

**CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY
AGENDA**

**City Council Chambers
1015 Chittenden Avenue
Corcoran, CA 93212**

**Monday, May 20, 2013
6:00 P.M.**

Public Inspection: A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151 ext. 235.

Public Comment: Members of the audience may address the Council on non-agenda items; However, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

Consent Calendar: All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

ROLL CALL

Mayor:	Jim Wadsworth
Vice Mayor:	Jerry Robertson
Council Member:	Mark Cartwright
Council Member:	Raymond Lerma
Council Member:	Sidonio "Sid" Palmerin

INVOCATION

FLAG SALUTE

1. PUBLIC DISCUSSION

2. **CONSENT CALENDAR (VV)**

- 2-A. Approval of Minutes of the regular meeting on May 6, 2013.
- 2-B. Authorization to read ordinances and resolutions by title only.
- 2-C. Ratify Proclamation Honoring Warden Ralph Diaz.

3. **APPROPRIATIONS (VV)**

Approval of Warrant Register dated May 20, 2013. (Venegas)

4. **PRESENTATIONS** – None

5. **PUBLIC HEARINGS** – None

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

- 7-A. Consider approval of Tule Trash Cardboard Rate Structure proposal. (Kroeker) (VV)
- 7-B. Consider approval of bid solicitation for 2013 Corcoran Street Improvements Project. (Kroeker) (VV)
- 7-C. Discussion to consider Council Summer Calendar for months of June, July and August 2012. (Lopez) (VV)
- 7-D. Consider approval of Resolution No. 2680 authorizing signature for reimbursement agreement with California high-speed rail authority. (Kroeker) (VV)
- 7-E. Present the 2013/2014 Fiscal Year Budget and set dates for review and adoption. (Venegas) (VV)

8. **MATTERS FOR MAYOR AND COUNCIL**

- 8-A. Information Items
- 8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
- 8-C. Committee Reports

9. **CLOSED SESSION**

9-A. **CONFERENCE WITH LABOR NEGOTIATOR(S)** (Government Code § 54957.6). It is the intention of this governing body to meet in closed-session to review its position and to instruct its designated representatives:

- Designated representatives: Kindon Meik
- Name of employee organization: CPOA, CLOCEA, Local 39, and Management

9-B. **THREAT TO PUBLIC SERVICES OR FACILITIES** (Government Code § 54957(a)). Consultation with Police Chief Reuben Shortnacy and City Manager Kindon Meik.

10. **ADJOURNMENT:**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on May 16, 2013.



Lorraine P. Lopez, City Clerk

**CONSENT CALENDAR
ITEM #: 2-C**

MEMO

TO: Corcoran City Council

FROM: Lorraine Lopez, Assistant to the City Manager/City Clerk

DATE: May 13, 2013 **MEETING DATE:** May 20, 2013

SUBJECT: Ratify Proclamation Honoring Warden Ralph Diaz

Recommendation: (Consensus)

Move to approve the Consent Calendar ratifying Proclamation honoring Warden Diaz.

Discussion:

Staff received a request for a Proclamation for the confirmation appointment celebration of Warden Ralph Diaz. Staff prepared the proclamation and it was presented on Friday, May 10, 2013. Staff respectfully requests the proclamation be ratified as per required action.

Budget Impact:

None

PROCLAMATION

**of the City Council of the City of Corcoran
HONORING
RALPH M. DIAZ**

*** * * * ***

WHEREAS, Ralph M. Diaz has served the State of California for over twenty-two years in the capacity of a peace officer; and,

WHEREAS, Mr. Diaz began his career with the Department of Corrections and Rehabilitation as a Correctional Officer at Wasco State Prison and rapidly promoted through the ranks; and,

WHEREAS, Mr. Diaz has held the positions of Correctional Officer, Correctional Counselor I, Correctional Counselor II – Supervisor, Facility Captain, Correctional Administrator (Associate Warden), Chief Deputy Warden and is currently the Acting Warden at the California Substance Abuse Treatment Facility and State Prison (CSATF/SP) in Corcoran; and,

WHEREAS, Mr. Diaz has officially been appointed Warden of the California Substance Abuse Treatment Facility and State Prison (CSATF/SP) in Corcoran, the largest Prison in the State of California, and as Warden, Mr. Diaz will be responsible for managing this complex, multi-mission institution comprised of various facilities housing approximately 5,700 inmates with a staff of approximately 1,920 and a budget of approximately 166 million dollars.

WHEREAS, on May 10, 2013, a Confirmation Celebration is being held to recognize the Appointment of Warden Ralph M. Diaz.

NOW, THEREFORE, BE IT RESOLVED on behalf of the Mayor and Council, the City of Corcoran hereby congratulates

RALPH M. DIAZ

on his appointment and adds its thanks for the contributions he is making to the Corrections community and look forward to a continued collaborative effort.

IN WITNESS WHEREOF, I, Jim Wadsworth, Mayor of the City of Corcoran hereby affix my signature and have caused the Seal of the City of Corcoran to be affixed hereto, this 8th day of May 2013.

Jim Wadsworth, Mayor

Accounts Payable Voucher Approval List



User: bjh
Printed: 05/15/2013-14:48

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
053140	05/15/2013	Amtrak	Tickets/150 Corcoran to Hanford	145-410-300-292	975.00
053140	05/15/2013	Amtrak	Tickets/ 50 Hanford to Corcoran	145-410-300-292	325.00
Warrant Total:					1,300.00
053141	05/15/2013	Amtrak	Tickets/100 Corcoran to Hanford	145-410-300-292	650.00
053141	05/15/2013	Amtrak	Tickets/100 Hanford to Corcoran	145-410-300-292	650.00
Warrant Total:					1,300.00
053142	05/15/2013	Amtrak	Tickets/100 Corcoran to Hanford	145-410-300-292	650.00
053142	05/15/2013	Amtrak	Tickets/100 Hanford to Corcoran	145-410-300-292	650.00
Warrant Total:					1,300.00
053143	05/15/2013	AT&T Mobility	Cell Phone Service	120-435-300-220	109.56
Warrant Total:					109.56
053144	05/15/2013	Auto Zone, Inc.	Supplies	104-421-300-210	36.19
Warrant Total:					36.19
053145	05/15/2013	Az Auto Parts	Parts	145-410-300-260	141.18
053145	05/15/2013	Az Auto Parts	Parts	104-412-300-210	4.15
053145	05/15/2013	Az Auto Parts	Parts	104-412-300-260	118.86
053145	05/15/2013	Az Auto Parts	Parts	104-421-300-260	287.68
053145	05/15/2013	Az Auto Parts	Parts	104-431-300-260	34.64
053145	05/15/2013	Az Auto Parts	Parts	104-432-300-260	210.48
053145	05/15/2013	Az Auto Parts	Parts	104-433-300-210	148.72
053145	05/15/2013	Az Auto Parts	Parts	109-434-300-140	49.30
053145	05/15/2013	Az Auto Parts	Parts	120-435-300-140	39.79
053145	05/15/2013	Az Auto Parts	Parts	120-435-300-260	66.49
053145	05/15/2013	Az Auto Parts	Parts	105-437-300-210	56.84
053145	05/15/2013	Az Auto Parts	Parts	105-437-300-260	5.85
Warrant Total:					1,163.98
053146	05/15/2013	B & C Enterprises	Fuel	145-410-300-250	1,235.93
053146	05/15/2013	B & C Enterprises	Fuel	104-412-300-250	593.30
053146	05/15/2013	B & C Enterprises	Fuel	104-421-300-250	1,803.92
053146	05/15/2013	B & C Enterprises	Fuel	104-432-300-250	61.31

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
053146	05/15/2013	B & C Enterprises	Fuel	104-433-300-250	276.61
053146	05/15/2013	B & C Enterprises	Fuel	109-434-300-250	1,072.52
053146	05/15/2013	B & C Enterprises	Fuel	112-438-300-250	589.63
053146	05/15/2013	B & C Enterprises	Fuel	120-435-300-250	635.95
053146	05/15/2013	B & C Enterprises	Fuel	121-439-300-250	70.66
053146	05/15/2013	B & C Enterprises	Fuel	105-437-300-250	15.54
Warrant Total:					6,355.37
053147	05/15/2013	BankCard Center	Earthlink	104-401-300-157	34.95
053147	05/15/2013	BankCard Center	ICSC/Membership Dues	104-402-300-170	100.00
053147	05/15/2013	BankCard Center	ICSC/Registration/Convention	104-406-300-270	1,060.00
053147	05/15/2013	BankCard Center	Staples/Office Supplies	104-426-300-200	16.11
053147	05/15/2013	BankCard Center	Subway/Food for Econ Dev Workshop	104-000-120-022	25.00
053147	05/15/2013	BankCard Center	Supplies/Food for Liebert Cassidy Class	104-401-300-270	335.83
053147	05/15/2013	BankCard Center	USPS/Returned Materials	104-432-300-152	16.85
053147	05/15/2013	BankCard Center	GPSIT/Investigative Equipment	104-421-300-210	735.00
053147	05/15/2013	BankCard Center	Boy Scouts/Explorer Insurance	330-429-300-130	220.00
053147	05/15/2013	BankCard Center	Training for Safety/Trng for Chaplain	104-421-300-270	109.00
053147	05/15/2013	BankCard Center	Tapatio Auto Wrecking /Part	145-410-300-140	154.60
053147	05/15/2013	BankCard Center	USPS/Shipping Fee	104-432-300-152	41.95
Warrant Total:					2,849.29
053148	05/15/2013	Best Deal Food Co Inc.	Supplies	104-401-300-271	2.34
053148	05/15/2013	Best Deal Food Co Inc.	Supplies	104-407-300-270	39.84
053148	05/15/2013	Best Deal Food Co Inc.	Supplies	104-421-300-203	15.03
053148	05/15/2013	Best Deal Food Co Inc.	Supplies	104-421-300-210	7.70
053148	05/15/2013	Best Deal Food Co Inc.	Supplies	104-432-300-210	7.11
053148	05/15/2013	Best Deal Food Co Inc.	Supplies	104-432-300-210	9.96
053148	05/15/2013	Best Deal Food Co Inc.	Supplies	120-435-300-210	5.27
Warrant Total:					87.25
053149	05/15/2013	Richard Bocanegra	Refund Vet's Hall Deposit	104-000-362-085	200.00
Warrant Total:					200.00
053150	05/15/2013	BSK Associates	Lab Analysis	105-437-300-200	60.00
053150	05/15/2013	BSK Associates	Lab Analysis	105-437-300-200	64.00
053150	05/15/2013	BSK Associates	Lab Analysis	105-437-300-200	136.00
053150	05/15/2013	BSK Associates	Lab Analysis	105-437-300-200	136.00
053150	05/15/2013	BSK Associates	Lab Analysis	105-437-300-200	45.00
053150	05/15/2013	BSK Associates	Lab Analysis	105-437-300-200	15.00
053150	05/15/2013	BSK Associates	Lab Analysis	105-437-300-200	136.00
Warrant Total:					592.00
053151	05/15/2013	Caves & Associates	Negotiations Services	104-402-300-200	579.60
Warrant Total:					579.60
053152	05/15/2013	CDPH-OCP	D-3 Certification/E.Boyett	105-437-300-160	90.00
Warrant Total:					90.00

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
053153	05/15/2013	Chemical Waste Management Inc	Filter Press Sludge	105-437-300-193	1,747.40	
					Warrant Total:	1,747.40
053154	05/15/2013	Chevron & Texaco Card Svc	Fuel	104-421-300-250	194.66	
053154	05/15/2013	Chevron & Texaco Card Svc	Fuel	104-432-300-250	26.75	
					Warrant Total:	221.41
053155	05/15/2013	City of Avenal	Animal Control Shelter Services	104-421-300-203	3,014.16	
					Warrant Total:	3,014.16
053156	05/15/2013	City of Corcoran	City Services/2410 Bell	301-430-300-316	96.47	
					Warrant Total:	96.47
053157	05/15/2013	Corcoran Hardware	Supplies	145-410-300-210	25.32	
053157	05/15/2013	Corcoran Hardware	Supplies	119-412-500-512	32.17	
053157	05/15/2013	Corcoran Hardware	Supplies	104-412-300-210	52.90	
053157	05/15/2013	Corcoran Hardware	Supplies	104-432-300-210	130.50	
053157	05/15/2013	Corcoran Hardware	Supplies	104-432-320-210	7.48	
053157	05/15/2013	Corcoran Hardware	Supplies	109-434-300-210	138.59	
053157	05/15/2013	Corcoran Hardware	Supplies	120-435-300-210	298.85	
053157	05/15/2013	Corcoran Hardware	Supplies	105-437-300-210	396.50	
053157	05/15/2013	Corcoran Hardware	Supplies	104-421-300-210	122.85	
					Warrant Total:	1,205.16
053158	05/15/2013	Corcoran Police Activities Lea	Reimburse Employer Entry Fees	330-429-300-270	115.00	
053158	05/15/2013	Corcoran Police Activities Lea	Reimburse Employer Uniforms	330-429-300-210	235.95	
					Warrant Total:	350.95
053159	05/15/2013	Corcoran Publishing Company	Notice of Unscheduled Vacancy	104-401-300-156	128.00	
053159	05/15/2013	Corcoran Publishing Company	Urban Water Management Plan	105-437-300-156	96.00	
					Warrant Total:	224.00
053160	05/15/2013	Dell Marketing L.P.	OptiPlex 7010 Desktop Base	104-421-300-210	1,164.33	
					Warrant Total:	1,164.33
053162	05/15/2013	Dept of Justice	Fingerprint Apps	104-421-300-148	577.00	
					Warrant Total:	577.00
053161	05/15/2013	Dept of Industrial Relations	Water Slide Inspection Fee	104-411-300-160	706.25	
					Warrant Total:	706.25
053163	05/15/2013	Dept of Public Health	D3 Certification Renewal/S.Krocker	105-437-300-170	90.00	
					Warrant Total:	90.00
053164	05/15/2013	Dept of Transportation	Signals & Lighting	109-434-300-160	27.34	
					Warrant Total:	27.34

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
053165	05/15/2013	Emblem Enterprises, Inc	PD Patches	104-421-300-210	668.59	
					Warrant Total:	668.59
053166	05/15/2013	Employment Development Dept	Unemployment Claims/L.Duran	104-421-200-131	5,400.00	
053166	05/15/2013	Employment Development Dept	Unemployment Claims/F. Moore	104-421-200-131	670.00	
053166	05/15/2013	Employment Development Dept	Unemployment Claims/A. Shedd	104-405-200-131	393.00	
					Warrant Total:	6,463.00
053167	05/15/2013	Fabrie Jewelers	Batteries	145-410-300-140	12.90	
					Warrant Total:	12.90
053168	05/15/2013	Federico Consulting Inc	Telephone Line Repairs	104-432-300-140	523.98	
					Warrant Total:	523.98
053169	05/15/2013	Felder Communications	Radio Maintenance & Repairs	145-410-300-141	51.50	
053169	05/15/2013	Felder Communications	Radio Maintenance & Repairs	104-412-300-141	14.30	
053169	05/15/2013	Felder Communications	Radio Maintenance & Repairs	104-421-300-141	510.00	
053169	05/15/2013	Felder Communications	Radio Maintenance & Repairs	104-431-300-141	8.50	
053169	05/15/2013	Felder Communications	Radio Maintenance & Repairs	109-434-300-141	60.00	
053169	05/15/2013	Felder Communications	Radio Maintenance & Repairs	120-435-300-141	55.73	
053169	05/15/2013	Felder Communications	Radio Maintenance & Repairs	105-437-300-141	63.85	
053169	05/15/2013	Felder Communications	Radio Maintenance & Repairs	121-439-300-141	15.62	
053169	05/15/2013	Felder Communications	Battery Stick & Lamp	104-421-300-210	75.68	
					Warrant Total:	855.18
053170	05/15/2013	Ferguson Enterprises, Inc	Parts	120-435-300-210	326.99	
053170	05/15/2013	Ferguson Enterprises, Inc	Fire Hydrant/Wet Barrel	105-437-300-210	7,186.19	
053170	05/15/2013	Ferguson Enterprises, Inc	Parts	105-437-300-210	40.73	
053170	05/15/2013	Ferguson Enterprises, Inc	Actuator	105-437-300-140	6,857.41	
					Warrant Total:	14,411.32
053171	05/15/2013	Foothill Transcription Company	Transcription Service	104-421-300-200	552.50	
					Warrant Total:	552.50
053172	05/15/2013	Fresno City College	Registration/A. Jones	104-421-300-270	155.00	
053172	05/15/2013	Fresno City College	Registration/A. Meece	104-421-300-270	155.00	
					Warrant Total:	310.00
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/April	104-000-202-011	4,209.43	
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/April	105-000-202-011	338.97	
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/April	109-000-202-011	354.59	
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/April	112-000-202-011	131.34	
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/April	120-000-202-011	434.70	
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/April	121-000-202-011	48.30	
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/April	145-000-202-011	614.46	
053173	05/15/2013	Guardian Life Insurance	Dental Overage	304-000-202-026	-544.19	
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/July	104-000-202-011	4,222.36	
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/July	105-000-202-011	338.97	

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/July	109-000-202-011	354.59
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/July	112-000-202-011	131.34
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/July	120-000-202-011	434.70
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/July	121-000-202-011	48.30
053173	05/15/2013	Guardian Life Insurance	Dental Insurance/July	145-000-202-011	483.12
053173	05/15/2013	Guardian Life Insurance	Denatl Overage	304-000-202-026	-517.38
Warrant Total:					11,083.60
053174	05/15/2013	Hach Company	Sensor Cap Replacement	120-435-300-140	253.70
Warrant Total:					253.70
053175	05/15/2013	Hanford Chrysier Dodge Jeep	Parts	120-435-300-260	54.36
053175	05/15/2013	Hanford Chrysler Dodge Jeep	Parts	104-433-300-210	87.08
Warrant Total:					141.44
053176	05/15/2013	Hanford Veterinary Hospital	K-9 Vet Service	104-421-300-217	111.61
Warrant Total:					111.61
053184	05/15/2013	Lehigh Hanson	1" Rock	109-434-300-210	166.63
Warrant Total:					166.63
053177	05/15/2013	Images/RadioShack Dealer	Sandisk	104-407-300-210	53.74
053177	05/15/2013	Images/RadioShack Dealer	Batteries	104-407-300-194	12.89
Warrant Total:					66.63
053178	05/15/2013	J. Gardner & Associates, LLC	JR Police Badges	104-421-300-210	283.75
Warrant Total:					283.75
053180	05/15/2013	Kings County Information Svc	Computer Support/April	104-421-300-181	3,380.23
053180	05/15/2013	Kings County Information Svc	Computer Support/April	104-432-300-201	2,975.74
Warrant Total:					6,355.97
053183	05/15/2013	Kiwanis Club Of Corcoran	Refund Vet's Hall Deposit	104-000-362-085	200.00
Warrant Total:					200.00
053179	05/15/2013	Kings County Assessor	Computer Access	104-407-300-197	5.70
Warrant Total:					5.70
053181	05/15/2013	Kings Rehabilitation Center	Janitorial Services	136-415-300-200	3,122.21
053181	05/15/2013	Kings Rehabilitation Center	Janitorial Services	104-432-300-200	3,520.79
053181	05/15/2013	Kings Rehabilitation Center	Janitorial Services	145-410-300-200	50.00
Warrant Total:					6,693.00
053182	05/15/2013	Kings Waste & Recycling	Dump Fees/Greenwaste	112-436-300-192	10,003.20
053182	05/15/2013	Kings Waste & Recycling	Dump Fees/Recyclables	112-436-300-192	824.33
Warrant Total:					10,827.53

