

**NOTICE OF ADJOURNMENT
REGULAR MEETING
CORCORAN CITY COUNCIL**

NOTICE IS HEREBY GIVEN that the Corcoran City Council called its regular meeting to order at 6:00 P.M. on May 20, 2013, in the Council Chambers, 1015 Chittenden Avenue, Corcoran, California. Present were City Councilmembers, Cartwright, Lerma, Palmerin, and Mayor Wadsworth. At 7:55 P.M. Mayor Wadsworth adjourned the meeting to 6:00 P.M. on **Thursday, May 30, 2013**, in the City Council Chambers located at 1015 Chittenden Avenue, Corcoran, to hold a budget session to discuss the Annual City Budget FY 2013/2014.

Dated this 21st day of May, 2013.



Lorraine P. Lopez
City Clerk

State of California)
County of Kings)
City of Corcoran)

**AFFIDAVIT OF POSTING
NOTICE OF ADJOURNMENT**

I, Lorraine P. Lopez, declare as follows:

That I am the City Clerk of the City of Corcoran, California; that at a regular meeting of the City Council of the City of Corcoran, held on May 20, 2013; that the members present authorized adjournment of said meeting to May 30, 2013, at the hour of 6:00 P.M., in the City Council Chambers; and that a copy of said notice was posted at a conspicuous place near the door of the room at which said meeting was held, within 24 hours of said adjournment.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 21, 2013 at Corcoran, California.



Lorraine P. Lopez
City Clerk

**AGENDA
CORCORAN CITY COUNCIL
ADJOURNED MEETING
CITY COUNCIL CHAMBERS
1015 CHITTENDEN AVENUE
May 30, 2013, 6:00 P.M.**

I. ROLL CALL

II. PUBLIC DISCUSSION

Members of the audience may address the Council on non-agenda items; However, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

III. STUDY SESSION

- A. Discussion of Annual City Budget FY 2013/2014.
 - 1. Schedule further study sessions regarding Budget

IV. ADJOURNMENT

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on May 21, 2013.



City Clerk

CITY OF CORCORAN



DRAFT ANNUAL BUDGET 2013-2014

CITY OF CORCORAN
CALIFORNIA

DRAFT ANNUAL BUDGET 2013-2014

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Budget Message to be added

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN APPROVING GENERAL FUND AND SPECIAL FUND BUDGETS FOR THE 2013-2014 FISCAL YEAR

At a meeting of the City Council of the City of Corcoran, duly called and held on on motion of Council Member seconded by council Member , and duly carried, the following resolution was adopted.

IT IS HEREBY RESOLVED that the following budgets for the General Fund and Special Funds of the City of Corcoran for the 2013-2014 fiscal year shall be and are hereby approved by the City Council of the City of Corcoran:

General Fund	\$
Water Operations	
Wastewater Operations	
Storm Drain Operations	
Refuse	
Gas Tax	
Local Transportation	
Housing Grant Program	
Regional Accounting Office	

IT IS FURTHER RESOLVED that the following inter-fund transfers shall be and are hereby approved by the City Council of the City of Corcoran:

Transfers to General Fund from:	
Water Fund	\$
Wastewater Fund	
Refuse Fund	
Local Transportation Fund	
Storm Drain Fund	
Gas Tax	
Asset Seizure Fund	
Supplemental Law Enforcement Fund	

I hereby certify that this resolution was passed and adopted at a meeting of the City Council of the City of Corcoran duly called and held on , by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Jim Wadsworth, Mayor

ATTEST: _____
Lorraine P. Lopez, City Clerk

RESOLUTION NO.

A RESOLUTION OF THE CORCORAN CITY COUNCIL ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE CITY OF CORCORAN IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA.

WHEREAS; the voters of the State of California passed Proposition 4 on the ballot for the Special Election held on November 6, 1979, adding Article XIII B to the Constitution placing various limitations on the fiscal powers of state and local government; and,

WHEREAS; to provide for the implementation of Article XIII B, the Legislature passed Senate Bill No. 1352 which defined various terms used in the article and prescribed procedures to be used to determine annual appropriations limits; and,

WHEREAS, the voters of the State of California passed Proposition 111 on the ballot for the Election held in June, 1990, modifying the procedures to be used in calculation the limits;

NOW, THEREFORE, it is hereby resolved that the City's appropriation limit for the 2013-14 fiscal year will be calculated using the California Per Capital Income, and the City's increase in population for the annual growth factors.

BE IT FURTHER RESOLVED, that the annual appropriation limit for the fiscal year 2013-14 is hereby established as \$

PASSED AND ADOPTED this _____, 2013, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Jim Wadsworth, Mayor

ATTEST: _____
Lorraine P. Lopez, City Clerk

REVENUES BY SOURCE

		Budget	Estimated	Proposed	Adopted
		<u>2012-13</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2013-14</u>
GENERAL FUND					
Taxes					
104.000.310.001	Current Secured	\$270,662	\$316,338	\$318,745	
104.000.310.003	Current Unsecured	8,000	7,600	7,500	
104.000.310.002	Prior Secured	8,500	141,000	5,000	
104.000.310.004	Prior Unsecured	100	0	0	
104.000.314.007	Sales Tax	887,487	832,736	832,736	
104.000.314.007	Triple flip reimbursement	240,000	294,836	274,500	
104.000.314.008	Sales Tax - Public Safety	45,000	48,000	49,000	
104.000.316.020	Franchise Tax /PG&E	145,000	136,953	143,800	
104.000.316.021	Franchise Tax/The Gas Co	46,802	38,937	40,800	
104.000.316.022	Franchise Tax/Comcast	66,000	68,000	71,400	
104.000.318.009	Transient Occupancy Tax	<u>48,000</u>	<u>49,000</u>	<u>50,000</u>	
	Total Taxes	<u>\$1,765,551</u>	<u>\$1,933,401</u>	<u>\$1,793,481</u>	
Licenses and Permits					
104.000.323.010	Business Licenses	\$31,100	\$41,000	\$39,000	
104.000.323.011	Building Permits	45,000	45,000	45,000	
104.000.323.012	Electrical Permits	5,000	5,000	5,000	
104.000.323.013	Plumbing Permits	4,500	4,500	4,500	
104.000.323.014	Mechanical Permits	6,000	6,000	6,000	
104.000.323.015	Encroachment Permits	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	
	Total Licenses and Permits	<u>\$93,600</u>	<u>\$103,500</u>	<u>\$101,500</u>	<u>\$0</u>
Fines and Penalties					
104.000.320.080	Vehicle Code Fines	\$13,000	\$6,000	\$6,000	
104.000.320.081	Other Fines	17,000	16,000	16,000	
104.000.320.084	DUI Fines	<u>15,000</u>	<u>3,510</u>	<u>5,000</u>	
	Total Fines and Penalties	<u>\$30,000</u>	<u>\$22,000</u>	<u>\$22,000</u>	<u>\$0</u>
Revenue from Rents & Monies					
104.000.366.090	Interest	\$6,000	\$6,000	\$6,000	
104.000.362.085	Rents/Vet's Hall	5,000	3,547	4,000	
104.000.362.083-084	Towers	23,880	25,080	23,880	
104.000.366.091	Rebates	<u>55,173</u>	<u>55,173</u>	<u>25,000</u>	
	Total Revenues from Monies	<u>\$90,053</u>	<u>\$89,800</u>	<u>\$58,880</u>	<u>\$0</u>
Revenues from Other Agencies					
104.000.332.040	Motor Vehicle In-Lieu	\$0	\$13,352	\$10,000	
104.000.332.040	MVIL/Triple Flip Reimb	2,112,546	2,094,055	2,094,055	
104.000.333.052	Property Transfer Tax	5,000	5,500	6,000	
104.000.333.052	School Resource Officer	50,000	50,000	50,000	
104.000.332.046	POST Reimbursements	15,000	15,000	15,000	
104.000.332.041	HOPTR	5,000	2,700	2,700	
104.000.333.051	Crossing Guards	<u>24,760</u>	<u>20,000</u>	<u>24,760</u>	
	Total from Other Agencies	<u>\$2,212,306</u>	<u>\$2,200,607</u>	<u>\$2,202,515</u>	<u>\$0</u>

REVENUES contd

General Fund contd

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Charges for Services				
104.000.350.060	Change of Zone Fees	\$2,749	\$0	0
104.000.350.061	Conditional Use Permits	2,958	2,193	2,193
104.000.350.062	Site Plan Reviews	844	1,108	1,108
104.000.350.067	Administrative Approvals	528	264	264
104.000.350.064	Plan Check Fees	7,500	20,000	20,000
104.000.350.066	Parcel Maps	2,114	212	212
104.000.350.068	Engineering & Inspections by the City		3,000	0
104.000.351.070	Special Police Services	15,000	20,000	20,000
104.000.324.010	Animal Licenses	1,000	4,000	4,000
104.000.351.072	Abatement Charges	<u>25,000</u>	<u>27,000</u>	<u>30,000</u>
	Total Charges for Services	<u>\$57,693</u>	<u>\$77,777</u>	<u>\$77,777</u>
Other Revenue				
104.000.333.050	County Grant/NTF	\$6,200	\$28,000	\$7,000
104.000.331.039	Police Dept Grants	500	7,500	2,000
104.000.331.040	Realignment Grant		35,000	40,000
104.000.331.033	Planning & Technical Asst Grant	15,000	0	0
104.000.900.900	Transfer In from COPS	80,000	80,000	33,000
104.000.900.900	Transfer In from Regional Acctg Office	300,000	300,000	100,000
	Successor Agency for Fire	126,000	0	0
	PTAF reimbursement from County			50,000
104.000.366.100	Other Revenues	<u>35,510</u>	<u>35,510</u>	<u>35,510</u>
	Total Other Revenue	<u>\$563,210</u>	<u>\$486,010</u>	<u>\$267,510</u>
	TOTAL GENERAL FUND	<u>\$4,812,413</u>	<u>\$4,913,095</u>	<u>\$4,523,663</u>

GAS TAX FUNDS

109.434.332.041	Gas Tax - Section 2103	\$282,731	\$283,246	\$368,670
109.434.332.042	Gas Tax - Section 2105	125,897	117,112	121,679
109.434.332.043	Gas Tax - Section 2106	89,006	81,722	85,464
109.434.332.044	Gas Tax - Section 2107	180,680	172,944	181,161
109.434.332.045	Gas Tax - Section 2107.5	6,000	6,000	6,000
109.434.361.091	Interest	<u>600</u>	<u>1,622</u>	<u>1,000</u>
	TOTAL GAS TAX FUNDS	<u>\$684,914</u>	<u>\$662,646</u>	<u>\$763,974</u>

FAU/STP/TEA

141.434.900.900	Transfers In	\$0	\$0	
141-143.000.361.00	Interest Earnings	<u>0</u>	<u>0</u>	<u>\$0</u>
	TOTAL FAU/STP/TEA	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

REVENUES contd		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
LOCAL TRANSPORTATION FUNDS					
145.434.319.049	Tax Allocation	\$416,590	\$416,590	\$511,105	
145.434.361.090	Interest	4,312	2,000	2,000	
145.410.362.085	Rents	3,600	3,600	3,600	
145.410.331.035	Dial-A-Ride Grants	82,564	80,690	200,000	
145.410.366.100	Vending Machines	70	0	0	
145.410.351.075	Dial-A-Ride Fees	23,600	23,600	23,600	
	Kart Tickets			12,000	
145.410.351.076	Amtrak Ticket Sales	<u>49,000</u>	<u>49,000</u>	<u>49,000</u>	
	TOTAL LTF	<u>\$579,736</u>	<u>\$575,480</u>	<u>\$801,305</u>	<u>\$0</u>
WATER FUND OPERATIONS					
105.437.340.345	Current Charges	\$4,386,490	\$4,386,490	\$4,386,490	
105.437.340.350	Penalties	27,500	27,500	27,500	
105.437.340.355	Hydrant Meter Connections	145	145	145	
105.437.362.085	Rents	62,827	44,650	44,650	
105.437.361.090	Interest	16,600	14,600	14,600	
105.437.366.091	Rebates	<u>0</u>	<u>126</u>	<u>0</u>	
	TOTAL WATER FUND OPERATIONS	<u>\$4,493,562</u>	<u>\$4,473,511</u>	<u>\$4,473,385</u>	<u>\$0</u>
SEWER FUND OPERATIONS					
120.435.340.344	Current Charges	\$995,983	\$1,016,266	\$1,020,000	
120.435.340.350	Penalties	<u>23,238</u>	<u>23,626</u>	<u>23,626</u>	
	TOTAL SEWER FUND OPERATIONS	<u>\$1,019,221</u>	<u>\$1,039,892</u>	<u>\$1,043,626</u>	<u>\$0</u>
STORM DRAIN FUND OPERATIONS					
121.439.340.349	Current Charges	\$301,154	\$300,000	\$300,000	
121.439.340.350	Penalties	4,262	3,874	3,874	
121.439.361.090	Interest	<u>300</u>	<u>500</u>	<u>500</u>	<u>0</u>
	TOTAL STORM DRAIN FUND OPERATIONS	<u>\$305,716</u>	<u>\$304,374</u>	<u>\$304,374</u>	<u>\$0</u>
REFUSE FUND					
112.436.340.346	Current Charges	\$1,528,262	\$1,510,122	\$1,515,000	
112.436.316.023	Franchise Fees	92,892	101,150	100,000	
112.436.361.090	Interest	132	500	500	
112.436.340.350	Penalties	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>	
	TOTAL REFUSE FUND	<u>\$1,648,786</u>	<u>\$1,639,272</u>	<u>\$1,643,000</u>	<u>\$0</u>

