

**CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
& HOUSING AUTHORITY
AGENDA**

**City Council Chambers
1015 Chittenden Avenue
Corcoran, CA 93212**

**Tuesday, September 4, 2012
6:00 P.M.**

Public Inspection: A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151 ext. 235.

Public Comment: Members of the audience may address the Council on non-agenda items; However, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

Consent Calendar: All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

ROLL CALL

Mayor:	Raymond Lerma
Vice Mayor:	Jim Wadsworth
Council Member:	Antonia "Toni" Baltierra
Council Member:	Sidonio "Sid" Palmerin
Council Member:	Jerry Robertson

INVOCATION

FLAG SALUTE

1. PUBLIC DISCUSSION

2. **CONSENT CALENDAR (VV)**
 - 2-A. Approval of Minutes of the regular meeting on August 20, 2012 and special meeting of August 27, 2012.
 - 2-B. Authorization to read ordinances and resolutions by title only.
 - 2-C. Approval of Resolution No. 2650, regarding CalEMA Grant 2011-12.
3. **APPROPRIATIONS (VV)**

Approval of Warrant Register dated September 4, 2012. (Venegas)
4. **PRESENTATIONS** – None
5. **PUBLIC HEARINGS** – None
6. **WRITTEN COMMUNICATIONS**
 - 6-A. Consider request from Corcoran Chamber of Commerce, to hold the Annual Cotton Festival and Parade, and Annual Rotary Pancake Breakfast on October 6, 2012 at J.G. Boswell Park and the Veterans Memorial Building. (Lopez) (VV)
7. **STAFF REPORTS**
 - 7-A. Discussion regarding High Speed Rail Routes. (Meik)
 - 7-B. Discuss and consider approval of Resolution No. 2651 reaffirming the city's opposition to High Speed Rail. (Meik) (VV)
 - 7-C. Discussion regarding High Speed Rail West Alignment and the proposed Orange Avenue Crossing. (Meik)
 - 7-D. Discuss High Speed Rail Authority Standard Agreement 213. (Meik) (VV)
 - 7-E. Consider approval of contract amendment with Price, Paige, and Company for Audit Services. (Venegas) (VV)
 - 7-F. Consider City of Corcoran Conflict of Interest Code Review. (Lopez) (VV)
8. **MATTERS FOR MAYOR AND COUNCIL**
 - 8-A. Information Items
 - 8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
 - 8-C. Committee Reports
9. **CLOSED SESSION**

Council will recess to closed session pursuant to:

 - 9-A. PENDING LITIGATION (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:
 - Conference with legal counsel – ANTICIPATED LITIGATION (Government Code § 54956.9(b)(1) or (c)).
 - Significant exposure to litigation (Government Code § 54956.9(b)).
Number of potential cases is: 1.
Facts and circumstances clearly known to potential plaintiff (if any) that might result in litigation (Government Code § 54956.9(b)(3)(B)) :
 - 9-B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S) (Government Code § 54956.8). It is the intent of this governing body to meet in closed-session to confer with its real property negotiator concerning the purchase, sale, exchange, or lease of real property by or for this local agency as follows:

Property Description (Specify street address, or if no street address, the parcel number or other unique reference): APN: 034-170-012, 034-170-013, 034-170-003, 034-170-004, 034-170-005, and 034-170-020

Our Negotiator: Kindon Meik

Parties with whom negotiating: _____

Instructions to negotiator concerning: Price

- 9-C.** CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S) (Government Code § 54956.8). It is the intent of this governing body to meet in closed-session to confer with its real property negotiator concerning the purchase, sale, exchange, or lease of real property by or for this local agency as follows:

Property Description (Specify street address, or if no street address, the parcel number or other unique reference): APN: 044-110-064

Our Negotiator: Kindon Meik

Parties with whom negotiating: _____

Instructions to negotiator concerning: Price

10. ADJOURNMENT:

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on August 30, 2012.



Lorraine P. Lopez, City Clerk

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

CONSENT CALENDAR ITEM #: 2-C

MEMO

TO: Corcoran City Council

FROM: Lorraine Lopez, Assistant to the City Manager/City Clerk

DATE: August 28, 2012 **MEETING DATE:** September 4, 2012

SUBJECT: Approval of Resolution No. 2650 authorizing CalEMA 2011-12

Recommendation:

Approve as part of the Consent Calendar Resolution No. 2650, authorizing submission of CalEMA grant 2011-12.

Discussion:

At the last meeting, an item was presented and approved by the council regarding the CalEMA grant. A resolution was inadvertently left off the last staff request and this is an administrative request to approve the additional document necessary. Staff is requesting approval of Resolution No. 2650, regarding CalEMA grant 2011-12.

Attached is the previous staff report for your review.

Budget Impact:

RESOLUTION NO. 2650

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
AUTHORIZING THE FY 2011-12 TRANSIT SYSTEM SAFETY, SECURITY AND
DISASTER RESPONSE ACCOUNT PROGRAM**

BE IT RESOLVED BY THE City Council of the City of Corcoran that:

Kindon Meik, City Manager, or
Steve Kroeker, Public Works Director, or
Joyce Venegas, Deputy City Manager, /Finance Director,

Is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions, necessary for the purpose of obtaining financial assistance provided by the Governor's Office of Homeland Security.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 4th day of September, 2012, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED: _____
Raymond M. Lerma, Mayor

ATTEST: _____
Lorraine P. Lopez, City Clerk

City of
CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT
ITEM #: 7-E**

MEMORANDUM

TO: Corcoran City Council

FROM: Steve Kroeker, Public Works Director

DATE: August 13, 2012

MEETING DATE: August 20, 2012

SUBJECT: Consider approval of Resolution No approving participation in California Emergency Management Agency (Cal EMA) for Fiscal Years 2010-2011 and 2011-2012.

RECOMMENDATION: (Voice Vote)

Approve Resolution No. 2648 and that the Council authorizes the City Manager to sign on their behalf the Authorized Agent Signature Authority, Grant Assurance and requirements applicable to application.

DISCUSSION:

The City of Corcoran uses CalEMA funding for it's Transit security through Homeland Security. California Emergency Management Agency (Cal EMA) Homeland Security grant funds for fiscal years 2010-2011 and 2011-2012, for the installation of surveillance cameras at the Depot parking lot and bump-outs on along Whitley Avenue With each fiscal year totaling \$24,332 with the combined total for two years at \$48,664.

BUDGET IMPACT:

These certifications are required in order to obtain the CalEMA funds for the City of Corcoran Transit Division.