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
053185	05/15/2013	LexisNexis Risk Data Mngmt	Background Service	104-421-300-200	50.00
Warrant Total:					50.00
053186	05/15/2013	MD Communications	Monthly Radio Mntce	104-421-300-141	770.00
Warrant Total:					770.00
053187	05/15/2013	Miguel Meneses	Yard Svc/Salyer Estate Landscaping Dist	111-601-300-202	120.00
053187	05/15/2013	Miguel Meneses	Yard Svc/Sunrise Villa Landscaping Dist	111-604-300-202	200.00
Warrant Total:					320.00
053188	05/15/2013	Nova Storm Systems	Business Network Access Service	105-437-300-200	85.00
Warrant Total:					85.00
053189	05/15/2013	Office Depot	Office Supplies	104-421-300-150	331.57
Warrant Total:					331.57
053190	05/15/2013	Rafael Ojeda	Property Abatement/914 Pickerell	311-408-300-200	80.00
053190	05/15/2013	Rafael Ojeda	Property Abatement/Pickerell & Whitley	311-408-300-200	750.00
053190	05/15/2013	Rafael Ojeda	Property Abatement/646 Whitley	311-408-300-200	180.00
053190	05/15/2013	Rafael Ojeda	Property Abatement/1265 Branum	104-407-300-190	160.00
Warrant Total:					1,170.00
053191	05/15/2013	PG&E	Utilities	111-601-300-240	10.51
053191	05/15/2013	PG&E	Utilities	145-410-300-240	438.23
053191	05/15/2013	PG&E	Utilities	104-411-300-240	2,447.04
053191	05/15/2013	PG&E	Utilities	104-412-300-240	517.28
053191	05/15/2013	PG&E	Utilities	104-432-300-240	5,861.96
053191	05/15/2013	PG&E	Utilities	104-432-320-240	95.08
053191	05/15/2013	PG&E	Utilities	109-434-300-240	251.58
053191	05/15/2013	PG&E	Utilities	120-435-300-240	14,719.71
053191	05/15/2013	PG&E	Utilities	121-439-300-240	595.46
053191	05/15/2013	PG&E	Utilities	105-437-300-240	49,560.38
053191	05/15/2013	PG&E	Utilities/2410 Bell	301-430-300-316	52.92
Warrant Total:					74,550.15
053192	05/15/2013	Pizza Factory	Inmate Meals	104-421-300-148	70.74
Warrant Total:					70.74
053193	05/15/2013	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	145-410-300-200	55.16
053193	05/15/2013	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	136-415-300-200	39.53
053193	05/15/2013	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-432-300-200	172.51
053193	05/15/2013	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-432-300-200	30.63
053193	05/15/2013	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-432-320-200	25.16
053193	05/15/2013	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-433-300-200	37.60
053193	05/15/2013	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-433-300-180	20.00
053193	05/15/2013	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	120-435-300-200	55.16
053193	05/15/2013	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	105-437-300-200	58.75

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
					Warrant Total:	494.50
053198	05/15/2013	Reserve Account	Postage for Meter	104-432-300-152	1,500.00	
					Warrant Total:	1,500.00
053194	05/15/2013	Quad Knopf, Inc.	Wells 8B & 9B Improvements	105-437-500-512	1,537.87	
053194	05/15/2013	Quad Knopf, Inc.	2013 Street Overlay Project	109-434-300-200	22,308.75	
053194	05/15/2013	Quad Knopf, Inc.	Water Management Plan	105-437-300-200	1,289.52	
053194	05/15/2013	Quad Knopf, Inc.	SH43 Signing Info to Caltrans	104-406-300-200	356.76	
053194	05/15/2013	Quad Knopf, Inc.	General Plan Item	104-426-300-200	125.37	
					Warrant Total:	25,618.27
053195	05/15/2013	Quality Pool Service	Bulk Chlorine	104-411-300-210	1,198.04	
053195	05/15/2013	Quality Pool Service	Repairs to Chlorine Feeder	104-411-300-210	65.00	
053195	05/15/2013	Quality Pool Service	Monthly Pool Service	104-411-300-200	850.00	
					Warrant Total:	2,113.04
053196	05/15/2013	Quinn Company	Pump	109-434-300-140	52.21	
					Warrant Total:	52.21
053197	05/15/2013	Res-Com	Pest Control	145-410-300-200	33.00	
053197	05/15/2013	Res-Com	Pest Control	104-411-300-200	33.00	
053197	05/15/2013	Res-Com	Pest Control	136-415-300-200	33.00	
053197	05/15/2013	Res-Com	Pest Control	104-432-300-200	99.00	
053197	05/15/2013	Res-Com	Pest Control	104-432-300-200	33.00	
053197	05/15/2013	Res-Com	Pest Control	104-432-320-200	33.00	
053197	05/15/2013	Res-Com	Pest Control	120-435-300-200	33.00	
053197	05/15/2013	Res-Com	Pest Control	105-437-300-200	33.00	
053197	05/15/2013	Res-Com	Pest Control	104-432-300-200	99.00	
					Warrant Total:	429.00
053199	05/15/2013	Richard's Chevrolet	Repairs	105-437-300-260	2,476.62	
					Warrant Total:	2,476.62
053200	05/15/2013	S & R Specialty Equipment	Parts	120-435-300-210	139.59	
053200	05/15/2013	S & R Specialty Equipment	Parts	145-410-300-260	12.51	
					Warrant Total:	152.10
053201	05/15/2013	Safety-Kleen Systems, Inc	Machine Service	104-433-300-200	320.72	
					Warrant Total:	320.72
053202	05/15/2013	Sawtelle & Rosprim Industrial	Supplies	119-412-500-514	3.86	
053202	05/15/2013	Sawtelle & Rosprim Industrial	Supplies	104-433-300-210	71.51	
053202	05/15/2013	Sawtelle & Rosprim Industrial	Supplies	109-434-300-140	506.91	
053202	05/15/2013	Sawtelle & Rosprim Industrial	Supplies	109-434-300-210	25.20	
053202	05/15/2013	Sawtelle & Rosprim Industrial	Supplies	120-435-300-210	274.93	
053202	05/15/2013	Sawtelle & Rosprim Industrial	Supplies	105-437-300-210	196.33	

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
Warrant Total:					1,078.74
053203	05/15/2013	Sawtelle Rosprim Machine Shop	Repair Park Bench Seat Brackets	119-412-500-514	560.99
053203	05/15/2013	Sawtelle Rosprim Machine Shop	Repair Picnic Tables	104-412-300-140	524.46
053203	05/15/2013	Sawtelle Rosprim Machine Shop	Repair Picnic Tables	104-412-300-140	318.20
053203	05/15/2013	Sawtelle Rosprim Machine Shop	Fabricate Disc Scrapers	120-435-300-140	335.42
053203	05/15/2013	Sawtelle Rosprim Machine Shop	Install Braces on BBQ Tables	104-412-300-140	153.99
053203	05/15/2013	Sawtelle Rosprim Machine Shop	Repair Picnic Tables	104-412-300-140	317.72
053203	05/15/2013	Sawtelle Rosprim Machine Shop	Repair Picnic Tables	104-412-300-140	529.54
053203	05/15/2013	Sawtelle Rosprim Machine Shop	Repair Picnic Tables	104-412-300-140	367.04
053203	05/15/2013	Sawtelle Rosprim Machine Shop	Repairs to Equipment	120-435-300-140	4,229.40
053203	05/15/2013	Sawtelle Rosprim Machine Shop	Repairs to Equipment	120-435-300-140	721.25
Warrant Total:					8,058.01
053204	05/15/2013	Self Help Enterprises	Activity/Delivery/08-CalHome-4908	282-533-300-200	2,294.00
053204	05/15/2013	Self Help Enterprises	Loans/08-CalHome-4908	282-533-300-290	13,000.00
053204	05/15/2013	Self Help Enterprises	Activity/Delivery/10-STBG-6706	273-501-300-200	22,680.00
053204	05/15/2013	Self Help Enterprises	Loans/10-STBG-6706	273-501-300-290	98,000.00
Warrant Total:					135,974.00
053205	05/15/2013	Shell Fleet Plus	Fuel	104-407-300-250	83.13
053205	05/15/2013	Shell Fleet Plus	Fuel	145-410-300-250	2,589.44
053205	05/15/2013	Shell Fleet Plus	Fuel	104-421-300-250	4,396.41
053205	05/15/2013	Shell Fleet Plus	Fuel	104-431-300-250	79.34
053205	05/15/2013	Shell Fleet Plus	Fuel	109-434-300-250	87.55
053205	05/15/2013	Shell Fleet Plus	Fuel	112-438-300-250	493.07
053205	05/15/2013	Shell Fleet Plus	Fuel	120-435-300-250	995.54
053205	05/15/2013	Shell Fleet Plus	Fuel	121-439-300-250	110.62
053205	05/15/2013	Shell Fleet Plus	Fuel	105-437-300-250	1,294.67
Warrant Total:					10,129.77
053206	05/15/2013	Sirchie Finger Print Lab	Evidence Supplies	104-421-300-210	183.17
Warrant Total:					183.17
053207	05/15/2013	SJVAPCD	Permit Fee/Generator	104-432-300-142	117.00
Warrant Total:					117.00
053208	05/15/2013	Sun Badge Co	Chaplain Badge	104-421-300-210	96.88
Warrant Total:					96.88
053209	05/15/2013	Superior Electric Works Inc.	Well 1 Coil Repairs	105-437-300-140	511.55
053209	05/15/2013	Superior Electric Works Inc.	30" Valve Re-wire	105-437-300-140	1,745.52
Warrant Total:					2,257.07
053210	05/15/2013	Target Specialty Products	Chemicals	120-435-300-210	1,301.74
Warrant Total:					1,301.74
053211	05/15/2013	TF Tire & Service	Tires & Repairs	145-410-300-260	18.00

Vouch No	Wrint Date	Vendor	Description	Account Number	Amount
053211	05/15/2013	TF Tire & Service	Tires & Repairs	104-421-300-260	460.58
053211	05/15/2013	TF Tire & Service	Tires & Repairs	105-437-300-260	18.00
Warrant Total:					496.58
053212	05/15/2013	The Gas Co	Utilities	145-410-300-242	20.01
053212	05/15/2013	The Gas Co	Utilities	104-432-300-242	21.87
053212	05/15/2013	The Gas Co	Utilities	104-432-300-242	32.29
053212	05/15/2013	The Gas Co	Utilities	120-435-300-242	525.53
Warrant Total:					599.70
053213	05/15/2013	The Lawnmower Man	Blades	104-412-300-140	91.38
Warrant Total:					91.38
053214	05/15/2013	Tip's Towing #2	Towing Service	104-421-300-280	150.00
Warrant Total:					150.00
053215	05/15/2013	Toshiba Financial Services	Copier Rental	104-421-300-180	427.45
Warrant Total:					427.45
053217	05/15/2013	Turnupseed Electric Svc Inc	Fuses	120-435-300-140	156.89
Warrant Total:					156.89
053216	05/15/2013	Tule Trash Company	Dump Fees	112-436-300-200	4,887.40
Warrant Total:					4,887.40
053218	05/15/2013	Verizon California	Telephone Service	136-415-300-220	44.00
053218	05/15/2013	Verizon California	Telephone Service	104-421-300-220	973.40
053218	05/15/2013	Verizon California	Telephone Service	104-432-320-220	48.99
053218	05/15/2013	Verizon California	Telephone Service	104-432-300-220	88.31
053218	05/15/2013	Verizon California	Telephone Service	104-432-300-220	1,023.74
053218	05/15/2013	Verizon California	Telephone Service	120-435-300-220	82.37
053218	05/15/2013	Verizon California	Telephone Service	105-437-300-220	269.59
Warrant Total:					2,530.40
053219	05/15/2013	Verizon Wireless	Cell Phone Service	104-407-300-220	34.24
053219	05/15/2013	Verizon Wireless	Cell Phone Service	145-410-300-220	136.96
053219	05/15/2013	Verizon Wireless	Cell Phone Service	105-437-300-220	105.24
Warrant Total:					276.44
053220	05/15/2013	Vulcan Materials Company	Coldmix	109-434-300-210	342.76
Warrant Total:					342.76
053222	05/15/2013	Wales Technologies	Repairs to Station 2 Pump 2	105-437-300-140	75.00
053222	05/15/2013	Wales Technologies	Recovered PLC-P	105-437-300-140	400.00
Warrant Total:					475.00
053223	05/15/2013	Walt's Auto Parts	Parts	104-421-300-260	150.57

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
053223	05/15/2013	Walt's Auto Parts	Parts	104-433-300-210	243.33
053223	05/15/2013	Walt's Auto Parts	Parts	120-435-300-210	12.79
053223	05/15/2013	Walt's Auto Parts	Parts	105-437-300-210	9.13
Warrant Total:					415.82
053224	05/15/2013	Will Tiesiera Ford-Mercury	Repairs	145-410-300-260	760.99
053224	05/15/2013	Will Tiesiera Ford-Mercury	Repairs	145-410-300-260	910.94
053224	05/15/2013	Will Tiesiera Ford-Mercury	Repairs	104-421-300-260	119.48
053224	05/15/2013	Will Tiesiera Ford-Mercury	Repairs	104-421-300-260	2,745.53
Warrant Total:					4,536.94
053225	05/15/2013	Wright's Electric	Installed Mural Light	145-410-300-200	1,181.64
053225	05/15/2013	Wright's Electric	Sensor Switch Replaced	104-432-300-200	200.64
Warrant Total:					1,382.28
053221	05/15/2013	W.T.B., Inc	Hauling Fee	109-434-300-210	400.00
Warrant Total:					400.00

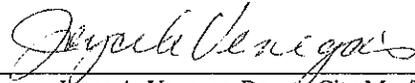
City of Corcora
bjh

Accounts Payable
Manual Check Register Totals

Printed: 05/15/13 09:15

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
53138	05/08/2013	SUNBEREN	Sunbelt Rentals	8,441.55	000000
53139	05/08/2013	GOMEZTRI	Trino Gomez	102.99	000000

CHECK TOTAL:				\$8,544.54	



..... Joyce A. Venegas, Deputy City Mgr/Finance Director

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
104	General	70,579.53
105	Water Fund	77,582.42
109	Gas Taxes	26,198.52
111	Assessments	330.51
112	Refuse Fund	17,060.31
119	Capital Outlay Recreation Fd	597.02
120	Wastewater/Sanitary Sewer	26,299.41
121	Wastewater/Storm Drain	888.96
136	RAO Operations	3,238.74
145	Transit	12,825.89
273	10-STBG-6706	120,680.00
282	Cal Home Active Grants	15,294.00
301	Housing Authority	149.39
304	Genl Long-Term Debt Group	-1,061.57
311	City as Successor RDA	1,010.00
330	Corcoran Police Explorers	570.95
	Report Total:	372,244.08

**STAFF REPORT
ITEM #: 7-A**

MEMORANDUM

TO: City Council

FROM: Steve Kroecker, City of Corcoran Public Works:

DATE: May 15, 2013

MEETING DATE: May 20, 2013

SUBJECT: Consider approval of Tule Trash Cardboard Rate Structure proposal.

Recommendation:

Staff has no recommendation on this matter

Discussion:

Tule Trash who is the City's contract refuse hauler is requesting that a Cardboard Only Container Rate structure be established, a copy of his request for this service is attached to this staff report.

If the Council should choose to proceed with this rate structure it is our recommendation that the following rate structure be adopted as of July 1, 2013 based on what Tule Trash is proposing to charge us and our overhead costs applied to the Refuse Division.

1 – Yard Bin	23.44 / pickup
1.5 – Yard Bin	35.24 / pickup
2 – Yard Bin	43.55 / pickup
3 – Yard Bin	68.61 / pickup

Budget Impact:

There may be a small increase in revenue to this budget, we don't see it being significant however – which is why staff has no recommendation on this issue.

RESOLUTION NO. 2673

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CORCORAN AUTHORIZING SIGNATURE FOR REIMBURSEMENT
AGREEMENT WITH CALIFORNIA HIGH-SPEED RAIL AUTHORITY**

WHEREAS, The California High-Speed Rail Authority is seeking to enter into reimbursement agreements with local agencies to identify conflicts associated with proposed routes through City of Corcoran;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Corcoran, as follows:

City of Corcoran City Council hereby authorizes the City Manager, Kindon Meik to sign all necessary documents related to reimbursement agreements in order to identify and seek resolution of conflicts along said routes within the City of Corcoran.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran duly called and held on the 20th day of May 2013, by the following vote of the members thereof:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Jim Wadsworth, Mayor

ATTEST:

Lorraine P. Lopez, CMC
City Clerk

Tule Trash Company

05/01/2013

Steve Kreoker
City of Corcoran Public Works Director

Dear Steve,

As we talked about in our meeting last week, I would like to advance a request for the Council to approve a rate for Cardboard Only containers.

Since starting the contract in 2005 we have given a handful of customers "Cardboard Only" front loader metal bins at no cost, we current have approximately 23. At the time the prison was also going to some businesses and collecting cardboard as well. However, at this point in time, more and more people are requesting cardboard bins from us as the Prison seems to be very sporadic; not to mention the fact that they don't supply metal containers, but merely wooden boxes. These are unsightly but also I see them as potential fire hazards. With more and more regulations requiring commercial recycling such as AB 341 it seems that now would be a good time to establish a rate for Tule Trash to provide this service.

We simply cannot afford to purchase containers that cost upwards of \$500.00 each and pay the extra costs of fuel, driver's time and so forth at zero revenue. I would like to respectfully request a "Cardboard Only" container rate that would be half the cost of a regular refuse bin. For example if a customer has a 3yd for trash that costs \$100.00 the cost to have a 3yd "Cardboard Only" container would be \$50.00.

I hope you understand the need for this request, please keep in mind that this program helps tremendously in keeping the State happy with our Jurisdictions Compliance with AB341. It is also important to note that KWRA accepts clean cardboard at a Zero tipping fee. Our driver will monitor contamination and will tag bins that have contamination issues.

If a customer is a repeat offender of contamination we would like the right to refuse this service or to charge a fee for a "dirty" bin. It is likely that KWRA will have a \$12 per ton charge for loads that are too contaminated to go straight to the baler. We will make sure that each customer is provided all the necessary Educational Materials and that all "Cardboard Only" bins will be white in color along with the appropriate decals.

If you have any questions or would like to schedule a meeting with any other staff or interested parties please feel free to call me at any time.

Thank you,



Richard Gress

**STAFF REPORT
ITEM #: 7-B**

MEMORANDUM

TO: City Council
FROM: Steve Kroeker, City of Corcoran Public Works:
DATE: May 15, 2013 **MEETING DATE:** May 20, 2013
SUBJECT: Consider approval of bid solicitation for 2013 Overlay Project.

Recommendation:

Authorize the Public Works Director to advertise for bids for the City of Corcoran 2013 Overlay project subject to final authorization by Caltrans.

Discussion:

Attached is the estimate for the Base bid, plus the additive alternative bid for the project. I have also attached the Notice to Contractors.

The City of Corcoran 2013 Overlay Project will reconstruct Santa Fe, from State Route 43 to Orange Avenue, James Avenue from Sherman to Olympic, and the subdivision roads of Tenant, Earl, Letts and Josephine. The project also includes an alternative bid for the reconstruction of Osage Avenue from Dairy to east.

The project will utilize the existing pavement and base, while widening the shoulders of the roadway. On Tenant, Earl, Letts and Josephine, a mountable asphalt concrete curbing and storm drain pipe will be placed to aid in the drainage of the subdivision.

The base bid estimate for the project is \$1,431,775. The project is funded with CMAQ (5) funds in the amount of \$521,343 with the remaining \$910,432 funded with City funds. The alternative bid estimate is \$352,030. The Alternative Bid is funded with CMAW funds in the amount of \$143,270 with the remaining \$208,760 funded with City funds.

The City has the following "City Funds" available for the completion of this project in 2013-14, which can be applied to our share of cost outside of the CMAQ Funds for these projects.

Based on these numbers from the City Engineer we should have sufficient funds to at least complete the base bid for this project. If the prices come in less than the City Engineer's estimate we might be able to include the alternate bid which would include the work on Osage. If we cannot do Osage this time around we would move it up to the top of the list of streets to be considered for our next overlay project.