REVENUES contd	Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
INSURANCE FUND				
101.000.366.091 Rebates	\$40,000	\$5,487	\$0	
101.000.361.090 Interest	<u>145</u>	<u>100</u>	<u>100</u>	
TOTAL INSURANCE FUND	<u>\$40,145</u>	<u>\$5,587</u>	<u>\$100</u>	<u>\$0</u>
SUPPLEMENTAL LAW ENFORCEMENT FUND				
114.414.331.037 Apportionment	\$100,000	\$100,000	\$100,000	
114.414.361.090 Interest	<u>1,450</u>	<u>1,545</u>	<u>1,500</u>	
TOTAL SUPPL LAW ENFORCE	<u>\$101,450</u>	<u>\$101,545</u>	<u>\$101,500</u>	<u>\$0</u>
HOUSING GRANT ACTIVITIES				
273.503.331.030 10-STBG-6706 Drawdowns	\$372,421	\$360,857	\$0	
274.501.331.030 12-CDBG-8378 Drawdowns	0	0	559,730	
263.545.331.031 09 HOME Drawdowns	317,317	87,463	0	
264-547-331-031 12 HOME Drawdowns			411,200	
282.532.331.030 CalHOME Drawdowns	490,000	225,000	0	
177.448-540.365.09 HOME Program Income	135,310	127,302	130,149	
178.441-525.365.09 CDBG Program Income	90,882	146,502	95,480	
179.442.365.099 Federal Grants Program Income	<u>12,486</u>	<u>13,192</u>	<u>11,020</u>	
TOTAL GRANT ACTIVITIES	<u>\$1,418,416</u>	<u>\$960,316</u>	<u>\$1,207,579</u>	<u>\$0</u>
REGIONAL ACCOUNTING OFFICE				
136.415.362.085 Rents	\$208,430	\$208,430	\$212,598	
136.415.366.090 Interest	<u>1,446</u>	<u>1,000</u>	<u>500</u>	
	<u>\$209,876</u>	<u>\$209,430</u>	<u>\$213,098</u>	<u>\$0</u>
TOTAL OPERATING REVENUES	<u>\$11,816,656</u>	<u>\$11,427,903</u>	<u>\$11,622,219</u>	<u>\$0</u>

REVENUES contd	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
CAPITAL OUTLAY FUNDS				
GENERAL FUND CAPITAL OUTLAY FUND				
103.404.900.096 Paybacks				
103.404.331.030 Grant Funds				
103.434.366.091 Rebates				
103.000.361.090 Interest				
TOTAL GENERAL FUND CAPITAL OUTLAY FUND	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
GENERAL IMPACT FEES				
116.000.351.075 Law Enforcement	\$144	\$1,606	\$2,434	
118.000.351.076 General Government	324	1,466	3,665	
TOTAL GENERAL IMPACT FEES	<u>\$468</u>	<u>\$3,072</u>	<u>\$6,099</u>	<u>\$0</u>
PARKS CAPITAL FUND				
119.000.323.017 Parks Development Tax				
119.000.323.020 Impact Fees	\$0	\$1,846	\$4,615	
119.000.366.106 Park Fees	0			
119.000.361.090 Interest	5,258	300	150	
TOTAL PARKS FUND	<u>\$5,258</u>	<u>\$2,146</u>	<u>\$4,765</u>	<u>\$0</u>
WATER CAPITAL FUND				
105.437.344.360 Developer Fees	\$0	\$8,061	\$8,101	
105.437.361.090 Interest	1,278	725	700	
TOTAL WATER CAPITAL FUND	<u>\$1,278</u>	<u>\$8,786</u>	<u>\$8,801</u>	<u>\$0</u>
SEWER CAPITAL FUND				
120.435.344.360 Developer Fees	\$0	\$18,818	22,843	
120.435.361.090 Interest	3,755	2,300	500	
TOTAL SEWER CAPITAL FUND	<u>\$3,755</u>	<u>\$21,118</u>	<u>\$23,343</u>	<u>\$0</u>
STORM DRAIN CAPITAL FUND				
121.439.344.360 Developer Fees	\$0	\$300	\$0	
TOTAL STORM DRAIN CAPITAL FUND	<u>\$3,695</u>	<u>\$300</u>	<u>\$0</u>	<u>\$0</u>
TOTAL CAPITAL OUTLAY FUNDS	<u>\$14,454</u>	<u>\$35,422</u>	<u>\$43,008</u>	<u>\$0</u>

Draft Annual Budget - City of Corcoran
 Summary of Expenditures
 FYE 6/30/14

Department	Actual 2011-12	Estimated 2012-13	Requested 2013-14	General Fund	Water Fund	Sanitary Sewer Fund	Storm Drain Fund	Refuse Fund	LTF	Gas Tax	Grants	Successor Agency	RAO
City Council	43,700	53,536	55,374	16,612	11,077	5,537	5,537	5,537	5,537	5,537			
City Manager	213,639	227,238	263,936	56,725	52,785	26,394	26,394	26,394	26,394	26,394	8,201	14,255	
City Attorney	57,881	65,000	0	0									
Finance	440,185	423,784	498,456	59,815	99,690	94,707	59,815	99,691	24,923	34,892		24,923	
Planning	49,978	62,060	72,804	72,804									
General Plan Update	9,559												
Building Inspection	154,801	148,142	162,917	162,917									
Recreation, net of Parks charges	175,480	116,725	122,642	122,642									
Parks	396,336	338,704	376,055	208,189									45,423
Police	3,295,346	3,271,243	3,489,293	3,489,293			31,596		45,424	45,423			
Fire	279,400	407,420	417,420	417,420									
Public Works Administration	210,432	202,076	220,747	22,075	66,224	33,112	11,037	22,075	44,149	22,075			
Government Buildings, net of Parks charge	253,553	281,710	293,022	194,671	30,120	16,904	10,142	20,285	12,294	8,606			
Equipment Services	147,866	152,783	160,933	19,310	24,140	17,703	4,829	8,047	64,373	22,531			
Transit	516,328	466,331	600,648						600,648	1,000,546			
Streets	431,032	505,816	1,000,546										
Water	4,130,679	3,305,808	3,476,610		3,476,610								
Sanitary Sewer	1,096,178	692,907	1,503,972			1,503,972							
Storm Drain	222,607	137,818	169,100				169,100						
Refuse	1,400,141	1,385,650	1,411,102					1,411,102					
Street Sweeping	91,472	89,876	86,228					86,228					
Grant Programs	1,165,496	874,839	1,179,060								1,179,060		
Successor Agency			142,649									142,649	
Regional Accounting Office	206,338	379,738	208,626										208,626
Total	14,988,427	13,569,204	15,912,140	4,842,473	3,760,646	1,698,329	318,450	1,679,359	823,743	1,166,004	1,187,261	181,827	254,049

2012-13
SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE AS OF 7/1/2012	ESTIMATED REVENUES 2012/13	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2012/13	ESTIMATED EXPENSES 2012/13	ESTIMATED BALANCE 6/30/2013
General Fund	\$1,939,523	\$4,913,095			\$2,000,000	\$4,852,618	\$4,594,266	\$258,352
Water Operations	\$2,205,855	4,473,511			250,000	6,429,366	3,642,587	2,786,779
Sewer Operations	(\$266,143)	1,039,892				773,749	841,737	(67,988)
Storm Drain Operations	\$128,203	304,374			40,000	392,577	268,511	124,066
Refuse	\$50,700	1,639,272			40,000	1,649,972	1,642,615	7,357
LTF	\$579,898	575,480			200,000	955,378	684,884	270,495
Gas Tax Prop 1B	\$631,575	662,646				1,294,221	655,863	638,358
	\$377,374	1,868				379,242		379,242
FAU/STP	\$692,022	500				692,522	0	692,522
Regional Acctg Office	\$298,215	208,430			30,000	476,645	422,411	54,234
CDBG/HOME Activities	\$40,487	960,316				1,000,803	632,787	368,016
Insurance Reserve	\$61,108	5,587				66,695		66,695
	\$6,738,817	\$14,784,971	\$0	\$0	\$2,560,000	\$18,963,788	\$13,385,660	\$5,578,128

2013-14
SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE AS OF 7/1/2013	ESTIMATED REVENUES 2013/14	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2013/14	ESTIMATED EXPENSES 2013/14	ESTIMATED BALANCE 6/30/2014
General Fund	\$2,258,352	\$4,523,663			\$2,000,000	\$4,782,015	\$4,842,473	(\$60,458)
Water Operations	\$3,036,779	4,473,385			250,000	7,260,164	3,830,646	3,429,518
Sewer Operations	(\$67,988)	1,043,626				975,638	998,329	(22,691)
Storm Drain Operations	\$164,066	304,374			40,000	428,440	318,450	109,990
Refuse	\$47,357	1,643,000				1,690,357	1,679,359	10,998
LTF	\$470,495	801,305			200,000	1,071,800	823,743	248,057
Gas Tax	\$638,358	763,974				1,402,332	786,762	615,570
Prop 1B	\$379,242					379,242	379,242	0
FAU/STP	\$692,522	0				692,522		692,522
Regional Acctg Office	\$84,234	212,598			30,000	266,832	254,049	12,783
CDBG/HOME Activities	\$368,016	1,207,579				1,575,595	1,187,261	388,334
Insurance Reserve	\$66,695	0				66,695	0	66,695
	\$8,138,128	\$14,973,504	\$0	\$0	\$2,520,000	\$20,591,632	\$15,100,314	\$5,491,318

2012-13
SUMMARY OF FUND BALANCES
CAPITAL FUNDS

FUND	BALANCE AS OF 7/1/2012	ESTIMATED REVENUES 2012/13	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2012/13	ESTIMATED EXPENSES 2012/13	ESTIMATED BALANCE 6/30/2013
Capital Outlay Fund	\$0					0		\$0
General Facilities Impact Fees	64,796	1,466				66,262	\$0	66,262
Police Facilities Impact Fees	5,051	1,606				6,657	\$0	6,657
Water Capital	818,488	70,600				889,088	42,000	847,088
Water Impact Fees	280,942	8,786				289,728	0	289,728
Sewer Impact Fees	672,485	21,118				693,603	5,000	688,603
Storm Drain Impact Fees	70	300				370	0	370
Parks Capital	100,914	2,312				103,226	40,203	63,023
LTF Set-Aside for Buses	174,000					174,000		174,000
RAO Set Aside	1,215					1,215		1,215
	\$2,117,961	\$106,188	\$0	\$0	\$0	\$2,224,149	\$87,203	\$2,136,946

2013-14
SUMMARY OF FUND BALANCES
CAPITAL FUNDS

FUND	BALANCE AS OF 7/1/2013	ESTIMATED REVENUES 2013-14	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2013-14	ESTIMATED EXPENSES 2013-14	ESTIMATED BALANCE 6/30/2014
Capital Outlay Fund	\$0					0		\$0
General Facilities Impact Fees	66,262	2,434				68,696		68,696
Police Facilities Impact Fees	6,657	3,665				10,322		10,322
Water Capital	847,088	70,000				917,088		917,088
Water Impact Fees	289,728	8,801				298,529		298,529
Sewer Impact Fees	688,603	23,343				711,946	700,000	11,946
Storm Drain Impact Fees	370	0				370		370
Parks Capital	63,023	4,765				67,788		67,788
LTF Set-Aside for Buses	174,000	20,000				194,000		194,000
RAO Set Aside	1,215	20,000				21,215		21,215
	\$2,136,946	\$153,008	\$0	\$0	\$0	\$2,289,954	\$700,000	\$1,589,954

