

**CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
& HOUSING AUTHORITY
AGENDA**

**City Council Chambers
1015 Chittenden Avenue
Corcoran, CA 93212**

**Monday, May 7, 2012
6:00 P.M.**

Public Inspection: A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151 ext. 235.

Public Comment: Members of the audience may address the Council on non-agenda items; However, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

Consent Calendar: All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

ROLL CALL

Mayor:	Raymond Lerma
Vice Mayor:	Jim Wadsworth
Council Member:	Antonia "Toni" Baltierra
Council Member:	Jerry Robertson
Council Member:	Vacant

INVOCATION

FLAG SALUTE

1. PUBLIC DISCUSSION

2. **CONSENT CALENDAR (VV)**

2-A. Approval of Minutes of the regular meeting on April 16, 2012

2-B. Authorization to read ordinances and resolutions by title only.

3. **APPROPRIATIONS (VV)**

Approval of Warrant Register dated May 7, 2012. (Venegas)

4. **PRESENTATIONS**

4-A. Presentation of the 2010-11 City and Redevelopment Agency Audit Report by Fausto Hinojosa of Price, Paige & Company. Consider acceptance of the 2010-11 Audit Reports. (Venegas) (VV)

4-B. Presentations by City Council Applicants.

5. **PUBLIC HEARINGS** – None

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

7-A. Consider appointment to fill vacancy on Corcoran City Council. (Lopez) (VV)

7-B. Consider approving extension of agreement with Caves & Associates for Employer-Employee Relations for the City's Bargaining Units. (Meik) (VV).

7-C. Discussion regarding Capital Improvement Projects. (Kroeker)

7-D. Consider extension of Audit Contract. (Venegas) (VV)

8. **MATTERS FOR MAYOR AND COUNCIL**

8-A. Information Items

8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*

8-C. Committee Reports

9. **CLOSED SESSION**

Council will recess to closed session pursuant to:

9-A. CONFERENCE WITH LABOR NEGOTIATOR(S) (Government Code § 54957.6). It is the intention of this governing body to meet in closed-session to review its position and to instruct its designated representatives:

□ Designated representatives: Kindon Meik, and Negotiating Team

Name of employee organization: CPOA, CLOCEA, Local 39 and

Management

9-B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S) (Government Code § 54956.8). It is the intent of this governing body to meet in closed-session to confer with its real property negotiator concerning the purchase, sale, exchange, or lease of real property by or for this local agency as follows:

Property Description (Specify street address, or if no street address, the parcel number or other unique reference): APN: 030-192-012, 030-192-013, 030-192-014, and 030-192-015

Our Negotiator: Kindon Meik
Parties with whom negotiating: _____
Instructions to negotiator concerning: Price

- 9-C.** PENDING LITIGATION (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:
Conference with legal counsel – ANTICIPATED LITIGATION (Government Code § 54956.9(b)(1) or (c)).
- Significant exposure to litigation (Government Code § 54956.9(b)).
Number of potential cases is: 1
Facts and circumstances clearly known to potential plaintiff (if any) that might result in litigation (Government Code § 54956.9(b)(3)(B)) :

10. ADJOURNMENT:

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on May 3, 2012.



Lorraine P. Lopez, City Clerk

Accounts Payable Voucher Approval List



User: bjh
Printed: 05/02/2012-16:43

Vouch No	Wrint Date	Vendor	Description	Account Number	Amount
050782	05/02/2012	ASI Administrative Solutions,	COBRA Administration	104-402-300-200	70.40
050782	05/02/2012	ASI Administrative Solutions,	Section 125 Administration	304-000-202-010	96.00
Warrant Total:					166.40
050780	05/02/2012	Amtrak	Tickets/100 Corcoran to Hanford	140-410-300-292	650.00
050780	05/02/2012	Amtrak	Tickets/100 Hanford to Corcoran	140-410-300-292	650.00
050780	05/02/2012	Amtrak	Tickets/ 10 Ten Ride Passes	140-410-300-292	590.00
Warrant Total:					1,890.00
050781	05/02/2012	Amtrak	Tickets/160 Corcoran to Hanford	140-410-300-292	1,040.00
050781	05/02/2012	Amtrak	Tickets/160 Hanford to Corcoran	140-410-300-292	1,040.00
050781	05/02/2012	Amtrak	Tickets/ 10 Ten Ride Passes	140-410-300-292	590.00
Warrant Total:					2,670.00
050783	05/02/2012	Blue Shield of California	Health Insurance	104-000-202-011	39,035.34
050783	05/02/2012	Blue Shield of California	Health Insurance	105-000-202-011	5,024.92
050783	05/02/2012	Blue Shield of California	Health Insurance	109-000-202-011	4,288.74
050783	05/02/2012	Blue Shield of California	Health Insurance	112-000-202-011	1,463.32
050783	05/02/2012	Blue Shield of California	Health Insurance	120-000-202-011	4,095.36
050783	05/02/2012	Blue Shield of California	Health Insurance	121-000-202-011	455.04
050783	05/02/2012	Blue Shield of California	Health Insurance	140-000-202-011	2,738.96
Warrant Total:					57,101.68
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	45.00
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	120.00
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	15.00
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	57.00
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	120.00
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	164.00
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	57.00
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	120.00
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	90.00
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	57.00
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	120.00
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	120.00
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	72.00