Prop 1B Funds (1)	377,857.00
STP Exchange Funds (2)	658,299.00
FAU (3)	31,113.00
TEA (4)	<u>3,683.00</u>
Total	1,070,952.00

(1) - The Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, approved by the voters as Proposition 1B on November 7, 2006

Prop 1 B Funds among a list of other things shall be used for improvements to transportation facilities that will assist in reducing local traffic congestion and further deterioration, improving traffic flows, or increasing traffic safety that may include, but not be limited to, street and highway pavement maintenance, rehabilitation, installation, construction and reconstruction of necessary associated facilities such as drainage and traffic control devices, or the maintenance, rehabilitation, installation, construction and reconstruction of facilities that expand rider ship on transit systems, safety projects to reduce fatalities, or as a local match to obtain state or federal transportation funds for similar purposes. Funds will be allocated, upon appropriation by the Legislature, by formula as specified in Proposition 1B (50% to counties and 50% to cities): 75% of funds apportioned to counties are based on the number of vehicles registered in the county relative to all counties in the State, and 25% are based on number of county maintained road miles relative to all county maintained road miles in the State; Funds apportioned to cities are based on total population of the city in relation to all cities in the State (minimum \$400,000 to each city).

(2) - Surface Transportation Program (STP) –

The Surface Transportation Program (STP) (23 U.S.C. 133) is one of the main sources of flexible funding available for transit or highway purposes. STP provides the greatest flexibility in the use of funds. These funds may be used (as capital funding) for public transportation capital improvements, car and vanpool projects, fringe and corridor parking facilities, bicycle and pedestrian facilities, and intercity or intracity bus terminals and bus facilities. As funding for planning, these funds can be used for surface transportation planning activities, wetland mitigation, transit research and development, and environmental analysis. Other eligible projects under STP include transit safety improvements and most transportation control measures. STP funds are distributed among various population and programmatic categories within a State. Some program funds are made available to metropolitan planning areas containing urbanized areas over 200,000 population; STP funds are also set aside to areas under 200,000 and 50,000 population. The largest portion of STP funds may be used anywhere within the State to which they are apportioned.

(3) – FAU – Federal Aide Urban Funds – these are some funds out of an old grant program which we no longer receive

(4) – TEA - Transportation Equity Act

On June 9, 1998, the President signed into law PL 105-178, the Transportation Equity Act for the 21st Century (TEA-21) authorizing highway, highway safety, transit and other surface transportation

programs for the next 6 years. Subsequent technical corrections in the TEA 21 Restoration Act have been incorporated; thus, the material presented here reflects the combined effects of both Acts and the two are jointly referred to as TEA-21.

TEA-21 builds on the initiatives established in the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA), which was the last major authorizing legislation for surface transportation. This new Act combines the continuation and improvement of current programs with new initiatives to meet the challenges of improving safety as traffic continues to increase at record levels, protecting and enhancing communities and the natural environment as we provide transportation, and advancing America's economic growth and competitiveness domestically and internationally through efficient and flexible transportation.

Significant features of TEA-21 include:

- Assurance of a guaranteed level of Federal funds for surface transportation through FY 2003. The annual floor for highway funding is keyed to receipts of the Highway Account of the Highway Trust Fund (HTF). Transit funding is guaranteed at a selected fixed amount. All highway user taxes are extended at the same rates when the legislation was enacted.
- Extension of the Disadvantaged Business Enterprises (DBE) program, providing a flexible national 10 percent goal for the participation of disadvantaged business enterprises, including small firms owned and controlled by women and minorities, in highway and transit contracting undertaken with Federal funding.
- Strengthening of safety programs across the Department of Transportation (DOT). New incentive programs, with great potential for savings to life and property, are aimed at increasing the use of safety belts and promoting the enactment and enforcement of 0.08 percent blood alcohol concentration standards for drunk driving. These new incentive funds also offer added flexibility to States since the grants can be used for any Title 23 U.S.C. activity.
- Continuation of the proven and effective program structure established for highways and transit under the landmark ISTEA legislation. Flexibility in the use of funds, emphasis on measures to improve the environment, focus on a strong planning process as the foundation of good transportation decisions—all ISTEA hallmarks—are continued and enhanced by TEA-21. New programs such as Border Infrastructure, Transportation Infrastructure Finance and Innovation, and Access to Jobs target special areas of national interest and concern.
- Investing in research and its application to maximize the performance of the transportation system. Special emphasis is placed on deployment of Intelligent Transportation Systems to help improve operations and management of transportation systems and vehicle safety.

(5) – CMAQ

Congestion Mitigation and Air Quality Improvement Program (CMAQ) (23 U.S.C. 149). CMAQ has the objective of improving the Nation's air quality and managing traffic congestion, by providing support for transportation projects that contribute to emissions reductions of carbon monoxide, particulate matter, and ozone and its precursors. Eligible activities under CMAQ include transit system capital expansion and improvements that are projected to realize an increase in ridership; travel demand management strategies and shared ride services; pedestrian and bicycle facilities and promotional activities that encourage bicycle commuting.

Budget Impact:

We could expend up to \$1,431,775 of streets / transportation grant and program funds in addition to as much as \$664,613.00 in CMAQ Funds depending on the completion extent and cost of the final project.

CITY OF CORCORAN
State of California

NOTICE TO CONTRACTORS

Sealed proposals will be received at the office of the City Clerk, City Hall, 832 Whitley Avenue, Corcoran CA, 93212 until 2:00 P.M., June 6, 2013 and promptly thereafter all proposals that have been duly received will be publicly opened and read aloud at the City Council Chambers, 1015 Chittenden Avenue, Corcoran CA, 93212 for furnishing to said City all labor, materials, equipment, transportation, and services necessary to perform work as follows:

**2013 CORCORAN
STREET IMPROVEMENTS PROJECT**

Instructions to bidders, plans, specifications, and proposal forms may be inspected at the office of the City Engineer, c/o Quad Knopf, Inc., 5110 W. Cypress Ave., Visalia, California 93277, and copies of said documents may be obtained at said office upon payment of fifty dollars (\$50.00) for each set (non-refundable). No bid will be received unless it is made on a proposal form furnished by the City. Special attention of prospective bidders is called to the "Instruction to Bidders", for full directions as to bidding. Any questions regarding this project during the bidding phase shall be directed to the Project Engineer, Mr. Joel Joyner and he will field the questions and provide the clarification or answer to your questions.

A certified check, cashier's check, or bidder's bond in the amount of ten percent (10%) of the bid made payable to the City of Corcoran will be required to accompany each proposal.

This Project is being partially funded by Federal Gas tax and will be subject to all applicable Davis-Bacon Wage Determinations and Federal Labor Compliance Requirements.

THIS PROJECT IS SUBJECT TO THE "BUY AMERICA" PROVISIONS OF THE SURFACE TRANSPORTATION ASSISTANCE ACT OF 1982 AS AMENDED BY THE INTERMODAL SURFACE TRANSPORTATION EFFICIENCY ACT OF 1991.

In accordance with the provisions of Section 1770 of the Labor Code, the Director of the Department of Industrial Relations of the State of California has ascertained the general prevailing rate of wages and employer payments for health and welfare, pension, vacation, travel time and subsistence pay as provided in Section 1773.8, apprenticeship or other training programs authorized by Section 3093, and similar purposes applicable to the work to be done. These wages are set forth in the General Prevailing Wage Rates for this project, available from the California Department of Industrial Relations' Internet web site at <http://www.dir.ca.gov/>. The Federal minimum wage rates for this project as predetermined by the United States Secretary of Labor are available at www.gpo.gov/davisbacon/ca.html. Addenda to modify the Federal minimum wage rates, if necessary, will be issued to holders of The Contract Documents. Future effective general prevailing wage rates, which have been predetermined and are on file with the California Department of Industrial Relations are referenced but not printed in the general prevailing wage rates.

Attention is directed to the Federal minimum wage rate requirements in these Contract Documents. If there is a difference between the minimum wage rates predetermined by the Secretary of Labor and the general prevailing wage rates determined by the Director of the California Department of Industrial Relations for similar classifications of labor, the Contractor and subcontractors shall pay not less than the higher wage rate. The Department will not accept lower State wage rates not specifically included in the Federal minimum wage determinations. This includes "helper" (or other classifications based on hours of experience) or any other classification not appearing in the Federal wage determinations. Where Federal wage determinations do not contain the State wage rate determination otherwise available for use by the Contractor and subcontractors, the Contractor and subcontractors shall pay not less than the Federal minimum wage rate, which most closely approximates the duties of the employees in question.

All bids are to be compared on the basis of the City Engineer's estimate of the quantities of work to be done. The City of Corcoran reserves the right to reject any or all bids and to waive any informality in any bid received not affected by law. Proposals received after the time announced for the bid opening will not be considered. No bidder may withdraw their bid after the time announced for the bid opening.

The project, if awarded will be based upon all work contemplated in the Base Bids. After selection by the City, alternate bid items may be added to the Base Bid. The City reserves the right to perform any combination of work detailed in the base bid plus alternate bids based on available funds.

The City of Corcoran further reserves the right to delete such portions of the work as it deems necessary and expedient and the right to perform such portions of the work by force account as it deems necessary to expedite the completion of the project. The Contractor is expected to coordinate his work with that of City forces to cause the least delay in the completion of the Contract.

No bids will be accepted from a Contractor who has not been licensed in accordance with the provisions of Chapter 9, Division III of the Business and Professions Code. The proper classification required to perform this Contract is "A", General Engineering Contractor, or a combination of specialty licenses that would include all items of work.

The Contractor may elect to receive 100 percent of payments due under the Contract documents from time to time, without retention from any portion of the payment by the City, by depositing securities of equivalent value with the City in accordance with the provisions of Section 22300 of the California Public Contract Code. Such securities, if deposited by the Contractor, shall be valued by the City, whose decision on valuation of the securities shall be final. Securities eligible for investment under this provision shall be limited to those listed in Section 22300 and Section 16430 of the California Government Code.

Lorraine P. Lopez
City Clerk

STAFF REPORT

ITEM #: 7-C

MEMO

TO: Corcoran City Council

FROM: Lorraine Lopez, Assistant to the City Manager/City Clerk

DATE: May 2, 2013 **MEETING DATE:** May 20, 2013

SUBJECT: Consider Council Summer calendar for the months of June, July, and August 2013.

Recommendation: (Voice Vote)

Council discussion to determine summer schedule.

Discussion:

Staff is requesting Council determine the summer schedule for Council meetings during the months of June, July, August and September. For your review, on the reverse side of this memo a summer calendar has been provided.

Council members and staff take vacations and days off during these months and with future items to be noticed, staff needs Council to determine those meeting dates that there will be a quorum. Staff will then publish the notices for the determined meeting dates in order to conduct business.

In 2012, we did not cancel any of the meetings in June, July or August.

The 2013 summer meetings are scheduled as follows:
June 3 and 17; July 1 and 15; and August 5 and 19.

Please Note: Independence Day, July 4, falls on Thursday, and city offices will be closed in observance of the holiday.

As a courtesy reminder, Monday, September 2, is Labor Day and the meeting will be moved to Tuesday September third.

Council direction is requested.

Budget Impact:

None

JUNE 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 6:00 PM City Council	4	5	6	7	8
9	10 5:30 PM Planning Commission	11	12	13	14	15
16	17 6:00 PM City Council	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 6:00 PM City Council	2	3	4 Independence Day Holiday	5	6
7	8 5:30 PM Planning Commission	9	10	11	12	13
14	15 6:00 PM City Council	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 6:00 PM City Council	6	7	8	9	10
11	12 5:30 PM Planning Commission	13	14	15	16	17
18	19 6:00 PM City Council	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Labor Day Holiday	3 6:00 PM City Council	4	5	6	7
8	9 5:30 PM Planning Commission	10	11	12	13	14
15	16 6:00 PM City Council	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**STAFF REPORT
ITEM #: 7-D**

MEMORANDUM

TO: City Council

FROM: Steve Kroeker, City of Corcoran Public Works:

DATE: May 15, 2013

MEETING DATE: May 20, 2013

SUBJECT: Consider approval of Resolution No. 2680 authorizing signature for reimbursement agreement with California high-speed rail authority.

Recommendation:

It is staff's recommendation that the City of Corcoran authorizes City of Corcoran Resolution No. 2680.

Discussion:

The High Speed Rail Authority is working on their project, this project as currently being proposed will have certain impacts on the City of Corcoran and City property. They would like to enter into a reimbursement agreement with the City to identify conflicts and issue associated with this proposed route.

This resolution will authorize the City Manager to sign all necessary documents related to this reimbursement agreements.

Budget Impact:

I would expect a positive impact on the City Budget in that the City would be reimbursed for any and all staff time associated with issues relating to the HSR Project relating to the City of Corcoran.

RESOLUTION NO. 2673

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CORCORAN AUTHORIZING SIGNATURE FOR REIMBURSEMENT
AGREEMENT WITH CALIFORNIA HIGH-SPEED RAIL AUTHORITY**

WHEREAS, The California High-Speed Rail Authority is seeking to enter into reimbursement agreements with local agencies to identify conflicts associated with proposed routes through City of Corcoran;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Corcoran, as follows:

City of Corcoran City Council hereby authorizes the City Manager, Kindon Meik to sign all necessary documents related to reimbursement agreements in order to identify and seek resolution of conflicts along said routes within the City of Corcoran.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran duly called and held on the 20th day of May 2013, by the following vote of the members thereof:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Jim Wadsworth, Mayor

ATTEST:

Lorraine P. Lopez, CMC
City Clerk

Month-Day, Year

California High Speed Rail Project
Parsons Brinckerhoff
Attn.:
2329 Gateway Oaks Drive, Suite 200
Sacramento, CA 95833-4231

Attn.:

Subject: California High Speed Rail Project -- Entity Name Letter of Authority

This letter is to advise you the following representative has the authority to sign the Pre-Award Contract (Reimbursement Agreement) between the Entity Name and the California High Speed Rail Authority:

Primary:	Name, Title
	Entity Name
	Address
	City, State, Zip Code
	(xxx) xxx-xxxx

Please be advised that a Board Resolution will be presented to the Entity Name Board of Directors on Month - Day, Year for the confirmation of delegation of authority.

If you have any questions, please feel free contact me at (xxx) xxx-xxxx

Sincerely:

Name
Title
Entity Name

ENTITY

SCOPE OF WORK

1. Prior Rights Research
2. Facilities Verification/Conflict Identification
3. Coordination during the term of this agreement to negotiate agreements and attend meetings and confer regarding engineering and other project issues as they arise.

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

STAFF REPORTS ITEM #7E

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager
Joyce A. Venegas, Deputy City Manager/Finance Director

DATE: May 15, 2012 **MEETING DATE:** May 20, 2012

SUBJECT: Draft Budget for City and Corcoran Joint Powers Finance Authority
for 2013-14

Recommendation:

Begin review of budget and/or schedule dates for review.

Discussion:

During 2012-13, we received a one time revenue from the Redevelopment's Agency Low-Moderate Housing Fund in the amount of \$137,130, that along with savings generated by employee concessions and other sources are generating a carryover in excess of the \$2,000,000 reserve in the General Fund of \$258,352. Of this excess \$35,000 is realignment grant funds that have been earmarked to fund an additional police officer in 2013-14 and the balance could be said to result from the \$300,000 transferred to the General Fund from the Regional Accounting Office Fund. At this point, the budget does not reflect any concessions by employees (except for some who have indicated they will not be opting back on to the City health insurance plan) and does reflect an increase in the health insurance premiums. At this point General Fund expenditures exceed available revenues (balance plus projected revenues in excess of \$2,000,000) by \$60,458. All other funds expenditures are within available revenues, except for Sanitary Sewer which is continuing to reduce it's deficit balance.

To view a copy of the

**Draft Budget
For the Year Ending
June 30, 2014**

Please contact:

**Joyce Venegas
Deputy City Manager/Finance Director
at 559-992-2151, ext. 224**

Or

the City Clerk's Office at:

**City of Corcoran
832 Whitley Avenue
Corcoran, California
559-992-2151, ext. 235**

Or

on the City's website at:

**<http://www.cityofcorcoran.com/citygov/agendas.asp>
click on Council Packet for 5/20/13**

CITY OF CORCORAN



DRAFT ANNUAL BUDGET 2013-2014

CITY OF CORCORAN
CALIFORNIA

DRAFT ANNUAL BUDGET 2013-2014

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Budget Message to be added

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN APPROVING GENERAL FUND AND SPECIAL FUND BUDGETS FOR THE 2013-2014 FISCAL YEAR

At a meeting of the City Council of the City of Corcoran, duly called and held on on motion of Council Member seconded by council Member , and duly carried, the following resolution was adopted.

IT IS HEREBY RESOLVED that the following budgets for the General Fund and Special Funds of the City of Corcoran for the 2013-2014 fiscal year shall be and are hereby approved by the City Council of the City of Corcoran:

General Fund	\$
Water Operations	
Wastewater Operations	
Storm Drain Operations	
Refuse	
Gas Tax	
Local Transportation	
Housing Grant Program	
Regional Accounting Office	

IT IS FURTHER RESOLVED that the following inter-fund transfers shall be and are hereby approved by the City Council of the City of Corcoran:

Transfers to General Fund from:	
Water Fund	\$
Wastewater Fund	
Refuse Fund	
Local Transportation Fund	
Storm Drain Fund	
Gas Tax	
Asset Seizure Fund	
Supplemental Law Enforcement Fund	

I hereby certify that this resolution was passed and adopted at a meeting of the City Council of the City of Corcoran duly called and held on , by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Jim Wadsworth, Mayor

ATTEST: _____
Lorraine P. Lopez, City Clerk

RESOLUTION NO.

A RESOLUTION OF THE CORCORAN CITY COUNCIL ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE CITY OF CORCORAN IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA.

WHEREAS; the voters of the State of California passed Proposition 4 on the ballot for the Special Election held on November 6, 1979, adding Article XIII B to the Constitution placing various limitations on the fiscal powers of state and local government; and,

WHEREAS; to provide for the implementation of Article XIII B, the Legislature passed Senate Bill No. 1352 which defined various terms used in the article and prescribed procedures to be used to determine annual appropriations limits; and,

WHEREAS, the voters of the State of California passed Proposition 111 on the ballot for the Election held in June, 1990, modifying the procedures to be used in calculation the limits;

NOW, THEREFORE, it is hereby resolved that the City's appropriation limit for the 2013-14 fiscal year will be calculated using the California Per Capital Income, and the City's increase in population for the annual growth factors.