Draft Annual Budget - City of Corcoran
 Summary of Cash Balances

	Actual Balance 6/30/2007	Actual Balance 6/30/2008	Actual Balance 6/30/2009	Actual Balance 6/30/2010	Actual Balance 6/30/2011	Actual Balance 6/30/2012	Estimated Revenue	Estimated Expenditures	Estimated Balance 6/30/2013	Budgeted Revenue	Budgeted Expenditures	Estimated Balance 6/30/2014
OPERATING FUNDS												
General Fund	4,337,180	4,987,438	3,276,765	2,984,624	2,321,410	1,939,523	4,913,095	4,594,266	2,258,352	4,523,663	4,842,473	1,939,542
Water Operations	1,440,074	1,522,000	3,352,804	2,611,767	3,094,795	2,205,855	4,473,511	3,642,587	4,473,385	4,473,385	3,790,646	5,156,124
Sewer Operations	245,007	19,658	(138,107)	(236,119)	(298,114)	(266,143)	1,039,892	841,737	(67,987)	1,043,626	998,329	(22,690)
Storm Drain Operations	60,013	86,731	6,387	(234)	51,909	128,203	304,374	268,510	164,066	304,374	318,450	149,990
Refuse	(97,434)	(39,432)	31,779	41,060	67,850	50,700	1,639,272	1,642,615	47,357	1,643,000	1,679,359	10,998
CAPITAL FUNDS & SPECIAL FUNDS												
LTF	804,553	1,130,150	1,293,554	804,307	967,698	579,898	575,480	664,884	470,495	801,305	823,743	448,057
LTF Set-Aside for Buses			174,000	174,000	174,000	174,000			174,000	20,000		194,000
FAU/STP/TEA	597,324	480,359	503,262	613,779	636,728	692,022	500	0	692,522	0	0	692,522
Gas Tax	56,930	118,081	40,901	7,660	204,734	631,575	662,646	655,863	638,358	763,974	786,762	615,570
Prop 1B					377,374	1,868			379,242		379,242	0
Insurance Reserve	152,401	164,568	163,918	136,175	21,225	61,108	5,587		66,695	0	0	66,695
Capital Outlay Fund	1,645,066	355,812	398,435	14,167	(96,386)	(54,206)						0
General Impact Fees			66,636	66,636	67,605	64,796	1,466	0	66,262			66,262
Public Safety Impact Fees			24,117	24,117	24,936	5,051	1,606	0	6,657			6,657
Water Capital	2,439,650	894,611	865,751	1,165,751	1,413,734	818,488	70,600	42,000	847,088	78,801	40,000	885,889
Water Impact Fees		86,851	170,887	299,389	280,498	280,942	8,786		289,728			289,728
Sewer Capital	169,259	259,794										0
Sewer Impact Fees		333,740	514,020	1,005,063	914,484	672,485	21,118	5,000	688,603	23,343	700,000	11,946
Storm Drain Capital/Impact Fees		7,500	74,672	760	39	70	300		370			370
Parks Capital	30,616	31,986	32,750	33,142	33,296	33,296	166	33,462	0			0
Parks Impact Fees		45,104	158,315	196,144	106,099	67,618	2,146	6,741	63,023			63,023
Regional Accg Office	334,496	242,082	294,742	488,264	425,391	298,215	208,430	422,411	84,234	212,598	254,049	42,783
RAO Set-Aside	171,000	126,000	103,116	103,116	1,215	1,215			1,215	20,000		21,215
CDBG/HOME Activities	360,100	1,099,665	956,074	321,073	415,313	40,487	960,316	632,787	368,016	1,207,579	1,187,261	388,334
	12,746,235	11,952,698	12,274,025	10,834,642	10,828,459	8,802,572	14,891,159	13,472,862	11,711,681	15,115,648	15,800,313	11,027,016

Capital Improvement Program

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
General Fund					
Computer Upgrades	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Finance Software Upgrade	45,000	0			
Department Total	<u>\$55,000</u>	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$10,000</u>
Parks Capital					
Dog Park	\$0				
AquaGames System for Pool	0				
Splash Pad at Pool	0				
ADA Pool Access Equipment	0				
Department Total	<u>\$0</u>				
Streets					
Prop 1B - Street Project	\$400,000				
Replace CAT Loader to meet new Air Quality Standards	70,000	70,000			
Department Total	<u>\$470,000</u>	<u>\$70,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wastewater/Sanitary Sewer					
Treatment Pond Expansion Project	\$700,000				
Plant Efficiency upgrades		150,000			
Replace Backhoe to meet new Air Quality Standards		40,000	\$40,000		
Replace Generator to meet new Air Quality Standards		40,000	\$40,000		
Replace Generator to meet new Air Quality Standards				40,000	40,000
Replace Generator to meet new Air Quality Standards				20,000	20,000
Department Total	<u>\$700,000</u>	<u>\$230,000</u>	<u>\$80,000</u>	<u>\$60,000</u>	<u>\$60,000</u>
Wastewater/Storm Drain					
System Improvements	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>
Water					
Replace Backhoe to meet new Air Quality Standards	\$40,000	\$40,000			
Portable Vac Digging Unit					
Replace Stationary Gensets to meet Air Quality Standards		\$70,000	70,000	70,000	70,000
Department Total	<u>\$40,000</u>	<u>\$110,000</u>	<u>\$70,000</u>	<u>\$70,000</u>	<u>\$70,000</u>
Transit					
Bus Replacements Set Aside	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Department Total	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$20,000</u>
Regional Accounting Office					
Set-a-Side for Lease Renewal Improvement	\$20,000	\$100,000	\$100,000	\$100,000	\$100,000
	<u>\$20,000</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$100,000</u>
Totals	<u><u>\$1,335,000</u></u>	<u><u>\$570,000</u></u>	<u><u>\$310,000</u></u>	<u><u>\$290,000</u></u>	<u><u>\$290,000</u></u>

MAYOR AND COUNCIL

The five members of the Corcoran City Council are elected at large on a nonpartisan ballot for four-year overlapping terms. The Council presently elects one of its members Mayor, who presides at all meetings.

The City Council is the legislative and policy making body of the municipal government. The Council appoints a City Manager who is responsible to the Council for carrying out its established policies and the efficient administration of City operations. In addition to appointing the City Manager, the City Council also appoints the City Attorney and has the authority to establish advisory boards and commissions and to appoint citizens to serve as members of these bodies.

The City Council's duties require a substantial amount of time in attendance at both official and semi-official functions of the City and in attendance at regional and state functions.

2012-2013 PROGRAM

The 201-2014 budget reflects the ongoing contribution to the Corcoran Chamber of Commerce and an increase in funding for travel and training..

STAFFING LEVEL

Current: 5 Volunteers

Proposed: 5 volunteers

SOURCES OF FUNDS

General Fund	\$16,612
Water Fund	11,077
Wastewater/Sanitary Sewer Fund	5,537
Wastewater/Storm Drain Fund	5,537
Refuse Fund	5,537
LTF	5,537
Gax Tax Fund	<u>5,537</u>
Total	<u>\$55,374</u>

MAYOR AND COUNCIL

	<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Services & Supplies				
104.401.300.130 Insurance	\$3,551	\$3,637	\$718	
104.401.300.156 Advertising & Public Relations	3,000	900	3,000	
104.401.300.157 Website	6,500	6,455	6,500	
104.401.300.170 Publications & Dues	8,400	8,555	8,476	
104.401.300.200 Professional Services	5,000	1,000	5,000	
104.401.300.207 Chamber of Commerce Donation	24,480	24,480	24,480	
104.401.300.210 Special Departmental Supplies	1,000	400	1,000	
104.401.300.215 Employee Years of Service	1,000	1,009	1,000	
104.401.300.270 Travel & Training	1,000	700	3,000	
104.401.300.271 Meetings	1,000	400	1,000	
104.401.300.285 Grants & Contributions	1,000	1,000	1,000	
104.401.300.291 Elections	5,000	3,300	200	
	<u>\$60,931</u>	<u>\$51,836</u>	<u>\$55,374</u>	<u>\$0</u>
Expense Allocation	<u>(\$42,652)</u>	<u>(\$36,285)</u>	<u>(\$38,762)</u>	<u>\$0</u>
Department Total	<u>\$18,279</u>	<u>\$15,551</u>	<u>\$16,612</u>	<u>\$0</u>

CITY MANAGER'S DEPARTMENT

The City Manager is the administrative head of the City government. He is responsible to the City Council for the efficient administration of all City operations. The Manager is responsible for directing the overall administration of departments and divisions, keeping the Council advised of the City's financial condition and recommending to the council measures or actions which he considers necessary for efficient City operations. This budget includes expenses related to the City Manager and City Clerk functions of the City.

OBJECTIVES

- (1) Continue to operate the City in a fiscally responsible manner.
- (2) Promote the economic well being and prosperity of the community.
- (3) Provide administrative support to the City Council
- (4) Continue to recruit, employ and retain qualified personnel for the City.
- (5) Provide accurate information to the public.
- (6) Continue to implement a Records Management Program and Electronic Management System for city-wide records.

2013-2014 PROGRAM

The 2013-2014 budget reflects the re-establishment of a part-time position in this department. The allocation of the department to various funds reflects the emphasis on economic development activities with a large share of the costs going to the Redevelopment Agency.

STAFFING LEVEL

Current: 2.25 Full-time

Approved: 2.75 Full-time

SOURCES OF FUNDS

General Fund	\$56,725
Water Fund	52,785
Wastewater/Sanitary Sewer Fund	26,394
Wastewater/Storm Drain Fund	26,394
Refuse Fund	26,394
Gas Tax Fund	26,394
Local Transportation Fund	26,394
Grants	8,201
Successor Agency	<u>14,255</u>
Total	<u>\$263,936</u>

CITY MANAGER'S DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits				
104.402.100.100	Full-Time Employees	\$153,021	\$154,118	\$157,785
104.402.100.103	Part-Time Employees			7,500
104.402.200.120	Health Insurance	17,890	15,500	27,768
104.402.200.121	Workers' Comp & EAP	2,454	3,024	2,759
104.402.200.124	Medicare	2,219	2,235	2,397
104.402.200.122	Retirement - PERS	22,563	22,870	26,812
	Retirement - SSI			465
104.402.200.126	Vehicle Allowance	4,200	4,200	4,200
104.402.200.132	Deferred Comp	<u>2,975</u>	<u>1,730</u>	<u>3,028</u>
	Total Salaries & Benefits	<u>\$205,322</u>	<u>\$203,677</u>	<u>\$232,714</u>
				<u>\$0</u>
Services & Supplies				
104.402.300.130	Insurance	\$5,098	\$5,111	\$3,572
104.402.300.145	Equipment Mntce & Repair	1,300	0	3,050
104.402.300.155	Printing	200	50	200
104.402.300.170	Publications & Dues	1,900	1,900	1,900
104.402.300.200	Professional Services	15,000	12,000	15,000
104.402.300.210	Special Departmental Supplies	4,000	2,500	4,000
104.402.300.270	Travel & Training	<u>2,000</u>	<u>2,000</u>	<u>3,500</u>
	Total Services & Supplies	<u>\$29,498</u>	<u>\$23,561</u>	<u>\$31,222</u>
				<u>\$0</u>
Capital Outlay				
104.402.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Expense Allocation	<u>(\$167,374)</u>	<u>(\$167,917)</u>	<u>(\$207,211)</u>
	Department Total	<u>\$67,446</u>	<u>\$59,321</u>	<u>\$56,725</u>
				<u>\$0</u>

CITY ATTORNEY

The City Attorney is the legal representative of the City Council, City Manager, and all other City Departments, as well as, boards and commissions. The office of the City Attorney is responsible for preparing and approving the legality of all proposed ordinances, resolutions, contracts and other legal documents.

2013-2014 PROGRAM

The 2013-2014 reflects the contract with Farley Law Firm. City Attorney fees applicable to specific projects or activities continue to be charged to the applicable departments.

STAFFING LEVEL

Current: 1 Contractual

Proposed: 1 Contractual

SOURCE OF FUNDS

Funds on deposit with City Attorney

\$65,000

CITY ATTORNEY'S DEPARTMENT

	<u>Budget 2012-13</u>	<u>Estimated 2012-13</u>	<u>Proposed 2013-14</u>	<u>Adopted 2013-14</u>
Services & Supplies				
104.403.300.200 Professional Services	<u>\$65,000</u>	<u>\$34,560</u>	<u>\$65,000</u>	<u>\$0</u>
Total Services & Supplies	<u>\$65,000</u>	<u>\$34,560</u>	<u>\$65,000</u>	<u>\$0</u>
Department Total	<u>\$65,000</u>	<u>\$34,560</u>	<u>\$65,000</u>	<u>\$0</u>

FINANCE

The Finance Department is a service operation designed to benefit all departments and to centralize many different City-wide activities. The department is responsible for the administration and operation of the financial affairs of the City.

OBJECTIVES

- (1) Provide current accurate financial information to management and departments that will not only be meaningful, but also be easily interpreted.
- (2) Provide accurate information to satisfy governmental agency requirements for compliance with law and for meeting of governmental grant and funding practices.
- (3) Provide billing and collection services for the City's utility funds, using all appropriate means to assure the highest possible collection rate.
- (4) Provide payroll and bill paying service to all departments in a timely manner.
- (5) Provide all information in a time period that the information is meaningful, yet without delaying other services provided.

2013-2014 PROGRAM

The 2013-14 budget reflects filling the vacant accountant position.

