

**CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
SUCCESSOR AGENCY FOR CORCORAN RDA,  
& HOUSING AUTHORITY  
AGENDA**

**City Council Chambers  
1015 Chittenden Avenue  
Corcoran, CA 93212**

**Monday, December 2, 2013  
6:00 P.M.**

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**Public Inspection:** A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

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**Notice of ADA Compliance:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151 ext. 235.

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**Public Comment:** Members of the audience may address the Council on non-agenda items; However, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

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**Consent Calendar:** All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

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**ROLL CALL**

Mayor:	Jim Wadsworth
Vice Mayor:	Jerry Robertson
Council Member:	Mark Cartwright
Council Member:	Raymond Lerma
Council Member:	Sidonio "Sid" Palmerin

**INVOCATION**

**FLAG SALUTE**

**1. PUBLIC DISCUSSION**

2. **CONSENT CALENDAR (VV)**
  - 2-A. Approval of Minutes of November 18, 2013.
  - 2-B. Authorization to read ordinances and resolutions by title only.
  - 2-C. Approval of Resolution No. 2707 honoring Alfred Keyes.
3. **APPROPRIATIONS (VV)**  
Approval of Warrant Register dated December 2, 2013. (Venegas)
4. **PRESENTATIONS**
  - 4-A. Presentation by Corcoran Police Department on Centennial Celebration. (Shortnacy)
5. **PUBLIC HEARINGS** – None
6. **WRITTEN COMMUNICATIONS** – None
7. **STAFF REPORTS**
  - 7-A. Consider Planning Commission appointment. (Lopez) (VV)
  - 7-B. Consider approval of Resolution No. 2708 amending fees for the Veterans Memorial Building. (Lopez) (VV)
  - 7-C. Consider approval of 2013-14 Capital Improvement Plan. (Kroeker) (VV)
  - 7-D. Consider request to use city logo. (Meik)
  - 7-E. Consider approval of Resolution No. 2709 authorizing use of Development Impact Fees. (Meik) (VV)
8. **MATTERS FOR MAYOR AND COUNCIL**
  - 8-A. Information Items
  - 8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
  - 8-C. Committee Reports
9. **CLOSED SESSION**
  - 9-A. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:  
Conference with legal counsel – ANTICIPATED LITIGATION (Government Code § 54956.9(d)).  
Initiation of litigation (Government Code § 54956.9(d)(4)).  
Number of potential cases is:   1  .
  - 9-B. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:  
Conference with legal counsel – ANTICIPATED LITIGATION (Government Code § 54956.9(d)).  
Initiation of litigation (Government Code § 54956.9(d)(4)).  
Number of potential cases is:   1  .
10. **ADJOURNMENT:**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on November 26, 2013.



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Lorraine P. Lopez, City Clerk

**CONSENT CALENDAR  
ITEM #: 2-C**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Lorraine Lopez, Assistant to the City Manager/City Clerk

**DATE:** November 22, 2013 **MEETING DATE:** December 2, 2013

**SUBJECT:** Ratification of Resolution No. 2707 honoring Alfred Keys

**Recommendation: (Consensus)**

Move to ratify Resolution No. 2707 as part of the consent calendar.

**Discussion:**

Staff respectfully requests the ratification of a resolution honoring city employee Alfred Keys. After serving twelve and one-half years with the City of Corcoran, Maintenance Worker Alfred Keys will be retiring; his last official day of city service is December 13, 2013. The Resolution is attached and was to be presented at the retirement service for Alfred scheduled for Wednesday November 27, 2013.

**Budget Impact:**

None

**RESOLUTION NO. 2707**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF CORCORAN  
HONORING ALFRED KEYES**

**WHEREAS,** Alfred Keyes started his employment with the City of Corcoran on March 6, 2001, beginning his service as a Utility Worker in the City's Wastewater Division; and,

**WHEREAS,** Alfred then moved into the City's Building and Parks Division, serving and finishing his time of service with the City of Corcoran as a Maintenance Worker in the Parks Division; and,

**WHEREAS,** Alfred has always been very well liked and respected by all of his fellow employees along with others both in and around the Community; and,

**WHEREAS,** Alfred has efficiently and effectively handled all of the duties assigned to him in a very professional and knowledgeable manner; and,

**WHEREAS,** Alfred has served the citizens of this community well, providing the citizens good service through his intimate knowledge of the community and has provided quality leadership to his peers and colleagues; and,

**WHEREAS,** Alfred will retire from City Service effective December 13, 2013, and this seems a fitting time to say thank you for his twelve and one-half years of service to the City and Community of Corcoran; and,

**WHEREAS,** a Retirement Celebration was held in his honor on Wednesday, November 27, 2013.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Corcoran hereby honors

**ALFRED KEYES**

and expresses its gratitude and appreciation for his capable service during his employment with the City.

**DATED:** November 27, 2013

\_\_\_\_\_  
Mayor Jim Wadsworth

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# Accounts Payable Voucher Approval List



User: bjh  
Printed: 11/25/2013-08:24

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
054363	11/25/2013	Amtrak	Tickets/100 Corcoran to Hanford	145-410-300-292	650.00
054363	11/25/2013	Amtrak	Tickets/100 Hanford to Corcoran	145-410-300-292	650.00
<b>Warrant Total:</b>					<b>1,300.00</b>
054364	11/25/2013	Amtrak	Tickets/100 Corcoran to Hanford	145-410-300-292	650.00
054364	11/25/2013	Amtrak	Tickets/100 Hanford to Corcoran	145-410-300-292	650.00
054364	11/25/2013	Amtrak	Tickets/ 10 Ten Ride Passes	145-410-300-292	590.00
<b>Warrant Total:</b>					<b>1,890.00</b>
054365	11/25/2013	Anchor Scientific Inc.	Supplies	120-435-300-210	228.93
<b>Warrant Total:</b>					<b>228.93</b>
054366	11/25/2013	ARB/PERP	Correction to Registration	120-435-300-160	45.00
054366	11/25/2013	ARB/PERP	Modification to Engine Fee	120-435-300-160	75.00
<b>Warrant Total:</b>					<b>120.00</b>
054367	11/25/2013	ASI Administrative Solutions,	Cobra Administration	104-402-300-200	72.60
<b>Warrant Total:</b>					<b>72.60</b>
054368	11/25/2013	Blue Shield of California	Health Insurance	104-000-202-011	41,027.44
054368	11/25/2013	Blue Shield of California	Health Insurance	105-000-202-011	3,982.28
054368	11/25/2013	Blue Shield of California	Health Insurance	109-000-202-011	4,227.10
054368	11/25/2013	Blue Shield of California	Health Insurance	112-000-202-011	1,716.44
054368	11/25/2013	Blue Shield of California	Health Insurance	120-000-202-011	5,197.00
054368	11/25/2013	Blue Shield of California	Health Insurance	121-000-202-011	577.44
054368	11/25/2013	Blue Shield of California	Health Insurance	145-000-202-011	4,350.77
<b>Warrant Total:</b>					<b>61,078.47</b>
054369	11/25/2013	Doug Borba	File Storage/Server Room	145-410-500-520	5,643.41
<b>Warrant Total:</b>					<b>5,643.41</b>
054370	11/25/2013	BSK Associates	Lab Analysis	105-437-300-200	32.00
054370	11/25/2013	BSK Associates	Lab Analysis	105-437-300-200	60.00
054370	11/25/2013	BSK Associates	Lab Analysis	105-437-300-200	136.00
054370	11/25/2013	BSK Associates	Lab Analysis	105-437-300-200	51.00