BE IT FURTHER RESOLVED, that the annual appropriation limit for the fiscal year 2013-14 is hereby established as \$

PASSED AND ADOPTED this _____, 2013, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Jim Wadsworth, Mayor

ATTEST: _____
Lorraine P. Lopez, City Clerk

REVENUES BY SOURCE

		Budget	Estimated	Proposed	Adopted
		<u>2012-13</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2013-14</u>
GENERAL FUND					
Taxes					
104.000.310.001	Current Secured	\$270,662	\$316,338	\$318,745	
104.000.310.003	Current Unsecured	8,000	7,600	7,500	
104.000.310.002	Prior Secured	8,500	141,000	5,000	
104.000.310.004	Prior Unsecured	100	0	0	
104.000.314.007	Sales Tax	887,487	832,736	832,736	
104.000.314.007	Triple flip reimbursement	240,000	294,836	274,500	
104.000.314.008	Sales Tax - Public Safety	45,000	48,000	49,000	
104.000.316.020	Franchise Tax /PG&E	145,000	136,953	143,800	
104.000.316.021	Franchise Tax/The Gas Co	46,802	38,937	40,800	
104.000.316.022	Franchise Tax/Comcast	66,000	68,000	71,400	
104.000.318.009	Transient Occupancy Tax	<u>48,000</u>	<u>49,000</u>	<u>50,000</u>	
	Total Taxes	<u>\$1,765,551</u>	<u>\$1,933,401</u>	<u>\$1,793,481</u>	
Licenses and Permits					
104.000.323.010	Business Licenses	\$31,100	\$41,000	\$39,000	
104.000.323.011	Building Permits	45,000	45,000	45,000	
104.000.323.012	Electrical Permits	5,000	5,000	5,000	
104.000.323.013	Plumbing Permits	4,500	4,500	4,500	
104.000.323.014	Mechanical Permits	6,000	6,000	6,000	
104.000.323.015	Encroachment Permits	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	
	Total Licenses and Permits	<u>\$93,600</u>	<u>\$103,500</u>	<u>\$101,500</u>	<u>\$0</u>
Fines and Penalties					
104.000.320.080	Vehicle Code Fines	\$13,000	\$6,000	\$6,000	
104.000.320.081	Other Fines	17,000	16,000	16,000	
104.000.320.084	DUI Fines	<u>15,000</u>	<u>3,510</u>	<u>5,000</u>	
	Total Fines and Penalties	<u>\$30,000</u>	<u>\$22,000</u>	<u>\$22,000</u>	<u>\$0</u>
Revenue from Rents & Monies					
104.000.366.090	Interest	\$6,000	\$6,000	\$6,000	
104.000.362.085	Rents/Vet's Hall	5,000	3,547	4,000	
104.000.362.083-084	Towers	23,880	25,080	23,880	
104.000.366.091	Rebates	<u>55,173</u>	<u>55,173</u>	<u>25,000</u>	
	Total Revenues from Monies	<u>\$90,053</u>	<u>\$89,800</u>	<u>\$58,880</u>	<u>\$0</u>
Revenues from Other Agencies					
104.000.332.040	Motor Vehicle In-Lieu	\$0	\$13,352	\$10,000	
104.000.332.040	MVIL/Triple Flip Reimb	2,112,546	2,094,055	2,094,055	
104.000.333.052	Property Transfer Tax	5,000	5,500	6,000	
104.000.333.052	School Resource Officer	50,000	50,000	50,000	
104.000.332.046	POST Reimbursements	15,000	15,000	15,000	
104.000.332.041	HOPTR	5,000	2,700	2,700	
104.000.333.051	Crossing Guards	<u>24,760</u>	<u>20,000</u>	<u>24,760</u>	
	Total from Other Agencies	<u>\$2,212,306</u>	<u>\$2,200,607</u>	<u>\$2,202,515</u>	<u>\$0</u>

REVENUES contd

General Fund contd

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Charges for Services				
104.000.350.060	Change of Zone Fees	\$2,749	\$0	0
104.000.350.061	Conditional Use Permits	2,958	2,193	2,193
104.000.350.062	Site Plan Reviews	844	1,108	1,108
104.000.350.067	Administrative Approvals	528	264	264
104.000.350.064	Plan Check Fees	7,500	20,000	20,000
104.000.350.066	Parcel Maps	2,114	212	212
104.000.350.068	Engineering & Inspections by the City		3,000	0
104.000.351.070	Special Police Services	15,000	20,000	20,000
104.000.324.010	Animal Licenses	1,000	4,000	4,000
104.000.351.072	Abatement Charges	<u>25,000</u>	<u>27,000</u>	<u>30,000</u>
	Total Charges for Services	<u>\$57,693</u>	<u>\$77,777</u>	<u>\$77,777</u>
				<u>\$0</u>
Other Revenue				
104.000.333.050	County Grant/NTF	\$6,200	\$28,000	\$7,000
104.000.331.039	Police Dept Grants	500	7,500	2,000
104.000.331.040	Realignment Grant		35,000	40,000
104.000.331.033	Planning & Technical Asst Grant	15,000	0	0
104.000.900.900	Transfer In from COPS	80,000	80,000	33,000
104.000.900.900	Transfer In from Regional Acctg Office	300,000	300,000	100,000
	Successor Agency for Fire	126,000	0	0
	PTAF reimbursement from County			50,000
104.000.366.100	Other Revenues	<u>35,510</u>	<u>35,510</u>	<u>35,510</u>
	Total Other Revenue	<u>\$563,210</u>	<u>\$486,010</u>	<u>\$267,510</u>
				<u>\$0</u>
	TOTAL GENERAL FUND	<u>\$4,812,413</u>	<u>\$4,913,095</u>	<u>\$4,523,663</u>
				<u>\$0</u>

GAS TAX FUNDS

109.434.332.041	Gas Tax - Section 2103	\$282,731	\$283,246	\$368,670
109.434.332.042	Gas Tax - Section 2105	125,897	117,112	121,679
109.434.332.043	Gas Tax - Section 2106	89,006	81,722	85,464
109.434.332.044	Gas Tax - Section 2107	180,680	172,944	181,161
109.434.332.045	Gas Tax - Section 2107.5	6,000	6,000	6,000
109.434.361.091	Interest	<u>600</u>	<u>1,622</u>	<u>1,000</u>
	TOTAL GAS TAX FUNDS	<u>\$684,914</u>	<u>\$662,646</u>	<u>\$763,974</u>
				<u>\$0</u>

FAU/STP/TEA

141.434.900.900	Transfers In	\$0	\$0	
141-143.000.361.09	Interest Earnings	<u>0</u>	<u>0</u>	<u>\$0</u>
	TOTAL FAU/STP/TEA	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

REVENUES contd		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
LOCAL TRANSPORTATION FUNDS					
145.434.319.049	Tax Allocation	\$416,590	\$416,590	\$511,105	
145.434.361.090	Interest	4,312	2,000	2,000	
145.410.362.085	Rents	3,600	3,600	3,600	
145.410.331.035	Dial-A-Ride Grants	82,564	80,690	200,000	
145.410.366.100	Vending Machines	70	0	0	
145.410.351.075	Dial-A-Ride Fees	23,600	23,600	23,600	
	Kart Tickets			12,000	
145.410.351.076	Amtrak Ticket Sales	<u>49,000</u>	<u>49,000</u>	<u>49,000</u>	
	TOTAL LTF	<u>\$579,736</u>	<u>\$575,480</u>	<u>\$801,305</u>	<u>\$0</u>
WATER FUND OPERATIONS					
105.437.340.345	Current Charges	\$4,386,490	\$4,386,490	\$4,386,490	
105.437.340.350	Penalties	27,500	27,500	27,500	
105.437.340.355	Hydrant Meter Connections	145	145	145	
105.437.362.085	Rents	62,827	44,650	44,650	
105.437.361.090	Interest	16,600	14,600	14,600	
105.437.366.091	Rebates	<u>0</u>	<u>126</u>	<u>0</u>	
	TOTAL WATER FUND OPERATIONS	<u>\$4,493,562</u>	<u>\$4,473,511</u>	<u>\$4,473,385</u>	<u>\$0</u>
SEWER FUND OPERATIONS					
120.435.340.344	Current Charges	\$995,983	\$1,016,266	\$1,020,000	
120.435.340.350	Penalties	<u>23,238</u>	<u>23,626</u>	<u>23,626</u>	
	TOTAL SEWER FUND OPERATIONS	<u>\$1,019,221</u>	<u>\$1,039,892</u>	<u>\$1,043,626</u>	<u>\$0</u>
STORM DRAIN FUND OPERATIONS					
121.439.340.349	Current Charges	\$301,154	\$300,000	\$300,000	
121.439.340.350	Penalties	4,262	3,874	3,874	
121.439.361.090	Interest	<u>300</u>	<u>500</u>	<u>500</u>	<u>0</u>
	TOTAL STORM DRAIN FUND OPERATIONS	<u>\$305,716</u>	<u>\$304,374</u>	<u>\$304,374</u>	<u>\$0</u>
REFUSE FUND					
112.436.340.346	Current Charges	\$1,528,262	\$1,510,122	\$1,515,000	
112.436.316.023	Franchise Fees	92,892	101,150	100,000	
112.436.361.090	Interest	132	500	500	
112.436.340.350	Penalties	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>	
	TOTAL REFUSE FUND	<u>\$1,648,786</u>	<u>\$1,639,272</u>	<u>\$1,643,000</u>	<u>\$0</u>

REVENUES contd	Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
INSURANCE FUND				
101.000.366.091 Rebates	\$40,000	\$5,487	\$0	
101.000.361.090 Interest	<u>145</u>	<u>100</u>	<u>100</u>	
TOTAL INSURANCE FUND	<u>\$40,145</u>	<u>\$5,587</u>	<u>\$100</u>	<u>\$0</u>
SUPPLEMENTAL LAW ENFORCEMENT FUND				
114.414.331.037 Apportionment	\$100,000	\$100,000	\$100,000	
114.414.361.090 Interest	<u>1,450</u>	<u>1,545</u>	<u>1,500</u>	
TOTAL SUPPL LAW ENFORCE	<u>\$101,450</u>	<u>\$101,545</u>	<u>\$101,500</u>	<u>\$0</u>
HOUSING GRANT ACTIVITIES				
273.503.331.030 10-STBG-6706 Drawdowns	\$372,421	\$360,857	\$0	
274.501.331.030 12-CDBG-8378 Drawdowns	0	0	559,730	
263.545.331.031 09 HOME Drawdowns	317,317	87,463	0	
264-547-331-031 12 HOME Drawdowns			411,200	
282.532.331.030 CalHOME Drawdowns	490,000	225,000	0	
177.448-540.365.09 HOME Program Income	135,310	127,302	130,149	
178.441-525.365.09 CDBG Program Income	90,882	146,502	95,480	
179.442.365.099 Federal Grants Program Income	<u>12,486</u>	<u>13,192</u>	<u>11,020</u>	
TOTAL GRANT ACTIVITIES	<u>\$1,418,416</u>	<u>\$960,316</u>	<u>\$1,207,579</u>	<u>\$0</u>
REGIONAL ACCOUNTING OFFICE				
136.415.362.085 Rents	\$208,430	\$208,430	\$212,598	
136.415.366.090 Interest	<u>1,446</u>	<u>1,000</u>	<u>500</u>	
	<u>\$209,876</u>	<u>\$209,430</u>	<u>\$213,098</u>	<u>\$0</u>
TOTAL OPERATING REVENUES	<u>\$11,816,656</u>	<u>\$11,427,903</u>	<u>\$11,622,219</u>	<u>\$0</u>

REVENUES contd	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
CAPITAL OUTLAY FUNDS				
GENERAL FUND CAPITAL OUTLAY FUND				
103.404.900.096 Paybacks				
103.404.331.030 Grant Funds				
103.434.366.091 Rebates				
103.000.361.090 Interest				
TOTAL GENERAL FUND CAPITAL OUTLAY FUND	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
GENERAL IMPACT FEES				
116.000.351.075 Law Enforcement	\$144	\$1,606	\$2,434	
118.000.351.076 General Government	324	1,466	3,665	
TOTAL GENERAL IMPACT FEES	<u>\$468</u>	<u>\$3,072</u>	<u>\$6,099</u>	<u>\$0</u>
PARKS CAPITAL FUND				
119.000.323.017 Parks Development Tax				
119.000.323.020 Impact Fees	\$0	\$1,846	\$4,615	
119.000.366.106 Park Fees	0			
119.000.361.090 Interest	5,258	300	150	
TOTAL PARKS FUND	<u>\$5,258</u>	<u>\$2,146</u>	<u>\$4,765</u>	<u>\$0</u>
WATER CAPITAL FUND				
105.437.344.360 Developer Fees	\$0	\$8,061	\$8,101	
105.437.361.090 Interest	1,278	725	700	
TOTAL WATER CAPITAL FUND	<u>\$1,278</u>	<u>\$8,786</u>	<u>\$8,801</u>	<u>\$0</u>
SEWER CAPITAL FUND				
120.435.344.360 Developer Fees	\$0	\$18,818	22,843	
120.435.361.090 Interest	3,755	2,300	500	
TOTAL SEWER CAPITAL FUND	<u>\$3,755</u>	<u>\$21,118</u>	<u>\$23,343</u>	<u>\$0</u>
STORM DRAIN CAPITAL FUND				
121.439.344.360 Developer Fees	\$0	\$300	\$0	
TOTAL STORM DRAIN CAPITAL FUND	<u>\$3,695</u>	<u>\$300</u>	<u>\$0</u>	<u>\$0</u>
TOTAL CAPITAL OUTLAY FUNDS	<u>\$14,454</u>	<u>\$35,422</u>	<u>\$43,008</u>	<u>\$0</u>

Draft Annual Budget - City of Corcoran
 Summary of Expenditures
 FYE 6/30/14

Department	Actual 2011-12	Estimated 2012-13	Requested 2013-14	General Fund	Water Fund	Sanitary Sewer Fund	Storm Drain Fund	Refuse Fund	LTF	Gas Tax	Grants	Successor Agency	RAO
City Council	43,700	53,536	55,374	16,612	11,077	5,537	5,537	5,537	5,537	5,537			
City Manager	213,639	227,238	263,936	56,725	52,785	26,394	26,394	26,394	26,394	26,394	8,201	14,255	
City Attorney	57,881	65,000	0	0									
Finance	440,185	423,784	498,456	59,815	99,690	94,707	59,815	99,691	24,923	34,892		24,923	
Planning	49,978	62,060	72,804	72,804									
General Plan Update	9,559												
Building Inspection	154,801	148,142	162,917	162,917									
Recreation, net of Parks charges	175,480	116,725	122,642	122,642									
Parks	396,336	338,704	376,055	208,189									45,423
Police	3,295,346	3,271,243	3,489,293	3,489,293			31,596		45,424	45,423			
Fire	279,400	407,420	417,420	417,420									
Public Works Administration	210,432	202,076	220,747	22,075	66,224	33,112	11,037	22,075	44,149	22,075			
Government Buildings, net of Parks charge	253,553	281,710	293,022	194,671	30,120	16,904	10,142	20,285	12,294	8,606			
Equipment Services	147,866	152,783	160,933	19,310	24,140	17,703	4,829	8,047	64,373	22,531			
Transit	516,328	466,331	600,648						600,648	1,000,546			
Streets	431,032	505,816	1,000,546										
Water	4,130,679	3,305,808	3,476,610		3,476,610								
Sanitary Sewer	1,096,178	692,907	1,503,972			1,503,972							
Storm Drain	222,607	137,818	169,100				169,100						
Refuse	1,400,141	1,385,650	1,411,102					1,411,102					
Street Sweeping	91,472	89,876	86,228					86,228					
Grant Programs	1,165,496	874,839	1,179,060								1,179,060		
Successor Agency			142,649									142,649	
Regional Accounting Office	206,338	379,738	208,626										208,626
Total	14,988,427	13,569,204	15,912,140	4,842,473	3,760,646	1,698,329	318,450	1,679,359	823,743	1,166,004	1,187,261	181,827	254,049

2012-13
SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE AS OF 7/1/2012	ESTIMATED REVENUES 2012/13	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2012/13	ESTIMATED EXPENSES 2012/13	ESTIMATED BALANCE 6/30/2013
General Fund	\$1,939,523	\$4,913,095			\$2,000,000	\$4,852,618	\$4,594,266	\$258,352
Water Operations	\$2,205,855	4,473,511			250,000	6,429,366	3,642,587	2,786,779
Sewer Operations	(\$266,143)	1,039,892				773,749	841,737	(67,988)
Storm Drain Operations	\$128,203	304,374			40,000	392,577	268,511	124,066
Refuse	\$50,700	1,639,272			40,000	1,649,972	1,642,615	7,357
LTF	\$579,898	575,480			200,000	955,378	684,884	270,495
Gas Tax Prop 1B	\$631,575	662,646				1,294,221	655,863	638,358
	\$377,374	1,868				379,242		379,242
FAU/STP	\$692,022	500				692,522	0	692,522
Regional Acctg Office	\$298,215	208,430			30,000	476,645	422,411	54,234
CDBG/HOME Activities	\$40,487	960,316				1,000,803	632,787	368,016
Insurance Reserve	\$61,108	5,587				66,695		66,695
	\$6,738,817	\$14,784,971	\$0	\$0	\$2,560,000	\$18,963,788	\$13,385,660	\$5,578,128

2013-14
SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE AS OF 7/1/2013	ESTIMATED REVENUES 2013/14	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2013/14	ESTIMATED EXPENSES 2013/14	ESTIMATED BALANCE 6/30/2014
General Fund	\$2,258,352	\$4,523,663			\$2,000,000	\$4,782,015	\$4,842,473	(\$60,458)
Water Operations	\$3,036,779	4,473,385			250,000	7,260,164	3,830,646	3,429,518
Sewer Operations	(\$67,988)	1,043,626				975,638	998,329	(22,691)
Storm Drain Operations	\$164,066	304,374			40,000	428,440	318,450	109,990
Refuse	\$47,357	1,643,000				1,690,357	1,679,359	10,998
LTF	\$470,495	801,305			200,000	1,071,800	823,743	248,057
Gas Tax	\$638,358	763,974				1,402,332	786,762	615,570
Prop 1B	\$379,242					379,242	379,242	0
FAU/STP	\$692,522	0				692,522		692,522
Regional Acctg Office	\$84,234	212,598			30,000	266,832	254,049	12,783
CDBG/HOME Activities	\$368,016	1,207,579				1,575,595	1,187,261	388,334
Insurance Reserve	\$66,695	0				66,695	0	66,695
	\$8,138,128	\$14,973,504	\$0	\$0	\$2,520,000	\$20,591,632	\$15,100,314	\$5,491,318

2012-13
SUMMARY OF FUND BALANCES
CAPITAL FUNDS

FUND	BALANCE AS OF 7/1/2012	ESTIMATED REVENUES 2012/13	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2012/13	ESTIMATED EXPENSES 2012/13	ESTIMATED BALANCE 6/30/2013
Capital Outlay Fund	\$0					0		\$0
General Facilities Impact Fees	64,796	1,466				66,262	\$0	66,262
Police Facilities Impact Fees	5,051	1,606				6,657	\$0	6,657
Water Capital	818,488	70,600				889,088	42,000	847,088
Water Impact Fees	280,942	8,786				289,728	0	289,728
Sewer Impact Fees	672,485	21,118				693,603	5,000	688,603
Storm Drain Impact Fees	70	300				370	0	370
Parks Capital	100,914	2,312				103,226	40,203	63,023
LTF Set-Aside for Buses	174,000					174,000		174,000
RAO Set Aside	1,215					1,215		1,215
	\$2,117,961	\$106,188	\$0	\$0	\$0	\$2,224,149	\$87,203	\$2,136,946

2013-14
SUMMARY OF FUND BALANCES
CAPITAL FUNDS

FUND	BALANCE AS OF 7/1/2013	ESTIMATED REVENUES 2013-14	TRANSFERS IN	TRANSFERS OUT	CASH RESERVE	ESTIMATED AVAILABLE 2013-14	ESTIMATED EXPENSES 2013-14	ESTIMATED BALANCE 6/30/2014
Capital Outlay Fund	\$0					0		\$0
General Facilities Impact Fees	66,262	2,434				68,696		68,696
Police Facilities Impact Fees	6,657	3,665				10,322		10,322
Water Capital	847,088	70,000				917,088		917,088
Water Impact Fees	289,728	8,801				298,529		298,529
Sewer Impact Fees	688,603	23,343				711,946	700,000	11,946
Storm Drain Impact Fees	370	0				370		370
Parks Capital	63,023	4,765				67,788		67,788
LTF Set-Aside for Buses	174,000	20,000				194,000		194,000
RAO Set Aside	1,215	20,000				21,215		21,215
	\$2,136,946	\$153,008	\$0	\$0	\$0	\$2,289,954	\$700,000	\$1,589,954