STAFFING LEVEL

Current: 4 Full-time

Proposed: 5 Full-time

SOURCES OF FUNDS

General Fund	\$59,815
Water Fund	99,690
Wastewater/Sanitary Sewer Fund	94,707
Wastewater/Storm Drain Fund	59,815
Refuse Fund	99,691
Local Transportation Fund	24,923
Gas Tax Funds	34,892
Successor Agency	<u>24,923</u>
Total	<u>\$498,456</u>

FINANCE DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits				
104.405.100.100	Full-Time Employees	\$239,667	\$237,612	\$271,432
104.405.200.120	Health Insurance	48,911	33,742	58,777
104.405.200.121	Workers' Comp & EAP	1,642	1,634	1,823
104.405.200.124	Medicare	1,787	1,661	2,075
104.405.200.122	Retirement	32,638	28,662	39,202
104.405.200.132	Deferred Comp	<u>0</u>	<u>0</u>	<u>439</u>
	Total Salaries & Benefits	<u>\$324,645</u>	<u>\$303,311</u>	<u>\$373,748</u>
				<u>\$0</u>
Services & Supplies				
104.405.300.156	Advertising & Public Relations	\$300	\$300	\$300
104.405.300.130	Insurance	8,480	8,348	8,593
104.405.300.145	Equipment Mntce & Repair	15,000	15,000	15,000
104.405.300.150	Office Supplies	15,000	14,000	14,000
104.405.300.155	Printing	3,000	4,000	4,000
104.405.300.170	Publications & Dues	715	715	715
104.405.300.200	Professional Services	44,000	48,000	50,000
104.405.300.205	Bank Charges	26,000	30,000	30,000
104.405.300.300	Cash Short (Over)	0	100	100
104.405.300.270	Travel & Training	<u>1,000</u>	<u>10</u>	<u>2,000</u>
	Total Services & Supplies	<u>\$113,495</u>	<u>\$120,473</u>	<u>\$124,708</u>
				<u>\$0</u>
Capital Outlay				
104.405.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Expense Allocation	<u>(\$363,656)</u>	<u>(\$365,911)</u>	<u>(\$438,641)</u>
				<u>\$0</u>
	Department Total	<u>\$74,484</u>	<u>\$57,873</u>	<u>\$59,815</u>
				<u>\$0</u>

COMMUNITY DEVELOPMENT
PLANNING SERVICES

Planning services include providing information to the public and processing applications in accordance with applicable laws and regulations for site plans, conditional use permits, variances, planned unit developments, home occupations, general plan amendments, parcel maps, subdivision maps, lot line adjustments, annexations and zone amendments

OBJECTIVES

- (1) To provide streamlined, consistent service to the public which meets the requirements of the City Zoning Ordinance, General Plan, Subdivision Map Act, California Environmental Quality Act, and other land use regulations as applicable.
- (2) To notify and coordinate with other agencies and interested persons in a timely, professional manner.

2013-14 PROGRAM

The 2013-14 budget reflects the same level of activity as 2012-13..

STAFFING LEVEL

Current: .25 Full-time

Proposed: .25 Full-time

SOURCE OF FUNDS

General Fund

\$72,804

PLANNING DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>	
Salaries & Benefits					
104.406.100.100	Full-Time Employees	\$31,051	\$30,961	\$31,149	
104.406.200.120	Health Insurance	4,146	4,036	4,347	
104.406.200.121	Workers' Comp & EAP	661	658	753	
104.406.200.124	Medicare	450	450	452	
104.406.200.122	Retirement	4,636	4,695	5,411	
104.406.200.132	Deferred Comp	<u>611</u>		<u>611</u>	
	Total Salaries & Benefits	<u>\$41,555</u>	<u>\$40,800</u>	<u>\$42,723</u>	<u>\$0</u>
Services & Supplies					
104.406.300.156	Advertising & Public Relations	\$750	\$750	\$650	
104.406.300.206	Contracts with Other Agencies	5,000	7,280	3,400	
104.406.300.130	Insurance	1,517	905	881	
104.406.300.210	Special Departmental Supplies	500	500	1,000	
104.406.300.170	Publications & Dues	500	500	400	
104.406.300.200	Professional Services	15,000	15,000	20,000	
104.406.300.270	Travel & Training	<u>3,000</u>	<u>3,000</u>	<u>3,750</u>	
	Total Services & Supplies	<u>\$26,267</u>	<u>\$27,935</u>	<u>\$30,081</u>	<u>\$0</u>
	Department Total	<u>\$67,822</u>	<u>\$68,735</u>	<u>\$72,804</u>	<u>\$0</u>

COMMUNITY DEVELOPMENT
BUILDING INSPECTION SERVICES

The building services provided include building inspections, weed abatement, vehicle abatement, building abatement, code enforcement, and property maintenance.

OBJECTIVES

The objective of building inspection is to promote the development of better building construction and safety to the public by uniformity in enforcement of building laws, and to administer and enforce related ordinances, policies and regulations consistently and fairly.

2013-2014 PROGRAM

The 2013-2014 budget reflects changes in staff funding sources with the Code Enforcement Officer having been shifted to an open CDBG grant and 70% of the cost of the Asst. Community Development Director/Building Official being reflected in this department.

STAFFING LEVEL

Current: .85 Full-time

Proposed: .70 Full-time

SOURCE OF FUNDS

General Fund

\$162,917

BUILDING INSPECTION DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits				
104.407.100.100	Full-Time Employees	\$71,539	\$63,101	\$66,567
104.407.200.120	Health Insurance	9,084	8,012	8,421
104.407.200.121	Workers' Comp & EAP	1,510	1,386	1,353
104.407.200.124	Medicare	1,006	915	965
104.407.200.122	Retirement	10,519	9,278	11,308
104.407.200.125	Uniforms	240	240	210
104.407.200.132	Deferred Comp	<u>1,387</u>	<u>318</u>	<u>1,277</u>
	Total Salaries & Benefits	<u>\$95,285</u>	<u>\$83,250</u>	<u>\$90,101</u>
Services & Supplies				
104.407.300.130	Insurance	\$2,259	\$2,292	\$2,066
104.407.300.140	Equipment Mntce & Repair	500	0	0
104.407.300.156	Advertising	250	250	250
104.407.300.210	Special Departmental Supplies	1,500	1,500	1,500
104.407.300.220	Telephone	750	750	500
104.407.300.170	Publications & Dues	1,500	1,500	3,500
104.407.300.200	Professional Services	7,000	7,000	10,000
104.407.300.250	Fuel	2,500	2,500	2,500
104.407.300.260	Vehicle Maintenance	2,500	2,500	2,500
104.407.300.190	Weed Abatement	5,000	5,000	6,000
104.407.300.194	Vehicle Abatement	500	500	1,000
104.407.300.197	Property Abatement	12,000	12,000	17,500
104.407.300.198	Substandard Abatement Exp	12,000	12,000	17,500
104.407.300.270	Travel & Training	<u>6,000</u>	<u>6,000</u>	<u>8,000</u>
	Total Services & Supplies	<u>\$54,259</u>	<u>\$53,792</u>	<u>\$72,816</u>
Capital Outlay				
104.407.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$149,544</u>	<u>\$137,042</u>	<u>\$162,917</u>

PUBLIC WORKS
TRANSIT DIVISION

The City of Corcoran operates a local transit service for the City and the adjacent Kings County fringe areas. The Corcoran Area Transit (CAT) is a transportation service that includes a standard on call service and discounted Amtrak tickets to Hanford. All bus dispatch duties, ticket sales, Amtrak ticket sales and related customer issues are taken care of by the transit division staff located at the Corcoran Depot, home base for the Corcoran Area Transit. The Depot hours will be 8:00 a.m. to 5:00 p.m. five days a week.

2013-2014 PROGRAM

The 2013-2014 reflects an additional driver.

STAFFING LEVEL

Current: 6 Full-time

Proposed: 7 Full-time

SOURCE OF FUNDS

LTF & Fares \$823,743

TRANSIT

	Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14	
Salaries & Benefits					
145.410.100.100	Full-Time Employees	\$205,973	\$194,182	\$231,067	
145.410.100.110	Overtime	3,500	4,949	3,500	
145.410.200.120	Health Insurance	37,570	46,344	52,159	
145.410.200.121	Workers' Comp & EAP	17,387	17,303	19,579	
145.410.200.124	Medicare	3,037	2,890	3,401	
145.410.200.125	Uniforms	1,380	1,380	1,725	
145.410.200.122	Retirement	<u>34,372</u>	<u>27,160</u>	<u>30,247</u>	
	Total Salaries & Benefits	<u>\$303,219</u>	<u>\$294,208</u>	<u>\$341,678</u>	\$0
Services & Supplies					
145.410.300.156	Advertising & Public Relations	\$5,000	\$5,272	\$6,000	
145.410.300.130	Insurance	11,359	10,639	11,300	
145.410.300.145	Equipment Maintenance & Repair	5,000	10,000	8,000	
145.410.300.141	Radio Maintenance	750	620	620	
145.410.300.160	Taxes & Fees	500	300	500	
145.410.300.170	Publications & Dues	500	820	550	
145.410.300.200	Professional Services	5,000	1,828	5,000	
145.410.300.210	Special Departmental Supplies	3,500	862	2,500	
145.410.300.220	Telephone	2,000	1,650	2,000	
145.410.300.240	Utilities - PG&E	10,000	8,527	11,000	
145.410.300.242	Utilities - Southern Cal Gas	1,500	947	1,500	
145.410.300.250	Fuel	38,000	40,000	40,000	
145.410.300.260	Vehicle Mntce & Repairs	25,000	9,000	25,000	
145.410.300.270	Travel & Training	5,000	83	5,000	
145.410.300.292	Amtrak Subsidy	100,000	95,110	100,000	
	KART Tickets			20,000	
145.410.700.700	Grounds & Building Mntce	43,397	42,673	45,423	
145.410.700.700	Overhead Allocation	<u>166,222</u>	<u>162,345</u>	<u>177,672</u>	
	Total Services & Supplies	<u>\$422,728</u>	<u>\$390,676</u>	<u>\$462,065</u>	\$0
Capital Outlay					
145.410.500.510	Buildings/Paint Outside of Depot	\$0	\$0	\$0	\$0
145.410.500.530	Improvements other than Buildings	0	0	0	0
145.410.500.540	Bus Set Aside	<u>0</u>	<u>0</u>	<u>20,000</u>	<u>0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$20,000</u>	<u>\$0</u>
	Department Total	<u>\$725,947</u>	<u>\$684,884</u>	<u>\$823,743</u>	<u>\$0</u>

PUBLIC WORKS
RECREATION

This portion of the Public Works Department budget provides for the operation of the Corcoran Community Pool, the coordination between the City and the YMCA concerning community recreation and the local senior's program.

2013-2014 PROGRAM

The 2013-2014 budget reflects the same level of activity as 2012-13. The funds allocated for Senior services will be maintained at the \$6,000 contribution to KCAO to maintain the local contribution towards the cost of meals.

SOURCE OF FUNDS

General Fund	<u>\$127,314</u>
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RECREATION

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Services & Supplies					
104.411.300.130	Insurance	4,481	3,731	3,942	
104.411.300.145	Equipment Mntce & Repair	2,000	9,526	5,000	
104.411.300.145	Pool Repairs	1,000	0	1,000	
104.411.300.160	Taxes & Fees	500	500	500	
104.411.700.700	Parks Department Charges	4,464	4,683	4,672	
104.411.300.200	Professional Services	11,000	11,000	11,000	
104.411.300.206	Contract with YMCA	45,000	45,000	45,000	
104.411.300.209	Senior Nutrition	6,000	6,000	6,000	
104.411.300.210	Special Departmental Supplies	30,000	17,777	20,000	
104.411.300.240	Utilities - PG&E	30,000	30,000	30,000	
104.411.300.242	Utilities - Southern California Gas	<u>200</u>	<u>206</u>	<u>200</u>	
	Total Services & Supplies	<u>\$134,645</u>	<u>\$128,423</u>	<u>\$127,314</u>	<u>\$0</u>
Capital Outlay					
104.411.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$134,645</u>	<u>\$128,423</u>	<u>\$127,314</u>	<u>\$0</u>

PUBLIC WORKS
PARKS

The Parks Division is responsible for the upkeep, maintenance, operation and in some cases new construction of approximately 9 acres of community parks, two storm water basins, the two City entrances, the downtown streetscape areas, all of the City owned street trees, and nine City owned buildings.

2013-2014 PROGRAM

The 2012-2013 budget reflects the costs of 3.5 full-time staff members, contract with the Community Foundation for the maintenance of the J.G. Boswell Park, and the allocation of costs out to other divisions for services performed by this division.

