

**CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
& HOUSING AUTHORITY  
AGENDA**

**City Council Chambers  
1015 Chittenden Avenue  
Corcoran, CA 93212**

**Monday, March 19, 2012  
6:00 P.M.**

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**Public Inspection:** A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

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**Notice of ADA Compliance:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151 ext. 235.

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**Public Comment:** Members of the audience may address the Council on non-agenda items; However, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

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**Consent Calendar:** All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

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**ROLL CALL**

Mayor:	Antonia "Toni" Baltierra
Vice Mayor:	Raymond Lerma
Council Member:	Jason Mustain
Council Member:	Jerry Robertson
Council Member:	Jim Wadsworth

**INVOCATION**

**FLAG SALUTE**

**1. PUBLIC DISCUSSION**

At this time, Council will move to:

**CLOSED SESSION**

Council will recess to closed session pursuant to:

**9-A.** PENDING LITIGATION (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning:

- Conference with legal counsel – ANTICIPATED LITIGATION (Government Code § 54956.9(b)(1) or (c)).
- Significant exposure to litigation (Government Code § 54956.9(b)).  
Number of potential cases is: 1.

Facts and circumstances clearly known to potential plaintiff (if any) that might result in litigation (Government Code § 54956.9(b)(3)(B)) :

**9-B:** PERSONNEL (Government Code § 54957). It is the intention of this governing body to meet in closed-session to:

- Consider public employee performance evaluation for the position of:  
City Manager

**2. CONSENT CALENDAR (VV)**

**2-A.** Approval of Minutes of the regular meeting on March 5, 2012

**2-B.** Authorization to read ordinances and resolutions by title only.

**3. APPROPRIATIONS (VV)**

Approval of Warrant Register dated March 19, 2012. (Venegas)

**4. PRESENTATIONS – None**

**5. PUBLIC HEARINGS – None**

**6. WRITTEN COMMUNICATIONS**

**6-A.** Consider request made by Museum Committee to waive fees for use of Veterans Memorial Building for Fundraisers. (Lopez) (VV)

**7. STAFF REPORTS**

**7-A.** Consider acceptance of city manager contract. (Farley) (VV)

**7-B.** Consider approval of contract for Financial Services with Eric Scriven for 2008 Water COPS Project. (Venegas) (VV)

**7-C.** Consider Mayors appointments to Oversight Board for Successor Agency of the Redevelopment Agency. (Meik) (VV)

**7-D.** Update regarding Fireworks discussion. (Venegas)

**7-E.** Budget Review and Budget discussion. (Meik/Venegas)

**7-F.** Reorganization of City Council.

**8. MATTERS FOR MAYOR AND COUNCIL**

**8-A.** Information Items

**8-B.** Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*

**8-C.** Committee Reports

9. **CLOSED SESSION** – *Handled earlier on the agenda.*

10. **ADJOURNMENT:**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on March 15, 2012.



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Lorraine P. Lopez, City Clerk

# Accounts Payable Voucher Approval List



User: bjh  
Printed: 03/14/2012-14:57

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050466	03/14/2012	1-800-Radiator	Radiator	104-421-300-260	116.90
<b>Warrant Total:</b>					<b>116.90</b>
050469	03/14/2012	ASI Administrative Solutions,	Section 125 Administration	304-000-202-010	96.00
<b>Warrant Total:</b>					<b>96.00</b>
050467	03/14/2012	Amtrak	Tickets/100 Corcoran to Hanford	140-410-300-292	650.00
050467	03/14/2012	Amtrak	Tickets/100 Hanford to Corcoran	140-410-300-292	650.00
050467	03/14/2012	Amtrak	Tickets/ 10 Ten Ride Passes	140-410-300-292	590.00
<b>Warrant Total:</b>					<b>1,890.00</b>
050468	03/14/2012	Amtrak	Tickets/100 Corcoran to Hanford	140-410-300-292	650.00
050468	03/14/2012	Amtrak	Tickets/100 Hanford to Corcoran	140-410-300-292	650.00
050468	03/14/2012	Amtrak	Tickets/ 10 Ten Ride Passes	140-410-300-292	590.00
<b>Warrant Total:</b>					<b>1,890.00</b>
050470	03/14/2012	AT&T Mobility	Cell Phone Service	120-435-300-220	109.38
<b>Warrant Total:</b>					<b>109.38</b>
050471	03/14/2012	Auto Zone, Inc.	Supplies	104-421-300-210	11.78
050471	03/14/2012	Auto Zone, Inc.	Supplies	104-421-300-210	18.73
050471	03/14/2012	Auto Zone, Inc.	Supplies	104-421-300-210	17.12
<b>Warrant Total:</b>					<b>47.63</b>
050472	03/14/2012	Az Auto Parts	Parts	140-410-300-260	57.04
050472	03/14/2012	Az Auto Parts	Parts	104-421-300-260	169.98
050472	03/14/2012	Az Auto Parts	Parts	120-435-300-140	5.00
050472	03/14/2012	Az Auto Parts	Parts	109-434-300-260	-3.89
050472	03/14/2012	Az Auto Parts	Parts	120-435-300-260	40.03
050472	03/14/2012	Az Auto Parts	Parts	105-437-300-210	91.79
050472	03/14/2012	Az Auto Parts	Parts	105-437-300-260	22.21
050472	03/14/2012	Az Auto Parts	Parts	112-438-300-140	11.83
<b>Warrant Total:</b>					<b>393.99</b>
050473	03/14/2012	B & C Enterprises	Fuel	104-407-300-250	97.68