Draft Annual Budget - City of Corcoran
Summary of Cash Balances

	Actual Balance 6/30/2007	Actual Balance 6/30/2008	Actual Balance 6/30/2009	Actual Balance 6/30/2010	Actual Balance 6/30/2011	Actual Balance 6/30/2012	Estimated Revenue	Estimated Expenditures	Estimated Balance 6/30/2013	Budgeted Revenue	Budgeted Expenditures	Estimated Balance 6/30/2014
OPERATING FUNDS												
General Fund	4,337,180	4,987,438	3,276,765	2,984,624	2,321,410	1,939,523	4,913,095	4,594,266	2,258,352	4,523,663	4,842,473	1,939,542
Water Operations	1,440,074	1,522,000	3,352,804	2,611,767	3,094,795	2,205,855	4,473,511	3,642,587	4,473,385	4,473,385	3,790,646	5,156,124
Sewer Operations	245,007	19,658	(138,107)	(236,119)	(298,114)	(266,143)	1,039,892	841,737	(67,987)	1,043,626	998,329	(22,690)
Storm Drain Operations	60,013	86,731	6,387	(234)	51,909	128,203	304,374	268,510	164,066	304,374	318,450	149,990
Refuse	(97,434)	(39,432)	31,779	41,060	67,850	50,700	1,639,272	1,642,615	47,357	1,643,000	1,679,359	10,998
CAPITAL FUNDS & SPECIAL FUNDS												
LTF	804,553	1,130,150	1,293,554	804,307	967,698	579,898	575,480	664,884	470,495	801,305	823,743	448,057
LTF Set-Aside for Buses			174,000	174,000	174,000	174,000			174,000	20,000		194,000
FAU/STP/TEA	597,324	480,359	503,262	613,779	636,728	692,022	500	0	692,522	0	0	692,522
Gas Tax	56,930	118,081	40,901	7,660	204,734	631,575	662,646	655,863	638,358	763,974	786,762	615,570
Prop 1B					377,374	1,868			379,242		379,242	0
Insurance Reserve	152,401	164,568	163,918	136,175	21,225	61,108	5,587		66,695	0	0	66,695
Capital Outlay Fund	1,645,066	355,812	398,435	14,167	(96,386)	(54,206)						0
General Impact Fees			66,636	66,636	67,605	64,796	1,466	0	66,262			66,262
Public Safety Impact Fees			24,117	24,117	24,936	5,051	1,606	0	6,657			6,657
Water Capital	2,439,650	894,611	865,751	1,165,751	1,413,734	818,488	70,600	42,000	847,088	78,801	40,000	885,889
Water Impact Fees		86,851	170,887	299,389	280,498	280,942	8,786		289,728			289,728
Sewer Capital	169,259	259,794										0
Sewer Impact Fees		333,740	514,020	1,005,063	914,484	672,485	21,118	5,000	688,603	23,343	700,000	11,946
Storm Drain Capital/Impact Fees		7,500	74,672	760	39	70	300		370			370
Parks Capital	30,616	31,986	32,750	33,142	33,296	33,296	166	33,462	0			0
Parks Impact Fees		45,104	158,315	196,144	106,099	67,618	2,146	6,741	63,023			63,023
Regional Accg Office	334,496	242,082	294,742	488,264	425,391	298,215	208,430	422,411	84,234	212,598	254,049	42,783
RAO Set-Aside	171,000	126,000	103,116	103,116	1,215	1,215			1,215	20,000		21,215
CDBG/HOME Activities	360,100	1,099,665	956,074	321,073	415,313	40,487	960,316	632,787	368,016	1,207,579	1,187,261	388,334
	12,746,235	11,952,698	12,274,025	10,834,642	10,828,459	8,802,572	14,891,159	13,472,862	11,711,681	15,115,648	15,800,313	11,027,016

Capital Improvement Program

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
General Fund					
Computer Upgrades	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Finance Software Upgrade	45,000	0			
Department Total	<u>\$55,000</u>	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$10,000</u>
Parks Capital					
Dog Park	\$0				
AquaGames System for Pool	0				
Splash Pad at Pool	0				
ADA Pool Access Equipment	0				
Department Total	<u>\$0</u>				
Streets					
Prop 1B - Street Project	\$400,000				
Replace CAT Loader to meet new Air Quality Standards	70,000	70,000			
Department Total	<u>\$470,000</u>	<u>\$70,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wastewater/Sanitary Sewer					
Treatment Pond Expansion Project	\$700,000				
Plant Efficiency upgrades		150,000			
Replace Backhoe to meet new Air Quality Standards		40,000	\$40,000		
Replace Generator to meet new Air Quality Standards		40,000	\$40,000		
Replace Generator to meet new Air Quality Standards				40,000	40,000
Replace Generator to meet new Air Quality Standards				20,000	20,000
Department Total	<u>\$700,000</u>	<u>\$230,000</u>	<u>\$80,000</u>	<u>\$60,000</u>	<u>\$60,000</u>
Wastewater/Storm Drain					
System Improvements	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>
Water					
Replace Backhoe to meet new Air Quality Standards	\$40,000	\$40,000			
Portable Vac Digging Unit					
Replace Stationary Gensets to meet Air Quality Standards		\$70,000	70,000	70,000	70,000
Department Total	<u>\$40,000</u>	<u>\$110,000</u>	<u>\$70,000</u>	<u>\$70,000</u>	<u>\$70,000</u>
Transit					
Bus Replacements Set Aside	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Department Total	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$20,000</u>
Regional Accounting Office					
Set-a-Side for Lease Renewal Improvement	\$20,000	\$100,000	\$100,000	\$100,000	\$100,000
	<u>\$20,000</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$100,000</u>
Totals	<u><u>\$1,335,000</u></u>	<u><u>\$570,000</u></u>	<u><u>\$310,000</u></u>	<u><u>\$290,000</u></u>	<u><u>\$290,000</u></u>

MAYOR AND COUNCIL

The five members of the Corcoran City Council are elected at large on a nonpartisan ballot for four-year overlapping terms. The Council presently elects one of its members Mayor, who presides at all meetings.

The City Council is the legislative and policy making body of the municipal government. The Council appoints a City Manager who is responsible to the Council for carrying out its established policies and the efficient administration of City operations. In addition to appointing the City Manager, the City Council also appoints the City Attorney and has the authority to establish advisory boards and commissions and to appoint citizens to serve as members of these bodies.

The City Council's duties require a substantial amount of time in attendance at both official and semi-official functions of the City and in attendance at regional and state functions.

2012-2013 PROGRAM

The 201-2014 budget reflects the ongoing contribution to the Corcoran Chamber of Commerce and an increase in funding for travel and training..

STAFFING LEVEL

Current: 5 Volunteers

Proposed: 5 volunteers

SOURCES OF FUNDS

General Fund	\$16,612
Water Fund	11,077
Wastewater/Sanitary Sewer Fund	5,537
Wastewater/Storm Drain Fund	5,537
Refuse Fund	5,537
LTF	5,537
Gax Tax Fund	<u>5,537</u>
Total	<u>\$55,374</u>

MAYOR AND COUNCIL

	<u>Budget 2012-13</u>	<u>Estimated 2012-13</u>	<u>Proposed 2013-14</u>	<u>Adopted 2013-14</u>
Services & Supplies				
104.401.300.130 Insurance	\$3,551	\$3,637	\$718	
104.401.300.156 Advertising & Public Relations	3,000	900	3,000	
104.401.300.157 Website	6,500	6,455	6,500	
104.401.300.170 Publications & Dues	8,400	8,555	8,476	
104.401.300.200 Professional Services	5,000	1,000	5,000	
104.401.300.207 Chamber of Commerce Donation	24,480	24,480	24,480	
104.401.300.210 Special Departmental Supplies	1,000	400	1,000	
104.401.300.215 Employee Years of Service	1,000	1,009	1,000	
104.401.300.270 Travel & Training	1,000	700	3,000	
104.401.300.271 Meetings	1,000	400	1,000	
104.401.300.285 Grants & Contributions	1,000	1,000	1,000	
104.401.300.291 Elections	5,000	3,300	200	
	<u>\$60,931</u>	<u>\$51,836</u>	<u>\$55,374</u>	<u>\$0</u>
Expense Allocation	<u>(\$42,652)</u>	<u>(\$36,285)</u>	<u>(\$38,762)</u>	<u>\$0</u>
Department Total	<u>\$18,279</u>	<u>\$15,551</u>	<u>\$16,612</u>	<u>\$0</u>

CITY MANAGER'S DEPARTMENT

The City Manager is the administrative head of the City government. He is responsible to the City Council for the efficient administration of all City operations. The Manager is responsible for directing the overall administration of departments and divisions, keeping the Council advised of the City's financial condition and recommending to the council measures or actions which he considers necessary for efficient City operations. This budget includes expenses related to the City Manager and City Clerk functions of the City.

OBJECTIVES

- (1) Continue to operate the City in a fiscally responsible manner.
- (2) Promote the economic well being and prosperity of the community.
- (3) Provide administrative support to the City Council
- (4) Continue to recruit, employ and retain qualified personnel for the City.
- (5) Provide accurate information to the public.
- (6) Continue to implement a Records Management Program and Electronic Management System for city-wide records.

2013-2014 PROGRAM

The 2013-2014 budget reflects the re-establishment of a part-time position in this department. The allocation of the department to various funds reflects the emphasis on economic development activities with a large share of the costs going to the Redevelopment Agency.

STAFFING LEVEL

Current: 2.25 Full-time

Approved: 2.75 Full-time

SOURCES OF FUNDS

General Fund	\$56,725
Water Fund	52,785
Wastewater/Sanitary Sewer Fund	26,394
Wastewater/Storm Drain Fund	26,394
Refuse Fund	26,394
Gas Tax Fund	26,394
Local Transportation Fund	26,394
Grants	8,201
Successor Agency	<u>14,255</u>
Total	<u>\$263,936</u>

CITY MANAGER'S DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>	
Salaries & Benefits					
104.402.100.100	Full-Time Employees	\$153,021	\$154,118	\$157,785	
104.402.100.103	Part-Time Employees			7,500	
104.402.200.120	Health Insurance	17,890	15,500	27,768	
104.402.200.121	Workers' Comp & EAP	2,454	3,024	2,759	
104.402.200.124	Medicare	2,219	2,235	2,397	
104.402.200.122	Retirement - PERS	22,563	22,870	26,812	
	Retirement - SSI			465	
104.402.200.126	Vehicle Allowance	4,200	4,200	4,200	
104.402.200.132	Deferred Comp	<u>2,975</u>	<u>1,730</u>	<u>3,028</u>	
	Total Salaries & Benefits	<u>\$205,322</u>	<u>\$203,677</u>	<u>\$232,714</u>	<u>\$0</u>
Services & Supplies					
104.402.300.130	Insurance	\$5,098	\$5,111	\$3,572	
104.402.300.145	Equipment Mntce & Repair	1,300	0	3,050	
104.402.300.155	Printing	200	50	200	
104.402.300.170	Publications & Dues	1,900	1,900	1,900	
104.402.300.200	Professional Services	15,000	12,000	15,000	
104.402.300.210	Special Departmental Supplies	4,000	2,500	4,000	
104.402.300.270	Travel & Training	<u>2,000</u>	<u>2,000</u>	<u>3,500</u>	
	Total Services & Supplies	<u>\$29,498</u>	<u>\$23,561</u>	<u>\$31,222</u>	<u>\$0</u>
Capital Outlay					
104.402.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Expense Allocation	<u>(\$167,374)</u>	<u>(\$167,917)</u>	<u>(\$207,211)</u>	<u>\$0</u>
	Department Total	<u>\$67,446</u>	<u>\$59,321</u>	<u>\$56,725</u>	<u>\$0</u>

CITY ATTORNEY

The City Attorney is the legal representative of the City Council, City Manager, and all other City Departments, as well as, boards and commissions. The office of the City Attorney is responsible for preparing and approving the legality of all proposed ordinances, resolutions, contracts and other legal documents.

2013-2014 PROGRAM

The 2013-2014 reflects the contract with Farley Law Firm. City Attorney fees applicable to specific projects or activities continue to be charged to the applicable departments.

STAFFING LEVEL

Current: 1 Contractual

Proposed: 1 Contractual

SOURCE OF FUNDS

Funds on deposit with City Attorney \$65,000

CITY ATTORNEY'S DEPARTMENT

	<u>Budget 2012-13</u>	<u>Estimated 2012-13</u>	<u>Proposed 2013-14</u>	<u>Adopted 2013-14</u>
Services & Supplies				
104.403.300.200 Professional Services	<u>\$65,000</u>	<u>\$34,560</u>	<u>\$65,000</u>	<u>\$0</u>
Total Services & Supplies	<u>\$65,000</u>	<u>\$34,560</u>	<u>\$65,000</u>	<u>\$0</u>
Department Total	<u>\$65,000</u>	<u>\$34,560</u>	<u>\$65,000</u>	<u>\$0</u>

FINANCE

The Finance Department is a service operation designed to benefit all departments and to centralize many different City-wide activities. The department is responsible for the administration and operation of the financial affairs of the City.

OBJECTIVES

- (1) Provide current accurate financial information to management and departments that will not only be meaningful, but also be easily interpreted.
- (2) Provide accurate information to satisfy governmental agency requirements for compliance with law and for meeting of governmental grant and funding practices.
- (3) Provide billing and collection services for the City's utility funds, using all appropriate means to assure the highest possible collection rate.
- (4) Provide payroll and bill paying service to all departments in a timely manner.
- (5) Provide all information in a time period that the information is meaningful, yet without delaying other services provided.

2013-2014 PROGRAM

The 2013-14 budget reflects filling the vacant accountant position.

STAFFING LEVEL

Current: 4 Full-time

Proposed: 5 Full-time

SOURCES OF FUNDS

General Fund	\$59,815
Water Fund	99,690
Wastewater/Sanitary Sewer Fund	94,707
Wastewater/Storm Drain Fund	59,815
Refuse Fund	99,691
Local Transportation Fund	24,923
Gas Tax Funds	34,892
Successor Agency	<u>24,923</u>
Total	<u>\$498,456</u>

FINANCE DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits				
104.405.100.100	Full-Time Employees	\$239,667	\$237,612	\$271,432
104.405.200.120	Health Insurance	48,911	33,742	58,777
104.405.200.121	Workers' Comp & EAP	1,642	1,634	1,823
104.405.200.124	Medicare	1,787	1,661	2,075
104.405.200.122	Retirement	32,638	28,662	39,202
104.405.200.132	Deferred Comp	<u>0</u>	<u>0</u>	<u>439</u>
	Total Salaries & Benefits	<u>\$324,645</u>	<u>\$303,311</u>	<u>\$373,748</u>
				<u>\$0</u>
Services & Supplies				
104.405.300.156	Advertising & Public Relations	\$300	\$300	\$300
104.405.300.130	Insurance	8,480	8,348	8,593
104.405.300.145	Equipment Mntce & Repair	15,000	15,000	15,000
104.405.300.150	Office Supplies	15,000	14,000	14,000
104.405.300.155	Printing	3,000	4,000	4,000
104.405.300.170	Publications & Dues	715	715	715
104.405.300.200	Professional Services	44,000	48,000	50,000
104.405.300.205	Bank Charges	26,000	30,000	30,000
104.405.300.300	Cash Short (Over)	0	100	100
104.405.300.270	Travel & Training	<u>1,000</u>	<u>10</u>	<u>2,000</u>
	Total Services & Supplies	<u>\$113,495</u>	<u>\$120,473</u>	<u>\$124,708</u>
				<u>\$0</u>
Capital Outlay				
104.405.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Expense Allocation	<u>(\$363,656)</u>	<u>(\$365,911)</u>	<u>(\$438,641)</u>
				<u>\$0</u>
	Department Total	<u>\$74,484</u>	<u>\$57,873</u>	<u>\$59,815</u>
				<u>\$0</u>

COMMUNITY DEVELOPMENT
PLANNING SERVICES

Planning services include providing information to the public and processing applications in accordance with applicable laws and regulations for site plans, conditional use permits, variances, planned unit developments, home occupations, general plan amendments, parcel maps, subdivision maps, lot line adjustments, annexations and zone amendments

OBJECTIVES

- (1) To provide streamlined, consistent service to the public which meets the requirements of the City Zoning Ordinance, General Plan, Subdivision Map Act, California Environmental Quality Act, and other land use regulations as applicable.
- (2) To notify and coordinate with other agencies and interested persons in a timely, professional manner.

2013-14 PROGRAM

The 2013-14 budget reflects the same level of activity as 2012-13..

STAFFING LEVEL

Current: .25 Full-time

Proposed: .25 Full-time

SOURCE OF FUNDS

General Fund

\$72,804

PLANNING DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>	
Salaries & Benefits					
104.406.100.100	Full-Time Employees	\$31,051	\$30,961	\$31,149	
104.406.200.120	Health Insurance	4,146	4,036	4,347	
104.406.200.121	Workers' Comp & EAP	661	658	753	
104.406.200.124	Medicare	450	450	452	
104.406.200.122	Retirement	4,636	4,695	5,411	
104.406.200.132	Deferred Comp	<u>611</u>		<u>611</u>	
	Total Salaries & Benefits	<u>\$41,555</u>	<u>\$40,800</u>	<u>\$42,723</u>	<u>\$0</u>
Services & Supplies					
104.406.300.156	Advertising & Public Relations	\$750	\$750	\$650	
104.406.300.206	Contracts with Other Agencies	5,000	7,280	3,400	
104.406.300.130	Insurance	1,517	905	881	
104.406.300.210	Special Departmental Supplies	500	500	1,000	
104.406.300.170	Publications & Dues	500	500	400	
104.406.300.200	Professional Services	15,000	15,000	20,000	
104.406.300.270	Travel & Training	<u>3,000</u>	<u>3,000</u>	<u>3,750</u>	
	Total Services & Supplies	<u>\$26,267</u>	<u>\$27,935</u>	<u>\$30,081</u>	<u>\$0</u>
	Department Total	<u>\$67,822</u>	<u>\$68,735</u>	<u>\$72,804</u>	<u>\$0</u>

COMMUNITY DEVELOPMENT
BUILDING INSPECTION SERVICES

The building services provided include building inspections, weed abatement, vehicle abatement, building abatement, code enforcement, and property maintenance.

OBJECTIVES

The objective of building inspection is to promote the development of better building construction and safety to the public by uniformity in enforcement of building laws, and to administer and enforce related ordinances, policies and regulations consistently and fairly.

2013-2014 PROGRAM

The 2013-2014 budget reflects changes in staff funding sources with the Code Enforcement Officer having been shifted to an open CDBG grant and 70% of the cost of the Asst. Community Development Director/Building Official being reflected in this department.

STAFFING LEVEL

Current: .85 Full-time

Proposed: .70 Full-time

SOURCE OF FUNDS

General Fund

\$162,917

BUILDING INSPECTION DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits				
104.407.100.100	Full-Time Employees	\$71,539	\$63,101	\$66,567
104.407.200.120	Health Insurance	9,084	8,012	8,421
104.407.200.121	Workers' Comp & EAP	1,510	1,386	1,353
104.407.200.124	Medicare	1,006	915	965
104.407.200.122	Retirement	10,519	9,278	11,308
104.407.200.125	Uniforms	240	240	210
104.407.200.132	Deferred Comp	<u>1,387</u>	<u>318</u>	<u>1,277</u>
	Total Salaries & Benefits	<u>\$95,285</u>	<u>\$83,250</u>	<u>\$90,101</u>
Services & Supplies				
104.407.300.130	Insurance	\$2,259	\$2,292	\$2,066
104.407.300.140	Equipment Mntce & Repair	500	0	0
104.407.300.156	Advertising	250	250	250
104.407.300.210	Special Departmental Supplies	1,500	1,500	1,500
104.407.300.220	Telephone	750	750	500
104.407.300.170	Publications & Dues	1,500	1,500	3,500
104.407.300.200	Professional Services	7,000	7,000	10,000
104.407.300.250	Fuel	2,500	2,500	2,500
104.407.300.260	Vehicle Maintenance	2,500	2,500	2,500
104.407.300.190	Weed Abatement	5,000	5,000	6,000
104.407.300.194	Vehicle Abatement	500	500	1,000
104.407.300.197	Property Abatement	12,000	12,000	17,500
104.407.300.198	Substandard Abatement Exp	12,000	12,000	17,500
104.407.300.270	Travel & Training	<u>6,000</u>	<u>6,000</u>	<u>8,000</u>
	Total Services & Supplies	<u>\$54,259</u>	<u>\$53,792</u>	<u>\$72,816</u>
Capital Outlay				
104.407.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$149,544</u>	<u>\$137,042</u>	<u>\$162,917</u>

PUBLIC WORKS
TRANSIT DIVISION

The City of Corcoran operates a local transit service for the City and the adjacent Kings County fringe areas. The Corcoran Area Transit (CAT) is a transportation service that includes a standard on call service and discounted Amtrak tickets to Hanford. All bus dispatch duties, ticket sales, Amtrak ticket sales and related customer issues are taken care of by the transit division staff located at the Corcoran Depot, home base for the Corcoran Area Transit. The Depot hours will be 8:00 a.m. to 5:00 p.m. five days a week.