ATTACHMENTS:

Resolution No. 2648

Authorized Agent Signature authority form

Accounts Payable Voucher Approval List



User: joyce
Printed: 08/30/2012-10:48

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
051549	08/30/2012	ASI Administrative Solutions,	COBRA Administration/July	104-402-300-200	70.40
Warrant Total:					70.40
051545	08/30/2012	Alameda County Sheriffs Office	Bicycle Course/Beavers	104-421-300-270	395.00
Warrant Total:					395.00
051546	08/30/2012	American River College	Field Training Officer Course/Essman	104-421-300-270	142.00
Warrant Total:					142.00
051547	08/30/2012	Amtrak	Tickets/100 Corcoran to Hanford	145-410-300-292	650.00
051547	08/30/2012	Amtrak	Tickets/100 Hanford to Corcoran	145-410-300-292	650.00
051547	08/30/2012	Amtrak	Tickets/20 Ten Ride Passes	145-410-300-292	1,180.00
Warrant Total:					2,480.00
051548	08/30/2012	Amtrak	Tickets/100 Corcoran to Hanford	145-410-300-292	650.00
051548	08/30/2012	Amtrak	Tickets/100 Hanford to Corcoran	145-410-300-292	650.00
051548	08/30/2012	Amtrak	Tickets/20 Ten Rides Passes	145-410-300-292	1,180.00
Warrant Total:					2,480.00
051550	08/30/2012	Auto Zone, Inc.	Supplies	104-421-300-210	19.57
Warrant Total:					19.57
051551	08/30/2012	Benjamin Beavers	Per diem/Bicycle Patrol Course	104-421-300-270	248.00
Warrant Total:					248.00
051552	08/30/2012	BSK Associates	Water Analysis	105-437-300-200	57.00
051552	08/30/2012	BSK Associates	Water Analysis	105-437-300-200	45.00
051552	08/30/2012	BSK Associates	Water Analysis	105-437-300-200	12.00
051552	08/30/2012	BSK Associates	Plant/INF/EFF/Lagoon	120-435-300-200	164.00
051552	08/30/2012	BSK Associates	Water Analysis	105-437-300-200	120.00
051552	08/30/2012	BSK Associates	Water Analysis	105-437-300-200	120.00
051552	08/30/2012	BSK Associates	Water Analysis	105-437-300-200	27.00
051552	08/30/2012	BSK Associates	Quarterly Lagoon	120-435-300-200	225.00
Warrant Total:					770.00

Vouch No	Wrint Date	Vendor	Description	Account Number	Amount	
051553	08/30/2012	Pedro Castro	Per diem/Child Abuse Response	104-421-300-270	12.00	
					Warrant Total:	12.00
051554	08/30/2012	Alex Chavarria	Per diem/Child Abuse Response Course	104-421-300-270	12.00	
					Warrant Total:	12.00
051555	08/30/2012	Alex Chavarria	Per diem/Child Abduction Response	104-421-300-270	24.00	
					Warrant Total:	24.00
051556	08/30/2012	Steven Chee	Per diem/Taser Instructor course	104-421-300-270	64.00	
					Warrant Total:	64.00
051557	08/30/2012	Steven Chee	Per diem/Radar Operator course	104-421-300-270	36.00	
					Warrant Total:	36.00
051558	08/30/2012	Chemical Waste Management Inc	Slugde disposal	105-437-300-193	300.00	
051558	08/30/2012	Chemical Waste Management Inc	Slugde disposal	105-437-300-193	2,059.53	
051558	08/30/2012	Chemical Waste Management Inc	Slugde disposal	105-437-300-193	310.00	
					Warrant Total:	2,669.53
051559	08/30/2012	COBAN Technologies	In Car Video Systems	114-414-300-210	34,631.08	
					Warrant Total:	34,631.08
051561	08/30/2012	Corcoran City Petty Cash	Reimbursements	104-405-300-150	3.00	
051561	08/30/2012	Corcoran City Petty Cash	Reimbursements	104-401-300-215	21.93	
051561	08/30/2012	Corcoran City Petty Cash	Reimbursements	104-421-300-270	73.00	
051561	08/30/2012	Corcoran City Petty Cash	Reimbursements	177-448-300-200	16.00	
					Warrant Total:	113.93
051560	08/30/2012	Comcast	Telephone Access for Mntce	104-432-300-220	72.81	
					Warrant Total:	72.81
051562	08/30/2012	Data Ticket Inc	Online access to Ticket Wizard	104-407-300-200	200.00	
					Warrant Total:	200.00
051563	08/30/2012	Dept of Industrial Relations	Water Slide Inspection Fee	104-412-300-200	146.25	
					Warrant Total:	146.25
051564	08/30/2012	Dept of Transportation	Signals & Lighting Billing 4/12--6/12	109-434-300-160	37.74	
					Warrant Total:	37.74
051565	08/30/2012	Donald Jacobs Distributing	Easy Kote	109-434-300-210	116.64	
051565	08/30/2012	Donald Jacobs Distributing	Easy Kote	109-434-300-210	233.28	
					Warrant Total:	349.92
051566	08/30/2012	Eric Essman	Per diem/Tase Instructor course	104-421-300-270	110.00	

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
					Warrant Total: 110.00
051567	08/30/2012	Eric Essman	Per diem/Radar Operator course	104-421-300-270	36.00
					Warrant Total: 36.00
051568	08/30/2012	Eric Essman	Per diem/Chemical Agent Inspector course	104-421-300-270	156.00
					Warrant Total: 156.00
051569	08/30/2012	Eric Essman	Per diem/Field Training Officer course	104-421-300-270	248.00
					Warrant Total: 248.00
051570	08/30/2012	Ewing Irrigation Products, Inc	Station Battery Op Module	104-412-300-210	153.53
					Warrant Total: 153.53
051571	08/30/2012	Foothill Transcription Company	Transcription services	104-421-300-200	58.50
051571	08/30/2012	Foothill Transcription Company	Transcription services	104-421-300-200	123.50
					Warrant Total: 182.00
051572	08/30/2012	John Harris	Per diem/Radar Opertor course	104-421-300-270	36.00
					Warrant Total: 36.00
051573	08/30/2012	Hyatt Hotel	Lodging/Beavers	104-421-300-270	544.60
					Warrant Total: 544.60
051574	08/30/2012	Interl Code Council Inc	Membership/Tromberg	104-407-300-170	125.00
					Warrant Total: 125.00
051575	08/30/2012	Jorgensen & Company	Fire Alarm repairs/City Hall	104-432-300-140	418.00
					Warrant Total: 418.00
051576	08/30/2012	Kings County Information Svc	Computer Support/July	104-432-300-201	2,982.39
					Warrant Total: 2,982.39
051577	08/30/2012	Kings County Treasurer	Bond Charges	120-435-340-343	1,905.19
					Warrant Total: 1,905.19
051578	08/30/2012	Lions Gate Hotel	Lodging/Essman	104-421-300-270	475.90
					Warrant Total: 475.90
051579	08/30/2012	Noe Martinez	Lawn Mntce/2410 Bell	301-430-300-316	120.00
					Warrant Total: 120.00
051580	08/30/2012	Daniel McAlister	Per diem/Radar Operator course	104-421-300-270	36.00
					Warrant Total: 36.00
051581	08/30/2012	MD Communications	Radio Monthly Mntce	104-421-300-141	770.00