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
054370	11/25/2013	BSK Associates	Lab Analysis	105-437-300-200	60.00	
054370	11/25/2013	BSK Associates	Lab Analysis	105-437-300-200	17.00	
					<b>Warrant Total:</b>	<b>356.00</b>
054371	11/25/2013	C. A. Reding Company, Inc	Copier Mntce/WTP	105-437-300-140	92.36	
					<b>Warrant Total:</b>	<b>92.36</b>
054372	11/25/2013	CACDA	Membership Dues/Saldana, Roark	104-421-300-170	50.00	
					<b>Warrant Total:</b>	<b>50.00</b>
054373	11/25/2013	Capital Insurance Group	Homeowners Ins/D. Nava	177-448-300-162	648.00	
054373	11/25/2013	Capital Insurance Group	Homeowners Ins/M. Perez	177-448-300-162	768.00	
054373	11/25/2013	Capital Insurance Group	Homeowners Ins/J. Rodriguez	177-448-300-162	709.00	
					<b>Warrant Total:</b>	<b>2,125.00</b>
054374	11/25/2013	Pedro Castro	Per Diem/Court Temp Holding Class	104-421-300-270	64.00	
					<b>Warrant Total:</b>	<b>64.00</b>
054375	11/25/2013	Central Valley Comp Care	First Aid/S.Chee	101-409-300-225	209.00	
					<b>Warrant Total:</b>	<b>209.00</b>
054376	11/25/2013	Circle T Farms Inc	Demo Burn House/Anderson & 6 1/2	104-407-300-198	2,200.00	
					<b>Warrant Total:</b>	<b>2,200.00</b>
054377	11/25/2013	City of Avenal	Animal Control Shelter Services	104-421-300-203	3,304.41	
					<b>Warrant Total:</b>	<b>3,304.41</b>
054378	11/25/2013	Comcast	Telephone Access for Mntce	104-432-300-220	85.60	
					<b>Warrant Total:</b>	<b>85.60</b>
054379	11/25/2013	Corcoran Publishing Company	Public Notice-Scheduled Vacancy	104-401-300-156	80.00	
054379	11/25/2013	Corcoran Publishing Company	Notice of Public Hearing	104-406-300-156	80.00	
					<b>Warrant Total:</b>	<b>160.00</b>
054380	11/25/2013	DASH	Jail Supplies	104-421-300-148	65.47	
					<b>Warrant Total:</b>	<b>65.47</b>
054381	11/25/2013	Data Ticket Inc	Online Access to Ticket Wizard	104-407-300-200	200.00	
					<b>Warrant Total:</b>	<b>200.00</b>
054382	11/25/2013	De Lage Landen	Copier Lease/City Hall	104-432-300-180	461.18	
					<b>Warrant Total:</b>	<b>461.18</b>
054383	11/25/2013	Economy Smog	Smog Inspections	104-407-300-260	49.75	
054383	11/25/2013	Economy Smog	Smog Inspections	104-412-300-260	49.75	
054383	11/25/2013	Economy Smog	Smog Inspections	104-421-300-260	49.75	
054383	11/25/2013	Economy Smog	Smog Inspections	104-421-300-260	49.75	