2013-2014 PROGRAM

The 2013-2014 reflects an additional driver.

STAFFING LEVEL

Current: 6 Full-time

Proposed: 7 Full-time

SOURCE OF FUNDS

LTF & Fares \$823,743

TRANSIT

	Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14	
Salaries & Benefits					
145.410.100.100	Full-Time Employees	\$205,973	\$194,182	\$231,067	
145.410.100.110	Overtime	3,500	4,949	3,500	
145.410.200.120	Health Insurance	37,570	46,344	52,159	
145.410.200.121	Workers' Comp & EAP	17,387	17,303	19,579	
145.410.200.124	Medicare	3,037	2,890	3,401	
145.410.200.125	Uniforms	1,380	1,380	1,725	
145.410.200.122	Retirement	<u>34,372</u>	<u>27,160</u>	<u>30,247</u>	
	Total Salaries & Benefits	<u>\$303,219</u>	<u>\$294,208</u>	<u>\$341,678</u>	\$0
Services & Supplies					
145.410.300.156	Advertising & Public Relations	\$5,000	\$5,272	\$6,000	
145.410.300.130	Insurance	11,359	10,639	11,300	
145.410.300.145	Equipment Maintenance & Repair	5,000	10,000	8,000	
145.410.300.141	Radio Maintenance	750	620	620	
145.410.300.160	Taxes & Fees	500	300	500	
145.410.300.170	Publications & Dues	500	820	550	
145.410.300.200	Professional Services	5,000	1,828	5,000	
145.410.300.210	Special Departmental Supplies	3,500	862	2,500	
145.410.300.220	Telephone	2,000	1,650	2,000	
145.410.300.240	Utilities - PG&E	10,000	8,527	11,000	
145.410.300.242	Utilities - Southern Cal Gas	1,500	947	1,500	
145.410.300.250	Fuel	38,000	40,000	40,000	
145.410.300.260	Vehicle Mntce & Repairs	25,000	9,000	25,000	
145.410.300.270	Travel & Training	5,000	83	5,000	
145.410.300.292	Amtrak Subsidy	100,000	95,110	100,000	
	KART Tickets			20,000	
145.410.700.700	Grounds & Building Mntce	43,397	42,673	45,423	
145.410.700.700	Overhead Allocation	<u>166,222</u>	<u>162,345</u>	<u>177,672</u>	
	Total Services & Supplies	<u>\$422,728</u>	<u>\$390,676</u>	<u>\$462,065</u>	\$0
Capital Outlay					
145.410.500.510	Buildings/Paint Outside of Depot	\$0	\$0	\$0	\$0
145.410.500.530	Improvements other than Buildings	0	0	0	0
145.410.500.540	Bus Set Aside	<u>0</u>	<u>0</u>	<u>20,000</u>	<u>0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$20,000</u>	<u>\$0</u>
	Department Total	<u>\$725,947</u>	<u>\$684,884</u>	<u>\$823,743</u>	<u>\$0</u>

PUBLIC WORKS
RECREATION

This portion of the Public Works Department budget provides for the operation of the Corcoran Community Pool, the coordination between the City and the YMCA concerning community recreation and the local senior's program.

2013-2014 PROGRAM

The 2013-2014 budget reflects the same level of activity as 2012-13. The funds allocated for Senior services will be maintained at the \$6,000 contribution to KCAO to maintain the local contribution towards the cost of meals.

SOURCE OF FUNDS

General Fund	<u>\$127,314</u>
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RECREATION

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Services & Supplies					
104.411.300.130	Insurance	4,481	3,731	3,942	
104.411.300.145	Equipment Mntce & Repair	2,000	9,526	5,000	
104.411.300.145	Pool Repairs	1,000	0	1,000	
104.411.300.160	Taxes & Fees	500	500	500	
104.411.700.700	Parks Department Charges	4,464	4,683	4,672	
104.411.300.200	Professional Services	11,000	11,000	11,000	
104.411.300.206	Contract with YMCA	45,000	45,000	45,000	
104.411.300.209	Senior Nutrition	6,000	6,000	6,000	
104.411.300.210	Special Departmental Supplies	30,000	17,777	20,000	
104.411.300.240	Utilities - PG&E	30,000	30,000	30,000	
104.411.300.242	Utilities - Southern California Gas	<u>200</u>	<u>206</u>	<u>200</u>	
	Total Services & Supplies	<u>\$134,645</u>	<u>\$128,423</u>	<u>\$127,314</u>	<u>\$0</u>
Capital Outlay					
104.411.500.540	Machinery & Equipment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$134,645</u>	<u>\$128,423</u>	<u>\$127,314</u>	<u>\$0</u>

PUBLIC WORKS
PARKS

The Parks Division is responsible for the upkeep, maintenance, operation and in some cases new construction of approximately 9 acres of community parks, two storm water basins, the two City entrances, the downtown streetscape areas, all of the City owned street trees, and nine City owned buildings.

2013-2014 PROGRAM

The 2012-2013 budget reflects the costs of 3.5 full-time staff members, contract with the Community Foundation for the maintenance of the J.G. Boswell Park, and the allocation of costs out to other divisions for services performed by this division.

STAFFING LEVEL

Current: 3.5 Full-time

Proposed: 3.5 Full-time

SOURCE OF FUNDS

General Fund	\$208,189
Storm Drain Fund	31,596
LTF	45,424
Gas Tax Fund	45,423
Regional Accounting Office	<u>45,423</u>
Total	<u>\$376,055</u>

PARKS DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits				
104.412.100.100	Full-Time Employees	\$142,025	\$137,543	\$140,792
104.412.100.110	Overtime	1,000	525	750
104.412.200.120	Health Insurance	27,909	36,622	43,569
104.412.200.121	Workers' Comp & EAP	13,752	13,685	15,040
104.412.200.124	Medicare	2,074	2,006	2,052
104.412.200.125	Uniforms	1,750	2,015	1,750
104.412.200.122	Retirement	23,591	19,324	19,523
	Total Salaries & Benefits	<u>\$212,101</u>	<u>\$211,720</u>	<u>\$223,476</u>
				<u>\$0</u>
Services & Supplies				
104.412.300.130	Insurance	\$6,310	\$6,161	\$5,889
104.412.300.145	Equipment Mntce & Repair	3,000	5,578	5,890
104.412.300.141	Radio Maintenance	200	175	200
104.412.300.160	Taxes & Fees	500	0	500
104.412.300.170	Publications & Dues	250	45	100
104.412.300.180	Equipment Rentals	500	0	500
104.412.300.200	Professional Services	1,500	3,970	4,000
104.412.300.206	Contract with Corcoran Comm Fdtn	85,000	85,000	106,000
104.412.300.210	Special Departmental Supplies	5,000	5,000	7,000
104.412.300.220	Telephone	150	0	0
104.412.300.240	Utilities - PG&E	16,000	10,000	10,000
104.412.300.250	Fuel	10,000	10,000	10,000
104.412.300.260	Vehicle Mntce & Repairs	2,000	700	2,000
104.412.300.270	Travel & Training	500	355	500
	Total Services & Supplies	<u>\$130,910</u>	<u>\$126,984</u>	<u>\$152,579</u>
				<u>\$0</u>
Capital Outlay				
104.412.500.520	Buildings			
104.412.500.530	Improvements Other than Buildings	\$0	\$0	\$0
104.412.500.540	Machinery & Equipment	0	0	0
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
				<u>\$0</u>
	Costs Allocated Out	<u>(\$178,569)</u>	<u>(\$157,702)</u>	<u>(\$186,905)</u>
				<u>\$0</u>
	Department Total	<u>\$164,442</u>	<u>\$181,002</u>	<u>\$189,150</u>
				<u>\$0</u>

PUBLIC SAFETY
POLICE DEPARTMENT

The Corcoran Police Department remains organized into two major functions under the headings of Field Services Division (Patrol and Investigations) and Administration Services Division (Records, Communications, Administration, Youth Services, and Crime Prevention). The Police Chief serves as the Department Head.

OBJECTIVES

- (1) Organize Department structure in accordance with budgetary staffing changes and Department needs.
- (2) Enhance community involvement in the area of crime prevention and drug abuse education.
- (3) Increase educational/training opportunities for Departmental personnel through utilization of courses sponsored by the Commission on Peace Officer Standards and Training, and developing auxillary responsibilities for specialized department P.O.S.T. requirements and the department-established basic education/technical skill level of each department employee.

2013-2014 PROGRAM

The Salaries and Benefits accounts reflect two vacancies in the proposed 35 positions.

STAFFING LEVEL

Current: 35 Full-time

Proposed: 35 Full-time

SOURCE OF FUNDS

General Fund	<u>\$3,489,293</u>
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POLICE DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits				
104.421.100.100	Full-Time Employees	\$1,682,637	\$1,585,334	\$1,737,341
104.421.100.110	Overtime	125,000	156,000	130,000
104.421.100.104	Reserves	20,000	26,000	25,000
104.421.100.105	Crossing Guards	23,000	22,000	23,000
104.421.100.106	Standby Pay	7,800	7,800	7,800
104.421.100.107	In-Lieu Pay	54,000	54,000	57,050
104.421.200.120	Health Insurance	319,368	299,000	336,757
104.421.200.121	Workers' Comp & EAP	84,191	84,735	101,622
104.421.200.124	Medicare	27,730	27,131	28,713
104.421.200.125	Uniforms	18,900	20,000	19,700
104.421.200.122/12	Retirement	577,708	597,232	570,623
104.421.200.131	Unemployment	5,000	12,500	0
104.421.200.132	Deferred Comp	<u>6,238</u>	<u>4,300</u>	<u>6,240</u>
	Total Salaries & Benefits	<u>\$2,951,572</u>	<u>\$2,896,032</u>	<u>\$3,043,846</u>
Services & Supplies				
104.421.300.130	Insurance	\$51,034	\$50,703	\$52,847
104.421.300.145	Equipment Mntce & Repair	2,000	2,000	2,000
104.421.300.141	Radio Maintenance	18,000	15,000	18,000
104.421.300.148	Jail Operation	1,500	500	1,500
104.421.300.150	Office Supplies	11,000	9,000	11,000
104.421.300.155	Printing	3,000	3,000	3,000
104.421.300.156	Advertising	1,000	600	1,000
104.421.300.170	Publications & Dues	500	600	600
104.421.300.180	Equipment Rentals	6,000	5,000	6,000
104.421.300.200	Professional Services	20,000	18,000	21,000
104.421.300.181	Computer Support/KC IT/RIMS	47,408	40,000	66,000
104.421.300.201	Contracts with Other Agencies/NTF	30,000	29,308	30,000
104.421.300.203	Animal Control Services	55,000	47,000	55,000
104.421.300.206	Gang Task Force	6,000	0	8,500
104.421.300.210	Special Departmental Supplies	18,000	18,000	20,000
104.421.300.217	Canine Unit	5,000	8,000	8,000
104.421.300.220	Telephone	15,000	11,000	12,000
104.421.300.221	Wireless/MDT Access	18,000	15,000	17,000
104.421.300.224	Graffiti Removal Supplies	500	500	500
104.421.300.230	Clothing & Personal Supplies	1,000	500	1,000
104.421.300.250	Fuel	65,000	60,000	65,000
104.421.300.260	Vehicle Mntce & Repairs	15,000	15,000	15,000
104.421.300.270	Travel & Training	20,000	26,000	30,000
104.421.300.280	Towing	<u>500</u>	<u>500</u>	<u>500</u>
	Total Services & Supplies	<u>\$410,442</u>	<u>\$375,211</u>	<u>\$445,447</u>
Capital Outlay				
104.421.500.540	Machinery & Equipment			
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Department Total	<u>\$3,362,014</u>	<u>\$3,271,243</u>	<u>\$3,489,293</u>

PUBLIC SAFETY
FIRE DEPARTMENT

Fire services for the City of Corcoran are provided for by agreement with Kings County. Additional support by the Corcoran Volunteer Company is also administered by the County Fire Department; however, the City provides financial support to the Volunteers to reimburse out-of-pocket expenses and retirement costs. This budget funds those costs.

2013-2014 PROGRAM

The 2013-2014 budget no change in the donation to the volunteers. Cost of the contract with Kings County has been moved from the City Council budget to this budget, at this time negotiations are still in process on the contract amount for 2013-14..

SOURCE OF FUNDS

General Fund	<u>\$417,420</u>
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FIRE SERVICES

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Services & Supplies					
104.422.300.204	Volunteer Fire Department Contribution	\$7,420	\$7,420	\$7,420	
104.422.300.200	Kings County Fire Contract	<u>567,205</u>	<u>400,000</u>	<u>410,000</u>	
	Total Services & Supplies	<u>\$574,625</u>	<u>\$407,420</u>	<u>\$417,420</u>	
	Department Total	<u>\$574,625</u>	<u>\$407,420</u>	<u>\$417,420</u>	<u>\$0</u>

PUBLIC WORKS
PUBLIC WORKS ADMINISTRATION

The Public Works Administration Division, under the direction of the Public Works Director, provides organization and supervision to all divisions within the Public Works Department; coordinates the preparation of plans and specifications for public improvements and capital improvement projects; coordinates contract administration and inspection for construction of all infrastructure improvements; maintains liaison with the contract City Engineer; prepares reports and special studies; prepares and controls the Departmental budgets; assists other departments and provides services to other public and private agencies, such as engineering firms, utility companies, developers, and the general public.

The Public Works Administration Division is responsible for:

- (1) The coordination of the operating divisions of the Public Works Department to achieve the needs of the City at the most economical cost consistent with City policies.
- (2) Effective communications of activities and goals of the City.
- (3) Planning and administration of Capital Improvement Projects.

2013-2014 PROGRAM

The 2013-2014 program reflects the costs of the Public Works Director and the Public Works Administrative Assistant.

STAFFING LEVEL

Current: 2 Full-time

Proposed: 2 Full-time

SOURCES OF FUNDS

General Fund	\$22,075
Water Fund	66,224
Wastewater/Sanitary Sewer Fund	33,112
Wastewater/Storm Drain Fund	11,037
Refuse	22,075
Gas Tax	22,075
LTF	<u>44,149</u>
Total	<u>\$220,747</u>

PUBLIC WORKS ADMINISTRATION

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits				
104.431.100.100	Full-Time Employees	\$150,636	\$152,113	\$158,401
104.431.100.110	Overtime		\$27	
104.431.200.120	Health Insurance	16,721	16,935	18,041
104.431.200.121	Workers' Comp & EAP	2,659	2,650	3,017
104.431.200.124	Medicare	2,184	2,206	2,297
104.431.200.125	Uniforms	500	500	500
104.431.200.132	Deferred Comp	2,218	2,218	2,218
104.431.200.122	Retirement	<u>17,278</u>	<u>16,790</u>	<u>25,111</u>
	Total Salaries & Benefits	<u>\$192,196</u>	<u>\$193,439</u>	<u>\$209,585</u>
Services & Supplies				
104.431.300.130	Insurance	\$3,070	\$3,070	\$3,110
104.431.300.170	Publications & Dues	250	250	250
104.431.300.210	Special Departmental Supplies	100	160	200
104.431.300.200	Professional Services	5,000	1,000	3,000
104.431.300.141	Radio Maintenance	100	102	102
104.431.300.250	Fuel	1,500	2,000	2,500
104.431.300.260	Vehicle Mntce & Repair	500	1,530	1,500
104.431.300.262	Packard & City owned Fire Truck	200	0	0
104.431.300.270	Travel & Training	<u>0</u>	<u>525</u>	<u>500</u>
	Total Services & Supplies	<u>\$10,720</u>	<u>\$8,637</u>	<u>\$11,162</u>
Capital Outlay				
104.431.500.540	Machinery & Equipment	\$0	\$0	\$0
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Allocated Costs				
104.431.700.700	Overhead Allocation	<u>(\$182,624)</u>	<u>(\$181,868)</u>	<u>(\$198,672)</u>
	Department Total	<u>\$20,292</u>	<u>\$20,208</u>	<u>\$22,075</u>

PUBLIC WORKS
GOVERNMENT BUILDINGS DIVISION

The Government Buildings Division reflects the second area of responsibility for the Parks Division. Through this division, the Parks Division is responsible for the daily upkeep, custodial services and maintenance of all of the City owned structures and public facilities.

Custodial services are provided by a private contractor. The Parks Division is responsible for the ensuring that the contractor's duties are performed in accordance with the contract.

The Parks Division through this division is responsible for protecting the sizable investment in public buildings and facilities by implementing a continuous program of maintenance to the structures, equipment, and machinery that will ensure the efficient daily operation of all facilities.

2013-2014 PROGRAM

The 2013-2014 budget reflects the same levels of service as the 12/13 budget.

SOURCES OF FUNDS

General Fund	\$194,671
Water Fund	30,120
Wastewater/Sanitary Sewer	16,904
Wastewater/Storm Drain	10,142
Refuse	20,285
Gas Tax Fund	8,606
LTF	<u>12,294</u>
Total	<u>\$293,022</u>

GOVERNMENT BUILDINGS

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Services & Supplies				
104.432.300.130	Insurance	\$8,383	\$6,771	\$8,376
104.432.300.145	Equipment Mntce & Repair	18,000	18,000	18,000
104.432.300.142	Generator Operations	1,000	0	1,000
104.432.300.150	Office Supplies	6,000	7,500	7,500
104.432.300.152	Postage & Shipping	12,000	12,000	12,000
104.432.300.160	Taxes & Fees	900	188	200
104.432.300.180	Equipment Rentals	5,200	9,471	10,000
104.432.300.200	Professional Services	65,000	65,000	55,000
104.432.300.201	Kings County IT contract	30,000	35,768	36,315
104.432.300.210	Special Departmental Supplies	12,000	14,488	12,000
104.432.300.220	Telephone	30,000	31,824	31,000
104.432.300.240	Utilities - PG&E	62,000	74,820	75,000
104.432.300.242	Utilities - Southern Cal Gas	6,000	5,364	6,000
104.432.300.250	Fuel	750	750	750
104.432.300.260	Vehicle Maintenance	500	128	500
104.432.500.540	Machinery & Equipment			
104.432.700.700	Parks Allocation	13,726	13,497	14,367
104.432.700.700	Overhead Allocation	(86,867)	(98,320)	(98,365)
104.432.320.130	Vet's Hall Insurance	849	638	781
104.432.320.145	Vet's Hall Equipment Mntce & Repair	1,000	336	1,000
104.432.320.200	Vet's Hall - Professional Services	2,000	2,763	3,000
104.432.320.210	Vet's Hall - Special Deptl Supplies	300	618	500
104.432.320.220	Vet's Hall - Telephone	600	619	600
104.432.320.240	Vet's Hall - PG&E	2,000	2,355	2,500
104.432.320.242	Vet's Hall - So Cal Gas	<u>1,000</u>	<u>710</u>	<u>1,000</u>
	Total Services & Supplies	<u>\$192,341</u>	<u>\$205,288</u>	<u>\$199,024</u>
Capital Outlay				
103.404.500.520	Buildings	\$0	\$2,883	\$10,000
	Total Capital Outlay	<u>\$0</u>	<u>\$2,883</u>	<u>\$10,000</u>
	Department Total	<u>\$192,341</u>	<u>\$208,171</u>	<u>\$209,024</u>

PUBLIC WORKS
EQUIPMENT SERVICES

The Equipment Services Division was created with the intention of reducing the maintenance costs for the City's fleet of vehicles and equipment. Currently, the City employs the services of one full-time mechanic and a part-time mechanic.