Vouch No Wrrt Date Vendor Description Account Number Amount

050473	03/14/2012	B & C Enterprises	Fuel	140-410-300-250	169.62
050473	03/14/2012	B & C Enterprises	Fuel	104-412-300-250	604.66
050473	03/14/2012	B & C Enterprises	Fuel	104-421-300-250	1,275.02
050473	03/14/2012	B & C Enterprises	Fuel	104-433-300-250	144.81
050473	03/14/2012	B & C Enterprises	Fuel	109-434-300-250	1,398.84
050473	03/14/2012	B & C Enterprises	Fuel	120-435-300-250	276.43
050473	03/14/2012	B & C Enterprises	Fuel	121-439-300-250	30.71
050473	03/14/2012	B & C Enterprises	Fuel	105-437-300-250	193.31
050473	03/14/2012	B & C Enterprises	Fuel	112-438-300-250	328.02
050474	03/14/2012	BankCard Center	Earthlink	104-401-300-157	34.95
050474	03/14/2012	BankCard Center	Postmaster/CDBG Reports	178-441-300-200	18.95
050474	03/14/2012	BankCard Center	League of CA Cities/Conf Reg/K.Meik	104-402-300-270	595.00
050474	03/14/2012	BankCard Center	Marriott/Lodging/K.Meik	104-402-300-270	340.08
050474	03/14/2012	BankCard Center	Meals/Conference/K.Meik	104-402-300-270	36.90
050474	03/14/2012	BankCard Center	Postmaster/Mailing Fee	104-432-300-152	50.56
050474	03/14/2012	BankCard Center	New China/PD Interview Panel/Reserves	104-421-300-270	81.25
050474	03/14/2012	BankCard Center	Design4U/Polo Shirt for Chaplain	104-421-300-270	37.00
050474	03/14/2012	BankCard Center	PayPal*Chaplain/Chaplain Training	104-421-300-270	125.00
050474	03/14/2012	BankCard Center	Fred Pryor Caretrack/Training Fees	104-421-300-270	695.00
050475	03/14/2012	Best Deal Food Co Inc.	Supplies	104-432-300-210	15.04
050476	03/14/2012	BSK Associates	Lab Analysis	105-437-300-200	30.00
050476	03/14/2012	BSK Associates	Lab Analysis	105-437-300-200	120.00
050476	03/14/2012	BSK Associates	Lab Analysis	105-437-300-200	57.00
050476	03/14/2012	BSK Associates	Lab Analysis	105-437-300-200	57.00
050477	03/14/2012	California Cartridge Company	HP 5200 Laserjet Repairs	104-405-300-140	98.05
050477	03/14/2012	California Cartridge Company	HP 4200 Laserjet Repairs	104-407-300-140	144.03
050478	03/14/2012	Capital Insurance Group	Homeowners Ins/Garcia, Arevalo	177-448-300-162	394.00
050479	03/14/2012	Caves & Associates	Negotiations Services	104-402-300-200	579.59
050480	03/14/2012	Chevron & Texaco Card Svc	Fuel	104-421-300-250	166.42
050481	03/14/2012	CIT Technology Fin Serv Inc	Copier Lease/PW Office	109-434-300-180	157.94
Warrant Total:					4,519.10
Warrant Total:					2,014.69
Warrant Total:					15.04
Warrant Total:					30.00
Warrant Total:					120.00
Warrant Total:					57.00
Warrant Total:					57.00
Warrant Total:					264.00
Warrant Total:					98.05
Warrant Total:					144.03
Warrant Total:					242.08
Warrant Total:					394.00
Warrant Total:					579.59
Warrant Total:					166.42
Warrant Total:					157.94