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
054383	11/25/2013	Economy Smog	Smog Inspections	104-421-300-260	49.75
054383	11/25/2013	Economy Smog	Smog Inspections	104-421-300-260	49.75
054383	11/25/2013	Economy Smog	Smog Inspections	104-421-300-260	49.75
054383	11/25/2013	Economy Smog	Smog Inspections	104-421-300-260	49.75
054383	11/25/2013	Economy Smog	Smog Inspections	104-431-300-260	49.75
054383	11/25/2013	Economy Smog	Smog Inspections	104-431-300-260	49.75
054383	11/25/2013	Economy Smog	Smog Inspections	109-434-300-260	49.75
054383	11/25/2013	Economy Smog	Smog Inspections	105-437-300-260	49.75
054383	11/25/2013	Economy Smog	Less Franchise Tax Pmt	104-407-300-260	-12.44
054383	11/25/2013	Economy Smog	Less Franchise Tax Pmt	104-412-300-260	-12.44
054383	11/25/2013	Economy Smog	Less Franchise Tax Pmt	104-421-300-260	-74.63
054383	11/25/2013	Economy Smog	Less Franchise Tax Pmt	104-431-300-260	-24.88
054383	11/25/2013	Economy Smog	Less Franchise Tax Pmt	109-434-300-260	-12.43
054383	11/25/2013	Economy Smog	Less Franchise Tax Pmt	105-437-300-260	-12.43
<b>Warrant Total:</b>					<b>447.75</b>
054384	11/25/2013	Empire Supply Co., Inc	Filters	105-437-300-140	315.18
054384	11/25/2013	Empire Supply Co., Inc	Filters	120-435-300-140	83.64
054384	11/25/2013	Empire Supply Co., Inc	Filters	105-437-300-140	92.67
054384	11/25/2013	Empire Supply Co., Inc	Filters	104-432-300-140	152.02
<b>Warrant Total:</b>					<b>643.51</b>
054385	11/25/2013	FedEx	Shipping Fees	104-432-300-152	75.48
<b>Warrant Total:</b>					<b>75.48</b>
054386	11/25/2013	Felder Communications	Radio Maintenance & Repairs	145-410-300-141	51.50
054386	11/25/2013	Felder Communications	Radio Maintenance & Repairs	104-412-300-141	14.30
054386	11/25/2013	Felder Communications	Radio Maintenance & Repairs	104-421-300-141	510.00
054386	11/25/2013	Felder Communications	Radio Maintenance & Repairs	104-431-300-141	8.50
054386	11/25/2013	Felder Communications	Radio Maintenance & Repairs	109-434-300-141	60.00
054386	11/25/2013	Felder Communications	Radio Maintenance & Repairs	120-435-300-141	55.73
054386	11/25/2013	Felder Communications	Radio Maintenance & Repairs	105-437-300-141	63.85
054386	11/25/2013	Felder Communications	Radio Maintenance & Repairs	121-439-300-141	15.62
<b>Warrant Total:</b>					<b>779.50</b>
054387	11/25/2013	Ferguson Enterprises, Inc	Part	109-434-300-210	134.38
<b>Warrant Total:</b>					<b>134.38</b>
054388	11/25/2013	Fire Insurance Exchange	Homeowners Ins/M. Barbee	177-448-300-162	795.00
<b>Warrant Total:</b>					<b>795.00</b>
054389	11/25/2013	Franchise Tax Board	Taxes Due/Mark A. Price	104-407-300-260	12.44
054389	11/25/2013	Franchise Tax Board	Taxes Due/Mark A. Price	104-412-300-260	12.44
054389	11/25/2013	Franchise Tax Board	Taxes Due/Mark A. Price	104-421-300-260	74.63
054389	11/25/2013	Franchise Tax Board	Taxes Due/Mark A. Price	104-431-300-260	24.88
054389	11/25/2013	Franchise Tax Board	Taxes Due/Mark A. Price	109-434-300-260	12.43
054389	11/25/2013	Franchise Tax Board	Taxes Due/Mark A. Price	105-437-300-260	12.43
<b>Warrant Total:</b>					<b>149.25</b>

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
054390	11/25/2013	Gary V. Burrows Inc.	Antifreeze	104-433-300-250	2,259.65	
					<b>Warrant Total:</b>	<b>2,259.65</b>
054391	11/25/2013	Hanford Sentinel, Inc	Employment Ad/Deputy Finance Director	104-405-300-200	111.83	
					<b>Warrant Total:</b>	<b>111.83</b>
054392	11/25/2013	Martha Hemans	Refund Vet's Hall Deposit	104-000-362-085	200.00	
					<b>Warrant Total:</b>	<b>200.00</b>
054393	11/25/2013	HUB International	Special Event Coverage	104-000-362-085	107.40	
					<b>Warrant Total:</b>	<b>107.40</b>
054395	11/25/2013	Inter'l Code Council Inc	CA Code Books	104-407-300-170	3,940.10	
					<b>Warrant Total:</b>	<b>3,940.10</b>
054394	11/25/2013	Images/RadioShack Dealer	Supplies	120-435-300-210	68.79	
054394	11/25/2013	Images/RadioShack Dealer	Supplies	120-435-300-210	75.23	
054394	11/25/2013	Images/RadioShack Dealer	Supplies	104-432-300-210	9.62	
					<b>Warrant Total:</b>	<b>153.64</b>
054396	11/25/2013	Kings County Information Svc	Comupter Suport/October	104-421-300-181	3,324.35	
054396	11/25/2013	Kings County Information Svc	Comupter Suport/October	104-432-300-201	2,980.79	
					<b>Warrant Total:</b>	<b>6,305.14</b>
054397	11/25/2013	Kings County Sheriff's Office	NTF 1st Quarter Billing 2013-2014	104-421-300-201	5,767.09	
					<b>Warrant Total:</b>	<b>5,767.09</b>
054398	11/25/2013	Kings County Tax Collector	Property Taxes/Arevalo	177-448-300-161	942.32	
054398	11/25/2013	Kings County Tax Collector	Property Taxes/Barbee	177-448-300-161	853.66	
054398	11/25/2013	Kings County Tax Collector	Property Taxes/Fernandez	177-448-300-161	885.96	
054398	11/25/2013	Kings County Tax Collector	Property Taxes/Nava	177-448-300-161	1,641.86	
054398	11/25/2013	Kings County Tax Collector	Property Taxes/Rodriguez	177-448-300-161	917.76	
054398	11/25/2013	Kings County Tax Collector	Property Taxes/Rojas	177-448-300-161	878.44	
054398	11/25/2013	Kings County Tax Collector	Property Taxes/Verver	177-448-300-161	891.22	
054398	11/25/2013	Kings County Tax Collector	Property Taxes/Chavez	178-441-300-161	958.90	
054398	11/25/2013	Kings County Tax Collector	Property Taxes/Perez	178-441-300-161	391.64	
054398	11/25/2013	Kings County Tax Collector	Property Taxes/Rodriguez	178-441-300-162	1,144.54	
054398	11/25/2013	Kings County Tax Collector	Property Taxes/Alcantar	178-441-300-161	153.23	
054398	11/25/2013	Kings County Tax Collector	Property Taxes/Alcantar	179-442-300-161	656.21	
					<b>Warrant Total:</b>	<b>10,315.74</b>
054399	11/25/2013	Kings County Treasurer	Bond Charges	120-435-340-343	1,701.04	
					<b>Warrant Total:</b>	<b>1,701.04</b>
054400	11/25/2013	Ravi I. Kumar MD, Inc.	DVM Physical/S. Martinez	145-410-300-200	120.00	
054400	11/25/2013	Ravi I. Kumar MD, Inc.	DVM Physical/D. Castillo	145-410-300-200	120.00	

