

***CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
& HOUSING AUTHORITY
AGENDA***

**City Council Chambers
1015 Chittenden Avenue
Corcoran, CA 93212**

***Monday, July 16, 2012
6:00 P.M.***

Public Inspection: A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151 ext. 235.

Public Comment: Members of the audience may address the Council on non-agenda items; However, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

Consent Calendar: All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

ROLL CALL

Mayor:	Raymond Lerma
Vice Mayor:	Jim Wadsworth
Council Member:	Antonia "Toni" Baltierra
Council Member:	Sidonio "Sid" Palmerin
Council Member:	Jerry Robertson

INVOCATION

FLAG SALUTE

1. PUBLIC DISCUSSION

2. **CONSENT CALENDAR (VV)**
 - 2-A. Approval of Minutes of the meeting on July 2, 2012
 - 2-B. Authorization to read ordinances and resolutions by title only.
3. **APPROPRIATIONS (VV)**

Approval of Warrant Register dated July 16, 2012. (Venegas)
4. **PRESENTATIONS** – None
5. **PUBLIC HEARINGS** – None
6. **WRITTEN COMMUNICATIONS** – None
7. **STAFF REPORTS**
 - 7-A. Consider approval of solicitation for bids of Trailer Mounted Vacuum for the Public Works Department. (Kroeker) (VV)
 - 7-B. Report regarding Burn Program. (Tromborg)
 - 7-C. Consider approval of solicitation for proposals for IT Assessment and Planning. (Meik) (VV)
 - 7-D. Consider approval of Resolution No. 2637 authorizing submission of 2012 HOME Application and authorization for Self Help Enterprises to prepare application. (Meik) (VV)
 - 7-E. Discussion regarding Sales Tax Measure. (Meik)
8. **MATTERS FOR MAYOR AND COUNCIL**
 - 8-A. Information Items
 - 8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
 - 8-C. Committee Reports
9. **CLOSED SESSION**

Council will recess to closed session pursuant to:

 - 9-A. CONFERENCE WITH LABOR NEGOTIATOR(S) (Government Code § 54957.6). It is the intention of this governing body to meet in closed-session to review its position and to instruct its designated representatives:
 - Designated representatives: Kindon Meik, and Negotiating Team
Name of employee organization: CPOA, CLOCEA, Local 39 and Management
 - 9-B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S) (Government Code § 54956.8). It is the intent of this governing body to meet in closed-session to confer with its real property negotiator concerning the purchase, sale, exchange, or lease of real property by or for this local agency as follows:

Property Description (Specify street address, or if no street address, the parcel number or other unique reference): APN: 034-170-019
Our Negotiator: Kindon Meik

Parties with whom negotiating: _____
Instructions to negotiator concerning: Price

10. ADJOURNMENT:

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on July 12, 2012.



Lorraine P. Lopez, City Clerk

Accounts Payable Voucher Approval List



User: bjh
Printed: 07/10/2012-14:31

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
051214	07/10/2012	Advanced Lighting Services Inc	Lighting Retrofit Project	109-434-300-200	91,470.44
Warrant Total:					91,470.44
051215	07/10/2012	AT&T Mobility	Cell Phone Service	120-435-300-220	109.17
Warrant Total:					109.17
051216	07/10/2012	Mary Ayala	Refund Vet's Hall Deposit	104-000-362-085	200.00
Warrant Total:					200.00
051217	07/10/2012	Az Auto Parts	Parts	104-412-300-210	4.12
051217	07/10/2012	Az Auto Parts	Parts	104-421-300-140	2.68
051217	07/10/2012	Az Auto Parts	Parts	104-421-300-260	421.69
051217	07/10/2012	Az Auto Parts	Parts	104-431-300-260	109.70
051217	07/10/2012	Az Auto Parts	Parts	104-433-300-210	52.58
051217	07/10/2012	Az Auto Parts	Parts	120-435-300-210	96.41
051217	07/10/2012	Az Auto Parts	Parts	105-437-300-140	43.54
051217	07/10/2012	Az Auto Parts	Parts	105-437-300-210	185.09
051217	07/10/2012	Az Auto Parts	Parts	105-437-300-260	289.36
051217	07/10/2012	Az Auto Parts	Parts	112-438-300-140	257.91
Warrant Total:					1,463.08
051218	07/10/2012	B & C Enterprises	Fuel	145-410-300-250	960.00
051218	07/10/2012	B & C Enterprises	Fuel	104-412-300-250	817.96
051218	07/10/2012	B & C Enterprises	Fuel	104-421-300-250	1,461.15
051218	07/10/2012	B & C Enterprises	Fuel	104-431-300-250	36.57
051218	07/10/2012	B & C Enterprises	Fuel	104-433-300-250	109.96
051218	07/10/2012	B & C Enterprises	Fuel	109-434-300-250	850.71
051218	07/10/2012	B & C Enterprises	Fuel	120-435-300-250	466.57
051218	07/10/2012	B & C Enterprises	Fuel	121-439-300-250	51.84
051218	07/10/2012	B & C Enterprises	Fuel	105-437-300-250	69.76
051218	07/10/2012	B & C Enterprises	Fuel	112-438-300-250	146.57
Warrant Total:					4,971.09
051219	07/10/2012	BankCard Center	Earthlink	104-401-300-157	34.95
051219	07/10/2012	BankCard Center	Reyna's Cafe	104-402-300-270	40.00
051219	07/10/2012	BankCard Center	NWTC Web Registration	104-421-300-270	350.00