STAFFING LEVEL

Current: 3.5 Full-time

Proposed: 3.5 Full-time

SOURCE OF FUNDS

General Fund	\$208,189
Storm Drain Fund	31,596
LTF	45,424
Gas Tax Fund	45,423
Regional Accounting Office	<u>45,423</u>
Total	<u>\$376,055</u>

PARKS DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits				
104.412.100.100	Full-Time Employees	\$142,025	\$137,543	\$140,792
104.412.100.110	Overtime	1,000	525	750
104.412.200.120	Health Insurance	27,909	36,622	43,569
104.412.200.121	Workers' Comp & EAP	13,752	13,685	15,040
104.412.200.124	Medicare	2,074	2,006	2,052
104.412.200.125	Uniforms	1,750	2,015	1,750
104.412.200.122	Retirement	23,591	19,324	19,523
	Total Salaries & Benefits	<u>\$212,101</u>	<u>\$211,720</u>	<u>\$223,476</u>
				<u>\$0</u>
Services & Supplies				
104.412.300.130	Insurance	\$6,310	\$6,161	\$5,889
104.412.300.145	Equipment Mntce & Repair	3,000	5,578	5,890
104.412.300.141	Radio Maintenance	200	175	200
104.412.300.160	Taxes & Fees	500	0	500
104.412.300.170	Publications & Dues	250	45	100
104.412.300.180	Equipment Rentals	500	0	500
104.412.300.200	Professional Services	1,500	3,970	4,000
104.412.300.206	Contract with Corcoran Comm Fdtn	85,000	85,000	106,000
104.412.300.210	Special Departmental Supplies	5,000	5,000	7,000
104.412.300.220	Telephone	150	0	0
104.412.300.240	Utilities - PG&E	16,000	10,000	10,000
104.412.300.250	Fuel	10,000	10,000	10,000
104.412.300.260	Vehicle Mntce & Repairs	2,000	700	2,000
104.412.300.270	Travel & Training	500	355	500
	Total Services & Supplies	<u>\$130,910</u>	<u>\$126,984</u>	<u>\$152,579</u>
				<u>\$0</u>
Capital Outlay				
104.412.500.520	Buildings			
104.412.500.530	Improvements Other than Buildings	\$0	\$0	\$0
104.412.500.540	Machinery & Equipment	0	0	0
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
				<u>\$0</u>
	Costs Allocated Out	<u>(\$178,569)</u>	<u>(\$157,702)</u>	<u>(\$186,905)</u>
				<u>\$0</u>
	Department Total	<u>\$164,442</u>	<u>\$181,002</u>	<u>\$189,150</u>
				<u>\$0</u>

PUBLIC SAFETY
POLICE DEPARTMENT

The Corcoran Police Department remains organized into two major functions under the headings of Field Services Division (Patrol and Investigations) and Administration Services Division (Records, Communications, Administration, Youth Services, and Crime Prevention). The Police Chief serves as the Department Head.

OBJECTIVES

- (1) Organize Department structure in accordance with budgetary staffing changes and Department needs.
- (2) Enhance community involvement in the area of crime prevention and drug abuse education.
- (3) Increase educational/training opportunities for Departmental personnel through utilization of courses sponsored by the Commission on Peace Officer Standards and Training, and developing auxiliary responsibilities for specialized department P.O.S.T. requirements and the department-established basic education/technical skill level of each department employee.

2013-2014 PROGRAM

The Salaries and Benefits accounts reflect two vacancies in the proposed 35 positions.

STAFFING LEVEL

Current: 35 Full-time

Proposed: 35 Full-time

SOURCE OF FUNDS

General Fund

\$3,489,293

POLICE DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits				
104.421.100.100	Full-Time Employees	\$1,682,637	\$1,585,334	\$1,737,341
104.421.100.110	Overtime	125,000	156,000	130,000
104.421.100.104	Reserves	20,000	26,000	25,000
104.421.100.105	Crossing Guards	23,000	22,000	23,000
104.421.100.106	Standby Pay	7,800	7,800	7,800
104.421.100.107	In-Lieu Pay	54,000	54,000	57,050
104.421.200.120	Health Insurance	319,368	299,000	336,757
104.421.200.121	Workers' Comp & EAP	84,191	84,735	101,622
104.421.200.124	Medicare	27,730	27,131	28,713
104.421.200.125	Uniforms	18,900	20,000	19,700
104.421.200.122/12	Retirement	577,708	597,232	570,623
104.421.200.131	Unemployment	5,000	12,500	0
104.421.200.132	Deferred Comp	<u>6,238</u>	<u>4,300</u>	<u>6,240</u>
	Total Salaries & Benefits	<u>\$2,951,572</u>	<u>\$2,896,032</u>	<u>\$3,043,846</u>
Services & Supplies				
104.421.300.130	Insurance	\$51,034	\$50,703	\$52,847
104.421.300.145	Equipment Mntce & Repair	2,000	2,000	2,000
104.421.300.141	Radio Maintenance	18,000	15,000	18,000
104.421.300.148	Jail Operation	1,500	500	1,500
104.421.300.150	Office Supplies	11,000	9,000	11,000
104.421.300.155	Printing	3,000	3,000	3,000
104.421.300.156	Advertising	1,000	600	1,000
104.421.300.170	Publications & Dues	500	600	600
104.421.300.180	Equipment Rentals	6,000	5,000	6,000
104.421.300.200	Professional Services	20,000	18,000	21,000
104.421.300.181	Computer Support/KC IT/RIMS	47,408	40,000	66,000
104.421.300.201	Contracts with Other Agencies/NTF	30,000	29,308	30,000
104.421.300.203	Animal Control Services	55,000	47,000	55,000
104.421.300.206	Gang Task Force	6,000	0	8,500
104.421.300.210	Special Departmental Supplies	18,000	18,000	20,000
104.421.300.217	Canine Unit	5,000	8,000	8,000
104.421.300.220	Telephone	15,000	11,000	12,000
104.421.300.221	Wireless/MDT Access	18,000	15,000	17,000
104.421.300.224	Graffiti Removal Supplies	500	500	500
104.421.300.230	Clothing & Personal Supplies	1,000	500	1,000
104.421.300.250	Fuel	65,000	60,000	65,000
104.421.300.260	Vehicle Mntce & Repairs	15,000	15,000	15,000
104.421.300.270	Travel & Training	20,000	26,000	30,000
104.421.300.280	Towing	<u>500</u>	<u>500</u>	<u>500</u>
	Total Services & Supplies	<u>\$410,442</u>	<u>\$375,211</u>	<u>\$445,447</u>
Capital Outlay				
104.421.500.540	Machinery & Equipment			
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$3,362,014</u>	<u>\$3,271,243</u>	<u>\$3,489,293</u>

PUBLIC SAFETY
FIRE DEPARTMENT

Fire services for the City of Corcoran are provided for by agreement with Kings County. Additional support by the Corcoran Volunteer Company is also administered by the County Fire Department; however, the City provides financial support to the Volunteers to reimburse out-of-pocket expenses and retirement costs. This budget funds those costs.

2013-2014 PROGRAM

The 2013-2014 budget no change in the donation to the volunteers. Cost of the contract with Kings County has been moved from the City Council budget to this budget, at this time negotiations are still in process on the contract amount for 2013-14..

SOURCE OF FUNDS

General Fund	<u>\$417,420</u>
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FIRE SERVICES

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Services & Supplies					
104.422.300.204	Volunteer Fire Department Contribution	\$7,420	\$7,420	\$7,420	
104.422.300.200	Kings County Fire Contract	<u>567,205</u>	<u>400,000</u>	<u>410,000</u>	
	Total Services & Supplies	<u>\$574,625</u>	<u>\$407,420</u>	<u>\$417,420</u>	
	Department Total	<u>\$574,625</u>	<u>\$407,420</u>	<u>\$417,420</u>	<u>\$0</u>

PUBLIC WORKS
PUBLIC WORKS ADMINISTRATION

The Public Works Administration Division, under the direction of the Public Works Director, provides organization and supervision to all divisions within the Public Works Department; coordinates the preparation of plans and specifications for public improvements and capital improvement projects; coordinates contract administration and inspection for construction of all infrastructure improvements; maintains liaison with the contract City Engineer; prepares reports and special studies; prepares and controls the Departmental budgets; assists other departments and provides services to other public and private agencies, such as engineering firms, utility companies, developers, and the general public.

The Public Works Administration Division is responsible for:

- (1) The coordination of the operating divisions of the Public Works Department to achieve the needs of the City at the most economical cost consistent with City policies.
- (2) Effective communications of activities and goals of the City.
- (3) Planning and administration of Capital Improvement Projects.

2013-2014 PROGRAM

The 2013-2014 program reflects the costs of the Public Works Director and the Public Works Administrative Assistant.

STAFFING LEVEL

Current: 2 Full-time

Proposed: 2 Full-time

SOURCES OF FUNDS

General Fund	\$22,075
Water Fund	66,224
Wastewater/Sanitary Sewer Fund	33,112
Wastewater/Storm Drain Fund	11,037
Refuse	22,075
Gas Tax	22,075
LTF	<u>44,149</u>
Total	<u>\$220,747</u>

PUBLIC WORKS ADMINISTRATION

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits				
104.431.100.100	Full-Time Employees	\$150,636	\$152,113	\$158,401
104.431.100.110	Overtime		\$27	
104.431.200.120	Health Insurance	16,721	16,935	18,041
104.431.200.121	Workers' Comp & EAP	2,659	2,650	3,017
104.431.200.124	Medicare	2,184	2,206	2,297
104.431.200.125	Uniforms	500	500	500
104.431.200.132	Deferred Comp	2,218	2,218	2,218
104.431.200.122	Retirement	<u>17,278</u>	<u>16,790</u>	<u>25,111</u>
	Total Salaries & Benefits	<u>\$192,196</u>	<u>\$193,439</u>	<u>\$209,585</u>
Services & Supplies				
104.431.300.130	Insurance	\$3,070	\$3,070	\$3,110
104.431.300.170	Publications & Dues	250	250	250
104.431.300.210	Special Departmental Supplies	100	160	200
104.431.300.200	Professional Services	5,000	1,000	3,000
104.431.300.141	Radio Maintenance	100	102	102
104.431.300.250	Fuel	1,500	2,000	2,500
104.431.300.260	Vehicle Mntce & Repair	500	1,530	1,500
104.431.300.262	Packard & City owned Fire Truck	200	0	0
104.431.300.270	Travel & Training	<u>0</u>	<u>525</u>	<u>500</u>
	Total Services & Supplies	<u>\$10,720</u>	<u>\$8,637</u>	<u>\$11,162</u>
Capital Outlay				
104.431.500.540	Machinery & Equipment	\$0	\$0	\$0
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Allocated Costs				
104.431.700.700	Overhead Allocation	<u>(\$182,624)</u>	<u>(\$181,868)</u>	<u>(\$198,672)</u>
	Department Total	<u>\$20,292</u>	<u>\$20,208</u>	<u>\$22,075</u>

PUBLIC WORKS
GOVERNMENT BUILDINGS DIVISION

The Government Buildings Division reflects the second area of responsibility for the Parks Division. Through this division, the Parks Division is responsible for the daily upkeep, custodial services and maintenance of all of the City owned structures and public facilities.

Custodial services are provided by a private contractor. The Parks Division is responsible for the ensuring that the contractor's duties are performed in accordance with the contract.

The Parks Division through this division is responsible for protecting the sizable investment in public buildings and facilities by implementing a continuous program of maintenance to the structures, equipment, and machinery that will ensure the efficient daily operation of all facilities.

2013-2014 PROGRAM

The 2013-2014 budget reflects the same levels of service as the 12/13 budget.

SOURCES OF FUNDS

General Fund	\$194,671
Water Fund	30,120
Wastewater/Sanitary Sewer	16,904
Wastewater/Storm Drain	10,142
Refuse	20,285
Gas Tax Fund	8,606
LTF	<u>12,294</u>
Total	<u>\$293,022</u>

GOVERNMENT BUILDINGS

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Services & Supplies				
104.432.300.130	Insurance	\$8,383	\$6,771	\$8,376
104.432.300.145	Equipment Mntce & Repair	18,000	18,000	18,000
104.432.300.142	Generator Operations	1,000	0	1,000
104.432.300.150	Office Supplies	6,000	7,500	7,500
104.432.300.152	Postage & Shipping	12,000	12,000	12,000
104.432.300.160	Taxes & Fees	900	188	200
104.432.300.180	Equipment Rentals	5,200	9,471	10,000
104.432.300.200	Professional Services	65,000	65,000	55,000
104.432.300.201	Kings County IT contract	30,000	35,768	36,315
104.432.300.210	Special Departmental Supplies	12,000	14,488	12,000
104.432.300.220	Telephone	30,000	31,824	31,000
104.432.300.240	Utilities - PG&E	62,000	74,820	75,000
104.432.300.242	Utilities - Southern Cal Gas	6,000	5,364	6,000
104.432.300.250	Fuel	750	750	750
104.432.300.260	Vehicle Maintenance	500	128	500
104.432.500.540	Machinery & Equipment			
104.432.700.700	Parks Allocation	13,726	13,497	14,367
104.432.700.700	Overhead Allocation	(86,867)	(98,320)	(98,365)
104.432.320.130	Vet's Hall Insurance	849	638	781
104.432.320.145	Vet's Hall Equipment Mntce & Repair	1,000	336	1,000
104.432.320.200	Vet's Hall - Professional Services	2,000	2,763	3,000
104.432.320.210	Vet's Hall - Special Deptl Supplies	300	618	500
104.432.320.220	Vet's Hall - Telephone	600	619	600
104.432.320.240	Vet's Hall - PG&E	2,000	2,355	2,500
104.432.320.242	Vet's Hall - So Cal Gas	<u>1,000</u>	<u>710</u>	<u>1,000</u>
	Total Services & Supplies	<u>\$192,341</u>	<u>\$205,288</u>	<u>\$199,024</u>
Capital Outlay				
103.404.500.520	Buildings	\$0	\$2,883	\$10,000
	Total Capital Outlay	<u>\$0</u>	<u>\$2,883</u>	<u>\$10,000</u>
	Department Total	<u>\$192,341</u>	<u>\$208,171</u>	<u>\$209,024</u>

PUBLIC WORKS
EQUIPMENT SERVICES

The Equipment Services Division was created with the intention of reducing the maintenance costs for the City's fleet of vehicles and equipment. Currently, the City employs the services of one full-time mechanic and a part-time mechanic.