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
					<b>Warrant Total: 240.00</b>
054401	11/25/2013	LexisNexis Risk Data Mngmt	Background Service	104-421-300-200	50.00
					<b>Warrant Total: 50.00</b>
054402	11/25/2013	Lorraine Lopez	Per Diem/New Law Seminar	104-402-300-270	98.00
					<b>Warrant Total: 98.00</b>
054403	11/25/2013	Noe Martinez	Lawn Mntce/2410 Bell	301-430-300-316	120.00
					<b>Warrant Total: 120.00</b>
054404	11/25/2013	NGLIC	Vision	104-000-202-011	574.22
054404	11/25/2013	NGLIC	Vision	105-000-202-011	45.34
054404	11/25/2013	NGLIC	Vision	109-000-202-011	44.48
054404	11/25/2013	NGLIC	Vision	112-000-202-011	16.60
054404	11/25/2013	NGLIC	Vision	120-000-202-011	54.97
054404	11/25/2013	NGLIC	Vision	121-000-202-011	6.11
054404	11/25/2013	NGLIC	Vision	145-000-202-011	66.90
054404	11/25/2013	NGLIC	Vision	274-000-202-011	16.60
					<b>Warrant Total: 825.22</b>
054405	11/25/2013	Robert Nolan	Eye Wash	104-432-300-200	604.50
					<b>Warrant Total: 604.50</b>
054406	11/25/2013	PG&E	Utilities	111-601-300-240	76.90
054406	11/25/2013	PG&E	Utilities	111-603-300-240	7.69
054406	11/25/2013	PG&E	Utilities	111-604-300-240	97.45
054406	11/25/2013	PG&E	Utilities	104-412-300-240	15.49
054406	11/25/2013	PG&E	Utilities	109-434-300-240	4,645.64
054406	11/25/2013	PG&E	Utilities	104-000-120-022	584.66
					<b>Warrant Total: 5,427.83</b>
054407	11/25/2013	ProForce Law Enforcement	Supplies	104-421-300-210	403.11
					<b>Warrant Total: 403.11</b>
054408	11/25/2013	Quinn Company	Repairs	120-435-300-140	1,547.45
					<b>Warrant Total: 1,547.45</b>
054409	11/25/2013	Res-Com	Pest Control	145-410-300-200	33.00
054409	11/25/2013	Res-Com	Pest Control	104-411-300-200	33.00
054409	11/25/2013	Res-Com	Pest Control	136-415-300-200	33.00
054409	11/25/2013	Res-Com	Pest Control	104-432-300-200	99.00
054409	11/25/2013	Res-Com	Pest Control	104-432-300-200	33.00
054409	11/25/2013	Res-Com	Pest Control	104-432-320-200	33.00
054409	11/25/2013	Res-Com	Pest Control	120-435-300-200	33.00
054409	11/25/2013	Res-Com	Pest Control	105-437-300-200	33.00
054409	11/25/2013	Res-Com	Pest Control	104-432-300-200	99.00

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
					<b>Warrant Total: 429.00</b>
054410	11/25/2013	Robinson's Sheet Metal	Guard for #3 Inflow Pump	120-435-300-140	155.88
					<b>Warrant Total: 155.88</b>
054411	11/25/2013	Staples Business Advantage	Office Supplies	104-421-300-150	598.76
					<b>Warrant Total: 598.76</b>
054413	11/25/2013	Staybridge Suites	Lodging/P.Castro	104-421-300-270	140.71
					<b>Warrant Total: 140.71</b>
054412	11/25/2013	State Water Res Control Board	Annual Permit Fee	120-435-300-160	1,940.00
054412	11/25/2013	State Water Res Control Board	Annual Permit Fee/Plymouth & 5th	120-435-300-160	13,875.00
054412	11/25/2013	State Water Res Control Board	Annual Permit Fee/Pueblo & 5th	120-435-300-160	13,875.00
					<b>Warrant Total: 29,690.00</b>
054414	11/25/2013	T&T Pavement Markings	White Traffic Paint	109-434-300-210	862.88
					<b>Warrant Total: 862.88</b>
054415	11/25/2013	Telstar Instruments	2013 Annual Calibrations	120-435-300-140	1,525.00
					<b>Warrant Total: 1,525.00</b>
054416	11/25/2013	The Lawnmower Man	Repairs	104-412-300-140	21.23
					<b>Warrant Total: 21.23</b>
054417	11/25/2013	Univar USA Inc	Sodium Hypochlorite	120-435-300-210	4,484.99
					<b>Warrant Total: 4,484.99</b>
054418	11/25/2013	Valley Industrial & Family Med	Medical Testing	104-412-300-200	85.00
054418	11/25/2013	Valley Industrial & Family Med	Medical Testing	145-410-300-200	225.00
054418	11/25/2013	Valley Industrial & Family Med	Medical Testing	104-431-300-200	85.00
054418	11/25/2013	Valley Industrial & Family Med	Medical Testing	109-434-300-200	85.00
054418	11/25/2013	Valley Industrial & Family Med	Medical Testing	120-435-300-200	55.00
054418	11/25/2013	Valley Industrial & Family Med	Medical Testing	105-437-300-200	85.00
					<b>Warrant Total: 620.00</b>
054419	11/25/2013	Verizon California	Telephone Svc	104-432-300-220	314.92
					<b>Warrant Total: 314.92</b>
054420	11/25/2013	Verizon Wireless	Cell Phone Service	104-407-300-220	34.22
054420	11/25/2013	Verizon Wireless	Cell Phone Service	145-410-300-220	136.88
054420	11/25/2013	Verizon Wireless	Cell Phone Service	105-437-300-220	111.36
					<b>Warrant Total: 282.46</b>
054421	11/25/2013	Volunteer Fire Dept	Contributions	104-422-300-204	1,855.00
					<b>Warrant Total: 1,855.00</b>

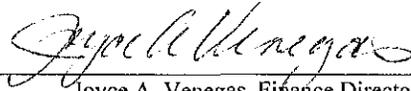
Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
054422	11/25/2013	Vulcan Materials Company	Hot Mix	109-434-300-210	560.24
<b>Warrant Total:</b>					<b>560.24</b>

City of Corcora  
bjh

Accounts Payable  
Manual Check Register Totals

Printed: 11/22/13 08:47

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
54344	11/15/2013	HARRIJOH	John Harris	156.00	000000
54362	11/19/2013	COCIPECA	Corcoran City Petty Cash	366.00	000000
				-----	
<b>CHECK TOTAL:</b>				<b>\$522.00</b>	



..... Joyce A. Venegas, Finance Director .....