2013-2014 PROGRAM

The 2013-2014 reflects the cost of the two mechanics.

STAFFING LEVEL

Current: 2.0 Full-time

Proposed: 2.0 Full-time

SOURCES OF FUNDS

General Fund	\$19,310
Water Fund	24,140
Wastewater/Sanitary Sewer	17,703
Wastewater/Storm Drain	4,829
Local Transportation Funds	64,373
Gas Tax Funds	22,531
Refuse Fund	<u>8,047</u>
Total	<u>\$160,933</u>

EQUIPMENT SERVICES

		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
Salaries & Benefits					
104.433.100.100	Full-Time Employees	\$84,363	\$83,700	\$85,297	
104.433.100.110	Overtime	500	0	500	
104.433.200.125	Uniforms	1,000	1,162	1,000	
104.433.200.120	Health Insurance	33,352	33,450	35,556	
104.433.200.121	Workers' Comp & EAP	8,346	8,305	9,165	
104.433.200.124	Medicare	1,231	1,215	1,244	
104.433.200.122	Retirement	<u>14,326</u>	<u>11,800</u>	<u>11,889</u>	
	Total Salaries & Benefits	<u>\$143,118</u>	<u>\$139,632</u>	<u>\$144,651</u>	<u>\$0</u>
Services & Supplies					
104.433.300.130	Insurance	\$2,427	\$2,407	\$2,580	
104.433.300.145	Equipment Mntce & Repair	1,000	91	1,000	
104.433.300.180	Equipment Rentals	200	255	200	
104.433.300.210	Special Departmental Supplies	4,000	4,697	5,000	
104.433.300.200	Professional Services	2,500	3,067	3,200	
104.433.300.250	Fuel	3,000	2,132	3,202	
104.433.300.260	Vehicle Maintenance	1,000	479	1,000	
104.433.300.270	Travel & Training	<u>1,000</u>	<u>23</u>	<u>100</u>	
	Total Services & Supplies	<u>\$15,127</u>	<u>\$13,151</u>	<u>\$16,282</u>	<u>\$0</u>
Capital Outlay					
	Expense Allocation	<u>(\$139,256)</u>	<u>(\$134,449)</u>	<u>(\$141,621)</u>	<u>\$0</u>
	Department Total	<u>\$18,989</u>	<u>\$18,334</u>	<u>\$19,312</u>	<u>\$0</u>

PUBLIC WORKS
STREETS MAINTENANCE DIVISION

The Streets Division primarily performs a maintenance function which involves pothole patching, erecting and maintaining signs, painting curbs and parking spaces, and repairing street lights. Major street reconstruction projects are contracted out under the supervision of City staff.

2012-2013 PROGRAM

The Streets Division maintains approximately 45 miles of paved roadway within the City limits. The Streets Division is proposing to continue the Streets Maintenance Programs in 2012-13.

STAFFING LEVEL

Current: 3.5 Full-time

Proposed: 3.5 Full-time

SOURCES OF FUNDS

Gas Tax Funds	\$ 786,762
Prob 1B	<u>379,242</u>
	<u>\$1,166,004</u>

STREETS MAINTENANCE DEPARTMENT

	Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>	
Salaries & Benefits					
109.434.100.100	Full-Time Employees	\$139,938	\$138,000	\$139,264	
109.434.100.110	Overtime	0	110	500	
109.434.200.125	Uniform	1,750	1,975	1,750	
109.434.200.120	Health Insurance	53,018	54,320	55,276	
109.434.200.124	Medicare	2,029	2,003	2,027	
109.434.200.121	Workers' Comp & EAP	13,752	13,685	9,331	
109.434.200.122	Retirement	<u>23,591</u>	<u>23,591</u>	<u>19,523</u>	
	Total Salaries & Benefits	<u>\$234,078</u>	<u>\$233,684</u>	<u>\$227,671</u>	<u>\$0</u>
Services & Supplies					
109.434.300.130	Insurance	\$6,087	\$6,045	\$7,855	
109.434.300.145	Equipment Mntce & Repair	10,000	10,000	10,000	
109.434.300.141	Radio Maintenance	720	720	720	
109.434.300.160	Taxes & Fees	100	100	100	
109.434.300.180	Equipment Rentals	2,200	2,200	2,200	
109.434.300.200	Professional Services	10,000	30,000	30,000	
109.434.300.210	Special Departmental Supplies	50,000	30,000	40,000	
109.434.300.213	Street Reconstruction	100,000	100,000	100,000	
109.434.300.214	Sign Replacement	10,000	10,000	10,000	
109.434.300.218	Sidewalk Maintenance	20,000	20,000	20,000	
109.434.300.240	Utilities - PG&E	50,000	44,241	50,000	
109.434.300.250	Fuel	28,000	16,650	28,000	
109.434.300.260	Vehicle Mntce & Repairs	5,000	2,176	4,000	
109.434.700.700	Overhead Allocation	<u>153,689</u>	<u>150,047</u>	<u>165,458</u>	
	Total Services & Supplies	<u>\$445,796</u>	<u>\$422,179</u>	<u>\$468,333</u>	<u>\$0</u>
Capital Outlay					
109.434.500.530	Curb & Gutter	\$0	\$0	\$0	\$0
109.434.500.535	Overlay Project	0	0	400,000	\$0
109.434.500.540	Machinery & Equipment	0	0	70,000	0
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$470,000</u>	<u>\$0</u>
	Department Total	<u>\$679,874</u>	<u>\$655,863</u>	<u>\$1,166,004</u>	<u>\$0</u>

PUBLIC WORKS
WASTEWATER DIVISION

The Wastewater Division is divided into two elements; Sanitary Sewer and Storm Drain.

The sanitary sewer system for the City of Corcoran is an old system where some areas are in fairly good condition while others are getting old and in need of extra work. Many of these issues will have to be dealt with in the new growth processes now being experienced by the City and others will have to be taken care of through normal maintenance and operations of this system.

The sewer treatment plant is in very good condition, but with the proposed growth in the City and other related issues this plant will need additional capacity and major service in the years to come.

Master plans for both the sewer collection system and the wastewater treatment plant have been drafted and are being reviewed by interested parties at this time. Once we have all of these comments back we will then address them and make a proposal to the City Council as to their adoption.

The storm drain system is composed of pipelines, an agreement allowing the City to use some of the Corcoran Irrigation District (CID) pipelines for transmission of storm water and eight storm water lift stations. Per the City/CID agreement the City is responsible for the maintenance of the CID pipelines that the City uses.

A master plan for the storm water system has been drafted and other modifications to this plan have been proposed in light of a finding by the CID Board and as a result of the various proposed developments within the City service area.

2013-2014 PROGRAM

The 2013-2014 budget reflects the same staffing levels as 2012-13.

STAFFING LEVEL

Current: 4 Full-time

Proposed: 4 Full-time

SOURCES OF FUNDS

Sanitary Sewer Charges	\$998,329
Sewer Impact Fees	700,000
Storm Drain Charges	<u>318,450</u>
Total	<u>\$2,016,779</u>

WASTEWATER - SANITARY SEWER

	Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
Salaries & Benefits				
120.435.100.100 Full-Time Employees	\$173,316	\$170,005	\$184,306	
120.435.100.106 Standby Pay	7,265	7,265	7,265	
120.435.100.110 Overtime	14,000	9,818	14,000	
120.435.200.120 Health Insurance	47,716	53,535	61,445	
120.435.200.121 Workers' Comp & EAP	16,985	16,901	16,370	
120.435.200.122 Retirement	29,187	23,850	25,798	
120.435.200.124 Medicare	2,821	2,715	2,981	
120.435.200.125 Uniform	1,800	2,066	1,925	
Total Salaries & Benefits	<u>\$293,090</u>	<u>\$286,155</u>	<u>\$314,090</u>	<u>\$0</u>
Services & Supplies				
120.435.300.130 Insurance	\$29,106	\$23,740	\$26,288	
120.435.300.145 Equipment Mntce & Repair	80,000	58,237	80,000	
120.435.300.141 Radio Maintenance	670	500	650	
120.435.300.160 Taxes & Fees	26,000	22,000	28,000	
120.435.300.170 Publications & Dues	1,500	1,508	1,100	
120.435.300.210 Special Departmental Supplies	30,000	14,045	30,000	
120.435.300.200 Professional Services	20,000	12,930	20,000	
120.435.300.219 Chemicals	15,000	3,602	10,000	
120.435.300.220 Telephone	3,500	3,846	4,000	
120.435.300.240 Utilities - PG&E	200,000	200,000	225,000	
120.435.300.242 Utilities - So Cal Gas	5,000	3,332	5,000	
120.435.300.250 Fuel	14,000	12,000	14,000	
120.435.300.260 Vehicle Mntce & Repairs	4,500	3,120	4,500	
120.435.300.270 Travel & Training	5,000	2,675	5,000	
120.435.700.700 Overhead Allocation	160,809	157,705	194,359	
Total Services & Supplies	<u>\$595,085</u>	<u>\$519,240</u>	<u>\$647,897</u>	<u>\$0</u>
Debt Service				
120.435.400.420 Principal	\$32,480	\$32,480	\$33,649	
120.435.400.410 Interest	3,862	3,862	2,693	
Total Debt Service	<u>\$36,342</u>	<u>\$36,342</u>	<u>\$36,342</u>	<u>\$0</u>
Capital Outlay				
120.435.500.530 Pond Expansion Project	\$0	\$0	\$700,000	\$0
120.435.500.540 Machinery & Equipment	0	0	0	0
Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$700,000</u>	<u>\$0</u>
Department Total	<u>\$924,517</u>	<u>\$841,737</u>	<u>\$1,698,329</u>	<u>\$0</u>

WASTEWATER - STORM DRAIN

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits					
121.439.100.100	Full-Time Employees	\$19,257	\$18,890	\$19,456	
121.439.100.106	Standby	810	810	810	
121.439.100.110	Overtime	1,600	730	1,100	
121.439.200.120	Health Insurance	5,302	5,950	6,321	
121.439.200.121	Workers' Comp & EAP	1,887	1,878	1,490	
121.439.200.122	Retirement	3,243	2,650	2,724	
121.439.200.124	Medicare	302	300	310	
121.439.200.125	Uniform	<u>200</u>	<u>200</u>	<u>200</u>	
	Total Salaries & Benefits	<u>\$32,601</u>	<u>\$31,408</u>	<u>\$32,410</u>	<u>\$0</u>
Services & Supplies					
121.439.300.130	Insurance	\$3,080	\$2,420	\$2,026	
121.439.300.145	Equipment Mntce & Repair	8,000	12,000	5,040	
121.439.300.141	Radio Maintenance	150	187	187	
121.439.300.160	Taxes & Fees	500	216	324	
121.439.300.210	Special Departmental Supplies	2,500	24	36	
121.439.300.200	Professional Services	1,500	842	1,264	
121.439.300.240	Utilities - PG&E	5,000	7,200	7,200	
121.439.300.250	Fuel	3,000	1,422	2,136	
121.439.700.704	Grounds Maintenance	30,187	29,683	31,596	
121.439.700.700	Overhead Allocation	<u>91,216</u>	<u>89,163</u>	<u>117,755</u>	
	Total Services & Supplies	<u>\$145,133</u>	<u>\$143,157</u>	<u>\$167,564</u>	<u>\$0</u>
Debt Service					
121.439.400.420	Principal	\$50,000	\$50,000	\$50,000	
121.439.400.430	Debt Service Coverage	18,790	18,790	17,695	
121.439.400.420	Interest	<u>25,155</u>	<u>25,155</u>	<u>20,781</u>	
Capital Outlay	Total Debt Service	<u>\$93,945</u>	<u>\$93,945</u>	<u>\$88,476</u>	<u>\$0</u>
121.439.500.522	Drainage System Improvements	<u>\$0</u>	<u>\$0</u>	<u>\$30,000</u>	<u>\$0</u>
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$30,000</u>	<u>\$0</u>
	Department Total	<u>\$271,679</u>	<u>\$268,510</u>	<u>\$318,450</u>	<u>\$0</u>

PUBLIC WORKS
REFUSE DIVISION

The Refuse Division provides for the safe and sanitary removal of solid waste from the City in the most effective and economical fashion. The City contracts with Tule Trash Company for refuse collection and curbside recycling services.

The City of Corcoran belongs to the Kings Waste and Recycling Authority (KWRA) which was formed in response to State and Federal regulations concerning the collection and disposal of solid waste. KWRA is responsible for the operation of the existing sanitary landfill and the requirements for siting the next landfill in Kings County. In addition, KWRA also operates a Resource Recovery and Recycling Operation and a Household Hazardous Waste Operation. The Authority will also consider long-term planning strategies for integrated waste management.

2013-2014 PROGRAM

The budget reflects the cost of living increase to Tule Trash Co. and the two clean-up weeks.

SOURCE OF FUNDS

Service Charges	<u>\$1,593,131</u>
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REFUSE

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Services and Supplies					
112.436.300.200	Professional Services	\$1,300,000	\$1,260,000	\$1,290,000	
112.436.300.140	Equipment Mtnc & Repairs	0	0	0	
112.436.300.156	Advertising	1,000	1,032	1,100	
112.436.300.192	Dump Fees	125,000	115,650	120,000	
112.436.700.700	Overhead Allocation	<u>178,111</u>	<u>173,802</u>	<u>182,031</u>	
	Total Services & Supplies	<u>\$1,604,111</u>	<u>\$1,550,484</u>	<u>\$1,593,131</u>	<u>\$0</u>
	Department Total	<u>\$1,604,111</u>	<u>\$1,550,484</u>	<u>\$1,593,131</u>	<u>\$0</u>

PUBLIC WORKS
WATER DIVISION

The Water Division is charged with the delivery of safe, potable drinking water to the residents of the City (including those in the two California State prisons) and the surrounding area (Kings County Fringe).

On the water treatment side the City has completed a new eighteen million dollar water treatment plant designed primarily for the removal of arsenic but that will also resolve any other water quality issues as they relate to the groundwater used by the City. As a part of the new water treatment plant project the City completed new chlorine injection facilities, a ferric chloride injection facility, a polymer injection facility, two additional potable water wells capable of producing approximately 4,500 GPM combined, the replacement of a failed well, the completion of a new two million gallon treated water storage tank, and the addition of a new booster station to deliver water through a line that was previously used to transmit water to one of the prisons into what is now being used as a City distribution line facilitating water deliveries to the east and south sides of the city. The completion of all of these projects is expected to raise the capacity of the City water treatment and production system from a peak day of eight million gallons per day to approximately fifteen million gallons per day while meeting all of the Federal and State mandatory drinking water requirements.

In addition to the treatment portion of the system this division is responsible for the operation, maintenance and upkeep of the distribution system. The distribution system consists of miles of water mains, two primary booster pump stations and seven treated water storage tanks.

Other responsibilities of this division includes meter reading, turn ons and turn offs both for changes in services and to assist with collections, and responding to customer complaints related to water pressure, color, taste, odor and other issues.

2013-2014 PROGRAM

The 2013-2014 budget reflects promotion of the Lead Shift Operator to Chief Plant Operator, leaving the Lead Shift Operator position open at this time.

STAFFING LEVEL

Current: 5 Full-time

Proposed: 6 Full-time

SOURCE OF FUNDS

Service Charges	<u>\$3,760,646</u>
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WATER DIVISION

		Budget 2012-13	Estimated 2012-13	Proposed 2013-14	Adopted 2013-14
Salaries & Benefits					
105.437.100.100	Full-Time Employees	\$275,382	\$272,519	\$302,999	
105.437.100.106	Standby Pay	8,075	8,075	8,075	
105.437.100.110	Overtime	26,000	27,020	30,000	
105.437.200.120	Health Insurance	58,225	43,110	61,230	
105.437.200.121	Workers' Comp & EAP	26,672	26,542	17,215	
105.437.200.122	Retirement	45,808	35,403	39,254	
105.437.200.124	Medicare	4,487	4,420	4,946	
105.437.200.125	Uniform	3,000	3,000	3,000	
	Total Salaries & Benefits	\$447,649	\$420,089	\$466,719	\$0
Services & Supplies					
105.437.300.130	Insurance	\$56,163	\$47,302	\$51,280	
105.437.300.145	Equipment Mntce & Repair	100,000	100,000	100,000	
105.437.300.141	Radio Maintenance	770	575	770	
105.437.300.156	Advertising	300	380	300	
105.437.300.160	Taxes & Fees	20,000	20,000	20,000	
105.437.300.170	Publications & Dues	3,000	1,694	2,000	
105.437.300.193	Sludge Removal	60,000	60,000	60,000	
105.437.300.210	Special Departmental Supplies	75,000	32,651	75,000	
105.437.300.200	Professional Services	150,000	104,000	110,000	
105.437.300.219	Chemicals	140,000	108,665	125,000	
105.437.300.220	Telephone	5,000	3,850	5,000	
105.437.300.240	Utilities - PG&E	800,000	780,885	800,000	
105.437.300.250	Fuel	20,000	21,610	30,000	
105.437.300.260	Vehicle Mntce & Repairs	6,500	2,757	6,500	
105.437.700.700	Overhead Allocation	272,780	266,779	284,041	
105.437.300.270	Travel & Training	15,000	6,475	15,000	
	Total Services & Supplies	\$1,724,513	\$1,557,623	\$1,684,891	\$0
Debt Service					
105.437.400.420	Principal	\$629,973	\$629,973	\$636,347	
105.437.400.410	Interest	923,740	964,902	\$932,689	
	Total Debt Service	\$1,553,713	\$1,594,875	\$1,569,037	\$0
Capital Outlay					
105.437.500.540	Machinery & Equipment	\$0	\$0	\$40,000	\$0
105.437.500.550	Water System Improvements	0	0	0	0
	Total Capital Outlay	\$0	\$0	\$40,000	\$0
	Department Total	\$3,725,875	\$3,572,587	\$3,760,646	\$0

PUBLIC WORKS
STREET SWEEPING DIVISION

The Street Sweeping Division is organized to maintain clean streets and gutters and to remove any debris and trash found along the roadway.

2013-2014 PROGRAM

The 2013-2014 budget reflects the same level of activity as 2012-13.

STAFFING LEVEL

Current: 1 Full-time

Proposed: 1 Full-time

SOURCE OF FUNDS

Service Charges	<u>\$86,228</u>
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STREET SWEEPING

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Salaries & Benefits					
112.438.100.100	Full-Time Employees	\$36,802	\$36,110	\$27,615	
112.438.100.110	Overtime	0	0	0	
112.438.200.120	Health Insurance	16,851	17,153	13,680	
112.438.200.121	Worker's Comp & EAP	3,616	3,600	2,970	
112.438.200.122	Retirement	6,199	5,003	3,918	
112.438.200.125	Uniforms	500	581	375	
112.438.200.124	Medicare	<u>534</u>	<u>524</u>	<u>400</u>	
	Total Salaries & Benefits	<u>\$64,502</u>	<u>\$62,971</u>	<u>\$48,958</u>	<u>\$0</u>
Services & Supplies					
112.438.300.145	Equipment Mntce & Repair	\$35,000	\$17,255	\$20,000	
112.438.300.130	Liability & Property Insurance	1,650	1,640	1,720	
112.438.300.141	Radio Maintenance	150		150	
112.438.300.160	Taxes and fees	150	160	200	
112.438.300.200	Professional Services	250	75	200	
112.438.300.250	Fuel	<u>12,000</u>	<u>10,030</u>	<u>15,000</u>	
	Total Services & Supplies	<u>\$49,200</u>	<u>\$29,160</u>	<u>\$37,270</u>	<u>\$0</u>
	Department Total	<u>\$113,702</u>	<u>\$92,131</u>	<u>\$86,228</u>	<u>\$0</u>

COMMUNITY DEVELOPMENT
GRANT PROGRAMS

The Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME) and other available State and Federal funds are used to implement housing and economic development projects. Funds are obtained through a competitive grant process from the State of California Housing and Community Development Department. These funds then become a part of revolving loan programs established to further the community development objectives of the City. The City has contracted with Self-Help Enterprises of Visalia for the administration of HOME and CDBG programs.