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
051219	07/10/2012	BankCard Center	California Gang Invest	104-421-300-270	310.00
051219	07/10/2012	BankCard Center	Acteva Event Payment	104-421-300-270	150.00
051219	07/10/2012	BankCard Center	Midway USA	104-421-300-270	341.06
051219	07/10/2012	BankCard Center	UPS/Shipping Fees	104-432-300-152	16.55
051219	07/10/2012	BankCard Center	5,11 Inc	104-421-300-210	175.24
051219	07/10/2012	BankCard Center	Madera Uniform	104-421-300-230	271.12
Warrant Total:					1,688.92
051220	07/10/2012	Best Deal Food Co Inc.	Supplies	104-401-300-271	56.98
051220	07/10/2012	Best Deal Food Co Inc.	Supplies	104-432-300-210	10.16
051220	07/10/2012	Best Deal Food Co Inc.	Supplies	104-421-300-210	6.36
051220	07/10/2012	Best Deal Food Co Inc.	Supplies	120-435-300-210	8.69
051220	07/10/2012	Best Deal Food Co Inc.	Supplies	105-437-300-210	13.87
Warrant Total:					96.06
051221	07/10/2012	Richard A. Blak, PhD	Cancellation Fee	104-421-300-200	150.00
Warrant Total:					150.00
051222	07/10/2012	BSK Associates	Lab Analysis	105-437-300-200	57.00
051222	07/10/2012	BSK Associates	Lab Analysis	105-437-300-193	127.50
051222	07/10/2012	BSK Associates	Lab Analysis	105-437-300-193	768.75
051222	07/10/2012	BSK Associates	Lab Analysis	105-437-300-200	120.00
051222	07/10/2012	BSK Associates	Lab Analysis	105-437-300-200	12.00
051222	07/10/2012	BSK Associates	Lab Analysis	105-437-300-200	57.00
051222	07/10/2012	BSK Associates	Lab Analysis	105-437-300-200	380.00
Warrant Total:					1,522.25
051223	07/10/2012	Caves & Associates	Negotiations Services	104-402-300-200	715.01
Warrant Total:					715.01
051224	07/10/2012	Chevron & Texaco Card Svc	Fuel	104-421-300-250	264.55
Warrant Total:					264.55
051225	07/10/2012	City of Corcoran	City Services/2410 Bell	301-430-300-316	113.17
Warrant Total:					113.17
051227	07/10/2012	Corcoran City Petty Cash	Reimbursements	104-401-300-270	17.95
051227	07/10/2012	Corcoran City Petty Cash	Reimbursements	104-401-300-271	15.99
051227	07/10/2012	Corcoran City Petty Cash	Reimbursements	104-402-300-270	13.00
051227	07/10/2012	Corcoran City Petty Cash	Reimbursements	116-421-500-530	14.60
051227	07/10/2012	Corcoran City Petty Cash	Reimbursements	104-432-300-152	20.75
051227	07/10/2012	Corcoran City Petty Cash	Reimbursements	104-432-300-210	17.96
051227	07/10/2012	Corcoran City Petty Cash	Reimbursements	104-405-300-300	-1.50
Warrant Total:					98.75
051226	07/10/2012	Ernest L. Cole	Weed Abatement/1265 Branum	104-407-300-190	200.00
051226	07/10/2012	Ernest L. Cole	Weed Abatement/Lot 11 Block 9	104-407-300-190	150.00
051226	07/10/2012	Ernest L. Cole	Weed Abatement/1905 Osage	104-407-300-190	100.00

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
051226	07/10/2012	Ernest L. Cole	Weed Abatement/505 James	104-407-300-190	250.00
Warrant Total:					700.00
051228	07/10/2012	Corcoran Hardware	Supplies	145-410-300-210	3.31
051228	07/10/2012	Corcoran Hardware	Supplies	104-412-300-210	138.75
051228	07/10/2012	Corcoran Hardware	Supplies	104-411-300-210	129.49
051228	07/10/2012	Corcoran Hardware	Supplies	104-432-300-210	64.97
051228	07/10/2012	Corcoran Hardware	Supplies	104-432-320-210	8.03
051228	07/10/2012	Corcoran Hardware	Supplies	109-434-300-210	55.48
051228	07/10/2012	Corcoran Hardware	Supplies	120-435-300-210	172.60
051228	07/10/2012	Corcoran Hardware	Supplies	105-437-300-210	884.21
051228	07/10/2012	Corcoran Hardware	Supplies	112-438-300-140	13.81
051228	07/10/2012	Corcoran Hardware	Supplies	104-421-300-203	13.68
Warrant Total:					1,484.33
051229	07/10/2012	Corcoran Publishing Company	Transit Ads	145-410-300-156	100.00
Warrant Total:					100.00
051230	07/10/2012	Corcoran Radiator & Muffler	Exhaust Hanger	104-421-300-260	16.09
Warrant Total:					16.09
051231	07/10/2012	Cummins West Inc	Repairs	105-437-300-140	2,671.31
Warrant Total:					2,671.31
051232	07/10/2012	De La Rosa & Co.	Water Bond Remarketing Fees	105-437-300-200	5,953.23
Warrant Total:					5,953.23
051233	07/10/2012	Ewing Irrigation Products, Inc	Parts	104-412-300-210	308.42
Warrant Total:					308.42
051234	07/10/2012	Farley Law Firm	Legal Services	104-403-300-200	2,544.26
Warrant Total:					2,544.26
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	145-410-300-141	51.50
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	104-412-300-141	14.30
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	104-421-300-141	510.00
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	104-431-300-141	8.50
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	109-434-300-141	60.00
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	120-435-300-141	55.73
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	105-437-300-141	63.85
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	121-439-300-141	15.62
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	145-410-300-141	51.50
051235	07/10/2012	Felder Communications	Streamlight Flashlight	104-421-300-210	116.18
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	104-412-300-141	14.30
051235	07/10/2012	Felder Communications	Repairs to Amplifier/Christmas Tree Park	104-412-300-140	662.43
051235	07/10/2012	Felder Communications	Video Installation/Patrol Car	104-421-300-260	205.93
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	104-421-300-141	510.00
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	104-431-300-141	8.50

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
051235	07/10/2012	Felder Communications	Installed Camera/Front Door Entrance	104-421-300-210	312.53
051235	07/10/2012	Felder Communications	Toshiba VCR/24 Hour Virtual Real Time	104-421-300-210	390.24
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	109-434-300-141	60.00
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	120-435-300-141	55.73
051235	07/10/2012	Felder Communications	32" High Def Monitor/Wall Mount	104-421-300-210	3,211.72
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	105-437-300-141	63.85
051235	07/10/2012	Felder Communications	Radio Maintenance & Repairs	121-439-300-141	15.62
Warrant Total:					6,458.03
051236	07/10/2012	Haaker Equipment Company	Parts	112-438-300-140	452.49
Warrant Total:					452.49
051237	07/10/2012	Hopkins Technical Products	Parts	105-437-300-210	318.75
Warrant Total:					318.75
051238	07/10/2012	HUB International	Special Event Coverage	104-000-362-085	126.02
051238	07/10/2012	HUB International	Special Event Coverage	104-000-362-085	126.02
051238	07/10/2012	HUB International	Special Event Coverage	104-000-362-085	1,189.57
Warrant Total:					1,441.61
051239	07/10/2012	Images/RadioShack Dealer	Supplies	104-421-300-210	7.50
051239	07/10/2012	Images/RadioShack Dealer	Cable	104-407-300-210	46.10
Warrant Total:					53.60
051240	07/10/2012	Industrial Test Systems Inc	Arsenic Quick Tests/Reagent for Kits	105-437-300-210	824.41
Warrant Total:					824.41
051241	07/10/2012	Jorgensen & Company	Ansul Kit System Annual Service	104-432-320-140	149.70
Warrant Total:					149.70
051243	07/10/2012	Kings County Information Svc	Computer Support/June	104-432-300-201	2,400.39
Warrant Total:					2,400.39
051244	07/10/2012	Kings County Planning Agency	County Housing Loan Pmts/Jan-Jun 2012	190-470-365-999	4,745.32
051244	07/10/2012	Kings County Planning Agency	County Housing Loan Pmts/Jan-Jun 2012	191-472-365-999	1,991.81
051244	07/10/2012	Kings County Planning Agency	County Housing Loan Pmts/Jan-Jun 2012	193-474-365-999	1,751.28
051244	07/10/2012	Kings County Planning Agency	County Housing Loan Pmts/Jan-Jun 2012	195-477-365-999	2,857.92
051244	07/10/2012	Kings County Planning Agency	County Housing Loan Pmts/Jan-Jun 2012	196-478-365-999	1,474.88
051244	07/10/2012	Kings County Planning Agency	City 3%	301-430-366-100	-384.64
Warrant Total:					12,436.57
051242	07/10/2012	Kings County Environmental	Hazardous Waste Generator Fees	105-437-300-160	279.00
051242	07/10/2012	Kings County Environmental	Public Swimming Pool Fees	104-411-300-160	700.00
Warrant Total:					979.00
051245	07/10/2012	Kings County Treasurer	Fire Department 2011-12 Costs	104-401-300-208	143,654.85
051245	07/10/2012	Kings County Treasurer	Fire Department 2011-12 Costs	311-408-300-208	31,012.90