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
050784	05/02/2012	BSK Associates	Lab Analysis	105-437-300-210	57.00	
					Warrant Total:	1,214.00
050785	05/02/2012	California Building Standards	Building Standards Fee	104-000-323-018	81.90	
					Warrant Total:	81.90
050786	05/02/2012	CDPH-OCP	D-1 Certification/T.McCarty	105-437-300-160	70.00	
					Warrant Total:	70.00
050787	05/02/2012	CDPH-OCP	D-2 Re-Exam/J.Guerrero	105-437-300-160	45.00	
					Warrant Total:	45.00
050788	05/02/2012	Central Boiler & Industrial Sv	Pool Heater	104-411-500-540	1,989.62	
050788	05/02/2012	Central Boiler & Industrial Sv	Pool Heater	104-411-500-540	14,217.25	
					Warrant Total:	16,206.87
050789	05/02/2012	Matt Chavez	Per Diem/Utilities & Waterworks Mngt	105-437-300-270	156.00	
					Warrant Total:	156.00
050790	05/02/2012	Chemical Waste Management Inc	Filter Press Sludge	105-437-300-193	1,577.08	
050790	05/02/2012	Chemical Waste Management Inc	Filter Press Sludge	105-437-300-193	248.00	
050790	05/02/2012	Chemical Waste Management Inc	Bin Rental	105-437-300-193	620.00	
					Warrant Total:	2,445.08
050791	05/02/2012	City of Visalia	SSJVDLCC Lunch Meeting/K. Meik	104-402-300-270	16.00	
					Warrant Total:	16.00
050792	05/02/2012	CNH Capital	Parts	120-435-300-140	87.02	
					Warrant Total:	87.02
050794	05/02/2012	Corcoran City Petty Cash	Petty Cash Reimbursements	104-405-300-300	-12.88	
050794	05/02/2012	Corcoran City Petty Cash	Petty Cash Reimbursements	140-410-300-270	40.00	
050794	05/02/2012	Corcoran City Petty Cash	Petty Cash Reimbursements	104-421-300-210	26.29	
050794	05/02/2012	Corcoran City Petty Cash	Petty Cash Reimbursements	104-405-300-150	5.00	
050794	05/02/2012	Corcoran City Petty Cash	Petty Cash Reimbursements	104-421-300-270	132.00	
					Warrant Total:	190.41
050793	05/02/2012	Comcast	Telephone Access for Mntce	104-432-300-220	72.81	
					Warrant Total:	72.81
050795	05/02/2012	Corcoran Hardware	Supplies	104-412-300-210	41.22	
050795	05/02/2012	Corcoran Hardware	Supplies	136-415-300-210	1.00	
050795	05/02/2012	Corcoran Hardware	Supplies	104-411-300-210	16.06	
050795	05/02/2012	Corcoran Hardware	Supplies	104-432-300-210	38.09	
050795	05/02/2012	Corcoran Hardware	Supplies	109-434-300-210	42.52	
050795	05/02/2012	Corcoran Hardware	Supplies	120-435-300-210	427.65	
050795	05/02/2012	Corcoran Hardware	Supplies	105-437-300-210	458.08	

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050795	05/02/2012	Corcoran Hardware	Supplies	112-438-300-140	2.98
050795	05/02/2012	Corcoran Hardware	Supplies	104-421-300-210	23.81
Warrant Total:					1,051.41
050796	05/02/2012	Data Ticket Inc	Online Access to Ticket Wizard	104-407-300-200	200.00
Warrant Total:					200.00
050797	05/02/2012	De Lage Landen	Copier Lease/City Hall	104-432-300-180	460.10
Warrant Total:					460.10
050798	05/02/2012	Dell Marketing L.P.	Surge Protector	104-407-300-140	17.15
050798	05/02/2012	Dell Marketing L.P.	Computer	104-407-300-140	882.85
050798	05/02/2012	Dell Marketing L.P.	Computer	104-407-300-194	329.18
Warrant Total:					1,229.18
050799	05/02/2012	Dept of Justice	Live Scan Processing Fees	104-421-300-148	336.00
Warrant Total:					336.00
050800	05/02/2012	Education & Training Services	Registration/Matt Chavez	120-435-300-270	549.00
050800	05/02/2012	Education & Training Services	Registration/Joe Faulkner	105-437-300-270	549.00
Warrant Total:					1,098.00
050801	05/02/2012	Farley Law Firm	Legal Services	104-403-300-200	2,876.75
Warrant Total:					2,876.75
050802	05/02/2012	Joseph Faulkner	Per Diem/Utilities & Waterworks Mngmnt	105-437-300-270	156.00
Warrant Total:					156.00
050803	05/02/2012	Federico Consulting Inc	Phone System Mntce/Mar-June 2012	104-432-300-220	3,074.40
Warrant Total:					3,074.40
050804	05/02/2012	Nora Flores	Refund Vet's Hall Deposit	104-000-362-085	200.00
Warrant Total:					200.00
050805	05/02/2012	Groeniger & Company	Hydrant Wet Barrel	105-437-300-210	4,112.21
Warrant Total:					4,112.21
050806	05/02/2012	Guardian Insurance	Dental & Vision Insurance	104-000-202-011	4,744.85
050806	05/02/2012	Guardian Insurance	Dental & Vision Insurance	105-000-202-011	563.95
050806	05/02/2012	Guardian Insurance	Dental & Vision Insurance	109-000-202-011	409.68
050806	05/02/2012	Guardian Insurance	Dental & Vision Insurance	112-000-202-011	156.68
050806	05/02/2012	Guardian Insurance	Dental & Vision Insurance	120-000-202-011	487.91
050806	05/02/2012	Guardian Insurance	Dental & Vision Insurance	121-000-202-011	54.21
050806	05/02/2012	Guardian Insurance	Dental & Vision Insurance	140-000-202-011	512.77
Warrant Total:					6,930.05
050807	05/02/2012	Hanford Chrysler Dodge Jeep	Flasher	104-433-300-210	72.98