2013-2014 PROGRAM

The 2013-2014 reflects the cost of the two mechanics.

STAFFING LEVEL

Current: 2.0 Full-time

Proposed: 2.0 Full-time

SOURCES OF FUNDS

General Fund	\$19,310
Water Fund	24,140
Wastewater/Sanitary Sewer	17,703
Wastewater/Storm Drain	4,829
Local Transportation Funds	64,373
Gas Tax Funds	22,531
Refuse Fund	<u>8,047</u>
Total	<u>\$160,933</u>

EQUIPMENT SERVICES

		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
Salaries & Benefits					
104.433.100.100	Full-Time Employees	\$84,363	\$83,700	\$85,297	
104.433.100.110	Overtime	500	0	500	
104.433.200.125	Uniforms	1,000	1,162	1,000	
104.433.200.120	Health Insurance	33,352	33,450	35,556	
104.433.200.121	Workers' Comp & EAP	8,346	8,305	9,165	
104.433.200.124	Medicare	1,231	1,215	1,244	
104.433.200.122	Retirement	<u>14,326</u>	<u>11,800</u>	<u>11,889</u>	
	Total Salaries & Benefits	<u>\$143,118</u>	<u>\$139,632</u>	<u>\$144,651</u>	<u>\$0</u>
Services & Supplies					
104.433.300.130	Insurance	\$2,427	\$2,407	\$2,580	
104.433.300.145	Equipment Mntce & Repair	1,000	91	1,000	
104.433.300.180	Equipment Rentals	200	255	200	
104.433.300.210	Special Departmental Supplies	4,000	4,697	5,000	
104.433.300.200	Professional Services	2,500	3,067	3,200	
104.433.300.250	Fuel	3,000	2,132	3,202	
104.433.300.260	Vehicle Maintenance	1,000	479	1,000	
104.433.300.270	Travel & Training	<u>1,000</u>	<u>23</u>	<u>100</u>	
	Total Services & Supplies	<u>\$15,127</u>	<u>\$13,151</u>	<u>\$16,282</u>	<u>\$0</u>
Capital Outlay					
	Expense Allocation	<u>(\$139,256)</u>	<u>(\$134,449)</u>	<u>(\$141,621)</u>	<u>\$0</u>
	Department Total	<u>\$18,989</u>	<u>\$18,334</u>	<u>\$19,312</u>	<u>\$0</u>

PUBLIC WORKS
STREETS MAINTENANCE DIVISION

The Streets Division primarily performs a maintenance function which involves pothole patching, erecting and maintaining signs, painting curbs and parking spaces, and repairing street lights. Major street reconstruction projects are contracted out under the supervision of City staff.

2012-2013 PROGRAM

The Streets Division maintains approximately 45 miles of paved roadway within the City limits. The Streets Division is proposing to continue the Streets Maintenance Programs in 2012-13.

STAFFING LEVEL

Current: 3.5 Full-time

Proposed: 3.5 Full-time

SOURCES OF FUNDS

Gas Tax Funds	\$ 786,762
Prob 1B	<u>379,242</u>
	<u>\$1,166,004</u>

STREETS MAINTENANCE DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>	
Salaries & Benefits					
109.434.100.100	Full-Time Employees	\$139,938	\$138,000	\$139,264	
109.434.100.110	Overtime	0	110	500	
109.434.200.125	Uniform	1,750	1,975	1,750	
109.434.200.120	Health Insurance	53,018	54,320	55,276	
109.434.200.124	Medicare	2,029	2,003	2,027	
109.434.200.121	Workers' Comp & EAP	13,752	13,685	9,331	
109.434.200.122	Retirement	<u>23,591</u>	<u>23,591</u>	<u>19,523</u>	
	Total Salaries & Benefits	<u>\$234,078</u>	<u>\$233,684</u>	<u>\$227,671</u>	<u>\$0</u>
Services & Supplies					
109.434.300.130	Insurance	\$6,087	\$6,045	\$7,855	
109.434.300.145	Equipment Mntce & Repair	10,000	10,000	10,000	
109.434.300.141	Radio Maintenance	720	720	720	
109.434.300.160	Taxes & Fees	100	100	100	
109.434.300.180	Equipment Rentals	2,200	2,200	2,200	
109.434.300.200	Professional Services	10,000	30,000	30,000	
109.434.300.210	Special Departmental Supplies	50,000	30,000	40,000	
109.434.300.213	Street Reconstruction	100,000	100,000	100,000	
109.434.300.214	Sign Replacement	10,000	10,000	10,000	
109.434.300.218	Sidewalk Maintenance	20,000	20,000	20,000	
109.434.300.240	Utilities - PG&E	50,000	44,241	50,000	
109.434.300.250	Fuel	28,000	16,650	28,000	
109.434.300.260	Vehicle Mntce & Repairs	5,000	2,176	4,000	
109.434.700.700	Overhead Allocation	<u>153,689</u>	<u>150,047</u>	<u>165,458</u>	
	Total Services & Supplies	<u>\$445,796</u>	<u>\$422,179</u>	<u>\$468,333</u>	<u>\$0</u>
Capital Outlay					
109.434.500.530	Curb & Gutter	\$0	\$0	\$0	\$0
109.434.500.535	Overlay Project	0	0	400,000	\$0
109.434.500.540	Machinery & Equipment	0	0	70,000	0
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$470,000</u>	<u>\$0</u>
	Department Total	<u>\$679,874</u>	<u>\$655,863</u>	<u>\$1,166,004</u>	<u>\$0</u>

PUBLIC WORKS
WASTEWATER DIVISION

The Wastewater Division is divided into two elements; Sanitary Sewer and Storm Drain.

The sanitary sewer system for the City of Corcoran is an old system where some areas are in fairly good condition while others are getting old and in need of extra work. Many of these issues will have to be dealt with in the new growth processes now being experienced by the City and others will have to be taken care of through normal maintenance and operations of this system.

The sewer treatment plant is in very good condition, but with the proposed growth in the City and other related issues this plant will need additional capacity and major service in the years to come.

Master plans for both the sewer collection system and the wastewater treatment plant have been drafted and are being reviewed by interested parties at this time. Once we have all of these comments back we will then address them and make a proposal to the City Council as to their adoption.

The storm drain system is composed of pipelines, an agreement allowing the City to use some of the Corcoran Irrigation District (CID) pipelines for transmission of storm water and eight storm water lift stations. Per the City/CID agreement the City is responsible for the maintenance of the CID pipelines that the City uses.

A master plan for the storm water system has been drafted and other modifications to this plan have been proposed in light of a finding by the CID Board and as a result of the various proposed developments within the City service area.

2013-2014 PROGRAM

The 2013-2014 budget reflects the same staffing levels as 2012-13.

STAFFING LEVEL

Current: 4 Full-time

Proposed: 4 Full-time

SOURCES OF FUNDS

Sanitary Sewer Charges	\$998,329
Sewer Impact Fees	700,000
Storm Drain Charges	<u>318,450</u>
Total	<u>\$2,016,779</u>

WASTEWATER - SANITARY SEWER

	Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14	
Salaries & Benefits					
120.435.100.100	Full-Time Employees	\$173,316	\$170,005	\$184,306	
120.435.100.106	Standby Pay	7,265	7,265	7,265	
120.435.100.110	Overtime	14,000	9,818	14,000	
120.435.200.120	Health Insurance	47,716	53,535	61,445	
120.435.200.121	Workers' Comp & EAP	16,985	16,901	16,370	
120.435.200.122	Retirement	29,187	23,850	25,798	
120.435.200.124	Medicare	2,821	2,715	2,981	
120.435.200.125	Uniform	1,800	2,066	1,925	
	Total Salaries & Benefits	<u>\$293,090</u>	<u>\$286,155</u>	<u>\$314,090</u>	<u>\$0</u>
Services & Supplies					
120.435.300.130	Insurance	\$29,106	\$23,740	\$26,288	
120.435.300.145	Equipment Mntce & Repair	80,000	58,237	80,000	
120.435.300.141	Radio Maintenance	670	500	650	
120.435.300.160	Taxes & Fees	26,000	22,000	28,000	
120.435.300.170	Publications & Dues	1,500	1,508	1,100	
120.435.300.210	Special Departmental Supplies	30,000	14,045	30,000	
120.435.300.200	Professional Services	20,000	12,930	20,000	
120.435.300.219	Chemicals	15,000	3,602	10,000	
120.435.300.220	Telephone	3,500	3,846	4,000	
120.435.300.240	Utilities - PG&E	200,000	200,000	225,000	
120.435.300.242	Utilities - So Cal Gas	5,000	3,332	5,000	
120.435.300.250	Fuel	14,000	12,000	14,000	
120.435.300.260	Vehicle Mntce & Repairs	4,500	3,120	4,500	
120.435.300.270	Travel & Training	5,000	2,675	5,000	
120.435.700.700	Overhead Allocation	160,809	157,705	194,359	
	Total Services & Supplies	<u>\$595,085</u>	<u>\$519,240</u>	<u>\$647,897</u>	<u>\$0</u>
Debt Service					
120.435.400.420	Principal	\$32,480	\$32,480	\$33,649	
120.435.400.410	Interest	3,862	3,862	2,693	
	Total Debt Service	<u>\$36,342</u>	<u>\$36,342</u>	<u>\$36,342</u>	<u>\$0</u>
Capital Outlay					
120.435.500.530	Pond Expansion Project	\$0	\$0	\$700,000	\$0
120.435.500.540	Machinery & Equipment	0	0	0	0
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$700,000</u>	<u>\$0</u>
	Department Total	<u>\$924,517</u>	<u>\$841,737</u>	<u>\$1,698,329</u>	<u>\$0</u>

WASTEWATER - STORM DRAIN

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits					
121.439.100.100	Full-Time Employees	\$19,257	\$18,890	\$19,456	
121.439.100.106	Standby	810	810	810	
121.439.100.110	Overtime	1,600	730	1,100	
121.439.200.120	Health Insurance	5,302	5,950	6,321	
121.439.200.121	Workers' Comp & EAP	1,887	1,878	1,490	
121.439.200.122	Retirement	3,243	2,650	2,724	
121.439.200.124	Medicare	302	300	310	
121.439.200.125	Uniform	<u>200</u>	<u>200</u>	<u>200</u>	
	Total Salaries & Benefits	<u>\$32,601</u>	<u>\$31,408</u>	<u>\$32,410</u>	<u>\$0</u>
Services & Supplies					
121.439.300.130	Insurance	\$3,080	\$2,420	\$2,026	
121.439.300.145	Equipment Mntce & Repair	8,000	12,000	5,040	
121.439.300.141	Radio Maintenance	150	187	187	
121.439.300.160	Taxes & Fees	500	216	324	
121.439.300.210	Special Departmental Supplies	2,500	24	36	
121.439.300.200	Professional Services	1,500	842	1,264	
121.439.300.240	Utilities - PG&E	5,000	7,200	7,200	
121.439.300.250	Fuel	3,000	1,422	2,136	
121.439.700.704	Grounds Maintenance	30,187	29,683	31,596	
121.439.700.700	Overhead Allocation	<u>91,216</u>	<u>89,163</u>	<u>117,755</u>	
	Total Services & Supplies	<u>\$145,133</u>	<u>\$143,157</u>	<u>\$167,564</u>	<u>\$0</u>
Debt Service					
121.439.400.420	Principal	\$50,000	\$50,000	\$50,000	
121.439.400.430	Debt Service Coverage	18,790	18,790	17,695	
121.439.400.420	Interest	<u>25,155</u>	<u>25,155</u>	<u>20,781</u>	
Capital Outlay	Total Debt Service	<u>\$93,945</u>	<u>\$93,945</u>	<u>\$88,476</u>	<u>\$0</u>
121.439.500.522	Drainage System Improvements	<u>\$0</u>	<u>\$0</u>	<u>\$30,000</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$30,000</u>	<u>\$0</u>
	Department Total	<u>\$271,679</u>	<u>\$268,510</u>	<u>\$318,450</u>	<u>\$0</u>

PUBLIC WORKS
REFUSE DIVISION

The Refuse Division provides for the safe and sanitary removal of solid waste from the City in the most effective and economical fashion. The City contracts with Tule Trash Company for refuse collection and curbside recycling services.