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
					Warrant Total:	174,667.75
051246	07/10/2012	Kings Rehabilitation Center	Janitorial Services	136-415-300-200	3,122.21	
051246	07/10/2012	Kings Rehabilitation Center	Janitorial Services	104-432-300-200	3,520.79	
					Warrant Total:	6,643.00
051247	07/10/2012	Kings Waste & Recycling	Dump Fees/Greenwaste	112-436-300-192	5,358.00	
051247	07/10/2012	Kings Waste & Recycling	Dump Fees/Recyclables	112-436-300-192	680.41	
					Warrant Total:	6,038.41
051248	07/10/2012	Linder Equipment Co	Repairs	112-438-300-140	2,124.82	
					Warrant Total:	2,124.82
051249	07/10/2012	Manuel Gonzalez Concrete Const	Repaired Damage Manhole/Whitley & Pick	121-439-300-200	1,118.48	
051249	07/10/2012	Manuel Gonzalez Concrete Const	Repairs to Storm Drain Pipe	121-439-300-200	2,995.34	
					Warrant Total:	4,113.82
051250	07/10/2012	Noe Martinez	Lawn Mntce/2410 Bell	301-430-300-316	120.00	
					Warrant Total:	120.00
051251	07/10/2012	Miguel Meneses	Yard Svc/Salyer Estate Landscaping Dist	111-601-300-202	120.00	
051251	07/10/2012	Miguel Meneses	Yard Svc/Sunrise Villa Landscaping Dist	111-604-300-202	200.00	
					Warrant Total:	320.00
051252	07/10/2012	Office Depot	Office Supplies	104-402-300-210	9.65	
051252	07/10/2012	Office Depot	Office Supplies	104-406-300-210	95.30	
051252	07/10/2012	Office Depot	Office Supplies	104-407-300-210	27.80	
051252	07/10/2012	Office Depot	Office Supplies	104-421-300-150	860.45	
051252	07/10/2012	Office Depot	Office Supplies	145-410-300-210	20.76	
051252	07/10/2012	Office Depot	Office Supplies	120-435-300-210	63.51	
051252	07/10/2012	Office Depot	Office Supplies	104-432-300-150	617.22	
051252	07/10/2012	Office Depot	Office Supplies	105-437-300-210	10.54	
					Warrant Total:	1,705.23
051253	07/10/2012	PG&E	Utilities	111-601-300-240	9.86	
051253	07/10/2012	PG&E	Utilities	145-410-300-240	1,144.26	
051253	07/10/2012	PG&E	Utilities	104-411-300-240	3,647.20	
051253	07/10/2012	PG&E	Utilities	104-412-300-240	969.91	
051253	07/10/2012	PG&E	Utilities	104-432-300-240	8,175.36	
051253	07/10/2012	PG&E	Utilities	104-432-320-240	142.04	
051253	07/10/2012	PG&E	Utilities	109-434-300-240	311.34	
051253	07/10/2012	PG&E	Utilities	120-435-300-240	24,792.35	
051253	07/10/2012	PG&E	Utilities	121-439-300-240	626.38	
051253	07/10/2012	PG&E	Utilities	105-437-300-240	90,133.63	
					Warrant Total:	129,952.33
051254	07/10/2012	Pizza Factory	Inmate Meal	104-421-300-148	9.74	

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
Warrant Total:					9.74
051255	07/10/2012	Price, Paige & Company	Audit Planning 2011-12	104-405-300-200	1,700.00
Warrant Total:					1,700.00
051256	07/10/2012	Proclean Supply	Janitorial Supplies	104-432-300-210	834.39
Warrant Total:					834.39
051257	07/10/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	145-410-300-200	72.09
051257	07/10/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	136-415-300-200	51.93
051257	07/10/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-432-300-200	226.58
051257	07/10/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-432-300-200	38.91
051257	07/10/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-432-320-200	33.04
051257	07/10/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-433-300-200	47.00
051257	07/10/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-433-300-180	25.00
051257	07/10/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	120-435-300-200	72.09
051257	07/10/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	105-437-300-200	76.81
Warrant Total:					643.45
051258	07/10/2012	Quality Pool Service	Monthly Service	104-411-300-200	850.00
051258	07/10/2012	Quality Pool Service	Bulk Chlorine	104-411-300-210	1,215.25
051258	07/10/2012	Quality Pool Service	Bulk Chlorine	104-411-300-210	1,109.69
051258	07/10/2012	Quality Pool Service	Bulk Chlorine	104-411-300-210	1,061.71
051258	07/10/2012	Quality Pool Service	Bulk Chlorine	104-411-300-210	1,349.62
051258	07/10/2012	Quality Pool Service	Bulk Chlorine	104-411-300-210	1,229.65
Warrant Total:					6,815.92
051259	07/10/2012	Quinn Company	Repairs	120-435-300-140	362.03
051259	07/10/2012	Quinn Company	Parts	120-435-300-140	7.28
051259	07/10/2012	Quinn Company	Parts	105-437-300-140	7.28
Warrant Total:					376.59
051260	07/10/2012	Res-Com	Pest Control	145-410-300-200	33.00
051260	07/10/2012	Res-Com	Pest Control	104-411-300-200	33.00
051260	07/10/2012	Res-Com	Pest Control	136-415-300-200	33.00
051260	07/10/2012	Res-Com	Pest Control	104-432-300-200	99.00
051260	07/10/2012	Res-Com	Pest Control	104-432-300-200	33.00
051260	07/10/2012	Res-Com	Pest Control	104-432-320-200	33.00
051260	07/10/2012	Res-Com	Pest Control	120-435-300-200	33.00
051260	07/10/2012	Res-Com	Pest Control	105-437-300-200	33.00
051260	07/10/2012	Res-Com	Pest Control	104-432-300-200	99.00
Warrant Total:					429.00
051261	07/10/2012	S & R Specialty Equipment	Parts/Shipping Fees	105-437-300-140	61.13
051261	07/10/2012	S & R Specialty Equipment	Parts/Shipping Fees	109-434-300-140	93.31
051261	07/10/2012	S & R Specialty Equipment	Parts/Shipping Fees	120-435-300-140	9.98
051261	07/10/2012	S & R Specialty Equipment	Parts/Shipping Fees	104-432-300-152	51.31
051261	07/10/2012	S & R Specialty Equipment	Parts/Shipping Fees	105-437-300-140	102.33
051261	07/10/2012	S & R Specialty Equipment	Parts/Shipping Fees	120-435-300-140	9.22