OBJECTIVES

- (1) To provide low interest and deferred housing rehabilitation loans to low-moderate income families.
- (2) To provide mortgage assistance to low-moderate income families.
- (3) To correct Health and Safety Code and Uniform Building Code deficiencies in order to ensure the health and safety of the occupants.
- (4) To provide affordable housing for low-moderate income families.
- (5) To develop permanent private sector jobs for low and moderate income persons, expand the City's tax base, and improve the economic climate in Corcoran.

2013-2014 PROGRAM

The following programs, are budgeted for the 2012-2013 fiscal year:

- Housing Rehabilitation
- First Time Home Buyers Program
- Health and Safety Program
- Business Assistance
- Loan Monitoring/Management

SOURCE OF FUNDS

Grant Drawdowns	\$559,730
Program Income	<u>210,991</u>
Total	<u>\$770,721</u>

CDBG Summary of Cash Balance

Estimated Beginning Balance	<u>\$368,016</u>
Revenues:	
Grant Draw downs	\$970,930
Loan Repayments	<u>236,649</u>
Total Revenues	<u>\$1,207,579</u>
Cash Available	<u>\$1,575,595</u>
Expenditures	
Salaries & Benefits	\$126,520
Services & Supplies	170,441
Projects	890,300
Total Expenditures	<u>\$1,187,261</u>
Estimated Ending Balance	<u>\$388,334</u>

CDBG - PROGRAM INCOME - STATE

		<u>Budget</u> 2011-12	<u>Estimated</u> 2011-12	<u>Proposed</u> 2012-13	<u>Adopted</u> 2012-13
Salaries & Benefits					
178.441.100.100	Full-Time Employees	\$9,581	\$9,398	\$5,724	
178.441.200.120	Health Insurance	1,689	1,268	1,268	
178.441.200.122	Retirement	1,645	1,425	1,015	
178.441.200.124	Medicare	139	136	83	
178.441.200-132	Deferred Comp	<u>192</u>	<u>20</u>	<u>112</u>	
	Total Salaries & Benefits	<u>\$13,246</u>	<u>\$12,247</u>	<u>\$8,201</u>	\$0
Services & Supplies					
178.441.300.161	Property Tax	\$2,958	\$2,758	\$2,813	
178.441.300.162	Insurance	714	2,881	3,025	
178.441.300.200	Professional Services	8,400	6,377	8,400	
178.441.300.270	Travel & Training	0	0		
178.441.300.290	Rehabs	30,000	15,346	30,000	
178.441.300.313	FTHB	<u>30,000</u>	<u>0</u>	<u>30,000</u>	
	Total Services & Supplies	<u>\$72,072</u>	<u>\$27,362</u>	<u>\$74,238</u>	\$0
	Department Total	<u>\$85,318</u>	<u>\$39,609</u>	<u>\$82,440</u>	\$0

CDBG - PROGRAM INCOME - FEDERAL

Services & Supplies

179.442.300.200	Professional Services	<u>\$0</u>	<u>3,000</u>	<u>\$0</u>	
	Total Services & Supplies	<u>\$0</u>	<u>\$3,000</u>	<u>\$0</u>	\$0
	Department Total	<u>\$0</u>	<u>\$3,000</u>	<u>\$0</u>	\$0

CDBG - 2010 Grant

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
CDBG - 10-STBG-6706					
REHAB					
Services & Supplies					
273.501.300.200	Professional Services	\$49,300	\$40,861	\$0	
273.501.300.290	Rehabs	<u>210,600</u>	<u>170,588</u>	<u>0</u>	
		<u>\$259,900</u>	<u>\$211,449</u>	<u>\$0</u>	<u>\$0</u>
FIRST TIME HOMEBUYER					
Services & Supplies					
273.502.300.200	Professional Services	\$7,600	\$4,348	\$0	
273.502.300.313	Loans	<u>87,400</u>	<u>50,000</u>	<u>0</u>	
		<u>\$95,000</u>	<u>\$54,348</u>	<u>\$0</u>	<u>\$0</u>
GENERAL ADMINISTRATION					
Salaries & Benefits					
273.503.100.100	Full-Time Employees	\$13,005	\$13,005	\$0	
273.503.200.120	Health Insurance	1,578	1,578	0	
273.503.200.121	Workers' Comp & EAP	281	281	0	
273.503.200.122	Retirement	2,232	2,232	0	
273.503.200.124	Medicare	189	189	0	
273.503.200.132	Deferred Comp	<u>260</u>	<u>260</u>	<u>0</u>	
		<u>\$17,545</u>	<u>\$17,545</u>	<u>\$0</u>	<u>\$0</u>
Code Enforcement					
273.504.100.100	Full-Time Employees	\$44,250	\$44,250		
273.504.200.120	Health Insurance	1,855	1,855		
273.504.200.121	Worker's Comp & EAP	974	974		
273.504.200.122	Retirement	7,596	7,596		
273.504.200.125	Uniforms	300	300		
273.504.200.124	Medicare	<u>642</u>	<u>642</u>		
		<u>\$55,617</u>	<u>\$55,617</u>	<u>\$0</u>	<u>\$0</u>
Total Grant		<u>\$428,062</u>	<u>\$338,959</u>	<u>\$0</u>	<u>\$0</u>

CDBG - 2012 GRANT

		<u>Budget</u> 2012-13	<u>Estimated</u> 2012-13	<u>Proposed</u> 2013-14	<u>Adopted</u> 2013-14
CDBG - 12-STBG-					
REHAB					
Services & Supplies					
274.501.300.200	Professional Services	\$0	\$0	\$57,000	
274.501.300.290	Rehabs			<u>243,000</u>	
		<u>\$0</u>	<u>\$0</u>	<u>\$300,000</u>	<u>\$0</u>
FIRST TIME HOMEBUYER					
Services & Supplies					
274.502.300.200	Professional Services	\$0	\$0	\$12,700	
274.502.300.313	Loans			<u>146,050</u>	
		<u>\$0</u>	<u>\$0</u>	<u>\$158,750</u>	<u>\$0</u>
GENERAL ADMINISTRATION					
Salaries & Benefits					
274.503.100.100	Full-Time Employees	\$0	\$0	\$18,690	
274.503.200.120	Health Insurance			2,608	
274.503.200.121	Workers' Comp & EAP			452	
274.503.200.122	Retirement			3,247	
274.503.200.124	Medicare			271	
274.503.200.132	Deferred Comp			<u>100</u>	
		<u>\$0</u>	<u>\$0</u>	<u>\$25,368</u>	<u>\$0</u>
Code Enforcement					
274.504.100.100	Full-Time Employees	\$0	\$0	\$60,344	
274.504.200.120	Health Insurance			3,664	
274.504.200.121	Worker's Comp & EAP			1,497	
274.504.200.122	Retirement			8,887	
274.504.200.125	Uniforms			345	
274.504.200.124	Medicare			<u>875</u>	
		<u>\$0</u>	<u>\$0</u>	<u>\$75,612</u>	<u>\$0</u>
	Total Grant	<u>\$0</u>	<u>\$0</u>	<u>\$559,730</u>	<u>\$0</u>

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
HOME PROGRAM					
Program Income Activity					
Salaries & Benefits					
177.448.100.100	Full time Employees	\$9,246	\$10,670	\$12,459	
177.448.200.120	Health Insurance	1,409	1,375	1,739	
177.448.200.121	Workers' Comp & EAP	333	445	301	
177.448.200.122	Retirement	1,386	1,620	2,165	
177.448.200.124	Medicare	126	155	181	
177.448.200.132	Deferred Comp	<u>0</u>	<u>25</u>	<u>494</u>	
	Total Salaries & Benefits	<u>\$12,500</u>	<u>\$14,290</u>	<u>\$17,339</u>	<u>\$0</u>
Services & Supplies					
177.448.300.161	Property Taxes	\$7,028	\$6,901	\$7,039	
177.448.300.162	Homeowner's Insurance	3,843	3,346	3,513	
177.448.300.200	Professional Services	6,850	1,762	6,000	
177.448.300.290	Rehabs	0	7,273	50,000	
177.448.300.313	FTHB	<u>105,400</u>	<u>0</u>	<u>50,000</u>	
	Total Services & Supplies	<u>\$123,121</u>	<u>\$19,282</u>	<u>\$116,552</u>	<u>\$0</u>
	Department Total	<u>\$135,621</u>	<u>\$33,572</u>	<u>\$133,891</u>	<u>\$0</u>

		<u>Budget</u>	<u>Estimated</u>	<u>Proposed</u>	<u>Adopted</u>
		<u>2012-13</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2013-14</u>
HOME 12					
Housing Rehabilitation Loans					
Services & Supplies					
263.545.300.200	Professional Services	\$0	\$0	\$39,500	
263.545.300.290	Rehabs			<u>170,625</u>	
	Total Rehabs	<u>\$0</u>	<u>\$0</u>	<u>\$210,125</u>	<u>0</u>
First-Time Homebuyers					
Services & Supplies					
263.546.300.200	Professional Services	\$0	\$0	\$21,700	
263.546.300.313	Loans			<u>170,625</u>	
	Total First Time Homebuyers	<u>\$0</u>	<u>\$0</u>	<u>\$192,325</u>	<u>\$0</u>
General Administration					
Salaries & Benefits					
264.547.200.200	Professional Services			<u>8,750</u>	
	Total General Administration	<u>0</u>	<u>0</u>	<u>8,750</u>	<u>0</u>
	Total HOME 09	<u>\$0</u>	<u>\$0</u>	<u>\$411,200</u>	<u>\$0</u>
CALHOME - Active Grants					
Services & Supplies					
	Rehabs	\$490,000	\$217,647	\$0	
	FTHB	<u>\$0</u>	<u>0</u>	<u>0</u>	
	Total Services & Supplies	<u>\$490,000</u>	<u>\$217,647</u>	<u>\$0</u>	<u>\$0</u>

REGIONAL ACCOUNTING OFFICE

The building located at 1020 Chittenden Avenue, is owned by the City and leased the State Department of Corrections.

SOURCE OF FUNDS

Rents	\$254,049
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REGIONAL ACCOUNTING OFFICE

		<u>Budget</u> <u>2012-13</u>	<u>Estimated</u> <u>2012-13</u>	<u>Proposed</u> <u>2013-14</u>	<u>Adopted</u> <u>2013-14</u>
Revenues					
136.415.362.085	Rents	\$208,430	\$208,430	\$212,598	
136.415.361.090	Interest	<u>1,500</u>			
		<u>\$209,930</u>	<u>\$208,430</u>	<u>\$212,598</u>	<u>\$0</u>
Services & Supplies					
136.415.300.130	Insurance	\$4,849	\$4,163	\$6,626	
136.415.300.145	Repairs & Maintenance	5,000	4,615	10,000	
136.415.300.200	Professional Services	60,000	70,000	70,000	
136.415.700.700	Building & Grounds Mntce	43,397	42,673	45,423	
136.415.300.210	Supplies	1,000	500	1,000	
136.415.300.220	Communications	1,000	460	1,000	
	Transfer	<u>300,000</u>	<u>300,000</u>	<u>100,000</u>	
	Total Services & Supplies	<u>\$415,246</u>	<u>\$422,411</u>	<u>\$234,049</u>	<u>\$0</u>
Capital Outlay					
136.415.500.520	Building Improvements Set-Aside		<u>\$0</u>	<u>\$20,000</u>	
	Total Capital Outlay	<u>\$0</u>	<u>\$0</u>	<u>\$20,000</u>	<u>\$0</u>
	Total Expenditures	<u>\$415,246</u>	<u>\$422,411</u>	<u>\$254,049</u>	<u>\$0</u>
	Department Net	<u>(\$205,316)</u>	<u>(\$213,981)</u>	<u>(\$41,451)</u>	

CORCORAN JOINT POWERS FINANCE AUTHORITY
BUDGET MESSAGE

The Corcoran Joint Powers Finance Authority is an entity established as a financing vehicle for City projects.

The Agency acquired financing for the Storm Water Ponds Project, which it in turn leases to the City's Wastewater/Storm Drain Enterprise Fund. Lease payments are received in an amount sufficient to cover debt service and pay Trustee fees. These bonds have been refinanced to take advantage of lower interest rates.

During fiscal 2002/03 the authority borrowed funds to lend to the City's Water Enterprise for purposes of refinancing a loan from the USDA and to begin development of the new water well field. During the 2012-13 fiscal year the 2003 bonds were refinanced, eliminating the reserve and lowering the interest costs.

During fiscal 2005/06 the authority borrowed the funds necessary to fund the construction of the Arsenic Treatment Facility for the Water Enterprise. A State grant for \$2,000,000 to assist in the funding of the water treatment plant allowed \$2,000,000 of the bond funds to be used to pay down the bonds. During 2007/08 the 05 Bonds were refunded through the issuance of \$19,900,000 in Variable Rate Demand Certificates of Participation. During 2012-13, the underlying letter of credit for the 2008 bonds was renegotiated and the reserve funds were used to pay down the balance on the bonds.

No new projects are anticipated during the coming fiscal year.

Kindon Meik
Executive Director

RESOLUTION NO. 13-01

A RESOLUTION OF THE CORCORAN JOINT POWERS FINANCE AUTHORITY APPROVING A BUDGET FOR THE 2013-2014 FISCAL YEAR

WHEREAS, at a regular meeting of the City Council of the City of Corcoran, duly called and held on _____, the City Council, acting as the Board of the Corcoran Joint Powers Finance Authority, on a motion of Board Member _____, seconded by Board Member _____ and duly carried the following resolution was adopted:

It is hereby resolved that the following expenditure budget be adopted for the Corcoran Joint Powers Finance Authority for the 2011-2012 fiscal year:

Debt Service	\$70,781
Trustee Fees	3,000

I hereby certify that this resolution was passed and adopted at a meeting of the City Council of the City of Corcoran held on _____, by the following vote:

CORCORAN JOINT POWERS FINANCE AUTHORITY

		Budget <u>2012-13</u>	Estimated <u>2012-13</u>	Proposed <u>2013-14</u>	Adopted <u>2013-14</u>
Revenues					
210.490.362.085	Lease Payments	\$74,855	\$74,846	\$70,481	
210.490.361.090	Interest	<u>3,300</u>	<u>3,309</u>	<u>3,300</u>	
	Total Revenues	<u>\$78,155</u>	<u>\$78,155</u>	<u>\$73,781</u>	<u>\$0</u>
Expenditures					
210.490.300.200	Trustee Fees	\$3,000	\$3,000	\$3,000	
210.490.400.410	Interest Expense	25,155	25,155	20,781	
210.490.400.420	Principal Payments	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	
	Total Expenditures	<u>\$78,155</u>	<u>\$78,155</u>	<u>\$73,781</u>	<u>\$0</u>
Revenues Over (Under) Expenditures		<u>\$0</u>	<u>\$1</u>	<u>\$0</u>	<u>\$0</u>

STAFFING LEVELS

FULL-TIME EMPLOYEES

	<u>Authorized</u>	<u>Funded</u>	
City Manager			
City Manager/Community Development Director	1	1	
Assistant to the City Manager/City Clerk	1	1	
Human Resources Coordinator	<u>1</u>	<u>1</u>	
Total	<u>3</u>	<u>3</u>	<u>0</u>
Finance			
Deputy City Manager/Finance Director	1	1	
Accountant	1	1	
Accounting Technician	1	1	
Account Clerk	<u>2</u>	<u>2</u>	
Total	<u>4</u>	<u>5</u>	<u>0</u>
Community Development			
Community Development Director (combined with City Manager)	1	1	
Assistant Community Development Director/Building Official	1	1	
Building Inspector	0	0	
Code Enforcement Officer	1	1	
Planning Technician	0	0	
Total	<u>3</u>	<u>3</u>	<u>0</u>
Public Works			
Public Works Director	1	1	
Administrative Assistant	1	1	
Wastewater Treatment Plant Chief Plant Operator	1	1	
Wastewater Treatment Plant Lead Utility Operator			
Wastewater Treatment Plant Utility Operator I	1	1	
Wastewater Treatment Plant Utility Operator II	2	2	
Water Chief Plant Operator	1	1	
Water Lead Shift Operator		1	
Water Utility Worker	1	1	
Water Utility Operator	2	2	
Water Utility Shift Operator	2	1	
Maintenance Worker I	5	5	
Maintenance Worker II	2	2	
Parks/Streets Maintenance Supervisor	1	1	
Chief Fleet Mechanic	1	1	
Fleet Mechanic	1	1	
Transit Coordinator	1	1	
Senior Transit Assistant	1	1	
Transit Operator	<u>4</u>	<u>5</u>	
Total	<u>28</u>	<u>29</u>	<u>0</u>

FULL-TIME EMPLOYEES

	<u>Authorized</u>	<u>Funded</u>	
Police Department			
Chief of Police	1	1	
Deputy Chief of Police	1	1	
Sergeants	5	5	
Corporals	3	2	
Officers	13	10	
Community Service Officer	2	2	
Executive Assistant	1	1	
Records & Communications Manager	1	1	
Senior Records Clerk	1	1	
Records Clerk	1	1	
Senior Dispatcher	1	1	
Dispatchers	<u>5</u>	<u>5</u>	
Total	<u>35</u>	<u>31</u>	<u>0</u>
Total Full-time Employees	<u>75</u>	<u>75</u>	<u>0</u>
PART-TIME EMPLOYEES			
City Manager's Department			
Clerical Assistant	0	1	0
Police Department			
Reserve Officers	<u>11</u>	<u>11</u>	<u>0</u>
Total	<u>11</u>	<u>11</u>	<u>0</u>
Total Part-Time Employees	<u>11</u>	<u>12</u>	<u>0</u>

**MATTERS FOR MAYOR AND COUNCIL
ITEM #: 8**

MEMORANDUM

MEETING DATE: May 20, 2013

TO: Corcoran City Council

FROM: Lorraine Lopez, Assistant to the City Manager/City Clerk

SUBJECT: Matters for Mayor & Council

UPCOMING EVENTS / MEETINGS

- May 27, 2013 (Monday) City Offices Closed, Observance of Memorial Day.
- June 3, 2013 (Monday) City Council Meeting – 6:00 PM, Council Chambers
- June 5, 2013 (Wednesday) City/County Coordinating Meeting in Corcoran, Mariscos-El Capitan. Please RSVP to staff
- June 17, 2013 (Monday) City Council Meeting – 6:00 PM, Council Chambers

A. Information Items

B. Council Comments

This is the time for council members to comment on matters of interest.

1. Staff Referral Items

C. Committee Reports

D. Council Goals

Two Year Goals:

1. Safe Crossings on Highway 43
2. Balance Budget
3. Maintain Services
4. Prepare for Centennial Activities

Long Term Goals:

1. Lighted Soccer Field
2. Demolition of Grain Building
3. Police Department Facility



**COUNCIL REQUESTS OR REFERRAL ITEMS
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

DATE Sent to Council/ Request made	REQUEST	STATUS	DEPARTMENT RESPONSIBLE Dept/Division
03/05/12	UPDATE: 04/15/13 Staff provided a policy and it was tabled pending further information. Council directed staff develop guidelines for co-sponsorship of events.	04/15/13 Pending	City Clerk/ Finance
04/01/13	Council directed staff to explore options to have wi-fi hardware and or internet connection in the Council Chambers.		City Manager
04/01/13	Council directed staff to explore options to establish electronic council packets (e-packets) and cost of tablets including funding options.		City Manager
04/01/13	Council directed staff to explore options to upgrade audio visual (AV) equipment, including audio (microphone), projecting and display in the Council Chambers.		City Manager
04/15/13	Council directed staff to identify options for Kings Estates utility services and billing		City Manager/ Public Works