The City of Corcoran belongs to the Kings Waste and Recycling Authority (KWRA) which was formed in response to State and Federal regulations concerning the collection and disposal of solid waste. KWRA is responsible for the operation of the existing sanitary landfill and the requirements for siting the next landfill in Kings County. In addition, KWRA also operates a Resource Recovery and Recycling Operation and a Household Hazardous Waste Operation. The Authority will also consider long-term planning strategies for integrated waste management.

2013-2014 PROGRAM

The budget reflects the cost of living increase to Tule Trash Co. and the two clean-up weeks.

SOURCE OF FUNDS

Service Charges	<u>\$1,593,131</u>
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REFUSE

	<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Services and Supplies				
112.436.300.200 Professional Services	\$1,300,000	\$1,260,000	\$1,290,000	
112.436.300.140 Equipment Mtnc & Repairs	0	0	0	
112.436.300.156 Advertising	1,000	1,032	1,100	
112.436.300.192 Dump Fees	125,000	115,650	120,000	
112.436.700.700 Overhead Allocation	<u>178,111</u>	<u>173,802</u>	<u>182,031</u>	
Total Services & Supplies	<u>\$1,604,111</u>	<u>\$1,550,484</u>	<u>\$1,593,131</u>	<u>\$0</u>
Department Total	<u>\$1,604,111</u>	<u>\$1,550,484</u>	<u>\$1,593,131</u>	<u>\$0</u>

PUBLIC WORKS
WATER DIVISION

The Water Division is charged with the delivery of safe, potable drinking water to the residents of the City (including those in the two California State prisons) and the surrounding area (Kings County Fringe).

On the water treatment side the City has completed a new eighteen million dollar water treatment plant designed primarily for the removal of arsenic but that will also resolve any other water quality issues as they relate to the groundwater used by the City. As a part of the new water treatment plant project the City completed new chlorine injection facilities, a ferric chloride injection facility, a polymer injection facility, two additional potable water wells capable of producing approximately 4,500 GPM combined, the replacement of a failed well, the completion of a new two million gallon treated water storage tank, and the addition of a new booster station to deliver water through a line that was previously used to transmit water to one of the prisons into what is now being used as a City distribution line facilitating water deliveries to the east and south sides of the city. The completion of all of these projects is expected to raise the capacity of the City water treatment and production system from a peak day of eight million gallons per day to approximately fifteen million gallons per day while meeting all of the Federal and State mandatory drinking water requirements.

In addition to the treatment portion of the system this division is responsible for the operation, maintenance and upkeep of the distribution system. The distribution system consists of miles of water mains, two primary booster pump stations and seven treated water storage tanks.

Other responsibilities of this division includes meter reading, turn ons and turn offs both for changes in services and to assist with collections, and responding to customer complaints related to water pressure, color, taste, odor and other issues.

2013-2014 PROGRAM

The 2013-2014 budget reflects promotion of the Lead Shift Operator to Chief Plant Operator, leaving the Lead Shift Operator position open at this time.

STAFFING LEVEL

Current: 5 Full-time

Proposed: 6 Full-time

SOURCE OF FUNDS

Service Charges

\$3,760,646

WATER DIVISION

		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
Salaries & Benefits					
105.437.100.100	Full-Time Employees	\$275,382	\$272,519	\$302,999	
105.437.100.106	Standby Pay	8,075	8,075	8,075	
105.437.100.110	Overtime	26,000	27,020	30,000	
105.437.200.120	Health Insurance	58,225	43,110	61,230	
105.437.200.121	Workers' Comp & EAP	26,672	26,542	17,215	
105.437.200.122	Retirement	45,808	35,403	39,254	
105.437.200.124	Medicare	4,487	4,420	4,946	
105.437.200.125	Uniform	3,000	3,000	3,000	
	Total Salaries & Benefits	<u>\$447,649</u>	<u>\$420,089</u>	<u>\$466,719</u>	<u>\$0</u>
Services & Supplies					
105.437.300.130	Insurance	\$56,163	\$47,302	\$51,280	
105.437.300.145	Equipment Mntce & Repair	100,000	100,000	100,000	
105.437.300.141	Radio Maintenance	770	575	770	
105.437.300.156	Advertising	300	380	300	
105.437.300.160	Taxes & Fees	20,000	20,000	20,000	
105.437.300.170	Publications & Dues	3,000	1,694	2,000	
105.437.300.193	Sludge Removal	60,000	60,000	60,000	
105.437.300.210	Special Departmental Supplies	75,000	32,651	75,000	
105.437.300.200	Professional Services	150,000	104,000	110,000	
105.437.300.219	Chemicals	140,000	108,665	125,000	
105.437.300.220	Telephone	5,000	3,850	5,000	
105.437.300.240	Utilities - PG&E	800,000	780,885	800,000	
105.437.300.250	Fuel	20,000	21,610	30,000	
105.437.300.260	Vehicle Mntce & Repairs	6,500	2,757	6,500	
105.437.700.700	Overhead Allocation	272,780	266,779	284,041	
105.437.300.270	Travel & Training	15,000	6,475	15,000	
	Total Services & Supplies	<u>\$1,724,513</u>	<u>\$1,557,623</u>	<u>\$1,684,891</u>	<u>\$0</u>
Debt Service					
105.437.400.420	Principal	\$629,973	\$629,973	\$636,347	
105.437.400.410	Interest	923,740	964,902	\$932,689	
	Total Debt Service	<u>\$1,553,713</u>	<u>\$1,594,875</u>	<u>\$1,569,037</u>	<u>\$0</u>
Capital Outlay					
105.437.500.540	Machinery & Equipment	\$0	\$0	\$40,000	\$0
105.437.500.550	Water System Improvements	0	0	0	0
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$40,000</u>	<u>\$0</u>
	Department Total	<u>\$3,725,875</u>	<u>\$3,572,587</u>	<u>\$3,760,646</u>	<u>\$0</u>

PUBLIC WORKS
STREET SWEEPING DIVISION

The Street Sweeping Division is organized to maintain clean streets and gutters and to remove any debris and trash found along the roadway.

2013-2014 PROGRAM

The 2013-2014 budget reflects the same level of activity as 2012-13.

STAFFING LEVEL

Current: 1 Full-time

Proposed: 1 Full-time

SOURCE OF FUNDS

Service Charges

\$86,228

STREET SWEEPING

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits					
112.438.100.100	Full-Time Employees	\$36,802	\$36,110	\$27,615	
112.438.100.110	Overtime	0	0	0	
112.438.200.120	Health Insurance	16,851	17,153	13,680	
112.438.200.121	Worker's Comp & EAP	3,616	3,600	2,970	
112.438.200.122	Retirement	6,199	5,003	3,918	
112.438.200.125	Uniforms	500	581	375	
112.438.200.124	Medicare	<u>534</u>	<u>524</u>	<u>400</u>	
	Total Salaries & Benefits	<u>\$64,502</u>	<u>\$62,971</u>	<u>\$48,958</u>	<u>\$0</u>
Services & Supplies					
112.438.300.145	Equipment Mntce & Repair	\$35,000	\$17,255	\$20,000	
112.438.300.130	Liability & Property Insurance	1,650	1,640	1,720	
112.438.300.141	Radio Maintenance	150		150	
112.438.300.160	Taxes and fees	150	160	200	
112.438.300.200	Professional Services	250	75	200	
112.438.300.250	Fuel	<u>12,000</u>	<u>10,030</u>	<u>15,000</u>	
	Total Services & Supplies	<u>\$49,200</u>	<u>\$29,160</u>	<u>\$37,270</u>	<u>\$0</u>
	Department Total	<u>\$113,702</u>	<u>\$92,131</u>	<u>\$86,228</u>	<u>\$0</u>

COMMUNITY DEVELOPMENT
GRANT PROGRAMS

The Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME) and other available State and Federal funds are used to implement housing and economic development projects. Funds are obtained through a competitive grant process from the State of California Housing and Community Development Department. These funds then become a part of revolving loan programs established to further the community development objectives of the City. The City has contracted with Self-Help Enterprises of Visalia for the administration of HOME and CDBG programs.

OBJECTIVES

- (1) To provide low interest and deferred housing rehabilitation loans to low-moderate income families.
- (2) To provide mortgage assistance to low-moderate income families.
- (3) To correct Health and Safety Code and Uniform Building Code deficiencies in order to ensure the health and safety of the occupants.
- (4) To provide affordable housing for low-moderate income families.
- (5) To develop permanent private sector jobs for low and moderate income persons, expand the City's tax base, and improve the economic climate in Corcoran.

2013-2014 PROGRAM

The following programs, are budgeted for the 2012-2013 fiscal year:

- Housing Rehabilitation
- First Time Home Buyers Program
- Health and Safety Program
- Business Assistance
- Loan Monitoring/Management

SOURCE OF FUNDS

Grant Drawdowns	\$559,730
Program Income	<u>210,991</u>
Total	<u>\$770,721</u>

CDBG Summary of Cash Balance

Estimated Beginning Balance	<u>\$368,016</u>
Revenues:	
Grant Draw downs	\$970,930
Loan Repayments	<u>236,649</u>
Total Revenues	<u>\$1,207,579</u>
Cash Available	<u>\$1,575,595</u>
Expenditures	
Salaries & Benefits	\$126,520
Services & Supplies	170,441
Projects	890,300
Total Expenditures	<u>\$1,187,261</u>
Estimated Ending Balance	<u>\$388,334</u>

CDBG - PROGRAM INCOME - STATE

	Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Proposed <u>2012-13</u>	Adopted <u>2012-13</u>
Salaries & Benefits				
178.441.100.100 Full-Time Employees	\$9,581	\$9,398	\$5,724	
178.441.200.120 Health Insurance	1,689	1,268	1,268	
178.441.200.122 Retirement	1,645	1,425	1,015	
178.441.200.124 Medicare	139	136	83	
178.441.200-132 Deferred Comp	<u>192</u>	<u>20</u>	<u>112</u>	
Total Salaries & Benefits	<u>\$13,246</u>	<u>\$12,247</u>	<u>\$8,201</u>	\$0
Services & Supplies				
178.441.300.161 Property Tax	\$2,958	\$2,758	\$2,813	
178.441.300.162 Insurance	714	2,881	3,025	
178.441.300.200 Professional Services	8,400	6,377	8,400	
178.441.300.270 Travel & Training	0	0		
178.441.300.290 Rehabs	30,000	15,346	30,000	
178.441.300.313 FTHB	<u>30,000</u>	<u>0</u>	<u>30,000</u>	
Total Services & Supplies	<u>\$72,072</u>	<u>\$27,362</u>	<u>\$74,238</u>	\$0
Department Total	<u>\$85,318</u>	<u>\$39,609</u>	<u>\$82,440</u>	<u>\$0</u>

CDBG - PROGRAM INCOME - FEDERAL

Services & Supplies

179.442.300.200 Professional Services	<u>\$0</u>	<u>3,000</u>	<u>\$0</u>	
Total Services & Supplies	<u>\$0</u>	<u>\$3,000</u>	<u>\$0</u>	<u>\$0</u>
Department Total	<u>\$0</u>	<u>\$3,000</u>	<u>\$0</u>	<u>\$0</u>

CDBG - 2010 Grant

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
CDBG - 10-STBG-6706					
REHAB					
Services & Supplies					
273.501.300.200	Professional Services	\$49,300	\$40,861	\$0	
273.501.300.290	Rehabs	<u>210,600</u>	<u>170,588</u>	<u>0</u>	
		<u>\$259,900</u>	<u>\$211,449</u>	<u>\$0</u>	<u>\$0</u>
FIRST TIME HOMEBUYER					
Services & Supplies					
273.502.300.200	Professional Services	\$7,600	\$4,348	\$0	
273.502.300.313	Loans	<u>87,400</u>	<u>50,000</u>	<u>0</u>	
		<u>\$95,000</u>	<u>\$54,348</u>	<u>\$0</u>	<u>\$0</u>
GENERAL ADMINISTRATION					
Salaries & Benefits					
273.503.100.100	Full-Time Employees	\$13,005	\$13,005	\$0	
273.503.200.120	Health Insurance	1,578	1,578	0	
273.503.200.121	Workers' Comp & EAP	281	281	0	
273.503.200.122	Retirement	2,232	2,232	0	
273.503.200.124	Medicare	189	189	0	
273.503.200.132	Deferred Comp	<u>260</u>	<u>260</u>	<u>0</u>	
		<u>\$17,545</u>	<u>\$17,545</u>	<u>\$0</u>	<u>\$0</u>
Code Enforcement					
273.504.100.100	Full-Time Employees	\$44,250	\$44,250		
273.504.200.120	Health Insurance	1,855	1,855		
273.504.200.121	Worker's Comp & EAP	974	974		
273.504.200.122	Retirement	7,596	7,596		
273.504.200.125	Uniforms	300	300		
273.504.200.124	Medicare	<u>642</u>	<u>642</u>		
		<u>\$55,617</u>	<u>\$55,617</u>	<u>\$0</u>	<u>\$0</u>
Total Grant		<u>\$428,062</u>	<u>\$338,959</u>	<u>\$0</u>	<u>\$0</u>