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
				Warrant Total:	72.98
050808	05/02/2012	Hotel Claremont	Lodging/Joe Faulkner	105-437-300-270	115.92
050808	05/02/2012	Hotel Claremont	Lodging/Matt Chavez	120-435-300-270	115.92
				Warrant Total:	231.84
050809	05/02/2012	HUB International	Special Event Coverage	104-000-362-085	126.02
				Warrant Total:	126.02
050810	05/02/2012	Kings County Treasurer	Bond Charges	120-435-340-343	1,792.29
				Warrant Total:	1,792.29
050811	05/02/2012	Ravi I. Kumar MD, Inc.	Pre-Employment Physical/R.Moore-Herring	104-421-300-200	140.00
				Warrant Total:	140.00
050812	05/02/2012	Local Agency Formation Comm	2010 City/County Population %	104-406-300-206	3,069.98
				Warrant Total:	3,069.98
050813	05/02/2012	Jorge Lopez	Dispatch Remodel	116-421-500-530	1,702.00
				Warrant Total:	1,702.00
050814	05/02/2012	Noe Martinez	Lawn Mntce/2410 Bell	301-430-300-316	120.00
				Warrant Total:	120.00
050815	05/02/2012	Mutual of Omaha	Life Insurance	104-000-202-011	1,454.52
050815	05/02/2012	Mutual of Omaha	Life Insurance	105-000-202-011	75.42
050815	05/02/2012	Mutual of Omaha	Life Insurance	109-000-202-011	168.75
050815	05/02/2012	Mutual of Omaha	Life Insurance	112-000-202-011	69.25
050815	05/02/2012	Mutual of Omaha	Life Insurance	120-000-202-011	85.82
050815	05/02/2012	Mutual of Omaha	Life Insurance	121-000-202-011	9.54
050815	05/02/2012	Mutual of Omaha	Life Insurance	140-000-202-011	202.39
050815	05/02/2012	Mutual of Omaha	Life Insurance	272-000-202-011	36.52
				Warrant Total:	2,102.21
050816	05/02/2012	PBM Supply & Mfg, Inc	Steel Stand for Cone Tank	105-437-500-540	7,592.76
				Warrant Total:	7,592.76
050817	05/02/2012	PG&E	Utilities	105-437-300-240	700.64
050817	05/02/2012	PG&E	Utilities	111-601-300-240	75.37
050817	05/02/2012	PG&E	Utilities	111-603-300-240	15.69
050817	05/02/2012	PG&E	Utilities	111-604-300-240	78.31
050817	05/02/2012	PG&E	Utilities	104-412-300-240	15.03
050817	05/02/2012	PG&E	Utilities	109-434-300-240	4,871.36
050817	05/02/2012	PG&E	Utilities	104-000-120-022	574.03
050817	05/02/2012	PG&E	Utilities/2410 Bell	301-430-300-316	46.96
				Warrant Total:	6,377.39

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050818	05/02/2012	Proclean Supply	Janitorial Supplies	104-432-300-210	919.26
050818	05/02/2012	Proclean Supply	Animal Control Supplies	104-421-300-203	235.16
Warrant Total:					1,154.42
050819	05/02/2012	Quad Knopf, Inc.	2010 Urban Water Mngt Plan Update	105-437-300-200	1,900.98
Warrant Total:					1,900.98
050820	05/02/2012	San Diego Police Equipment Co	Ammunition	114-414-300-210	1,889.38
Warrant Total:					1,889.38
050821	05/02/2012	Eric Jay Scriven	Water Bond Program	105-437-300-200	1,218.75
Warrant Total:					1,218.75
050823	05/02/2012	Self Help Enterprises	Admin/08-CalHome-4908	282-533-300-200	346.00
050823	05/02/2012	Self Help Enterprises	Activity Delivery/CORHMPI	177-448-300-200	1,472.00
050823	05/02/2012	Self Help Enterprises	Loans/Grants/CORHMPI	177-448-300-313	22,650.00
050823	05/02/2012	Self Help Enterprises	Activity Delivery/09-HOME-6124	263-545-300-200	19,880.00
050823	05/02/2012	Self Help Enterprises	Loans/09-HOME-6124	263-545-300-200	82,834.00
050823	05/02/2012	Self Help Enterprises	Activity Delivery/9-STBG-6408	272-501-300-200	187.00
050823	05/02/2012	Self Help Enterprises	Loans/9-STBG-6408	272-502-300-313	10,368.00
050823	05/02/2012	Self Help Enterprises	Activity Delivery/10-STBG-6706	273-501-300-200	422.00
050823	05/02/2012	Self Help Enterprises	Loans/10-STBG-6706	273-501-300-290	1,798.00
Warrant Total:					139,957.00
050822	05/02/2012	Select Business Systems	Copier Toner	104-432-300-150	9.00
050822	05/02/2012	Select Business Systems	Copier Mntce/City Hall	104-432-300-140	722.89
Warrant Total:					731.89
050824	05/02/2012	Softchoice Corporation	MC Office Professional Plus License	104-407-300-194	345.47
Warrant Total:					345.47
050825	05/02/2012	Streamlinesales, Inc	Hero Police Bear/ Final Payment	330-429-300-210	812.50
Warrant Total:					812.50
050826	05/02/2012	Target Specialty Products	Roundup & Goal	120-435-300-210	6,745.24
050826	05/02/2012	Target Specialty Products	Sign	120-435-300-210	28.29
Warrant Total:					6,773.53
050827	05/02/2012	Target Specialty Products	Registration/R. Rodriguez	104-412-300-270	45.00
050827	05/02/2012	Target Specialty Products	Registration/P. McBride	104-412-300-270	45.00
050827	05/02/2012	Target Specialty Products	Registration/E. Chavez	104-412-300-270	45.00
050827	05/02/2012	Target Specialty Products	Registration/A. Keyes	104-412-300-270	45.00
Warrant Total:					180.00
050828	05/02/2012	The Gas Co	Utilities	140-410-300-242	115.81
050828	05/02/2012	The Gas Co	Utilities	104-411-300-242	1,916.97
050828	05/02/2012	The Gas Co	Utilities	104-432-300-242	187.33
050828	05/02/2012	The Gas Co	Utilities	104-432-300-242	21.90