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
101	Insurance Fund	209.00
104	General	73,411.15
105	Water Fund	5,226.79
109	Gas Taxes	10,669.47
111	Assessments	182.04
112	Refuse Fund	1,733.04
120	Wastewater/Sanitary Sewer	45,076.65
121	Wastewater/Storm Drain	599.17
136	RAO Operations	33.00
145	Transit	13,937.46
177	Home Program Income	9,931.22
178	State Program Income	2,648.31
179	Federal Program Income	656.21
274	12-STBG-	16.60
301	Housing Authority	120.00
	<b>Report Total:</b>	<b>164,450.11</b>

# Accounts Payable Voucher Approval List



User: bjh  
Printed: 11/07/2013-13:14

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
054249	11/07/2013	GREG MC GOWAN	Refund check	105-000-202-010	2.00	
					<b>Warrant Total:</b>	<b>2.00</b>
054240	11/07/2013	STEPHANIE AKERS	Refund check	105-000-202-010	8.38	
054240	11/07/2013	STEPHANIE AKERS	Refund check	120-000-202-010	1.83	
054240	11/07/2013	STEPHANIE AKERS	Refund check	112-000-202-010	2.55	
054240	11/07/2013	STEPHANIE AKERS	Refund check	121-000-202-010	0.56	
					<b>Warrant Total:</b>	<b>13.32</b>
054257	11/07/2013	CATHERINE VERISSIMO	Refund check	105-000-202-010	2.00	
					<b>Warrant Total:</b>	<b>2.00</b>
054247	11/07/2013	Kroeker Inc	Refund check	105-000-202-010	190.62	
					<b>Warrant Total:</b>	<b>190.62</b>
054243	11/07/2013	CATHLINA CASTILLO	Refund check	105-000-202-010	40.75	
					<b>Warrant Total:</b>	<b>40.75</b>
054242	11/07/2013	DALE ARROYO	Refund check	105-000-202-010	34.53	
					<b>Warrant Total:</b>	<b>34.53</b>
054253	11/07/2013	ANDRES RAMIREZ	Refund check	105-000-202-010	4.93	
					<b>Warrant Total:</b>	<b>4.93</b>
054252	11/07/2013	RICHARD PIPHER	Refund check	105-000-202-010	2.00	
					<b>Warrant Total:</b>	<b>2.00</b>
054245	11/07/2013	JUAN CARLOS GOVEA	Refund check	105-000-202-010	82.19	
					<b>Warrant Total:</b>	<b>82.19</b>
054250	11/07/2013	JENNIFER MOORE	Refund check	105-000-202-010	0.14	
					<b>Warrant Total:</b>	<b>0.14</b>
054241	11/07/2013	ALVARO ALVAREZ	Refund check	105-000-202-010	98.00	

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
					<b>Warrant Total: 98.00</b>
054248	11/07/2013	DONALD MACRITCHIE	Refund check	105-000-202-010	22.27
					<b>Warrant Total: 22.27</b>
054255	11/07/2013	JENNIFER SMITH	Refund check	105-000-202-010	9.84
					<b>Warrant Total: 9.84</b>
054246	11/07/2013	DEVIN HARRIS	Refund check	112-000-202-010	39.35
					<b>Warrant Total: 39.35</b>
054254	11/07/2013	JESSICA RODRIGUEZ	Refund check	120-000-202-010	1.83
054254	11/07/2013	JESSICA RODRIGUEZ	Refund check	112-000-202-010	2.55
054254	11/07/2013	JESSICA RODRIGUEZ	Refund check	121-000-202-010	0.58
054254	11/07/2013	JESSICA RODRIGUEZ	Refund check	105-000-202-010	8.14
					<b>Warrant Total: 13.10</b>
054251	11/07/2013	PEAK SOLAR PERFORMANCE, INC	Refund check	105-000-202-010	66.72
					<b>Warrant Total: 66.72</b>
054256	11/07/2013	TTR SUBSTATIONS, INC.	Refund check	105-000-202-010	43.86
					<b>Warrant Total: 43.86</b>
054244	11/07/2013	CALVIN FUGATE	Refund check	105-000-202-010	34.90
					<b>Warrant Total: 34.90</b>

*Joyce A. Venegas*

..... Joyce A. Venegas, Finance Director .....

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
105	Water Fund	651.27
112	Refuse Fund	44.45
120	Wastewater/Sanitary Sewer	3.66
121	Wastewater/Storm Drain	1.14
	<b>Report Total:</b>	<b>700.52</b>

..... Joyce A. Venegas, Deputy City Mgr/Finance Director .....

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
105	Water Fund	651.27
112	Refuse Fund	44.45
120	Wastewater/Sanitary Sewer	3.66
121	Wastewater/Storm Drain	1.14
	<b>Report Total:</b>	<b>700.52</b>

**STAFF REPORT  
ITEM #: 7-A**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Lorraine Lopez, Assistant to the City Manager/City Clerk

**DATE:** November 25, 2013 **MEETING DATE:** December 2, 2013

**SUBJECT:** Consider various Board appointments

**Recommendation:**

Move to fill one vacancies of the Planning Commission by appointing \_\_\_\_\_ for a four year term expiring December 31, 2017.

Move to continue outreach to fill one vacancy of the Kings County commission on Aging for a three year term.

**Discussion:**

We advertised the Planning Commission, and the Kings County Commission on Aging vacancies and established a filing deadline of November 22, 2013, with appointment to be made at tonight's meeting. Staff also mailed letters to the commissioners requesting they submit a committee/commission application if they had continued interest.

There is one position available for expiring term appointment on the Planning Commission; there was one application received from Al Kessler.

The Kings County Commission on Aging received no applications for the one position available with a three year term expiring on December 31, 2015. Staff recommends additional outreach and advertising if necessary to fill vacancy.

The application is attached. Applicant has been invited to attend the meeting.

Once appointments are made, staff will make notification.

**Budget Impact:**

Minimal advertising costs associated with publishing the vacancies.