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
					Warrant Total:	770.00
051582	08/30/2012	Miguel Meneses	Weed Abatement/034-130-026	104-407-300-190	75.00	
051582	08/30/2012	Miguel Meneses	Property Maintenance	104-407-300-197	125.00	
					Warrant Total:	200.00
051583	08/30/2012	John Murray	Per diem/Confronting School Violence	104-421-300-270	12.00	
					Warrant Total:	12.00
051584	08/30/2012	Mutual of Omaha	Life Insurance	104-000-202-011	1,470.32	
051584	08/30/2012	Mutual of Omaha	Life Insurance	105-000-202-011	70.87	
051584	08/30/2012	Mutual of Omaha	Life Insurance	109-000-202-011	168.75	
051584	08/30/2012	Mutual of Omaha	Life Insurance	112-000-202-011	69.25	
051584	08/30/2012	Mutual of Omaha	Life Insurance	120-000-202-011	87.62	
051584	08/30/2012	Mutual of Omaha	Life Insurance	121-000-202-011	9.74	
051584	08/30/2012	Mutual of Omaha	Life Insurance	145-000-202-011	151.47	
051584	08/30/2012	Mutual of Omaha	Life Insurance	272-000-202-011	36.53	
					Warrant Total:	2,064.55
051585	08/30/2012	OCT Academy	T5 Prep Course/Faulkner & Krocker	105-437-300-270	1,012.00	
					Warrant Total:	1,012.00
051586	08/30/2012	Ojeda Yard & Landscape Svc	Clean up/910 Pickerell	104-407-300-190	450.00	
					Warrant Total:	450.00
051587	08/30/2012	Omni San Diego Hotel	Lodging/Shortnacy	104-421-300-270	945.90	
					Warrant Total:	945.90
051588	08/30/2012	Gabriel Padama	Per diem/Asset Forfeiture course	104-421-300-270	23.00	
					Warrant Total:	23.00
051589	08/30/2012	Pavement Markings and Products	Striping paint	109-434-300-210	868.73	
					Warrant Total:	868.73
051590	08/30/2012	PG&E	Utilities	104-412-300-240	14.97	
051590	08/30/2012	PG&E	Utilities	109-434-300-240	4,858.54	
051590	08/30/2012	PG&E	Utilities-Street Lights	111-601-300-240	75.18	
051590	08/30/2012	PG&E	Utilities-Street Lights	111-603-300-240	15.61	
051590	08/30/2012	PG&E	Utilities-Street Lights	111-604-300-240	86.40	
051590	08/30/2012	PG&E	Utilities-K.C. Street Lighting	104-000-120-022	572.90	
051590	08/30/2012	PG&E	Utilities-2410 Bell	301-430-300-316	39.78	
					Warrant Total:	5,663.38
051591	08/30/2012	Proclean Supply	Cleaning supplies	104-432-300-210	642.50	
					Warrant Total:	642.50
051592	08/30/2012	Quad Knopf, Inc.	Urban Water Management Plan	105-437-300-200	3,806.19	

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
051592	08/30/2012	Quad Knopf, Inc.	Urban Water Management Plan	119-412-500-540	1,626.21
051592	08/30/2012	Quad Knopf, Inc.	Map revisions	120-435-300-200	130.68
051592	08/30/2012	Quad Knopf, Inc.	Well 8A repairs	105-437-500-512	376.11
051592	08/30/2012	Quad Knopf, Inc.	Dollar General Plan Check	104-406-300-200	1,880.55
051592	08/30/2012	Quad Knopf, Inc.	Family Dollar Plans	104-406-300-200	71.64
051592	08/30/2012	Quad Knopf, Inc.	Solar Lease/Review for well conflicts	105-437-300-200	71.64
051592	08/30/2012	Quad Knopf, Inc.	Assessment Districts	111-601-300-200	13.44
051592	08/30/2012	Quad Knopf, Inc.	Assessment Districts	111-602-300-200	13.43
051592	08/30/2012	Quad Knopf, Inc.	Assessment Districts	111-603-300-200	13.43
051592	08/30/2012	Quad Knopf, Inc.	Assessment Districts	111-604-300-200	13.43
051592	08/30/2012	Quad Knopf, Inc.	General Plan Update	104-426-300-200	268.65
051592	08/30/2012	Quad Knopf, Inc.	Storm Water Mgmt Plan	121-439-300-200	556.02
051592	08/30/2012	Quad Knopf, Inc.	WWTP Pond Expansion	123-435-500-531	592.65
051592	08/30/2012	Quad Knopf, Inc.	Wells 8 & 9	105-437-500-512	13,138.10
Warrant Total:					22,572.17
051593	08/30/2012	Soledad Ruiz-Nunez	Safety Bucks/Rite Aid	104-402-300-210	140.00
Warrant Total:					140.00
051594	08/30/2012	S & S Shirts	Hats	104-412-200-125	284.94
051594	08/30/2012	S & S Shirts	Hats	104-433-200-125	162.82
051594	08/30/2012	S & S Shirts	Hats	109-434-200-125	284.93
051594	08/30/2012	S & S Shirts	Hats	120-435-200-125	325.63
051594	08/30/2012	S & S Shirts	Hats	112-438-200-125	81.40
Warrant Total:					1,139.72
051596	08/30/2012	Victoria Sanchez	Deposit refund/Vet's Hall	104-000-362-085	147.84
Warrant Total:					147.84
051595	08/30/2012	San Diego Police Equipment Co	Ammo	104-421-300-210	1,931.39
Warrant Total:					1,931.39
051597	08/30/2012	Reuben Shortnacy	Per diem/Chief's conference	104-421-300-270	156.00
Warrant Total:					156.00
051598	08/30/2012	Sirchie Finger Print Lab	Evidence supplies	104-421-300-210	163.23
Warrant Total:					163.23
051599	08/30/2012	SJVAPCD	Registration fee/Sweeper	112-438-300-160	106.00
Warrant Total:					106.00
051600	08/30/2012	Spring Hill Suites Napa Valley	Lodging/Essman	104-421-300-270	287.28
Warrant Total:					287.28
051601	08/30/2012	Steve Dovali Construction	Water Well Project	105-437-500-512	305,289.62
Warrant Total:					305,289.62
051602	08/30/2012	The Gas Co	Pool	104-411-300-242	14.12

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
051602	08/30/2012	The Gas Co	Utilities-2410 Bell	301-430-300-316	13.81	
					Warrant Total:	27.93
051603	08/30/2012	The Printer	Business cards	104-421-300-155	124.27	
051603	08/30/2012	The Printer	Request for Service forms	104-405-300-155	280.28	
					Warrant Total:	404.55
051606	08/30/2012	Turnupseed Electric Svc Inc	Sewer Station #12	120-435-300-140	137.70	
051606	08/30/2012	Turnupseed Electric Svc Inc	Reclaim Pump Motor/WTP	105-437-300-140	4,870.17	
051606	08/30/2012	Turnupseed Electric Svc Inc	Sewer Station at Pickerell & Brokaw	120-435-300-140	183.60	
051606	08/30/2012	Turnupseed Electric Svc Inc	Repair Aerator Motor	120-435-300-140	5,332.12	
051606	08/30/2012	Turnupseed Electric Svc Inc	Reclaim Pump #2/WTP	105-437-300-140	3,269.61	
051606	08/30/2012	Turnupseed Electric Svc Inc	Rebuild Pump	120-435-300-140	5,175.62	
					Warrant Total:	18,968.82
051604	08/30/2012	Tulare Lake Drainage District	Tolls & Charges Assessment	105-437-300-160	372.79	
					Warrant Total:	372.79
051605	08/30/2012	Tulare-Kings Veterinary ER Svc	Vet services	104-421-300-203	86.00	
					Warrant Total:	86.00
051607	08/30/2012	URS Corporation	Deposit Refund/Vet's Hall	104-000-362-085	200.00	
					Warrant Total:	200.00
051608	08/30/2012	US Bank Equipment Finance	Copier Lease/PW Office	109-434-300-180	163.62	
					Warrant Total:	163.62
051609	08/30/2012	Valley Uniform Center	Explorer Uniforms	330-429-300-210	113.37	
					Warrant Total:	113.37
051610	08/30/2012	Verizon California	Phone service	104-432-300-220	285.50	
051610	08/30/2012	Verizon California	Phone service	120-435-300-220	89.07	
					Warrant Total:	374.57
051611	08/30/2012	Verizon Wireless	Air Cards	104-421-300-221	776.82	
					Warrant Total:	776.82
051612	08/30/2012	Wright's Electric	Repair wall light	104-432-300-140	181.23	
051612	08/30/2012	Wright's Electric	Install hall fan	104-432-300-200	130.00	
					Warrant Total:	311.23
051613	08/30/2012	Zim Industries, Inc	Well 8A Liner	105-437-500-512	42,352.50	
					Warrant Total:	42,352.50