CDBG - 2012 GRANT

		<u>Budget</u> 2012-13	<u>Estimated</u> 2012-13	<u>Proposed</u> 2013-14	<u>Adopted</u> 2013-14
CDBG - 12-STBG-					
REHAB					
Services & Supplies					
274.501.300.200	Professional Services	\$0	\$0	\$57,000	
274.501.300.290	Rehabs			<u>243,000</u>	
		<u>\$0</u>	<u>\$0</u>	<u>\$300,000</u>	<u>\$0</u>
FIRST TIME HOMEBUYER					
Services & Supplies					
274.502.300.200	Professional Services	\$0	\$0	\$12,700	
274.502.300.313	Loans			<u>146,050</u>	
		<u>\$0</u>	<u>\$0</u>	<u>\$158,750</u>	<u>\$0</u>
GENERAL ADMINISTRATION					
Salaries & Benefits					
274.503.100.100	Full-Time Employees	\$0	\$0	\$18,690	
274.503.200.120	Health Insurance			2,608	
274.503.200.121	Workers' Comp & EAP			452	
274.503.200.122	Retirement			3,247	
274.503.200.124	Medicare			271	
274.503.200.132	Deferred Comp			<u>100</u>	
		<u>\$0</u>	<u>\$0</u>	<u>\$25,368</u>	<u>\$0</u>
Code Enforcement					
274.504.100.100	Full-Time Employees	\$0	\$0	\$60,344	
274.504.200.120	Health Insurance			3,664	
274.504.200.121	Worker's Comp & EAP			1,497	
274.504.200.122	Retirement			8,887	
274.504.200.125	Uniforms			345	
274.504.200.124	Medicare			<u>875</u>	
		<u>\$0</u>	<u>\$0</u>	<u>\$75,612</u>	<u>\$0</u>
	Total Grant	<u>\$0</u>	<u>\$0</u>	<u>\$559,730</u>	<u>\$0</u>

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
HOME PROGRAM					
Program Income Activity					
Salaries & Benefits					
177.448.100.100	Full time Employees	\$9,246	\$10,670	\$12,459	
177.448.200.120	Health Insurance	1,409	1,375	1,739	
177.448.200.121	Workers' Comp & EAP	333	445	301	
177.448.200.122	Retirement	1,386	1,620	2,165	
177.448.200.124	Medicare	126	155	181	
177.448.200.132	Deferred Comp	<u>0</u>	<u>25</u>	<u>494</u>	
	Total Salaries & Benefits	<u>\$12,500</u>	<u>\$14,290</u>	<u>\$17,339</u>	<u>\$0</u>
Services & Supplies					
177.448.300.161	Property Taxes	\$7,028	\$6,901	\$7,039	
177.448.300.162	Homeowner's Insurance	3,843	3,346	3,513	
177.448.300.200	Professional Services	6,850	1,762	6,000	
177.448.300.290	Rehabs	0	7,273	50,000	
177.448.300.313	FTHB	<u>105,400</u>	<u>0</u>	<u>50,000</u>	
	Total Services & Supplies	<u>\$123,121</u>	<u>\$19,282</u>	<u>\$116,552</u>	<u>\$0</u>
	Department Total	<u>\$135,621</u>	<u>\$33,572</u>	<u>\$133,891</u>	<u>\$0</u>

	<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
HOME 12				
Housing Rehabilitation Loans				
Services & Supplies				
263.545.300.200 Professional Services	\$0	\$0	\$39,500	
263.545.300.290 Rehabs			<u>170,625</u>	
Total Rehabs	<u>\$0</u>	<u>\$0</u>	<u>\$210,125</u>	<u>0</u>
First-Time Homebuyers				
Services & Supplies				
263.546.300.200 Professional Services	\$0	\$0	\$21,700	
263.546.300.313 Loans			<u>170,625</u>	
Total First Time Homebuyers	<u>\$0</u>	<u>\$0</u>	<u>\$192,325</u>	<u>\$0</u>
General Administration				
Salaries & Benefits				
264.547.200.200 Professional Services			<u>8,750</u>	
Total General Administration	<u>0</u>	<u>0</u>	<u>8,750</u>	<u>0</u>
Total HOME 09	<u>\$0</u>	<u>\$0</u>	<u>\$411,200</u>	<u>\$0</u>
CALHOME - Active Grants				
Services & Supplies				
Rehabs	\$490,000	\$217,647	\$0	
FTHB	<u>\$0</u>	<u>0</u>	<u>0</u>	
Total Services & Supplies	<u>\$490,000</u>	<u>\$217,647</u>	<u>\$0</u>	<u>\$0</u>

REGIONAL ACCOUNTING OFFICE

The building located at 1020 Chittenden Avenue, is owned by the City and leased the State Department of Corrections.

SOURCE OF FUNDS

Rents	\$254,049
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REGIONAL ACCOUNTING OFFICE

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Revenues					
136.415.362.085	Rents	\$208,430	\$208,430	\$212,598	
136.415.361.090	Interest	<u>1,500</u>			
		<u>\$209,930</u>	<u>\$208,430</u>	<u>\$212,598</u>	<u>\$0</u>
Services & Supplies					
136.415.300.130	Insurance	\$4,849	\$4,163	\$6,626	
136.415.300.145	Repairs & Maintenance	5,000	4,615	10,000	
136.415.300.200	Professional Services	60,000	70,000	70,000	
136.415.700.700	Building & Grounds Mntce	43,397	42,673	45,423	
136.415.300.210	Supplies	1,000	500	1,000	
136.415.300.220	Communications	1,000	460	1,000	
	Transfer	<u>300,000</u>	<u>300,000</u>	<u>100,000</u>	
	Total Services & Supplies	<u>\$415,246</u>	<u>\$422,411</u>	<u>\$234,049</u>	<u>\$0</u>
Capital Outlay					
136.415.500.520	Building Improvements Set-Aside		<u>\$0</u>	<u>\$20,000</u>	
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$20,000</u>	<u>\$0</u>
	Total Expenditures	<u>\$415,246</u>	<u>\$422,411</u>	<u>\$254,049</u>	<u>\$0</u>
	Department Net	<u>(\$205,316)</u>	<u>(\$213,981)</u>	<u>(\$41,451)</u>	

CORCORAN JOINT POWERS FINANCE AUTHORITY
BUDGET MESSAGE

The Corcoran Joint Powers Finance Authority is an entity established as a financing vehicle for City projects.

The Agency acquired financing for the Storm Water Ponds Project, which it in turn leases to the City's Wastewater/Storm Drain Enterprise Fund. Lease payments are received in an amount sufficient to cover debt service and pay Trustee fees. These bonds have been refinanced to take advantage of lower interest rates.

During fiscal 2002/03 the authority borrowed funds to lend to the City's Water Enterprise for purposes of refinancing a loan from the USDA and to begin development of the new water well field. During the 2012-13 fiscal year the 2003 bonds were refinanced, eliminating the reserve and lowering the interest costs.

During fiscal 2005/06 the authority borrowed the funds necessary to fund the construction of the Arsenic Treatment Facility for the Water Enterprise. A State grant for \$2,000,000 to assist in the funding of the water treatment plant allowed \$2,000,000 of the bond funds to be used to pay down the bonds. During 2007/08 the 05 Bonds were refunded through the issuance of \$19,900,000 in Variable Rate Demand Certificates of Participation. During 2012-13, the underlying letter of credit for the 2008 bonds was renegotiated and the reserve funds were used to pay down the balance on the bonds.

No new projects are anticipated during the coming fiscal year.

Kindon Meik
Executive Director

RESOLUTION NO. 13-01

A RESOLUTION OF THE CORCORAN JOINT POWERS FINANCE AUTHORITY APPROVING A BUDGET FOR THE 2013-2014 FISCAL YEAR

WHEREAS, at a regular meeting of the City Council of the City of Corcoran, duly called and held on _____, the City Council, acting as the Board of the Corcoran Joint Powers Finance Authority, on a motion of Board Member _____, seconded by Board Member _____ and duly carried the following resolution was adopted:

It is hereby resolved that the following expenditure budget be adopted for the Corcoran Joint Powers Finance Authority for the 2011-2012 fiscal year:

Debt Service	\$70,781
Trustee Fees	3,000

I hereby certify that this resolution was passed and adopted at a meeting of the City Council of the City of Corcoran held on _____, by the following vote:

CORCORAN JOINT POWERS FINANCE AUTHORITY

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Revenues					
210.490.362.085	Lease Payments	\$74,855	\$74,846	\$70,481	
210.490.361.090	Interest	<u>3,300</u>	<u>3,309</u>	<u>3,300</u>	
	Total Revenues	<u>\$78,155</u>	<u>\$78,155</u>	<u>\$73,781</u>	<u>\$0</u>
Expenditures					
210.490.300.200	Trustee Fees	\$3,000	\$3,000	\$3,000	
210.490.400.410	Interest Expense	25,155	25,155	20,781	
210.490.400.420	Principal Payments	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	
	Total Expenditures	<u>\$78,155</u>	<u>\$78,155</u>	<u>\$73,781</u>	<u>\$0</u>
Revenues Over (Under) Expenditures		<u>\$0</u>	<u>\$1</u>	<u>\$0</u>	<u>\$0</u>

STAFFING LEVELS

FULL-TIME EMPLOYEES

	<u>Authorized</u>	<u>Funded</u>	
City Manager			
City Manager/Community Development Director	1	1	
Assistant to the City Manager/City Clerk	1	1	
Human Resources Coordinator	<u>1</u>	<u>1</u>	
Total	<u>3</u>	<u>3</u>	<u>0</u>
Finance			
Deputy City Manager/Finance Director	1	1	
Accountant	1	1	
Accounting Technician	1	1	
Account Clerk	<u>2</u>	<u>2</u>	
Total	<u>4</u>	<u>5</u>	<u>0</u>
Community Development			
Community Development Director (combined with City Manager)	1	1	
Assistant Community Development Director/Building Official	1	1	
Building Inspector	0	0	
Code Enforcement Officer	1	1	
Planning Technician	0	0	
Total	<u>3</u>	<u>3</u>	<u>0</u>
Public Works			
Public Works Director	1	1	
Administrative Assistant	1	1	
Wastewater Treatment Plant Chief Plant Operator	1	1	
Wastewater Treatment Plant Lead Utility Operator			
Wastewater Treatment Plant Utility Operator I	1	1	
Wastewater Treatment Plant Utility Operator II	2	2	
Water Chief Plant Operator	1	1	
Water Lead Shift Operator		1	
Water Utility Worker	1	1	
Water Utility Operator	2	2	
Water Utility Shift Operator	2	1	
Maintenance Worker I	5	5	
Maintenance Worker II	2	2	
Parks/Streets Maintenance Supervisor	1	1	
Chief Fleet Mechanic	1	1	
Fleet Mechanic	1	1	
Transit Coordinator	1	1	
Senior Transit Assistant	1	1	
Transit Operator	<u>4</u>	<u>5</u>	
Total	<u>28</u>	<u>29</u>	<u>0</u>

FULL-TIME EMPLOYEES

	<u>Authorized</u>	<u>Funded</u>	
Police Department			
Chief of Police	1	1	
Deputy Chief of Police	1	1	
Sergeants	5	5	
Corporals	3	2	
Officers	13	10	
Community Service Officer	2	2	
Executive Assistant	1	1	
Records & Communications Manager	1	1	
Senior Records Clerk	1	1	
Records Clerk	1	1	
Senior Dispatcher	1	1	
Dispatchers	<u>5</u>	<u>5</u>	
Total	<u>35</u>	<u>31</u>	<u>0</u>
Total Full-time Employees	<u>75</u>	<u>75</u>	<u>0</u>
PART-TIME EMPLOYEES			
City Manager's Department			
Clerical Assistant	0	1	0
Police Department			
Reserve Officers	<u>11</u>	<u>11</u>	<u>0</u>
Total	<u>11</u>	<u>11</u>	<u>0</u>
Total Part-Time Employees	<u>11</u>	<u>12</u>	<u>0</u>