COMMISSION/COMMITTEE MEMBERSHIP APPLICATION

I hereby express an interest in being appointed to the following commission or committee: (Please print or type)

PLANNING

Name A. KESSLER Telephone No. 992-4703

Address 1600 ESTES

Length of Residency in Corcoran 50 YEARS

Occupation RETIRED

Education SOME COLLEGE

Affiliations AMER. LEG., VFW, VETERANS OUTREACH, OPTIMIST

Reason(s) for Seeking Appointment AM CURRENTLY ALTERNATE WISH TO BE FULL TIME

Additional Comments

(attach additional sheets if needed)

Signature A. Kessler

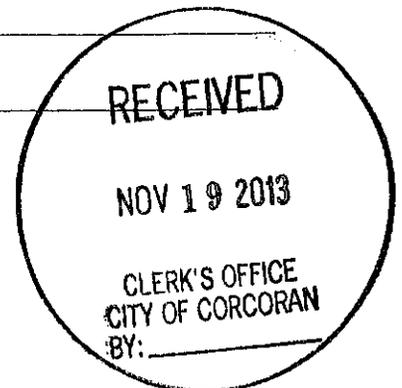
Date 11-19-13

RETURN COMPLETED FORM TO:

City Clerk  
City of Corcoran  
832 Whitley Avenue  
Corcoran, CA 93212



For Inquiries Phone: 992-2151



City of  
**CORCORAN**

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT  
ITEM #: 7-B**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Lorraine Lopez, Assistant to the City Manager/City Clerk

**DATE:** November 25, 2013 **MEETING DATE:** December 2, 2013

**SUBJECT:** Approval of Resolution No. 2708 amending Veterans memorial Building Fees

**Recommendation:**

Move to approve Resolution No. 2708, amending Veterans Memorial Building fees and rescind previously Resolution No. 2029.

**Discussion:**

In November, staff provided an opportunity for council input regarding amending the Veterans Memorial fee schedule. The fees were last adopted in 2001. Significant changes, per staff recommendation, a) are implementation of an application fee, b) actual expenses for use of the city's tables and chairs, and c) change to the deposit structure adding a forfeiture clause. The attached resolution reflects councils discussion.

It is recommended the new fees are adopted and implemented January 1, 2014.

**Budget Impact:**

None, the changes should reflect utilizing less staff time through simplification and streamlining of fee structures.

**RESOLUTION NO. 2708**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN  
AMENDING FEES FOR USE OF THE VETERANS MEMORIAL BUILDING.**

**WHEREAS**, in 1999 the Veterans Memorial Building was renovated and established for use as a community center; and,

**WHEREAS**, the City of Corcoran established rates in 2001 and has been renting the Veterans Memorial Building at these rates; and,

**WHEREAS**, previous rates adopted by Resolution No. 2029 are now in need of update and effective practice is to review fees from time to time;

**WHEREAS**, the use of the Building has deemed it necessary to set fees that will cover the operating cost and uses requested.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL** of the City of Corcoran, California, that fees for renting the Veterans Memorial Building are hereby fixed and set as follows:

**A. RENTAL FEE**

Includes use of Kitchen facilities

All day Weekend (Friday, Saturday, Sunday) rate     \$350.00

Weekday (Monday through Thursday) rate                 \$250.00

Non Profit Organizations \*                                         \$100.00

\*No additional fee for use of the Kitchen and Tables and Chairs

**B. MISCELLANEOUS FEES**

Use of tables and chairs     \$300.00

Application submission fee     \$50.00

**C. DEPOSIT**

Security, Cleaning and Damage deposit                         \$200.00

- a. The deposit will be required at the time of submission of all applications.
- b. Deposits are refundable after inspection of facility releases any liability to the renter.
- c. Renter is responsible for any damages, above the deposit amount, that are incurred during use of facility.
- d. A cancellation of scheduled use will forfeit fifty percent (50%) of the deposit.

**BE IT FURTHER RESOLVED** that:

1. All fees for rental must be paid 10 business day prior to scheduled event and is contingent upon City approval.
2. All rental and deposit fees are to be paid in cash, money order or cashier's check.
3. Resolution No. 2029 is hereby rescinded.
4. The fee schedule is effective January 1, 2014.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Corcoran held on the 2nd day of December 2013 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:** \_\_\_\_\_  
**Jim Wadsworth, Mayor**

**ATTEST:** \_\_\_\_\_  
**Lorraine P. Lopez, City Clerk**

City of  
**CORCORAN**

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**MEMORANDUM**

**Staff Report  
Item: 7-C**

**TO:** Corcoran City Council

**FROM:** Steve Kroeker, Public Works Director  
Kindon Meik, City Manager

**DATE:** November 21, 2013                      **MEETING DATE:** December 2, 2013

**SUBJECT:** Capital Improvement Program for Budget Year 2013-14

**RECOMMENDATIONS:**

That City Council approve the Capital Improvement Program (CIP) for the 2013-14 Budget Year.

**REPORT:**

Annually the Planning Commission reviews the Capital Improvement Program as required by the Planning and Zoning Law under Article 7. prior to it being adopted by the City Council. The Planning Commission at its November 12, 2013 meeting adopted Resolution No. 13-04 finding that the Capital Improvement Program (CIP) for the 2013-14 Budget Year is generally in conformance with the Corcoran General Plan. While the overall City Budget has been adopted, this portion of the budget has not been adopted at this time since we have not been able to get it to the Planning Commission for their review. Now that Planning Commission has made the finding that the CIP is in conformance with the City of Corcoran General Plan it has come before the City Council for review and adoption.

The proposed City of Corcoran Capital Improvement Program of the City of Corcoran Annual Budget for 2013-14 includes eight (8) funds and covers five budget cycles.

The first fund included is the City of Corcoran General Fund; the primary element in this Capital Improvement Program coming out of the City's General Fund involves the IT Upgrades and improvements. In the first cycle which is the 2013-14 budget year this includes portions of the new City's new IT systems being installed.

The second fund included is the City's Parks Fund, this too is a General Fund obligation and due to the budget cuts in the 2013-14 budget and the lack of any other known funding sources there are no capital improvement projects being proposed or included in this program and budget in the Parks areas of Public Works either this year or in any of the next program cycles. This will not limit new projects being included in future cycles and budgets if funding opportunities do become available.

City Offices:

832 Whitley Avenue \* Corcoran, CA 93212 \* Phone 559-992-2151 \* [www.cityofcorcoran.com](http://www.cityofcorcoran.com)

The third area is Streets which is funded out of various gas tax and transportation funding sources outside of the General Fund. The primary project being included here is the overlay project North of Orange Ave between Dairy and Otis. There are some other areas in the South side of town that could be included depending on the overall cost of the project. This project should have started months ago but has been hit by delays so its final start date is still pending at this time even though the design and application process has been completed for some time now.

