

- August 9 Centennial 5K Run
- August 9 Summerfest Car Show (sponsored by the Chamber of Commerce)
- August 10 Heritage Ride
- August 10 Volleyball Tournament at the RAC
- August 10 Free Swim at the RAC
- August 10 Firework Show
- August 11 Centennial Commemoration

In addition to the activities mentioned above, the Corcoran Journal continues to post clues for the centennial scavenger hunt. New clues are published weekly in the Journal.

The City will also begin its final sponsorship campaign by promoting centennial banners that will be hung on Whitley Avenue, at the Corcoran Depot, and at Christmas Tree Park.

Budget Impact:

The centennial activities are being funded primarily through sponsorships and donations. The City will also allocate \$10,000 towards the centennial celebration in the 2014-2015 budget.

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**STAFF REPORT
ITEM #: 7-G**

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: May 27, 2014

MEETING DATE: June 2, 2014

SUBJECT: Consider agreement with Pyro Spectaculars, Inc. for the firework show to celebrate Corcoran's centennial.

Recommendation: (Voice Vote)

Staff requests that Council approve the agreement with Pyro Spectaculars, Inc. and authorize the City Manager to sign agreement.

Discussion:

Pyro Spectaculars, Inc. is proposing a 22-25 minute show to celebrate Corcoran's centennial. The firework show will be held at the J.G. Boswell Park on August 10, 2014.

Pyro Spectaculars, Inc. is credited for firework shows at sporting events, concerts, and international festivals. Among their accomplishments, Pyro Spectaculars, Inc. lists the following events:

- New Year's Eve at the Space Needle – Seattle, WA
- 2002 Winter Olympics – Salt Lake City
- 125th Birthday of the Statue of Liberty
- Macy's Fourth of July – New York City

Budget Impact:

Total cost for the show will be \$22,000 and will be funded from sponsorships and donations contributed to the centennial fund.

City Offices

MATTERS FOR MAYOR AND COUNCIL
ITEM #: 8

MEMORANDUM

MEETING DATE: June 2, 2014
TO: Corcoran City Council
FROM: Kindon Meik, City Manager
SUBJECT: Matters for Mayor and Council

UPCOMING EVENTS / MEETINGS

- June 6, 2014 (Friday) CHS High School Graduation – 100th Graduating Class
- June 12, 2014 Quad Knopf Corporate Headquarters Ribbon Cutting and Open House
- June 16, 2014 (Monday) City Council Meeting – 6:00 PM, Council Chambers

A. Information Items

1. General Update
2. High Speed Rail Reimbursement Agreement

B. Council Comments – *This is the time for council members to comment on matters of interest.*

1. Staff Referral Items

C. Committee Reports

D. Council Goals

Two Year Goals:

1. Safe Crossings on Highway 43
2. Balance Budget
3. Maintain Services
4. Prepare for Centennial Activities

Long Term Goals:

1. Lighted Soccer Field
2. Demolition of Grain Building
3. Police Department Facility



**COUNCIL REQUESTS OR REFERRAL ITEMS
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

DATE Sent to Council/ Request made	REQUEST	STATUS	DEPARTMENT RESPONSIBLE Dept/Division
04/01/13	Council directed staff to explore options to have Wi-Fi hardware and or internet connection in the Council Chambers.		City Manager
04/01/13	Council directed staff to explore options to establish electronic council packets (e-packets) and cost of tablets including funding options.		City Manager
04/01/13	Council directed staff to explore options to upgrade audio visual (AV) equipment, including audio (microphone), video projection and display in the Council Chambers.		City Manager
04/15/13	<p>UPDATE: 11/04/13 Staff provided a draft agreement for review by Council and was authorized to commence review with Kings Estates.</p> <p>08/19/13 Council discussed options to resolve utility and payment issues. Direction provided to legal counsel and staff.</p> <p>06/17/13: Staff noted that this item will return at a future meeting.</p> <p>04/15/13: Council directed staff to identify options for Kings Estates utility services/billing.</p>	Ongoing	City Manager/ Public Works
07/01/13	<p>UPDATE: 09/16/13 Staff presented revenue generating options to Council. Council requested additional information on specific items.</p> <p>Council requested information regarding revenue generating initiatives.</p>	Ongoing	City Manager
09/03/13	Council approved display of "In God We Trust" motto. Staff to return with options.		City Manager
11/04/13	Council requested staff explore the possibility of extending streetlights on Whitley Avenue to Hwy 43.		Public Works
01/21/14	<p>UPDATE: 03/03/14 Staff Provided information on drought and water.</p> <p>Council requested an item for review and update regarding the Drought declared by Governor Brown on 01/17/14.</p>		City Manager
01/21/14	<p>UPDATE: 05/05/14 Council provided direction for potential centennial honorees.</p> <p>Council requested the Centennial Proclamation list return for future discussion.</p>		City Manager