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
051261	07/10/2012	S & R Specialty Equipment	Parts/Shipping Fees	105-437-300-140	544.29
Warrant Total:					871.57
051262	07/10/2012	Ramiro Sanchez	Repaint Training Room Sign	104-431-300-200	60.00
051262	07/10/2012	Ramiro Sanchez	Public Works Office Sign	104-431-300-200	550.00
Warrant Total:					610.00
051263	07/10/2012	Sawtelle & Rosprim Industrial	Supplies	104-411-300-210	33.41
051263	07/10/2012	Sawtelle & Rosprim Industrial	Supplies	104-433-300-210	143.82
051263	07/10/2012	Sawtelle & Rosprim Industrial	Supplies	109-434-300-210	25.20
051263	07/10/2012	Sawtelle & Rosprim Industrial	Supplies	120-435-300-210	409.48
051263	07/10/2012	Sawtelle & Rosprim Industrial	Supplies	105-437-300-210	89.18
051263	07/10/2012	Sawtelle & Rosprim Industrial	Supplies	112-438-300-140	8.31
Warrant Total:					709.40
051264	07/10/2012	Sawtelle Rosprim Machine Shop	Fabricated Parts/Cutting Fee	104-411-300-140	7.34
051264	07/10/2012	Sawtelle Rosprim Machine Shop	Fabricated Parts/Cutting Fee	112-438-300-140	26.00
Warrant Total:					33.34
051265	07/10/2012	Shell Fleet Plus	Fuel	104-407-300-250	89.29
051265	07/10/2012	Shell Fleet Plus	Fuel	145-410-300-250	2,960.87
051265	07/10/2012	Shell Fleet Plus	Fuel	104-421-300-250	4,012.46
051265	07/10/2012	Shell Fleet Plus	Fuel	104-431-300-250	79.49
051265	07/10/2012	Shell Fleet Plus	Fuel	104-433-300-250	70.81
051265	07/10/2012	Shell Fleet Plus	Fuel	109-434-300-250	318.02
051265	07/10/2012	Shell Fleet Plus	Fuel	120-435-300-250	808.16
051265	07/10/2012	Shell Fleet Plus	Fuel	121-439-300-250	89.80
051265	07/10/2012	Shell Fleet Plus	Fuel	105-437-300-250	1,603.22
051265	07/10/2012	Shell Fleet Plus	Fuel	112-438-300-250	757.47
Warrant Total:					10,789.59
051266	07/10/2012	Staples Business Advantage	Office Supplies	104-406-300-210	54.70
Warrant Total:					54.70
051267	07/10/2012	T&T Valve and Instruments, Inc	Air Release Valve	105-437-300-140	7,800.51
Warrant Total:					7,800.51
051268	07/10/2012	Target Specialty Products	Herbicide/Roundup	104-412-300-210	437.60
051268	07/10/2012	Target Specialty Products	Goal/Roundup	120-435-300-210	3,193.21
Warrant Total:					3,630.81
051269	07/10/2012	TF Tire & Service	Tires & Repairs	104-421-300-260	20.00
051269	07/10/2012	TF Tire & Service	Tires & Repairs	104-421-300-260	412.85
051269	07/10/2012	TF Tire & Service	Tires & Repairs	109-434-300-140	226.09
051269	07/10/2012	TF Tire & Service	Tires & Repairs	105-437-300-260	389.05
051269	07/10/2012	TF Tire & Service	Tires & Repairs	112-438-300-140	386.69
Warrant Total:					1,434.68

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
051270	07/10/2012	The Gas Co	Utilities	104-432-300-242	14.30
051270	07/10/2012	The Gas Co	Utilities	104-432-300-242	28.41
051270	07/10/2012	The Gas Co	Utilities	120-435-300-242	158.89
051270	07/10/2012	The Gas Co	Utilities	301-430-300-316	9.94
Warrant Total:					211.54
051271	07/10/2012	The Printer	Demand for Payment (DUI) Forms	104-421-300-155	210.75
051271	07/10/2012	The Printer	Skytone Paper for Buiness Licenses	104-432-300-150	35.16
051271	07/10/2012	The Printer	2012 Water Report	105-437-300-200	3,596.75
Warrant Total:					3,842.66
051273	07/10/2012	Turnupseed Electric Svc Inc	Service Work/#3 Effluent Pump	120-435-300-140	1,120.62
Warrant Total:					1,120.62
051272	07/10/2012	Tule Trash Company	Contract	112-436-300-200	101,469.25
051272	07/10/2012	Tule Trash Company	Franchise Fee	112-436-316-023	-7,102.85
051272	07/10/2012	Tule Trash Company	Franchise Fees/Roll-offs/May	112-436-316-023	-1,371.20
051272	07/10/2012	Tule Trash Company	Prision Roll-offs/CSATF/May	112-436-300-200	2,358.60
051272	07/10/2012	Tule Trash Company	Prision Roll-offs/CSP/May	112-436-300-200	3,285.60
051272	07/10/2012	Tule Trash Company	Cans Pulled for Non-Payment	112-436-300-200	50.00
Warrant Total:					98,689.40
051274	07/10/2012	Urban Futures Inc	Continuing Disclosure re bonds	311-408-300-200	875.00
051274	07/10/2012	Urban Futures Inc	Continuing Disclosure re bonds	105-437-300-200	1,250.00
Warrant Total:					2,125.00
051275	07/10/2012	Valley Ford Lincoln Mercury	Repairs	104-421-300-260	648.83
Warrant Total:					648.83
051276	07/10/2012	Verizon California	Telephone Service	104-432-320-220	42.93
051276	07/10/2012	Verizon California	Telephone Service	120-435-300-220	81.51
051276	07/10/2012	Verizon California	Telephone Service	120-435-300-220	168.25
Warrant Total:					292.69
051277	07/10/2012	Walt's Auto Parts	Parts	145-410-300-260	35.37
051277	07/10/2012	Walt's Auto Parts	Parts	104-433-300-210	15.67
051277	07/10/2012	Walt's Auto Parts	Parts	105-437-300-210	403.20
051277	07/10/2012	Walt's Auto Parts	Parts	105-437-300-260	256.63
Warrant Total:					710.87
051278	07/10/2012	Will Tiesiera Ford-Mercury	Part	104-421-300-260	130.53
Warrant Total:					130.53
051279	07/10/2012	Zumar Industries, Inc	Street Signs	109-434-300-214	3,947.22
Warrant Total:					3,947.22



..... Joyce A. Venegas, Deputy City Mgr/Finance Director

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
104	General	199,723.97
105	Water Fund	119,540.03
109	Gas Taxes	97,417.81
111	Assessments	329.86
112	Refuse Fund	108,901.88
116	Law Enforcement Development Fe	14.60
120	Wastewater/Sanitary Sewer	32,254.48
121	Wastewater/Storm Drain	4,913.08
136	RAO Operations	3,207.14
145	Transit	5,432.66
190	Kings County CDBG 1992	4,745.32
191	Kings County CDBG1993	1,991.81
193	Kings County 1996	1,751.28
195	1999 County CDBG	2,857.92
196	2001 Kings County CDBG	1,474.88
301	Housing Authority	-141.53
311	City as Successor RDA	31,887.90
Report Total:		616,303.09