The fourth item in this program is that of Wastewater / Sanitary Sewer. Because of our current budgets and a shortage of funding available for the primary project we need to complete in this area there are no projects being included for the 2013-14 budget year. The primary project we need to complete as soon as possible is the development of the second treatment pond, a good portion of the required work for this project was completed during the last pond upgrade but there is still a significant amount of work to be completed before this treatment pond can be placed online. We have been working with PG&E, CARB and others to see if we can come up with some Grants or alternative funding sources to complete this work and while there are funding opportunities there isn't enough at this time for us to include this project in this budget cycle so we're pushing it off another year hoping additional funding will become available next year.

Wastewater / Storm Drain is the fifth program line item, since the City's Storm water system is pretty much built out we generally include system upgrades in this program. There are certain areas of concern that may have to be addressed in future budget and program cycles, if needed we will include those in the future.

Water is the sixth area in this program. Due to lowering water levels in the area and our need to continue to provide sufficient potable water to the Community we are including in the 2014-15 Budget and Program year a new deep water well. We're proposing to go down at least 1,400 feet for water with this well. We want to make it as large a well as we can, and even though we know there might be some issues with the water we are confident that our treatment plant will be able to address those issues. Overall our water capacity has been steadily dropping over the last 10 years because of a dropping water table, older wells, and other issues even though our overall demand has generally been going up over that same period of time. We have seen some savings in both water use and power demands with our time of use operations at the water plant where we operate the water plant and wells using different settings so as to reduce the power demand and we have seen a nice drop in the demand for water as a result of this program but we still need more dependable water sources if we're going to maintain our current service capacity and meet our future demands. With our recent plant expansion we have more than enough capacity to meet our current and future water treatment demands, we just need to work on the water production portion of the equation.

The 2012-13 budget and program year includes a very much needed upgrade in our sludge handling ability. Originally the water plant was built by design to dispose of the sludge into the City Sewer system. In the end that idea didn't work so now we have to remove the sludge onsite which is proving to be a tough problem. We have made several upgrades in hopes that we could resolve this problem but there is just too much material that needs to be addressed. Originally the

estimate for this project was in excess of \$800,000.00 we have it down now to \$675,000 and we're working to hold that price.

We recently had two wells go down but fortunately they were covered by insurance, with the reserves required by our bond holders we do have the money in this fund to take care of both of these projects without raising rates.

The seventh area is Transit. We received funding for a bus wash / bus barn facility which we expect to have up and running in this current budget cycle pending approval of this program. We're also including additional cameras and other improvements such as a bus shelter at the depot in the program and budget. We did have funds set aside earlier in this process for bus upgrades but since then we have been awarded a PTMISEA Grant for the 2016-17 Budget year of \$424,200.00 that will be used to purchase two new larger replacement buses in that budget / program year. We have also received CalIOES Grant for \$24,332.00 since the first draft of this program for the 2013-14 Budget year that will be used for the bus shelter and the electric gates at the new bus wash / barn. Other items in this program will be covered by funds specific to Transit, again no General Fund monies are included in these projects.

The final section in this program is the Regional Accounting Office which is owned by the City and leased to the California Department of Corrections. The funds being included in this budget are a set-aside for future improvements to the building once the current lease comes up. Generally when a lease with the State comes up for renewal they require the landlord to do extensive upgrades to the building before they're willing to re-new the lease. It has been our practice to include set-asides in each budget year so we're ready to do those upgrades when the time comes rather than expect all of the funds to come out of a single budget year. This is relevant to this account because in the last few years the City has been able to help its General Fund by taking profits out of this fund to help with the operations of the General Fund.

### **BUDGET IMPACT:**

Each item listed in this report will have an impact on a specific fund depending on the cost of the line item / project.

### **ATTACHMENTS**

1. City of Corcoran Proposed CIP Budget - Fiscal Year 2013-14

Capital Improvement Program

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
General Fund					
IT Upgrades	\$149,434	\$70,000	\$77,226	\$37,793	\$62,951
Department Total	<u>\$149,434</u>	<u>\$70,000</u>	<u>\$77,226</u>	<u>\$37,793</u>	<u>\$62,951</u>
Parks Capital					
Department Total	<u>\$0</u>				
Streets					
Prop 1B - Street Project	\$400,000				
Department Total	<u>\$400,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wastewater/Sanitary Sewer					
Treatment Pond Expansion Project			\$775,000		
Plant Efficiency upgrades			150,000		
Replace Generator to meet new Air Quality Standards		40,000	\$40,000		
Replace Generator to meet new Air Quality Standards				40,000	40,000
Replace Generator to meet new Air Quality Standards				20,000	20,000
Department Total	<u>\$0</u>	<u>\$40,000</u>	<u>\$965,000</u>	<u>\$60,000</u>	<u>\$60,000</u>
Wastewater/Storm Drain					
System Improvements	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>
Water					
Replace Wells		\$2,500,000			
Sludge Handling Equipment	\$675,000				
Replace Stationary Gensets to meet Air Quality Standards		\$70,000	70,000	70,000	70,000
Department Total	<u>\$675,000</u>	<u>\$2,570,000</u>	<u>\$70,000</u>	<u>\$70,000</u>	<u>\$70,000</u>
Transit					
Bus Washing Station	\$750,000				
Building Improvements	25,000				
Surveillance Cameras	17,000				
Bus Replacements			\$20,000	\$424,200	\$20,000
Department Total	<u>\$792,000</u>	<u>\$0</u>	<u>\$20,000</u>	<u>\$424,200</u>	<u>\$20,000</u>
Regional Accounting Office					
Set-a-Side for Lease Renewal Improvement	\$20,000	\$100,000	\$100,000	\$100,000	\$100,000
	<u>\$20,000</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$100,000</u>
Totals	<u>\$2,066,434</u>	<u>\$2,810,000</u>	<u>\$1,262,226</u>	<u>\$721,993</u>	<u>\$342,951</u>

**STAFF REPORT  
ITEM #: 7-D**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Kindon Meik, City Manager

**DATE:** November 22, 2013 **MEETING DATE:** December 2, 2013

**SUBJECT:** Discussion regarding use of city logo

**Recommendation:**

Council discussion to direct staff to prepare a logo policy.

Motion to allow requested use of logo by Senator Vidak's office.