..... Joyce A. Venegas, Deputy City Mgr/Finance Director

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
104	General	19,717.53
105	Water Fund	377,680.13
109	Gas Taxes	6,732.23
111	Assessments	230.92
112	Refuse Fund	256.65
114	Supp'l Law Enforce Svcs Fund	34,631.08
119	Capital Outlay Recreation Fd	1,626.21
120	Wastewater/Sanitary Sewer	13,756.23
121	Wastewater/Storm Drain	565.76
123	WW Treatment Impact Fees	592.65
145	Transit	5,111.47
177	Home Program Income	16.00
272	09-STBG-6408	36.53
301	Housing Authority	173.59
330	Corcoran Police Explorers	113.37
	Report Total:	461,240.35

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
51538	08/28/2012	CDPHOCP	CDPH-OCP	50.00	000000
51539	08/28/2012	AMERIWAT	American Water College	445.00	000000
51540	08/02/2012	AMERIWAT	American Water College	295.00	000000
51541	08/28/2012	CWEA	CWEA	280.00	000000
51542	08/28/2012	CWEA	CWEA	280.00	000000
51543	08/28/2012	CWEA	CWEA	280.00	000000
51544	08/28/2012	CWEA	CWEA	280.00	000000

CHECK TOTAL: \$1,910.00

City of

CORCORAN

A MUNICIPAL CORPORATION

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**STAFF REPORT
ITEM #: 6-A**

MEMO

TO: Corcoran City Council
FROM: Lorraine Lopez, Assistant to the City Manager/City Clerk
DATE: August 28, 2012 **MEETING DATE:** September 4, 2012
SUBJECT: Consider request from Corcoran Chamber of Commerce, to Co-Sponsor and hold the Annual Cotton Festival and Parade, and Annual Rotary Pancake Breakfast on October 6, 2012.

Recommendation:

Move to approve request for City of Corcoran to co-sponsor and hold the Cotton Festival at J. G. Boswell Park contingent upon receipt of completed paperwork including; Certificate of Liability Insurance with Liquor Liability, ABC License, Beer Garden Fencing and a copy of the contract for security; and co-sponsor and waive fees and accept insurance for use of Veterans Memorial Building for Annual Pancake Breakfast.

Discussion:

Staff received a written request for approval of the Annual Cotton Festival and to waive the \$100.00 rental fee and \$200.00 refundable deposit for use of the Veterans Memorial Building. This year the event is again a combined endeavor between the Chamber, and the Rotary Club, and will take place in and around J. G. Boswell Park and the Veterans Memorial Building. There will be a parade that begins on Otis Avenue and will run west downtown towards Dairy Avenue; the Annual Rotary pancake breakfast in the morning at the Veterans Memorial Building and a Bingo Tournament in the afternoon at the Kate Boswell Senior Center; various vendor booths in the park; various other activities are scheduled for children to enjoy; and the Annual Street Dance in the evening.

A fee schedule has previously been set by resolution, including reduced amount fee set as the basic Non-Profit rate.

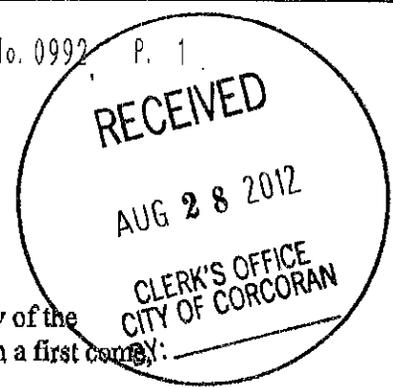
Budget Impact:

Rental fees associated with the building. Non-profit organizations are charged a refundable security deposit of \$200.00 and a \$100.00 rental fee that includes use of all facility amenities including the kitchen, tables and chairs at no additional cost.

CITY OFFICES:

832 Whitley Avenue * Corcoran, CA 93212 * Phone 559.992.2151 * www.cityofcorcoran.com

REQUEST FOR USE OF VETERANS MEMORIAL BUILDING 1000 Van Dorsten Avenue Corcoran, CA 93212



Approval of request for use of the Veterans building does not guarantee availability of the building, equipment, or related facilities. The building rental is available for use on a first come, first served basis.

Corcoran Chamber of Commerce

NAME/RESPONSIBLE PARTY or ORGANIZATION

FD Box 459 / 1040 Whitley Corcoran CA 93212

ADDRESS CITY/ZIP

302776 9924614

HOME TELEPHONE ALTERNATE TELEPHONE # WORK/DAYTIME/CELL

October 6 2012 Pancake Breakfast 300

DATE OF EVENT TYPE OF EVENT EXPECTED ATTENDANCE

EVENT TIME (From) 6:00am (To) 11:00am CLASSIFICATION: [X] Public/Non-Profit [] Private

IS THE EVENT OPEN TO THE PUBLIC? [X] Yes [] No

IS THE MANDATORY INSURANCE CERTIFICATE, IN THE APPROPRIATE AMOUNT, NAMING THE CITY OF CORCORAN AS AN ADDITIONAL INSURED ATTACHED? [] Yes [X] No

If No, please explain:

WILL ALCOHOLIC BEVERAGES BE SERVED? [] Yes [X] No

WILL ALCOHOLIC BEVERAGES BE SOLD? [] Yes [X] No

(If Yes, Temporary Liquor Permit from ABC required)

SECURITY TO BE PROVIDED BY (Attach Contract)

Table with columns: USE OF, PLEASE MARK, FEES/CHARGES, TOTALS. Rows include Hall, Kitchen, Tables and Chairs, Tables & Chairs Setup Fee, CLEANING & SECURITY DEPOSIT (\$200.00), TOTAL AMOUNT DUE.

This Section for City Use:

Deposit Paid: (CASH or CASHIERS CHECK) Staff Initials

Public Works Department Comments

Police Department Comments

Date of City Approval

Amount Paid: (CASH or CASHIERS CHECK) Staff Initials

Additional Comments

Deposit Refunded: Staff Initials

City of

CORCORAN

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**STAFF REPORT
ITEM #7-B**

MEMORANDUM

TO: City of Corcoran City Council

FROM: Kindon Meik, City Manager/Community Development Director

DATE: August 30, 2012

MEETING DATE: September 4, 2012

SUBJECT: Consider approval of Resolution No. 2651 reaffirming City's opposition to high speed rail routes proposed within city limits and the city's sphere of influence as outlined in the revised draft environmental impact report (EIR),

Recommendation:

Approve Resolution No. 2651 opposing the three HSR routes impacting the City of Corcoran.

Discussion:

In September 2011 the City Council directed staff to draft a letter addressed to the High Speed Rail Authority opposing the three routes proposed within city limits and the city's sphere of influence. Over the last year, the City has publicly reiterated that stance through an adopted resolution and during public comments made at various meetings related to High Speed Rail.