City of Corcora
bjh

Accounts Payable
Manual Check Register Totals

Printed: 07/10/12 08:43

Check
51202

Date
07/06/2012

Vendor No
AGUIRREF

Vendor Name
Refugio Aguirre

Amount
214.00

Voucher
000000

CHECK TOTAL:

\$214.00

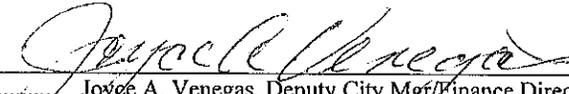
Accounts Payable Voucher Approval List



User: bjh
Printed: 07/10/2012-09:33

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
051205	07/10/2012	ASI Administrative Solutions,	Section 125 Administration	304-000-202-010	96.00	
					Warrant Total:	96.00
051203	07/10/2012	Amtrak	Tickets/100 Corcoran to Hanford	145-410-300-292	650.00	
051203	07/10/2012	Amtrak	Tickets/100 Hanford to Corcoran	145-410-300-292	650.00	
051203	07/10/2012	Amtrak	Tickets/ 15 Ten Ride Passes	145-410-300-292	885.00	
					Warrant Total:	2,185.00
051204	07/10/2012	Amtrak	Tickets/100 Corcoran to Hanford	145-410-300-292	650.00	
051204	07/10/2012	Amtrak	Tickets/100 Hanford to Corcoran	145-410-300-292	650.00	
051204	07/10/2012	Amtrak	Tickets/ 20 Ten Ride Passes	145-410-300-292	1,180.00	
					Warrant Total:	2,480.00
051206	07/10/2012	C. A. Reding Company, Inc	Copier Mntce/Depot	145-410-300-140	101.51	
					Warrant Total:	101.51
051207	07/10/2012	CRWA	Annual Membership	120-435-300-170	403.50	
051207	07/10/2012	CRWA	Annual Membership	105-437-300-170	403.50	
					Warrant Total:	807.00
051208	07/10/2012	Joseph Faulkner	Per Diem/USC Prog Tester Course	105-437-300-270	225.00	
051208	07/10/2012	Joseph Faulkner	Per Diem/USC Prog Specialist Course	105-437-300-270	225.00	
					Warrant Total:	450.00
051209	07/10/2012	Kings County EDC	Monthly Contribution	311-408-300-206	3,223.75	
					Warrant Total:	3,223.75
051210	07/10/2012	Mobile Fiberglass	Repairs to Pool Slide	104-411-300-140	3,850.00	
					Warrant Total:	3,850.00
051211	07/10/2012	Postmaster-Corcoran	Postage for Billing	104-405-300-150	2,850.00	
					Warrant Total:	2,850.00
051212	07/10/2012	Reserve Account	Postage for Meter	104-432-300-152	1,500.00	

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
					Warrant Total: 1,500.00
051213	07/10/2012	US Bank Equipment Finance	Copier Lease/PW Office	109-434-300-180	Warrant Total: 163.62



..... Joyce A. Venegas, Deputy City Mgr/Finance Director

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
104	General	8,200.00
105	Water Fund	853.50
109	Gas Taxes	163.62
120	Wastewater/Sanitary Sewer	403.50
145	Transit	4,766.51
304	Genl Long-Term Debt Group	96.00
311	City as Successor RDA	3,223.75
	Report Total:	17,706.88

**STAFF REPORT
ITEM #: 7-A**

MEMORANDUM

TO: City Council

FROM: Steve Kroeker, City of Corcoran Public Works:

DATE: July 12, 2012

MEETING DATE: July 16, 2012

SUBJECT: Consider approval of solicitation of Trailer Mounted Vacuum for the Public Works Department

Recommendation:

That the Council approves the solicitation for bids for the purchase of a Trailer Mounted Vacuum for the Public Works – Water Division

Discussion:

Included in the current budget was funding for the purchase of a trailer mounted vacuum unit for the Public Works – Water Division. This is a unit designed to excavate holes using a vacuum system. This is a much cleaner and safer method for excavating holes for many of the operations out in the Water Department.

Included in the bid proposal is the requirement for the bidders to bring their unit out for a demonstration to insure that they will work as requested. The Public Works Water Division has had experience with similar units through some of the outside contractors coming into the area performing various types of excavations in the area. It was based on those exposures to this type of equipment that we determined that this would be a more effective and efficient way to perform much if not most of our excavation work within this department.

Budget Impact:

The current CIP includes \$36,000.00 for this purchase.

City of Corcoran, California

Notice to Bidders

One (1) – TRAILER MOUNTED VACUUM SYSTEM

Notice is hereby given that the City of Corcoran, California, will receive sealed bids for the purchase of **one (1) Trailer Mounted Vacuum System**. Bids will be accepted in the office of the City Clerk for the City of Corcoran, 832 Whitley Avenue, Corcoran, CA 93212. The final time for acceptance of bids will be 2:00 p.m., August 27, 2012, at which time the bids will be opened and read aloud. All bids must be on forms provided by the City of Corcoran, sealed and clearly marked, if not they will be disqualified. Bids received after the time set cannot be considered.

Copies of the bid forms and specification's documents may be obtained in the office of the City Clerk for the City of Corcoran, 832 Whitley Avenue, Corcoran, California 93212. Further information may be obtained by telephone (559) 992-2151 ext. 235.

The City of Corcoran reserves the right to accept or reject any or all bids and to award the contract to the lowest bidder that best complies to the bid specifications as determined by the bid analysis. The final awarding of the contract, if made, will be within sixty (60) days after the opening of the bids. The Corcoran City Council will make the final determination to award the contract.

DATED: _____

STEVE KROEKER, PUBLIC WORKS DIRECTOR

City of Corcoran, California
General Instructions and Conditions
One (1) - Trailer Mounted Vacuum System

1. Evaluation of bids and Awarding of the Contract.

Evaluation of the bids submitted will give consideration to price, lifecycle costing, delivery date, past performance of bidder, financial responsibility of bidder, references, responsiveness to these specifications and other criteria as deemed appropriate by the Corcoran City Council. The Corcoran City Council reserves the right to waive any minor discrepancy if it is deemed to be in the best interest of the City of Corcoran, California to do so. Awarding of the contract will be to the lowest responsible bidder who best complies with the bid requirements as determined by the bid evaluation as listed above. The Corcoran City Council reserves the right to not award the contract, should it be determined that any or all proposals do not meet the minimum bid specifications. The final awarding of the contract, if made, will be made within sixty (60) days after the bid opening date. The Corcoran City Council will make the final determination to whom to award any contract under these specifications.

2. Bid Forms

a. **All bids must be complete.**

All bids will be in written form, and submitted on the appropriate forms provided by the City Clerk of the City of Corcoran, California. The specifications and all other pages herein are to be submitted as a complete bid package **with each page being initialed where requested.** Do not remove or leave out any pages of this bid package. Supplemental forms provided by the bidder must be typed or handwritten in ink, and shall be stapled to the back of the completed bid package.

b. **No erasures are permitted on the bid forms.**

All prices and notations on the bid document must be typed or handwritten in ink. Errors may be corrected by drawing a single line through the mistakes and inserting the correct information adjacent thereto. Corrections must be initialed in ink by person signing the bid.