**Discussion:**

Staff received a request regarding the use of the city's logo by Senator Andy Vidak's office. The request is to place the city logo, along with other' city logos, on a banner that would be used for display at Senator Vidak' local events. This banner will NOT be used for campaign purposes; only for state senate business.

The city currently does not have a policy on the use of the city logo. However, the logo is a public document. Due to the time sensitivity of the request we are requesting council authorization at the direction of counsel Farley.

In the interim, this will allow staff to research the item and return for discussion the approval of a policy regarding use of the city's logo. There are numerous reasons that would be beneficial in having a policy.

**Budget Impact:**

None.

**STAFF REPORT  
ITEM #: 7-E**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Kindon Meik, City Manager

**DATE:** November 22, 2013                      **MEETING DATE:** December 2, 2013

**SUBJECT:** Consider approval of Resolution No. 2709 authorizing use of Development Impact Fees

**Recommendation:**

Consider Resolution No. 2709 authorizing the use of Development Impact Fees for Information Technology (IT) infrastructure.

**Discussion:**

During the budget study sessions this year and as part of the 2013-2014 budget, Council agreed to use accumulated development impact fees to offset the costs of needed IT infrastructure for the City including servers, storage arrays, and other equipment.

Development impact fees are collected by the City when permits are issued for new construction and must be spent on capital improvement projects within five years. Capital funds may be diverted to another activity or purpose if the City determines through a finding that the proposed use of funds is of benefit to the community and is line with the services provided by the City.

At this time, it is recommended that the following capital fund balances be allocated to the IT infrastructure costs of the City.

**Budget Impact:**

The total amount of impact fees is \$97,500, allocated as follows:

\$66,000	General Facilities
\$5,850	Police
\$25,650	Sewer

An additional \$25,650 will be used from Water capital

**RESOLUTION NO. 2709**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN  
AUTHORIZING THE USE OF DEVELOPMENT IMPACT FEES FOR INFORMATION  
TECHNOLOGY (IT) INFRASTRUCTURE AND MAKING FINDINGS**

**WHEREAS**, the City of Corcoran has collected impact fees from developments to assist with the added costs to the City's infrastructure;

**WHEREAS**, the City of Corcoran has determined that the added development in the City has impacted its system;

**NOW, THEREFORE**, the City of Corcoran hereby resolves as follows:

1. The Whereas provisions above are incorporated by this reference;
2. The City finds that the cost of upgrading its IT systems is the result of development within the City;
3. The City shall utilize \$97,500 from impact fees for its IT infrastructure, equipment, and related items. The IT infrastructure is necessary to efficiently and safely run and operate public facilities.
4. The cost noted in paragraph 3 above is a reasonable calculation based upon the impact of development. Specifically, the nexus between the impact of development and cost is reasonable.

**PASSED AND ADOPTED** at a regular meeting of the City council of the City of Corcoran held on the 2nd day of December, 2013, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:** \_\_\_\_\_  
Jim Wadsworth, Mayor

**ATTEST:** \_\_\_\_\_  
Lorraine P. Lopez, City Clerk

## MATTERS FOR MAYOR AND COUNCIL

### ITEM #: 8

### MEMORANDUM

**MEETING DATE:** December 02, 2013

**TO:** Corcoran City Council

**FROM:** Lorraine Lopez, Assistant to the City Manager/City Clerk

**SUBJECT:** Matters for Mayor & Council

UPCOMING EVENTS / MEETINGS

- o December 5, 2013 (Thursday) Annual Christmas Parade and Tree Lighting Ceremony
- o December 16, 2013 (Monday) City Council Meeting – CANCELLED
- o December 19, 2013 (Thursday) Christmas at the Park Event – 6:00 PM Christmas Tree Park
- o December 24, 2013 (Tuesday) City Offices Closed, Observance of Christmas Eve Day.
- o December 25, 2013 (Wednesday) City Offices Closed, Observance of Christmas Day.
- o January 1, 2014 (Wednesday) City Offices Closed, Observance of New Years Day.
- o January 6, 2014 (Monday) City Council Meeting – 6:00 PM, Council Chambers
- o January 13, 2014 (Monday) Joint Session City Council/Planning Commission Meeting – 6:30 PM, Council Chambers.
- o January 20, 2014 (Monday) City Offices Closed, Observance of Martin Luther King Day.
- o January 21, 2014 (Tuesday) City Council Meeting – 6:00 PM, Council Chambers

A. Information Items

B. Council Comments – *This is the time for council members to comment on matters of interest.*

1. Staff Referral Items

C. Committee Reports

D. Council Goals

Two Year Goals:

1. Safe Crossings on Highway 43
2. Balance Budget
3. Maintain Services
4. Prepare for Centennial Activities

Long Term Goals:

1. Lighted Soccer Field
2. Demolition of Grain Building
3. Police Department Facility



**COUNCIL REQUESTS OR REFERRAL ITEMS  
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

<b>DATE</b> Sent to Council/ Request made	<b>REQUEST</b>	<b>STATUS</b>	<b>DEPARTMENT RESPONSIBLE</b> Dept/Division
04/01/13	Council directed staff to explore options to have Wi-Fi hardware and or internet connection in the Council Chambers.		City Manager
04/01/13	Council directed staff to explore options to establish electronic council packets (e-packets) and cost of tablets including funding options.		City Manager
04/01/13	Council directed staff to explore options to upgrade audio visual (AV) equipment, including audio (microphone), video projection and display in the Council Chambers.		City Manager
04/15/13	<p>UPDATE: 11/04/13 Staff provided a draft agreement for review by Council and was authorized to commence review with Kings Estates.</p> <p>08/19/13 Council discussed options to resolve utility and payment issues. Direction provided to legal counsel and staff.</p> <p>06/17/13: Staff notified Council this item will return at a future meeting.</p> <p>04/15/13: Council directed staff to identify options for Kings Estates utility services/billing.</p>	Ongoing	City Manager/ Public Works
06/17/13	Council requested a regular item return regarding Solar projects.		City Manager/ Public Works
07/01/13	<p>UPDATE: 09/16/13 Staff presented revenue generating options to Council. Council requested additional information on specific items.</p> <p>Council requested information regarding revenue generating initiatives.</p>	Ongoing	City Manager
09/03/13	Council approved display of "In God We Trust" motto. Staff to return with options.		City Manager
11/04/13	Council requested staff explore the possibility of extending streetlights on Whitley Avenue to Highway 43.		Public Works