Resolution No. 2651 reaffirms the City's stance on the three proposed routes and outlines the continued concerns of the community regarding high speed rail.

Budget Impact:

None.

RESOLUTION NO. 2651

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN REAFFIRMING ITS OPPOSITION TO THE HIGH SPEED RAIL ROUTES PROPOSED WITHIN THE CITY LIMITS OR THE CITY'S SPHERE OF INFLUENCE AS PRESENTED IN THE ENVIRONMENTAL IMPACT REPORT COMPILED BY THE CALIFORNIA HIGH SPEED RAIL AUTHORITY.

WHEREAS, the City Council of the City of Corcoran formally opposed high speed rail routes through the City or within the City's sphere of influence in letter addressed to the High Speed Rail Authority dated September 20, 2011; and,

WHEREAS, over the last year, the City has publicly reiterated that stance as outlined:

- Resolution No. 2594 adopted by the City Council on October 3, 2011
- Public comment at the HSRA Board meeting in Sacramento on April 25, 2012
- Public comment at the Kings County Board of Supervisors meeting on May 8, 2012
- Public comment at the Kings County Board of Supervisors meeting on June 12, 2012
- Public comment at the HSRA public hearing in Hanford on August 28, 2012; and,

WHEREAS, the City Council has repeatedly expressed its concern regarding proposed routes that:

- Negatively impact low income housing
- Threaten the downtown district and other business corridors
- Impact the agricultural industry associated with the community
- Jeopardize the future of Amtrak services
- Conflict with the City's approved General Plan; and,

WHEREAS, the City Council has solicited the input of residents of the community during scheduled council meetings and other public forums; and,

WHEREAS, the City of Corcoran intends to submit formal responses during the comment period for the Revised Draft Environmental Impact Report.

NOW, THEREFORE BE IT RESOLVED that the City of Corcoran memorializes its concern about the detrimental consequences that high speed rail will have on the community and reaffirms its opposition to the three routes proposed in the draft EIR that are within the city limits or within the city's sphere of influence.

PASSED AND ADOPTED at the regular meeting of the City Council of the City of Corcoran held on the 4th day of September 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED: _____
Mayor

ATTEST: _____
City Clerk

**STAFF REPORT
ITEM #7-D**

MEMORANDUM

TO: City of Corcoran City Council

FROM: Kindon Meik, City Manager/Community Development Director

DATE: August 30, 2012

MEETING DATE: September 4, 2012

SUBJECT: High Speed Rail Authority Standard Agreement 213

Recommendation:

Authorize the City Attorney to review the draft language of Standard Agreement 213 and direct staff to compile the information necessary for the associated exhibits for said document.

Discussion:

On August 28, 2012 the High Speed Rail Authority met with City representatives to discuss Standard Agreement 213. The scope of the agreement includes the following:

- Master Agreement (risk management, legal review, project meetings, staff involvement)
- Prior Rights (utilities, easements, local agency controlled property, right of way)
- Conflict Identification (identification, remediation, coordination meetings associated with conflict identification)

To move forward with the agreement, City staff will need to prepare a project timeline and preliminary budget for the items identified in the scope of work outlined above.

Once agreed upon and signed by the City and the HSR Authority, the agreement allows for the City to be reimbursed for costs incurred for activities associated with the master agreement, prior rights, and conflict identification.

Budget Impact:

No impact to the City's general fund.

City of

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STAFF REPORTS
ITEM #: 7E

MEMO

TO: Corcoran City Council

FROM: Joyce A. Venegas, Deputy City Manager/Finance Director

DATE: August 29, 2012

Meeting Date: September 4, 2012

SUBJECT: Consider approval of amendment to contract with Price, Paige & Co. for audit services

Recommendation: (Voice Vote)

Move to authorize the mayor to sign the engagement letter outlining an amendment to the contract for audit services with Price, Paige & Company for audit services to cover the Due Diligence Review of assets transferred to the successor agency to determine the unobligated balance available to be transferred to the taxing entities.

Discussion:

As part of the wind down of the Redevelopment Agency, we are required to engage an independent auditor to complete a Due Diligence Review to determine if there are funds available that should be paid to the County to be distributed to the appropriate taxing entities.

A copy of the engagement letter from Price, Paige for this review is attached along with a listing of the procedures required for the review. These procedures were developed by the California Society of CPAs working with the State Department of Finance. The proposed fee for the service is \$10,965.

Approval by the County's Finance Department of the accounting firm to be used is required and has been received.

Budget Impact:

The cost of the audit is an allowable expenditure of admin funds allocated to the Successor Agency from available property tax collections.

CITY OFFICES:

**PRICE
PAIGE &
COMPANY**
ACCOUNTANCY CORPORATION

August 28, 2012

Ms. Joyce A. Venegas
Deputy City Manager/Finance Director
City of Corcoran
832 Whitley Avenue
Corcoran, California 93212

Re: Agreed-Upon Procedures

Dear Ms. Venegas:

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide for the City of Corcoran, California.

We will apply the agreed-upon procedures which are listed in the attached schedule to the City of Corcoran Successor Agency. These procedures have been agreed to by the California Department of Finance, the California State Controller's Office, the City of Corcoran Successor Agency, and the California Society of CPA's Governmental Accounting and Auditing Committee. The procedures were developed by the California Department of Finance in order to assist the Successor Agency in meeting its legal requirements under AB 1484 which requires that the Successor Agency comply with various specific requirements of Health and Safety Code Section 34179.5. Accordingly, this engagement is solely to assist the Department of Finance and the State Controller's Office in determining whether the Successor Agency complied with the requirements of AB 1484. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described in the attached schedule either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Because the agreed-upon procedures listed in the attached schedule do not constitute an examination, we will not express an opinion on whether the Successor Agency complied with AB 1484. In addition, we have no obligation to perform any procedures beyond those listed in the attached schedule.

We will submit a report listing the procedures performed and our findings. This report is intended solely for the use of the City of Corcoran Successor Agency, the Department of Finance, and the State Controller's Office, and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

Fausto Hinojosa, CPA, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We plan to begin our procedures immediately and, unless unforeseeable problems are encountered, the portion of this engagement related to the Low and Moderate Income Housing Fund should be completed by October 1, 2012 and the procedures related to all other funds of the Successor Agency would be completed by December 15, 2012. At the conclusion of our engagement, we will require a representation letter from the City of Corcoran Successor Agency's management.

It is our policy to keep records related to this engagement for seven years. However, our firm does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

Our fees for these services will be \$10,965. This fixed fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 or more days overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes before resorting to litigation. Costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the Rules for Professional Accounting and Related Services Disputes of the American Arbitration Association. Such arbitration shall be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF A DISPUTE OVER FEES CHARGED BY THE ACCOUNTANT, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Fausto Hinojosa, CPA CFE
Price, Paige & Company

RESPONSE:

This letter correctly sets forth the understanding of the City of Corcoran, California.

Signature

Title

Date

List of Procedures for Due Diligence Review

General information regarding these procedures:

1. The procedures associated with Sections 34179.5(c)(1) through 34179.5(c)(3) and Sections 34179.5(c)(5) through 34179.5(c)(6) are to be applied separately to (a) the Low and Moderate Income Housing Fund of the Successor Agency and to (b) all other funds of the Successor Agency combined (excluding the Low and Moderate Income Housing Fund).
2. The due date for the report associated with the Low and Moderate Income Housing Fund is October 1, 2012.
3. The due date for the report associated with all other funds of the Successor Agency combined (excluding the Low and Moderate Income Housing Fund) is December 15, 2012.
4. Because the procedures required by Section 34179.5(c)(4) pertain to the Successor Agency as a whole, these procedures should be addressed in the report that is due on December 15, 2012.