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050828	05/02/2012	The Gas Co	Utilities	104-432-320-242	26.12
050828	05/02/2012	The Gas Co	Utilities/2410 Bell	301-430-300-316	18.53
Warrant Total:					2,286.66
050829	05/02/2012	The Printer	Search Warrant Inventory	104-421-300-155	151.76
050829	05/02/2012	The Printer	Business Cards	104-421-300-155	120.55
050829	05/02/2012	The Printer	Business Cards	120-435-300-200	30.14
Warrant Total:					302.45
050831	05/02/2012	Turnupseed Electric Svc Inc	Service Work/Aerator Basin	120-435-300-140	183.60
050831	05/02/2012	Turnupseed Electric Svc Inc	Service Work/Perlita Storm Station	121-439-300-140	137.70
050831	05/02/2012	Turnupseed Electric Svc Inc	Service Work/Gable & 6 1/2 Storm Station	121-439-300-140	948.33
050831	05/02/2012	Turnupseed Electric Svc Inc	Service Work/Pumps	120-435-300-140	275.40
Warrant Total:					1,545.03
050830	05/02/2012	Tule Trash Company	Dump Fees	112-436-300-200	2,039.85
050830	05/02/2012	Tule Trash Company	Contract	112-436-300-200	101,631.70
050830	05/02/2012	Tule Trash Company	Franchise Fee	112-436-316-023	-7,114.22
050830	05/02/2012	Tule Trash Company	KWRA tickets charged to Tule s/b City	112-436-300-200	240.53
050830	05/02/2012	Tule Trash Company	Franchise Fees/Roll-offs/March	112-436-316-023	-1,507.86
050830	05/02/2012	Tule Trash Company	Prison Roll-offs/CSATF/March	112-436-300-200	788.25
050830	05/02/2012	Tule Trash Company	Prison Roll-offs/CSP/March	112-436-300-200	1,664.85
Warrant Total:					97,743.10
050833	05/02/2012	United Parcel Service	Shipping Fees	104-432-300-152	16.59
Warrant Total:					16.59
050834	05/02/2012	Univar USA Inc	Caustic Potash	120-435-300-219	2,010.94
Warrant Total:					2,010.94
050832	05/02/2012	U. S. Bank Equipment Finance	Copier Lease	109-434-300-180	142.03
Warrant Total:					142.03
050835	05/02/2012	Verizon California	Telephone Service	136-415-300-220	43.60
050835	05/02/2012	Verizon California	Telephone Service	104-432-300-220	84.15
050835	05/02/2012	Verizon California	Telephone Service	104-432-300-220	1,011.77
050835	05/02/2012	Verizon California	Telephone Service	104-432-300-220	271.28
050835	05/02/2012	Verizon California	Telephone Service	104-421-300-220	149.51
050835	05/02/2012	Verizon California	Telephone Service	104-421-300-220	1,036.97
050835	05/02/2012	Verizon California	Telephone Service	120-435-300-220	80.95
050835	05/02/2012	Verizon California	Telephone Service	120-435-300-220	161.85
050835	05/02/2012	Verizon California	Telephone Service	105-437-300-220	245.42
Warrant Total:					3,085.50
050836	05/02/2012	Verizon Wireless	Cell Phone Service	104-407-300-220	34.08
050836	05/02/2012	Verizon Wireless	Cell Phone Service	140-410-300-220	136.32
050836	05/02/2012	Verizon Wireless	Cell Phone Service	105-437-300-220	106.96
050836	05/02/2012	Verizon Wireless	MDT Air Card	104-421-300-221	684.44

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
					Warrant Total: 961.80
050837	05/02/2012	Wright's Electric	Parts for Light Repairs	104-432-300-210	112.22
050837	05/02/2012	Wright's Electric	Dispatch Remodel	116-421-500-530	832.15
					Warrant Total: 944.37
050838	05/02/2012	Zoom Imaging Solutions Inc	Copier Supplies	104-421-300-210	170.09
					Warrant Total: 170.09

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
50752	04/18/2012	MEIKKIND	Kindon Meik	1,750.00	000000
50772	04/26/2012	CASTRPED	Pedro Castro	48.00	000000
50773	04/26/2012	CHAVAALE	Alex Chavarria	36.00	000000
50774	04/26/2012	DURANLAU	Laura Duran	36.00	000000
50775	04/26/2012	ESSMANER	Eric Essman	48.00	000000
50776	04/26/2012	GALUTYVE	Yvette Galutira	48.00	000000
50778	04/26/2012	HARRIJOH	John Harris	36.00	000000
50779	04/30/2012	BEGAVALA	Valerie Bega	125.00	000000