Initial _____

c. **All bids must show the name and address of bidding firm.**

All bids will be signed in ink by a responsible officer or employee who is authorized to so legally obligate the company in the State of California. Obligations assumed by such signatures must be fulfilled.

d. **All bids must be submitted in a separate sealed envelope.**

All bids must be submitted to the person and address set forth in the Notice to Bidders.

e. **BID PRICES MUST INCLUDE THE TOTAL DELIVERED COST TO THE CITY INCLUDING, BUT NOT LIMITED TO, ALL “SALES” AND “USE” TAXES APPLICABLE UNDER THE LAWS OF THE STATE OF CALIFORNIA.**

The City of Corcoran is exempt from Federal Excise Tax. All bidders are responsible for the verification of prices before submission of their bids to the City of Corcoran.

f. **Withdrawing of Proposals:**

Any bid may be withdrawn at any time before the times fixed in the Public Notice for the opening bid filed with the City Clerk of Corcoran, California. The request shall be executed by the bidder or his duly authorized representative. The withdrawal of a bid will not prejudice the rights of the bidder to file a new bid. No bid may be withdrawn or corrected after the time fixed in the Public Notice for the opening of bids.

g. **Disqualification of Bidders:**

More than one proposal from any individual, firm, partnership corporation and or combination thereof under the same or different names will be considered reasonable grounds for believing that any individual, firm, partnership corporation and or combination thereof has a vested interest in more than one proposal for the contract contemplated. This will constitute just cause for the rejection of all proposals in which said individual, firm, Partnership, Corporation, and or combination thereof is interested.

Proposals in which the prices obviously are unbalance may be rejected at the discretion of the Corcoran City Council.

Initial _____

h. **Discrepancies and Misunderstandings:**

All bidders must satisfy themselves by personal examination of the specifications and other contract documents, and by any other means, they may believe necessary, as to the actual conditions, requirements, and difficulties under which the contract must be fulfilled. No bidder shall at any time after submission of a proposal make any claim or assertion concerning any misunderstanding or lack of information regarding the nature and or the amount of effort necessary for the satisfactory completion of the contract. Any errors, omissions and or discrepancies found in the specifications, or any other contract documents, shall be called to the attention of the Public Works Director of the City of Corcoran, California for clarification, prior to the submission of any proposal.

i. **Legal Responsibilities:**

All proposals must be submitted, filed, made, and executed in accordance with all California State and United States Federal laws relating to the contracts of this nature whether the same expressly or not.

3. Delivery:

Delivery shall be completed within quoted time from notice of Award of the contract and in **NO CASE EXCEED 120 DAYS.**

All bidders must state production schedule and the date on which delivery can be made on the bid form. Delivery shall be made to the Corporation Yard at 750 North Avenue, Corcoran, California, 93212

4. Acceptance and Payment:

Payment will be made within thirty (30) days following inspection and acceptance of the items by the Corcoran City Council.

5. Correspondence:

All correspondence concerning bid specifications, general information, bid instructions, conditions, and appeal procedures must be directed to Steve Kroeker, Public Works Director, 832 Whitley Avenue, California 93212 (559) 992-2151 ext. 262.

Initial _____

6. Inquiries:

- a. All questions concerning this contract and bid conditions are to be directed to Steve Kroeker, Public Works Director, 832 Whitley Avenue, California 93212 (559) 992-2151 ext. 262.
- b. All bids must be submitted to the City Clerk, City of Corcoran, 832 Whitley Avenue, Corcoran, California 93212, no later than 2:00 p.m. on August 27, 2012.
- c. The bid opening will be held at the Corcoran City Hall, 832 Whitley Avenue, Corcoran, California at 2:00 p.m. on August 27, 2012. At this time all of the bids will be opened and read aloud.

General:

It is intended that these specifications describe the minimum requirements for one Trailer Mounted Vacuum System. General configuration pictured below.



All equipment offered in the bid response must be unused, of the latest design, and **2012 current model year that is currently being manufactured**. All parts, components, equipment and accessories must be completely installed, assembled and/or adjusted as required by factory specifications and/or these specifications. All items must conform in strength, quality of material and workmanship to recognized industry standards.

Initial _____

A. APPLICATION

This unit will be used by the City of Corcoran Water Division crews to perform vacuum cleanup of water, mud and soft dirt during excavations and directional boring operations.

B. DIMENSIONS

- _____ Overall length approximately 201 inches
- _____ Overall height not to exceed 110 inches
- _____ Overall width not to exceed 98 inches
- _____ Working deck height no to exceed 24 inches
- _____ Dry weight approximately 5,190 pounds
- _____ Weight with holding tank full of water, attached to tow vehicle, not to exceed 9,950 lbs.

Initial _____

C. SPOILS HOLDING TANK

- _____ Single holding tank design, with minimum of two sight glasses.
- _____ Holding tank capacity **800 gallon minimum**
- _____ Single tank door shall be no less than 50” in diameter and constructed at the rear of the tank. The door shall open to allow full access to the inside of the tank for washout and inspection.
- _____ Tank to include 6 inch drain valve at bottom rear of holding tank
- _____ Hydraulic tilt system for dumping spoils tank included with an electric tethered controller.
- _____ Tilt system shall be powered by 12 volt DC power
- _____ Maximum tilt no less than 45 degrees
- _____ Time to tilt to full up position no more than 25 seconds
- _____ Time to tilt from full up to full down no less than 20 seconds
- _____ Unit to have dual lift cylinders of no less than 3 inches in diameter

Initial _____

D. ENGINE

- _____ Single engine design. Same engine powers both vacuum blower and pressure washer system.
- _____ Air cooled, 2 cylinder, Minimum 30 HP Naturally aspirated, gasoline engine or equal.
- _____ Cooling system sufficient for adequate cooling under all operating conditions with outside air temperature up to 110 degrees
- _____ Engine oil and air filters approved by manufacturer for application.
- _____ 12 volt electrical system w / alternator
- _____ 800 CCA battery at a minimum.
- _____ Sufficient fuel tank capacity so as to allow a minimum of 6 hours operation at full load with the engine provided.
- _____ Remote curbside drain for engine fluids
- _____ Engine controls and gauges are to be located in one location on curbside of unit
- _____ Sound level to be no more than 110 decibels, (DBA) @ 10 feet from rear of unit and meet all EPA and Cal OSHA standards for noise.
- _____ Engine shall be California Air Resource Board approved for use in California under the 2012 rules and requirements.