Fiscal year references below refer to fiscal years ending on June 30. This language should be modified for those agencies that have a different fiscal year-end.

For purposes of the procedures below and the related exhibits, the amount of the assets presented should be based upon generally accepted accounting principles (GAAP), unless otherwise noted.

To the extent the procedures listed below are duplicative to the agreed upon procedures that were performed pursuant to HSC 34182 (a)(1), it is acceptable to obtain and use information from the HSC 34182 (a)(1) procedures for purposes of this due diligence review without having to re-perform the procedures. When this is done, the due diligence report should refer to the report that was issued for the agreed upon procedures performed under HSC 34182 (a)(1).

Certain assets may qualify as a deduction under more than one category of deduction. In such cases, care should be taken to ensure that such assets have been included as a deduction in the summary schedule only once.

Citation:

34179.5(c)(1) The dollar value of assets transferred from the former redevelopment agency to the successor agency on or about February 1, 2012.

Suggested Procedure(s):

1. Obtain from the Successor Agency a listing of all assets that were transferred from the former redevelopment agency to the Successor Agency on February 1, 2012. Agree the amounts on this listing to account balances established in the accounting records of the Successor Agency. Identify in the Agreed-Upon Procedures (AUP) report the amount of the assets transferred to the Successor Agency as of that date.

Citation:

34179.5(c)(2) The dollar value of assets and cash and cash equivalents transferred after January 1, 2011, through June 30, 2012, by the redevelopment agency or the successor agency to the city, county, or city and county that formed the redevelopment agency and the purpose of each transfer. The review shall provide documentation of any enforceable obligation that required the transfer.

Suggested Procedure(s):

2. If the State Controller's Office has completed its review of transfers required under both Sections 34167.5 and 34178.8 and issued its report regarding such review, attach a copy of that report as an exhibit to the AUP report. If this has not yet occurred, perform the following procedures:
 - A. Obtain a listing prepared by the Successor Agency of transfers (excluding payments for goods and services) from the former redevelopment agency to the city, county, or city and county that formed the redevelopment agency for the period from January 1, 2011 through January 31, 2012. For each transfer, the Successor Agency should describe the purpose of the transfer and describe in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements. Provide this listing as an attachment to the AUP report.
 - B. Obtain a listing prepared by the Successor Agency of transfers (excluding payments for goods and services) from the Successor Agency to the city, county, or city and county that formed the redevelopment agency for the period from February 1, 2012 through June 30, 2012. For each transfer, the Successor Agency should describe the purpose of the transfer and describe in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements. Provide this listing as an attachment to the AUP report.
 - C. For each transfer, obtain the legal document that formed the basis for the enforceable obligation that required any transfer. Note in the AUP report the absence of any such legal document or the absence of language in the document that required the transfer.

Citation:

34179.5(c)(3) The dollar value of any cash or cash equivalents transferred after January 1, 2011, through June 30, 2012, by the redevelopment agency or the successor agency to any other public agency or private party and the purpose of each transfer. The review shall provide documentation of any enforceable obligation that required the transfer.

Suggested Procedure(s):

3. If the State Controller's Office has completed its review of transfers required under both Sections 34167.5 and 34178.8 and issued its report regarding such review, attach a copy of that report as an exhibit to the AUP report. If this has not yet occurred, perform the following procedures:

- A. Obtain a listing prepared by the Successor Agency of transfers (excluding payments for goods and services) [from the former redevelopment agency to any other public agency or to private parties for the period from January 1, 2011 through January 31, 2012. For each transfer, the Successor Agency should describe the purpose of the transfer and describe in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements. Provide this listing as an attachment to the AUP report.
- B. Obtain a listing prepared by the Successor Agency of transfers (excluding payments for goods and services) [from the Successor Agency to any other public agency or private parties for the period from February 1, 2012 through June 30, 2012. For each transfer, the Successor Agency should describe the purpose of the transfer and describe in what sense the transfer was required by one of the Agency's enforceable obligations or other legal requirements. Provide this listing as an attachment to the AUP report.
- C. For each transfer, obtain the legal document that formed the basis for the enforceable obligation that required any transfer. Note in the AUP report the absence of any such legal document or the absence of language in the document that required the transfer.

Citation:

34179.5(c)(4) The review shall provide expenditure and revenue accounting information and identify transfers and funding sources for the 2010–11 and 2011–12 fiscal years that reconciles balances, assets, and liabilities of the successor agency on June 30, 2012 to those reported to the Controller for the 2009–10 fiscal year.

Suggested Procedure(s):

- 4. Perform the following procedures:
 - A. Obtain from the Successor Agency a summary of the financial transactions of the Redevelopment Agency and the Successor Agency in the format set forth in the attached schedule for the fiscal periods indicated in the schedule. For purposes of this summary, the financial transactions should be presented using the modified accrual basis of accounting. End of year balances for capital assets (in total) and long-term liabilities (in total) should be presented at the bottom of this summary schedule for information purposes.
 - B. Ascertain that for each period presented, the total of revenues, expenditures, and transfers accounts fully for the changes in equity from the previous fiscal period.
 - C. Compare amounts in the schedule relevant to the fiscal year ended June 30, 2010 to the state controller's report filed for the Redevelopment Agency for that period.
 - D. Compare amounts in the schedule for the other fiscal periods presented to account balances in the accounting records or other supporting schedules. Describe in the report the type of support provided for each fiscal period.

Citation:

34179.5(c)(5) A separate accounting for the balance for the Low and Moderate Income Housing Fund for all other funds and accounts combined shall be made as follows:

(A) A statement of the total value of each fund as of June 30, 2012.

Suggested Procedure(s):

5. Obtain from the Successor Agency a listing of all assets of the Low and Moderate Income Housing Fund as of June 30, 2012 for the report that is due October 1, 2012 and a listing of all assets of all other funds of the Successor Agency as of June 30, 2012 (excluding the previously reported assets of the Low and Moderate Income Housing Fund) for the report that is due December 15, 2012. When this procedure is applied to the Low and Moderate Income Housing Fund, the schedule attached as an exhibit will include only those assets of the Low and Moderate Income Housing Fund that were held by the Successor Agency as of June 30, 2012 and will exclude all assets held by the entity that assumed the housing function previously performed by the former redevelopment agency. Agree the assets so listed to recorded balances reflected in the accounting records of the Successor Agency. The listings should be attached as an exhibit to the appropriate AUP report.

Citation:

34179.5(c)(5)(B) An itemized statement listing any amounts that are legally restricted as to purpose and cannot be provided to taxing entities. This could include the proceeds of any bonds, grant funds, or funds provided by other governmental entities that place conditions on their use.

Suggested Procedure(s):

6. Obtain from the Successor Agency a listing of asset balances held on June 30, 2012 that are restricted for the following purposes:
 - A. Unspent bond proceeds:
 - i. Obtain the Successor Agency's computation of the restricted balances (e.g., total proceeds less eligible project expenditures, amounts set aside for debt service payments, etc.)
 - ii. Trace individual components of this computation to related account balances in the accounting records, or to other supporting documentation (specify in the AUP report a description of such documentation).
 - iii. Obtain from the Successor Agency a copy of the legal document that sets forth the restriction pertaining to these balances. Note in the AUP report the absence of language restricting the use of the balances that were identified by the Successor Agency as restricted.