CHECK TOTAL:				\$2,127.00	

..... Joyce A. Venegas, Deputy City Mgr/Finance Director

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
104	General	82,734.26
105	Water Fund	26,751.09
109	Gas Taxes	9,923.08
111	Assessments	169.37
112	Refuse Fund	99,435.33
114	Supp'l Law Enforce Svcs Fund	1,889.38
116	Law Enforcement Development Fe	2,534.15
120	Wastewater/Sanitary Sewer	17,157.38
121	Wastewater/Storm Drain	1,604.82
136	RAO Operations	44.60
140	Local Transportation Funds	8,306.25
177	Home Program Income	24,122.00
263	09-HOME-6124	102,714.00
272	09-STBG-6408	10,591.52
273	10-STBG-6706	2,220.00
282	Cal Home Active Grants	346.00
301	Housing Authority	185.49
304	Genl Long-Term Debt Group	96.00
330	Corcoran Police Explorers	812.50
	Report Total:	391,637.22

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PRESENTATIONS

ITEM: #4A

MEMO

TO: Corcoran City Council
Redevelopment Agency of the City of Corcoran Board

FROM: Joyce A. Venegas, Deputy City Manager/Finance Director

DATE: May 2, 2012 **MEETING DATE:** May 7, 2012

SUBJECT: Presentation of audit reports for FYE 6/30/11

Recommendation: (Voice Vote)

Move to accept the audit reports for the City and Redevelopment Agency for the fiscal year ended 6/30/11 as prepared by Price, Paige & Company.

Discussion:

Fausto Hinjosa and Lan Bui from Price, Paige & Company will be at the meeting to present the audit reports. Copies of the reports and Management Letter are attached.

CITY OFFICES:

1033 Chittenden Avenue * Corcoran, CA 93212 * Phone 559/992-2151 * www.cityofcorcoran.com

City of

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To view a copy of the

**City of Corcoran
City of Corcoran Financial Statements
Redevelopment Agency of the City of Corcoran Financial Statements
For the Year Ended 6/30/11**

Please contact:

**Joyce Venegas
Deputy City Manager/Finance Director
at Extension 224**

Or

the City Clerk's Office at:

**City of Corcoran
832 Whitley Avenue
Corcoran, California
559-992-2151
Extension 235**

Or

on the City's website at:

<http://www.cityofcorcoran.com/cityhall/finance/accounting.asp>

CITY OFFICES:

1033 Chittenden Avenue * Corcoran, CA 93212 * Phone 559/992-2151 * www.cityofcorcoran.com

PRICE PAIGE & COMPANY

ACCOUNTANCY CORPORATION

March 30, 2012

To the Honorable Mayor and City Council
City of Corcoran, California

We have audited the financial statements of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information of City of Corcoran (the City) for the year ended June 30, 2011. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, and *Government Auditing Standards and OMB Circular A-133*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 12, 2011. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by City of Corcoran are described in Note 1 to the financial statements. As described in Note 1 to the financial statements, the City of Corcoran changed accounting policies related to fund balances by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, in 2011. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in the statement of revenues, expenditures, and changes in fund balances. We noted no transactions entered into by the City of Corcoran during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimate of the depreciation expense is based on useful lives of the capital assets. We evaluated the key factors and assumptions used to develop the depreciation expense in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of allowance for doubtful accounts is based on accounts past due. We evaluated the key factors and assumptions used to develop the allowance for doubtful accounts in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The material misstatements (see attached schedule) detected as a result of audit procedures were corrected by the management.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 30, 2012.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Information in Documents Containing Audited Financial Statements

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the audit committee, City Council, and management of the City and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Price Pange & Company

ADJUSTING JOURNAL ENTRY

TO RECORD DEFERRED REVENUES FOR RECEIPTS RECEIVED AFTER 60 DAYS

ACCOUNT	NAME	DEBIT	CREDIT
103-404-331-030	GRANT REVENUE	197,342	
103-000-222-115	DEFERRED REVENUES		197,342

OTHER BASIS JOURNAL ENTRY

TO REMOVE CAPITAL ASSETS THAT WERE TRANSFERRED TO THE TRANSIT FUND IN PRIOR YEAR

ACCOUNT	NAME	DEBIT	CREDIT
305-000-160-162	BUILDING & IMPROVEMENTS		494,661
305-000-XXX-XXX	A/D – BUILDING & IMPROVEMENTS	51,132	
305-000-250-300	PRIOR PERIOD ADJUSTMENTS	443,529	
305-000-160-165	VEHICLES		894,116
305-000-XXX-XXX	A/D – VEHICLES	613,486	
305-000-250-300		280,630	

PRICE PAIGE & COMPANY

ACCOUNTANCY CORPORATION

March 30, 2012

To the Honorable Mayor and City Council
City of Corcoran, California

In planning and performing our audit of the financial statements of the City of Corcoran for the year ended June 30, 2011, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

However, during our audit we became aware of one matter (identified below) that is an opportunity for strengthening internal controls and operating efficiency. This letter does not affect our report dated March 30, 2012, on the financial statements of the City of Corcoran.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various City personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations. Our comments are summarized as follows:

Bank Reconciliation

Bank reconciliations were prepared but not reviewed. In addition, we noted several stale checks dated as far back as February 2005 with little probability that they would ever clear the account. We recommend that bank reconciliation's should be reviewed on a regular basis by an individual independent of the disbursement, receiving and reconciliation process. Outstanding checks over six months old should be researched and appropriate action taken to clear them from the reconciliation.