Initial _____

E. VACUUM SYSTEM

- _____ Designed to vacuum dirt, debris, mud and water
- _____ Vacuum blower shall displace a minimum of **540 cfm**
- _____ Vacuum system shall generate a minimum of **15 in Hg**
- _____ Filter unit to be reusable, washable, 10 micron polyester material providing minimum of 130 sq.ft. Auxiliary filter on vacuum relief. (1) Spare filter to be included.
- _____ Sight glass on filter housing
- _____ Vacuum system shall include a water trap assembly with a minimum capacity of 8 gallons.
- _____ Suction hose shall have a minimum diameter of 3 inches.
- _____ Unit shall include a total of at least 30 ft of suction hose, in cam-lock style, with lengths of (2) 15 feet
- _____ Mechanical vacuum shutdown for full tank.
- _____ Unit shall store hose in rack mounted to trailer.

Initial _____

F. PRESSURE WASHER

- _____ Pressure washer system shall develop an infinitely variable psi from zero to at least 3000 PSI.

- _____ Flow rate shall be a minimum of 4.0 gallons per minute

- _____ Hose shall be mounted on a retractable reel with a minimum of 50 ft of hose.

- _____ Pressure washer tank shall have a minimum capacity of 80 gallons

- _____ Manufacturer's standard pressure wand shall be included.

- _____ Pressure pump shall be part of the main engine compartment, and driven off main engine and shall automatically disengage when not in use.

- _____ System equipment shall include water probe, and a 5' suction tool.

- _____ All additional hardware need to use pressure washer as intended in this application.

Initial _____

G. TRAILER UNIT

- _____ Vacuum excavation system is to be mounted on a two axle trailer, designed for this application.

- _____ Gross Axle Weight Rating (GAWR) to exceed maximum possible load as configured.

- _____ Gross Vehicle Weight Rating (GVWR) not to exceed 9,950 lbs.

- _____ Maximum tongue load not to exceed 1,700 lbs.

- _____ Maximum tongue weight with full water tank not to exceed 1,440 lbs.

- _____ Overall width not to exceed 98 in.

- _____ Trailer to be equipped with electric brakes.

- _____ Trailer to have an adjustable coupler for heights of 17” to 21”

- _____ Bed height with full load to be approximately 19-24”

- _____ 5 Tires and wheels to be load range H at a minimum, including mounting for spare on trailer.

- _____ Trailer to have open grating and tool racks mounted on right side for tooling and hoses.

- _____ Trailer to have work lights mounted on power pack and a programmable directional arrow bar, (5” X 48”) mounted on rear of unit

Initial _____

H. TRAINING

- _____ 1. Bidders shall provide field training consisting of 8 hours of field instruction on the Vacuum unit at time of delivery, with an additional 8 hours training over the next six months as requested by the City of Corcoran Water Division.

I. MANUALS

- _____ 1. Unit shall be delivered with one (1) of each of the following;
1. Vacuum unit parts and service manual
 2. Engine parts and service manual
 3. Any other manuals for sug-units or components.
- _____ 2. Unit shall be delivered with three (3) copies of each Operations Manual covering field use and operations instructions including but not limited to, vacuum operations, pressure washing and potholing techniques.

Initial _____

J. WARRANTY

- _____ 1. Vendor shall supply a major component warranty for a period of 24 months, or 2,000 hours. Listing of those components are to be included as an attachment to the bid.
- _____ 2. Vendor must have a local service center available within a 50 mile radius of the City of Corcoran Water Division offices.
- _____ 3. All other components not listed as major components are to be covered by a warranty of no less than 90 days.
- _____ 4. Bidder shall provide additional warranties, as an option list, with this bid. Any additional warranty options shall include the terms and the associated costs of each warranty option.

K. DEMONSTRATION

- _____ 1. Upon bid opening, at the request of the City of Corcoran Water Division, any vendor may be required to demonstrate that their product is in full compliance with the bid specifications. This demonstration must occur within ten (10) days of the request, be held at a location determined by the City of Corcoran Water Division, and shall include an operation briefing and a maintenance familiarization session. Bidder will then utilize the equipment in a typical Vacuum excavation application.

Initial _____

L. DELIVERY

- _____ 1. Unit shall be delivered, in full operational condition, to the City of Corcoran Corporation Yard at 750 North Ave., Corcoran California 93212.
- _____ 2. Vendor shall deliver with the unit all necessary documentation for registration with the Department of Motor Vehicles.

Failure to submit any information requested on this bid form may, at the sole discretion of the customer, be sufficient cause for rejection of bid.

Vendor shall be responsible for application of California Vehicle Registration, exempt plates and weight certificates. Exempt plates are to be affixed to the unit prior to delivery.

Exceptions to Specifications: The fact that a manufacturer chooses not to produce equipment or material to meet these specifications will not be considered sufficient cause to adjudge these specifications as restrictive. Bidder shall offer the equipment or material which comes closest to meeting these specifications. Where deviations from the specifications contained herein are necessary, the bidder shall note such deviations. Bidders shall state why, in their opinion, the equipment or materials they offer will render equivalent reliability, coverage and performance. Failure to detail all such deviations will compromise sufficient grounds for rejection of the entire proposal. **Where sufficient space is not available on this bid form a separate sheet will be used and referenced on the supplied bid form in the appropriate location on this form.**

Initial _____

Award Criteria: The evaluation of proposals will be based on but not limited to the following:

1. Conformance to specifications
2. Price
3. Delivery
4. Warranty

Award will be made to the lowest responsive / responsible bidder meeting specifications. Any deviation from the technical specifications above must be explained in detail. Simply stating "Exceeds Specifications" is not an acceptable response.

Initial _____

Bid Price

One new Trailer Mounted Vacuum System including all applicable taxes and charges, F. O. B. Corcoran, California.

Total Price: \$ _____

Total amount of Bid (written in words) is:

_____ Dollars and _____ Cents.

Scheduled Production Date: _____

Delivery to be made on or before: _____

Bid by: _____

Company name _____

Address _____

City

State

Zip

By: _____

Authorized Signature

Title

Telephone number

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

Staff Report
ITEM #: 7-B

MEMORANDUM

TO: Corcoran City Council

FROM: Kevin Tromborg: Assistant Community Development Director

SUBJECT: Corcoran Community Preservation and Safety Services Program

DATE: July 12, 2012

MEETING DATE: July 16, 2012

DISCUSSION:

Community Development Directors, Building Officials, and Fire personnel are often challenged to convey to the public the important role that Community Development, and Fire Departments play as it pertains to growth, quality of life, and the economic stability of a community. Often, when speaking of fire and life safety issues the Fire Department are considered the front line prevention, however equally important to a community regarding fire and life safety concerns is the Community Development Department. Building Departments along with Code Enforcement in conjunction with the California building Codes of Regulation are regarded as “first responders” by enforcing the stringent building and zoning codes. State records show that when planning, building, and code enforcement departments perform their jobs efficiently and work in tandem with Fire and police departments the subsequent results are dramatic reductions in structure fires, fire losses due to structure fires, and reduced damage caused by natural disasters. Additionally, strong code enforcement presence has been shown throughout the state to decrease crime and increase property value.