- B. Grant proceeds and program income that are restricted by third parties:
- i. Obtain the Successor Agency's computation of the restricted balances (e.g., total proceeds less eligible project expenditures).
 - ii. Trace individual components of this computation to related account balances in the accounting records, or to other supporting documentation (specify in the AUP report a description of such documentation).
 - iii. Obtain from the Successor Agency a copy of the grant agreement that sets forth the restriction pertaining to these balances. Note in the AUP report the absence of language restricting the use of the balances that were identified by the Successor Agency as restricted.
- C. Other assets considered to be legally restricted:
- i. Obtain the Successor Agency's computation of the restricted balances (e.g., total proceeds less eligible project expenditures).
 - ii. Trace individual components of this computation to related account balances in the accounting records, or to other supporting documentation (specify in the AUP report a description of such documentation).
 - iii. Obtain from the Successor Agency a copy of the legal document that sets forth the restriction pertaining to these balances. Note in the AUP report the absence of language restricting the use of the balances that were identified by Successor the Agency as restricted.
- D. Attach the above mentioned Successor Agency prepared schedule(s) as an exhibit to the AUP report. For each restriction identified on these schedules, indicate in the report the period of time for which the restrictions are in effect. If the restrictions are in effect until the related assets are expended for their intended purpose, this should be indicated in the report.

Citation:

34179.5(c)(5)(C) An itemized statement of the values of any assets that are not cash or cash equivalents. This may include physical assets, land, records, and equipment. For the purpose of this accounting, physical assets may be valued at purchase cost or at any recently estimated market value. The statement shall list separately housing-related assets.

Suggested Procedure(s):

7. Perform the following procedures:
- A. Obtain from the Successor Agency a listing of assets as of June 30, 2012 that are **not** liquid or otherwise available for distribution (such as capital assets, land held for resale, long-term receivables, etc.) and ascertain if the values are listed at either purchase cost (based on book value reflected in the accounting records of the Successor Agency) or market value as recently estimated by the Successor Agency.
 - B. If the assets listed at 7(A) are listed at purchase cost, trace the amounts to a previously audited financial statement (or to the accounting records of the Successor Agency) and note any differences.

- C. For any differences noted in 7(B), inspect evidence of disposal of the asset and ascertain that the proceeds were deposited into the Successor Agency trust fund. If the differences are due to additions (this generally is not expected to occur), inspect the supporting documentation and note the circumstances.
- D. If the assets listed at 7(A) are listed at recently estimated market value, inspect the evidence (if any) supporting the value and note the methodology used. If no evidence is available to support the value and/or methodology, note the lack of evidence.

Citation:

34179.5(c)(5)(D) An itemized listing of any current balances that are legally or contractually dedicated or restricted for the funding of an enforceable obligation that identifies the nature of the dedication or restriction and the specific enforceable obligation. In addition, the successor agency shall provide a listing of all approved enforceable obligations that includes a projection of annual spending requirements to satisfy each obligation and a projection of annual revenues available to fund those requirements. If a review finds that future revenues together with dedicated or restricted balances are insufficient to fund future obligations and thus retention of current balances is required, it shall identify the amount of current balances necessary for retention. The review shall also detail the projected property tax revenues and other general purpose revenues to be received by the successor agency, together with both the amount and timing of the bond debt service payments of the successor agency, for the period in which the oversight board anticipates the successor agency will have insufficient property tax revenue to pay the specified obligations.

Suggested Procedure(s):

- 8. Perform the following procedures:
 - A. If the Successor Agency believes that asset balances need to be retained to satisfy enforceable obligations, obtain from the Successor Agency an itemized schedule of asset balances (resources) as of June 30, 2012 that are dedicated or restricted for the funding of enforceable obligations and perform the following procedures. The schedule should identify the amount dedicated or restricted, the nature of the dedication or restriction, the specific enforceable obligation to which the dedication or restriction relates, and the language in the legal document that is associated with the enforceable obligation that specifies the dedication of existing asset balances toward payment of that obligation.
 - i. Compare all information on the schedule to the legal documents that form the basis for the dedication or restriction of the resource balance in question.
 - ii. Compare all current balances to the amounts reported in the accounting records of the Successor Agency or to an alternative computation.
 - iii. Compare the specified enforceable obligations to those that were included in the final Recognized Obligation Payment Schedule approved by the California Department of Finance.
 - iv. Attach as an exhibit to the report the listing obtained from the Successor Agency. Identify in the report any listed balances for which the Successor Agency was unable to provide appropriate restricting language in the legal document associated with the enforceable obligation.

- B. If the Successor Agency believes that future revenues together with balances dedicated or restricted to an enforceable obligation are insufficient to fund future obligation payments and thus retention of current balances is required, obtain from the Successor Agency a schedule of approved enforceable obligations that includes a projection of the annual spending requirements to satisfy each obligation and a projection of the annual revenues available to fund those requirements and perform the following procedures:
- i. Compare the enforceable obligations to those that were approved by the California Department of Finance. Procedures to accomplish this may include reviewing the letter from the California Department of Finance approving the Recognized Enforceable Obligation Payment Schedules for the six month period from January 1, 2012 through June 30, 2012 and for the six month period July 1, 2012 through December 31, 2012.
 - ii. Compare the forecasted annual spending requirements to the legal document supporting each enforceable obligation.
 - a. Obtain from the Successor Agency its assumptions relating to the forecasted annual spending requirements and disclose in the report major assumptions associated with the projections.
 - iii. For the forecasted annual revenues:
 - a. Obtain from the Successor Agency its assumptions for the forecasted annual revenues and disclose in the report major assumptions associated with the projections.
- C. If the Successor Agency believes that projected property tax revenues and other general purpose revenues to be received by the Successor Agency are insufficient to pay bond debt service payments (considering both the timing and amount of the related cash flows), obtain from the Successor Agency a schedule demonstrating this insufficiency and apply the following procedures to the information reflected in that schedule.
- i. Compare the timing and amounts of bond debt service payments to the related bond debt service schedules in the bond agreement.
 - ii. Obtain the assumptions for the forecasted property tax revenues and disclose major assumptions associated with the projections.
 - iii. Obtain the assumptions for the forecasted other general purpose revenues and disclose major assumptions associated with the projections.
- D. If procedures A, B, or C were performed, calculate the amount of current unrestricted balances necessary for retention in order to meet the enforceable obligations by performing the following procedures.
- i. Combine the amount of identified current dedicated or restricted balances and the amount of forecasted annual revenues to arrive at the amount of total resources available to fund enforceable obligations.
 - ii. Reduce the amount of total resources available by the amount forecasted for the annual spending requirements. A negative result indicates the amount of current unrestricted balances that needs to be retained.
 - iii. Include the calculation in the AUP report.

Citation:

34179.5(c)(5)(E) An itemized list and analysis of any amounts of current balances that are needed to satisfy obligations that will be placed on the Recognized Obligation Payment Schedules for the current fiscal year.

Suggested Procedure(s):

9. If the Successor Agency believes that cash balances as of June 30, 2012 need to be retained to satisfy obligations on the Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2012 through June 30, 2013, obtain a copy of the final ROPS for the period of July 1, 2012 through December 31, 2012 and a copy of the final ROPS for the period January 1, 2013 through June 30, 2013. For each obligation listed on the ROPS, the Successor Agency should add columns identifying (1) any dollar amounts of existing cash that are needed to satisfy that obligation and (2) the Successor Agency's explanation as to why the Successor Agency believes that such balances are needed to satisfy the obligation. Include this schedule as an attachment to the AUP report.