We wish to thank the Finance Director and her department for their support and assistance during our audit.

This report is intended solely for the information and use of the City Council, management, and others within the City and is not intended to be and should not be used by anyone other than these specified parties.

Price Paige & Company

Clovis, California
March 30, 2012

**STAFF REPORT
ITEM #: 4-B**

MEMO

TO: Corcoran City Council
FROM: Lorraine Lopez, Assistant to the City Manager/City Clerk
DATE: May 2, 2012 **MEETING DATE:** May 7, 2012
SUBJECT: City Council Applicant Presentations

Recommendation:

For discussion, this is not an action item.

Discussion:

Attached are the letters of interest submitted by applicants for consideration of the city council vacancy.

Letters were received from: (in no specific order)

Mark Cartwright, and Sidonio Palmerin

The order of presentations will be determined by random draw at the meeting on Monday, May 7, 2012. Applicants will have three minutes to make their presentations and there will be a question and answer period following each presentation.

Should the Council choose to make an appointment to fill the vacancy at the May 7, 2012 meeting, the appropriate action may be carried out under item 7-A on the current agenda.

Budget Impact:

None

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STAFF REPORT
ITEM #: 7-A

MEMO

TO: Corcoran City Council
FROM: Lorraine Lopez, Assistant to the City Manager/City Clerk
DATE: May 2, 2012 **MEETING DATE:** May 7, 2012
SUBJECT: Consider City Council Appointment

Recommendation:

1) Move to fill the vacancy of the City of Corcoran Council by appointing _____ to the term expiring December 2014

Discussion:

At the city council meeting held on April 16th, council established a filing deadline of May 2, 2012, for acceptance of applications; with appointment for the council vacancy to be made at a future meeting prior to the May 18, 2012 deadline of sixty days pursuant to the elections code.

This item has been scheduled on the agenda if the council is prepared to take action and make an appointment following the presentations scheduled earlier on the agenda under Item 4-A.

We advertised the City Council vacancy in the Corcoran Journal on April 26, 2012 and on the city website. The applications were received from Mark Cartwright and Sidonio Palmerin; application were provided as part of Presentations Item 4-A. Staff also notified applicants of the presentation requested by council.

Budget Impact:

Minimal advertising costs associated with publishing the vacancy.

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**STAFF REPORT
ITEM #: 7-B**

MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager

DATE: April 23, 2012 **MEETING DATE:** May 7, 2012

SUBJECT: Consider approving extension of agreement with Caves & Associates for Employer-Employee Relations for the City's Bargaining Units

Recommendation:

Staff recommends that Council approve the extension for agreement and authorize the City Manager to sign agreement.

Discussion:

The attached agreement with Caves & Associates is for an additional two years. Staff recommends an agreement approval for 30 months and asks for councils approval to negotiate contract for that term. The change would allow staff to begin the contract on a calendar year, versus a fiscal year for the latter part of the agreement and in the future will allow staff to request a contract for 24 months on a biannual basis beginning January 1.

Mr. Caves has been providing the City of Corcoran assistance with union negotiations and other personnel issues since April 2000. His expertise in the meet and confer process and participation on the negotiation team has been beneficial to the city.

Budget Impact:

This is a continuation of the basic contract services, and the terms of agreement remain the same. The minimum annual charge will continue to be \$6,142.56. Any service in excess of 81.90 hours will be charged at the rate of \$150.00. Previous history has shown the excess hours have been kept to minimum.

City Offices:

832 Whitley Avenue * Corcoran, CA 93212 * Phone 559-992-2151 * www.cityofcorcoran.com

AGREEMENT FOR SPECIAL SERVICES

This is an Agreement between the City Manager, CITY OF CORCORAN hereinafter referred to as the "City", and the firm of CAVES & ASSOCIATES, hereinafter referred to as "Consultant", entered into as of the date of execution.

RECITALS

The City or its designated representative is required to meet and confer with bargaining agents pursuant to the Meyers-Milias-Brown (MMB) Act.

Consultant has experience and expertise in meeting with bargaining units.

NOW, THEREFORE, the parties to this Agreement mutually agree as follows:

1. The City hereby designates Consultant as its representative to the meet and confer process with its Police and General Employees bargaining units and to make use of Consultant's expertise when dealing with all employee groups, organizations and/or units pursuant to the Meyers-Milias-Brown Act.
2. Consultant agrees to render all necessary and reasonable services to the City regarding employer/employee relations in accordance with directions as stipulated by the City during the period beginning July 1, 2012, and ending June 30, 2014. Said duties shall include, but not be limited to:
 - A. Act as the City's Representative to the City's Police, Non-Management, Clerical and Related, and General Employee bargaining units at the direction of the City Manager.
 - B. Attend all meetings as needed between the City and its Police, Non-Management, Clerical and Related, and General Employee bargaining units at the direction of the City Manager.
 - C. Reasonable attendance at closed and regular City Council meetings that concern matters of the meet and confer process, as directed by the City Manager.
 - D. Reasonable attendance at specified planning sessions of the Management Team, as directed by the City Manager.
 - E. Provide expert advice to the City regarding all matters concerning the meet and confer process.
 - F. Act as the City's advisor in all mediation procedures, at the direction of the City Manager.
 - G. Assist the City in planning and providing in-service training for Management Team members on subjects of employer-employee relations, at the direction of the City Manager.