The challenge is to promote and educate our citizens about what these essential departments provide to the community, and the public benefit afforded through the efforts of highly trained staff to keep our community moving towards a better future. In 2008 the Building and Safety Division of Community Development in conjunction with Fire personnel of Station 11 of the Kings County Fire Department developed the Burring down the House program. (The name was changed last year to “Corcoran Community Preservation and Safety Services Training”)

The program was designed to help owners of sub-standard blighted property in violation of City, and State regulations the ability to afford, and motivation to abate the violations while providing essential training tools for Fire, Police, and Code Enforcement personnel. This year the program had the opportunity to abate a serious blighted property that has been problematic for Police and Code Enforcement staff for years. The property located at 1530 Orange Avenue was the largest project the program has abated to date. The property contained 10 single family dwelling and 1 multifamily dwelling with 5 units. The training Emergency Service personnel received from this project was developed to abet hands on education of live fire instruction for our City fire staff, and the entire Kings County Fire Department. This program has always been available to any emergency service program and jurisdiction that desires to participate and this year the participation grew substantially.

BUDGET IMPACT: This program is budgeted through the Building Department Sub-standard building fund and is billed to the property owner for reimbursement.

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**STAFF REPORT
ITEM #: 7-C**

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: July 10, 2012 **MEETING DATE:** July 16, 2012

SUBJECT: IT (Information Technology) Assessment and Planning Proposal

Recommendation:

Motion to authorize staff to solicit proposals for an IT assessment.

Discussion:

The City of Corcoran contracts with Kings County to provide IT services. The city has an agreement dating back to 1999. As part of the City's review of all contracts and processes, staff is exploring options that will assist with reducing City services. Utilizing technology as part of the process is a goal of staff; however, over the years the city's challenge has been maintaining IT infrastructure for future expansion.

Staff recommends that an assessment be conducted to determine what the infrastructure potentially can and can not do.

Budget Impact:

There is a \$15,000 budgeted item for the 2012-2013 fiscal year Capital Improvement budget.

City Offices:

832 Whitley Avenue * Corcoran, CA 93212 * Phone 559-992-2151 * www.cityofcorcoran.com

**STAFF REPORT
ITEM #: 7-D**

MEMORANDUM

TO: Corcoran City Council/Corcoran Housing Authority Board

FROM: Kindon Meik, City Manager

DATE: July 12, 2012

MEETING DATE: July 16, 2012

SUBJECT: Consider application to the HOME Investment Partnerships Program and authorization for Self Help Enterprises to prepare application.

RECOMMENDATION: (Voice Vote)

Staff requests Council approval on Resolution No. 2637 authorizing the submittal of an application to the California Department of Housing and Community Development for \$700,000 in HOME Investment Partnerships Program funds. Staff further requests that Council authorizes Self Help Enterprises to prepare the application on behalf of the City at a cost of \$3,000.

DISCUSSION:

The City of Corcoran has successfully secured HOME funds in prior years and uses those monies to assist families with home ownership or home rehabs. With funds awarded in 2006 and 2009, the City has helped seventeen (17) families purchase homes with an average of \$44,621 per loan. The two awards have also made it possible for the City to assist eight (8) families with home rehabs at an average of \$54,365 per home. Additional funding from the HOME program would allow the City to continue to offer these monies to residents of the community.

The current application is due August 17, 2012.

BUDGET IMPACT:

The \$3,000 cost associated with preparing the application would be derived from the Corcoran Housing Authority account. The expense would not affect the General Fund.

RESOLUTION NO. 2637

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE HOME INVESTMENT PARTNERSHIPS PROGRAM; AND IF AWARDED THE EXECUTION OF A STANDARD AGREEMENT, ANY AMENDMENTS THERETO, AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE HOME PROGRAM.

WHEREAS, The California Department of Housing and Community Development (the “Department”) is authorized to allocate HOME Investment Partnerships Program (“HOME”) funds made available from the U.S. Department of Housing and Urban Development (“HUD”). HOME funds are to be used for the purposes set forth in Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, in federal implementing regulations set forth in Title 24 of the Code of Federal Regulations, part 92, and in Title 25 of the California Code of Regulations commencing with section 8200; and

WHEREAS, On June 1, 2012, the Department issued a 2012 Notice of Funding Availability (NOFA) announcing the availability of funds under the HOME program; and

WHEREAS, In response to the 2012 NOFA, the City of Corcoran, a municipal corporation, wishes to apply to the Department for, and receive an allocation of, HOME funds.

NOW, THEREFORE, BE IT RESOLVED In response to the 2012 NOFA, the City of Corcoran shall submit an application to the Department to participate in the HOME program requesting an allocation of funds not to exceed \$700,000 for activities and programs within the city limits of the City of Corcoran. Said activities and programs shall include:

First-Time Homebuyer with or without Rehabilitation
Owner Occupied Rehabilitation

NOW THEREFORE, BE IT FURTHER RESOLVED that if the application for funding is approved, the City hereby agrees to use the HOME funds for eligible activities in the manner presented in the application and as approved by the Department in accordance with the statutes and regulations cited above. The City may also execute a standard agreement, any amendments thereto, and any and all other documents or instruments necessary or required by the Department or HUD for participation in the HOME Program (collectively, the required documents).

NOW THEREFORE, BE IT FURTHER RESOLVED The City Council authorizes the City Manager or Deputy City Manager/Finance Director or his/her designee(s) to execute, in the name of the Applicant, the application, consultant agreement, all NEPA documents, the Standard Agreement, and all other documents required by HCD for participation in the HOME Program, and any amendments thereto.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 16th day of July, 2012, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Raymond Lerma, Mayor

ATTEST: _____
Lorraine P. Lopez, City Clerk

**MATTERS FOR MAYOR AND COUNCIL
ITEM #: 8**

MEMORANDUM

MEETING DATE: July 16, 2012

TO: Corcoran City Council

FROM: Lorraine Lopez, Assistant to the City Manager/City Clerk

SUBJECT: Matters for Mayor & Council

UPCOMING EVENTS / MEETINGS

- July 16, 2012 through August 10, 2012 – Election Nomination Filing Period.
- August 6, 2012 (Monday) City Council Meeting – 6:00 PM, Council Chambers.
- August 20, 2012 (Monday) City Council Meeting – 6:00 PM, Council Chambers.
- September 3, 2012 (Monday) City Offices Closed, Observance of Labor Day.
- September 4, 2012 (Tuesday) City Council Meeting – 6:00 PM, Council Chambers.

A. Information Items

B. Council Comments

This is the time for council members to comment on matters of interest.

1. Staff Referral Items

C. Committee Reports



**COUNCIL REQUESTS OR REFERRAL ITEMS
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

DATE Sent to Council/ Request made	REQUEST	STATUS	DEPARTMENT RESPONSIBLE Dept/Division
12/19/11	Council requested staff look into bid process for the following services being provided to the city: fueling for city vehicles, pool maintenance supplies, pest control, and building maintenance supplies.	In progress	Finance / Public Works
03/05/12	Council directed staff develop guidelines for co-sponsorship of events.	In progress	City Clerk/ Finance
03/05/12	Council directed staff look into a proposal for a Dog Park.	In progress	Public Works
03/19/12	Staff stated they will be providing additional information regarding proposed Roundabout at Intersection of Highway 43 and Whitley Avenue	In progress	Public Works / City Manager
04/16/12	Council directed staff look into information regarding Sales Tax Measure.	In progress	City Manager