Citation:

34179.5(c)(6) The review shall total the net balances available after deducting the total amounts described in subparagraphs (B) to (E), inclusive, of paragraph (5). The review shall add any amounts that were transferred as identified in paragraphs (2) and (3) of subdivision (c) if an enforceable obligation to make that transfer did not exist. The resulting sum shall be available for allocation to affected taxing entities pursuant to Section 34179.6. It shall be a rebuttable presumption that cash and cash equivalent balances available to the successor agency are available and sufficient to disburse the amount determined in this paragraph to taxing entities. If the review finds that there are insufficient cash balances to transfer or that cash or cash equivalents are specifically obligated to the purposes described in subparagraphs (B), (D), and (E) of paragraph (5) in such amounts that there is insufficient cash to provide the full amount determined pursuant to this paragraph, that amount shall be demonstrated in an additional itemized schedule.

Suggested Procedure(s):

10. Include (or present) a schedule detailing the computation of the Balance Available for Allocation to Affected Taxing Entities. Amounts included in the calculation should agree to the results of the procedures performed in each section above. The schedule should also include a deduction to recognize amounts already paid to the County Auditor-Controller on July 12, 2012 as directed by the California Department of Finance. The amount of this deduction presented should be agreed to evidence of payment. The attached example summary schedule may be considered for this purpose. Separate schedules should be completed for the Low and Moderate Income Housing Fund and for all other funds combined (excluding the Low and Moderate Income Housing Fund).

Suggested Procedure(s):

11. Obtain a representation letter from Successor Agency management acknowledging their responsibility for the data provided to the practitioner and the data presented in the report or in any attachments to the report. Included in the representations should be an acknowledgment that management is not aware of any transfers (as defined by Section 34179.5) from either the former redevelopment agency or the Successor Agency to other parties for the period from January 1, 2011 through June 30, 2012 that have not been properly identified in the AUP report and its related exhibits. Management's refusal to sign the representation letter should be noted in the AUP report as required by attestation standards.

City of
CORCORAN
A MUNICIPAL CORPORATION

FOUNDED 1914

STAFF REPORT
ITEM #: 7-F

MEMO

TO: Corcoran City Council

FROM: Lorraine Lopez, Assistant to the City Manager/City Clerk

DATE: August 21, 2012 **MEETING DATE:** September 4, 2012

SUBJECT: City of Corcoran Conflict of Interest Biennial Review

Recommendation:

By motion, direct staff to commence review of the City's Conflict of Interest Code and report at a future date on findings.

Discussion:

The Political Reform Act requires every local government agency to review its conflict of interest code biennially to determine if it is accurate or needs to be amended. Notice of the results of the review must be submitted to the City Council, the code reviewing body for the City.

For your information, attached is a copy of the most recent copy of the Standard Conflict of Interest Code Section 18730 from the California Code of Regulations and a copy of the city's most recent conflict of interest code. A worksheet is also included as a guide of the types of issues to be reviewed.

Preliminary review of the code shows amendments are necessary to reflect changes in state law. At this time staff recommends that council direct review of the current code and commence evaluation of implementing a code for the Successor Agency of the Corcoran Redevelopment Agency (RDA) and Joint Powers Finance Authority (entities wholly controlled by the city that are now affected by law) as well as the Corcoran Housing Authority and Corcoran Oversight Board.

The conflict of interest code will be reviewed by staff and the City Attorney. The City must comply with state law and if amendments are necessary, provide public notice and hearing for acceptance by the Fair Political Practices Commission (FPPC) to conform to amendments in the Political Reform Act.

Budget Impact:

Potentially, cost of public notices.

§ 87306.5. Conflict of Interest Code; Local Agency Review.

(a) No later than July 1 of each even-numbered year, the code reviewing body shall direct every local agency which has adopted a Conflict of Interest Code in accordance with this title to review its Conflict of Interest Code and, if a change in its code is necessitated by changed circumstances, submit an amended Conflict of Interest Code in accordance with subdivision (a) of Section 87302 and Section 87303 to the code reviewing body.

(b) Upon review of its code, if no change in the code is required, the local agency head shall submit a written statement to that effect to the code reviewing body no later than October 1 of the same year.

History: Added by Stats. 1990, Ch. 1075.

References at the time of publication (see page 3):

Regulations: 2 Cal. Code of Regs. Section 18732.5

2 Cal. Code of Regs. Section 18736.1

§

Biennial Notice Worksheet

The following is a checklist that may assist in the review of an agency's conflict-of-interest code.

Does the code contain the following three basic components?

1. Language that incorporates FPPC Regulation 18730 or contains the basic provisions required in Government Code section 83702
2. A list of designated positions whose duties include making or participating in making governmental decisions.
3. Disclosure categories specifying financial interests (investments, interests in real property, income, and business positions) that filers in designated positions must disclose.

Review the agency's organization chart and duty statements

Do positions need to be added or deleted?

Is there a need to reclassify disclosure for any positions?

Are consultants designated?

Do any officials/consultants manage public investments?

Amendments needed

Other Documentation

A review of joint powers agreements, minutes and annual reports may assist in determining whether designated positions and their respective disclosure categories are accurately reflected.

Notification

If amendments are needed, notify employees and the public.

**MATTERS FOR MAYOR AND COUNCIL
ITEM #: 8**

MEMORANDUM

MEETING DATE: September 4, 2012

TO: Corcoran City Council

FROM: Lorraine Lopez, Assistant to the City Manager/City Clerk

SUBJECT: Matters for Mayor & Council

UPCOMING EVENTS / MEETINGS

- SAVE THE DATE – September 10, 2012 (Monday) Joint Planning Commission & City Council Meeting – 5:30 PM, Council Chambers.
- September 12, 2012 (Wednesday) City/County Coordinating Meeting in Avenal. Please submit RSVP to staff.
- September 17, 2012 (Monday) City Council Meeting – 6:00 PM, Council Chambers.
- October 1, 2012 (Monday) City Council Meeting – 6:00 PM, Council Chambers.

A. Information Items

B. Council Comments

This is the time for council members to comment on matters of interest.

1. Staff Referral Items

C. Committee Reports



**COUNCIL REQUESTS OR REFERRAL ITEMS
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

DATE Sent to Council/ Request made	REQUEST	STATUS	DEPARTMENT RESPONSIBLE Dept/Division
12/19/11	Council requested staff look into bid process for the following services being provided to the city: fueling for city vehicles, pool maintenance supplies, pest control, and building maintenance supplies.	In progress	Finance / Public Works
03/05/12	Council directed staff develop guidelines for co-sponsorship of events.	In progress	City Clerk/ Finance
03/19/12	Staff stated they will be providing additional information regarding proposed Roundabout at Intersection of Highway 43 and Whitley Avenue	In progress	Public Works / City Manager
08/06/12	Council requested the Sale Tax item return in December 2012 and directed staff to bring additional information regarding a committee to a future meeting.	In progress	City Manager
08/20/12	Council requested a Solar Projects Update	In Progress	Public Works
08/20/12	Council requested staff provide information regarding potential parks upgrades at Boswell Park	In Progress	Public Works