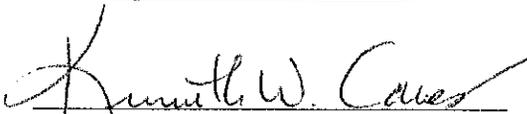
Agreement for Special Services - CAVES & ASSOCIATES

- H. Advise & represent the City in the processing of grievances, as requested by the City Manager.
3. City shall compensate consultant as follows:
- A. The City agrees to pay the Consultant for Services rendered under this Agreement the sum of Twelve Thousand Two Hundred Eighty Five Dollars payable in monthly payments of Five Hundred Eleven Dollars and Eighty-eight cents (\$511.88) for a minimum of Eighty-Two (81.90) Hours during the contract period. Payments are due and payable on or before the twentieth day of each month. Payment shall be made monthly on the basis of invoices submitted to the City. Payments not made in a timely fashion may be subject to a finance charge, which shall be no greater than rates charged by regional banking institutions.
 - B. Services, if any, rendered by the Consultant in excess of the Eighty-Two (81.90) Hour Minimum provided for in this Agreement, shall be invoiced to the City and paid to the Consultant on a monthly basis at the rate of \$150.00 per hour.
 - C. Non-clerical expenses incurred by the Consultant in the performance of activities requested by the City shall be reimbursed by the City upon presentation of appropriate invoices.
4. In addition to Consultant services enumerated above, the Consultant shall during the term of this Agreement, render at City request, supplementary Consultant services under terms and conditions that are mutually acceptable to the parties. Upon mutual consent of both parties, representation to other bargaining units may be added to the Agreement at the annual and/or hourly retainer rate that is mutually acceptable to both parties.
5. It is expressly understood and agreed to by both parties that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the City.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the dates indicated below:

Date: April 9, 2012

Date: _____



Kenneth W. Caves
CAVES & ASSOCIATES

Kindon Meik
CITY MANAGER, CITY OF CORCORAN

City of
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**STAFF REPORT
ITEM #: 7-C**

MEMORANDUM

TO: City Council

FROM: Steve Kroeker: City of Corcoran Public Works:

DATE: May 1, 2012

MEETING DATE: May 7, 2012

SUBJECT: Discussion concerning City of Corcoran Public Works 2012 – 17 Draft Capital Improvements Program

Recommendation:

N/A

Discussion:

We have included the attached Draft Capital Improvements Program for your review and consideration prior to our submitting it to the City of Corcoran Planning Commission for their review and findings concerning the City of Corcoran General Plan.

This Draft Capital Improvement Program includes projects to be funded out of various funds attributed to the Public Works Department. Some of these projects are depended on certain grants and funds which have not yet been received by the City, for these projects they will only come about if those funds are received first or we have some guarantee that we will receive those funds. For example the sewer treatment pond expansion for \$700,000.00 relies on energy efficiency grant funds coming from PG&E; if we do not receive those funds then the project will have to wait until sufficient funds can be collected from Sewer Impact Fees to completely fund that project. The same goes for the Wastewater Treatment Plant Energy Efficiency Upgrades Project, PG&E is currently in the process of completing an energy audit and from the findings of that audit a determination will be made concerning the final funding of these two projects.

I am including three capital projects in the parks department, I am proposing to fund all three of these projects out of the City of Corcoran's Parks Capital Fund which are projecting to have an available balance of \$138,627 in the current Draft City Budget. This fund is composed of Park Impact Fees and other Parks Capital Improvement Funds set-aside specifically for Parks Capital Projects – these projects will not be funded out of the General Fund or any of the Enterprise Funds. In addition to these three capital projects I have included a fourth project which is intended to address the Community Pool's requirement under certain recent finding by the

Department of Justice concerning ADA access to community pools, we have been told that under these findings we will be required to provide two ADA access points/ methods for our community pool. This proposal includes one ADA Lift and one ADA Step Ladder to be installed at our pool.

In the Streets Division we have included a Prop 1B funded project for streets and roads, we have received these funds but we need to use it within the next three years. This is great money since we have a fairly high degree of flexibility in the type of street / road project that we can use these funds for, unfortunately we have a lot of streets/ roads that need basic rehab work too.

The Storm Drain Improvements I am proposing includes such things as lift station improvements, pond improvements, gates and possibly improvements to the pipes belonging to Corcoran Irrigation District which we use for storm water transportation and disposal.

Under the Water Division in addition to the off-road equipment replacement funds for air quality we are also including a portable vacuum excavation unit, this would be a more efficient and safer method of digging up valves, water leaks, meters, and other elements related to the water distribution system. This unit uses a vacuum unit and water to remove the dirt, water and debris when performing repair and replacement tasks in this division.

We have been warned that in 2015 we will have to have our off-road vehicle fleet in compliance with certain air quality standards which as I understand it have not yet been fully adopted. For this reason I have include the replacement of some of the older pieces of off-road equipment starting in the 2013-14 budget year. I am hopeful that by that time we will have a better understanding as to what we will need to do in order to be in compliance with the air quality standards. We have asked the Quinn Company to review all of our off-road vehicles, power units, and related equipment to find out what we will more than likely have to do if and when these regulations are put into effect.

Using certain grant funds we have been able to keep our fleet of buses fairly new but starting next year I am proposing to again starting to set aside funds for replacement buses. The larger buses are intended to last a minimum of 10 years while the smaller cut-a-way buses are intended to last at least 7 years, most of our units exceed these minimum life expectancy time frames.

Starting in the 2013-14 budget year I am proposing to set aside funds for improvements that I expect to be requested from the State in order to get them to renew the lease at the Regional Accounting Office. We don't know what this request will be outside of what they asked when we did the most recent lease renewal. Then too we don't know what their situation will be concerning this office once the initial term of this lease expires, the current lease is a four / four lease which is essentially a four year lease with an option for an additional four years if they choose to exercise that option.

Budget Impact:

Each item included in this program will have some impact on the various budgets from which the funding for the project is derived.

Capital Improvement Program

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
General Fund					
PC Replacements	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Finance Software Upgrade		45,000			
Police Station Construction					
Department Total	<u>\$10,000</u>	<u>\$55,000</u>	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$10,000</u>
Parks Capital					
Dog Park	\$35,000				
AquaGames System for Pool	12,000				
Splash Pad at Pool	70,000				
ADA Pool Access Equipment	12,000				
Department Total	<u>\$129,000</u>				
Streets					
Prop 1B - Street Project	\$400,000				
Replace CAT Loader to meet new Air Quality Standards		70,000	70,000		
Department Total	<u>\$400,000</u>	<u>\$70,000</u>	<u>\$70,000</u>	<u>\$0</u>	<u>\$0</u>
Wastewater/Sanitary Sewer					
Treatment Pond Expansion Project	\$700,000				
Plant Efficiency upgrades	150,000				
Replace Backhoe to meet new Air Quality Standards		40,000	\$40,000		
Replace Generator to meet new Air Quality Standards		40,000	\$40,000		
Replace Generator to meet new Air Quality Standards				40,000	40,000
Replace Generator to meet new Air Quality Standards				20,000	20,000
Department Total	<u>\$850,000</u>	<u>\$80,000</u>	<u>\$80,000</u>	<u>\$60,000</u>	<u>\$60,000</u>
Wastewater/Storm Drain					
System Improvements	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>
Water					
Replace Backhoe to meet new Air Quality Standards		\$40,000	\$40,000		
Portable Vac Digging Unit	\$36,000				
Replace Stationary Gensets to meet Air Quality Standards			70,000	70,000	70,000
Department Total	<u>\$36,000</u>	<u>\$40,000</u>	<u>\$110,000</u>	<u>\$70,000</u>	<u>\$70,000</u>
Transit					
Bus Replacements		\$20,000	\$20,000	\$20,000	\$20,000
Department Total	<u>\$0</u>	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$20,000</u>
Regional Accounting Office					
Set-a-Side for Lease Renewal Improvement		\$100,000	\$100,000	\$100,000	\$100,000
		<u>\$100,000</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$100,000</u>
Totals	<u>\$1,326,000</u>	<u>\$395,000</u>	<u>\$420,000</u>	<u>\$290,000</u>	<u>\$290,000</u>

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STAFF REPORTS

ITEM #: 7D

MEMO

TO: Corcoran City Council

FROM: Joyce A. Venegas, Deputy City Manager/Finance Director

DATE: May 2, 2012

Meeting Date: May 7, 2012

SUBJECT: Extension of Audit Contract

Recommendation: (Voice Vote)

Move to authorize a two year extension on the contract for audit services with Price, Paige & Company.

Discussion:

The request for proposals for audit services that we did in 2007 covered the audits for 06/07, 07/08 and 08/09, with a provision allowing for two contract extensions of two years each. Council agreed to exercise the option for the first contract extension in 2010, at no increase in cost over the 2008/09 audit. Staff is requesting authorization to exercise the second extension option and extend the contract with Price, Paige for two additional years. This would make the full term of the contract seven years.

Fausto Hinojosa has indicated that if we continue the contract he will request a 3% increase in the fee, bringing the total fee for each year's audit to \$39,915.

Budget Impact:

The cost of the audit is reflected in the budget for 2012/13.

CITY OFFICES:

**MATTERS FOR MAYOR AND COUNCIL
ITEM #: 8**

MEMORANDUM

MEETING DATE: May 7, 2012

TO: Corcoran City Council

FROM: Lorraine Lopez, Assistant to the City Manager/City Clerk

SUBJECT: Matters for Mayor & Council

UPCOMING EVENTS / MEETINGS

- May 15, 2012 (Tuesday) Corcoran Pioneer Night – 5:30 PM, Christmas Tree Park
- May 21, 2012 (Monday) City Council Meeting – 6:00 PM, Council Chambers
- May 28, 2012 (Monday) City Offices Closed, Observance of Memorial Day.
- June 4, 2012 (Monday) City Council Meeting – 6:00 PM, Council Chambers
- June 6, 2012 (Wednesday) City/County Coordinating Meeting in Corcoran, SAVE THE DATE.

A. Information Items

B. Council Comments

This is the time for council members to comment on matters of interest.

1. Staff Referral Items

C. Committee Reports



**COUNCIL REQUESTS OR REFERRAL ITEMS
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

DATE Sent to Council/ Request made	REQUEST	STATUS	DEPARTMENT RESPONSIBLE Dept/Division
12/19/11	Council requested staff look into bid process for the following services being provided to the city: fueling for city vehicles, pool maintenance supplies, pest control, and building maintenance supplies.	In progress	Finance / Public Works
03/05/12	Council directed staff develop guidelines for co-sponsorship of events.	In progress	City Clerk/ Finance
03/05/12	Council directed staff look into a proposal for a Dog Park.	In progress	Public Works
03/19/12	Staff stated they will be providing additional information regarding proposed Roundabout at Intersection of Highway 43 and Whitley Avenue	In progress	Public Works / City Manager
04/16/12	Council directed staff look into information regarding Sales Tax Measure.	In progress	City Manager