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050482	03/14/2012	City of Hanford	Areview GSI Mntce	114-414-300-210	1,763.00
				<b>Warrant Total:</b>	<b>1,763.00</b>
050484	03/14/2012	Corcoran Chamber Of Commerce	Annual Membership Dues	104-401-300-170	500.00
				<b>Warrant Total:</b>	<b>500.00</b>
050485	03/14/2012	Corcoran City Petty Cash	Reimbursements	104-405-300-150	3.00
050485	03/14/2012	Corcoran City Petty Cash	Reimbursements	104-421-300-270	24.00
050485	03/14/2012	Corcoran City Petty Cash	Reimbursements	104-431-300-200	55.00
050485	03/14/2012	Corcoran City Petty Cash	Reimbursements	116-421-500-530	18.40
050485	03/14/2012	Corcoran City Petty Cash	Reimbursements	104-405-300-300	-0.50
				<b>Warrant Total:</b>	<b>99.90</b>
050483	03/14/2012	Commercial Radiator Works Inc	Repairs	104-411-300-140	300.00
				<b>Warrant Total:</b>	<b>300.00</b>
050486	03/14/2012	Corcoran Community Foundation	Park Maintenance Agreement	104-412-300-206	66,000.00
				<b>Warrant Total:</b>	<b>66,000.00</b>
050487	03/14/2012	Corcoran Hardware	Supplies	140-410-300-210	15.00
050487	03/14/2012	Corcoran Hardware	Supplies	104-412-300-210	34.99
050487	03/14/2012	Corcoran Hardware	Supplies	136-415-300-210	9.19
050487	03/14/2012	Corcoran Hardware	Supplies	104-411-300-210	2.67
050487	03/14/2012	Corcoran Hardware	Supplies	104-432-300-210	56.48
050487	03/14/2012	Corcoran Hardware	Supplies	104-432-320-210	4.27
050487	03/14/2012	Corcoran Hardware	Supplies	104-433-300-210	1.87
050487	03/14/2012	Corcoran Hardware	Supplies	109-434-300-210	67.60
050487	03/14/2012	Corcoran Hardware	Supplies	120-435-300-210	281.73
050487	03/14/2012	Corcoran Hardware	Supplies	105-437-300-210	430.42
050487	03/14/2012	Corcoran Hardware	Supplies	121-439-300-210	7.28
050487	03/14/2012	Corcoran Hardware	Supplies	104-421-300-210	42.87
				<b>Warrant Total:</b>	<b>954.37</b>
050488	03/14/2012	Corcoran Publishing Company	Transit Ads	140-410-300-156	100.00
				<b>Warrant Total:</b>	<b>100.00</b>
050489	03/14/2012	CRWA	CRWA Conf/M. Chavez	120-435-300-170	365.00
050489	03/14/2012	CRWA	CRWA Conf/J. Faulkner	105-437-300-170	365.00
				<b>Warrant Total:</b>	<b>730.00</b>
050490	03/14/2012	DASH Medical Gloves, Inc	Supplies	104-421-300-210	208.82
				<b>Warrant Total:</b>	<b>208.82</b>
050491	03/14/2012	Dell Marketing L.P.	Surge Protector	104-421-300-141	36.88
				<b>Warrant Total:</b>	<b>36.88</b>
050492	03/14/2012	Dept of Justice	Live Scan Fee	104-421-300-148	995.00

Vouch No Wrrt Date Vendor Description Account Number Amount

050493	03/14/2012	Embassy Suites San Rafael	Lodging/K.Gibson	104-421-300-270	Warrant Total:	995.00
050494	03/14/2012	Bwing Irrigation Products, Inc	Parts	104-412-300-210	Warrant Total:	188.33
050495	03/14/2012	Excalibur Elevators, Inc	Semi-Annual Service	104-432-300-200	Warrant Total:	270.00
050496	03/14/2012	Farley Law Firm	Legal Services	104-403-300-200	Warrant Total:	2,780.30
050497	03/14/2012	Felder Communications	Radio Mntce & Repairs	140-410-300-141	Warrant Total:	51.50
050497	03/14/2012	Felder Communications	Radio Mntce & Repairs	104-412-300-141		14.30
050497	03/14/2012	Felder Communications	Radio Mntce & Repairs	104-421-300-141		510.00
050497	03/14/2012	Felder Communications	Radio Mntce & Repairs	104-431-300-141		8.50
050497	03/14/2012	Felder Communications	Radio Mntce & Repairs	109-434-300-140		60.00
050497	03/14/2012	Felder Communications	Radio Mntce & Repairs	120-435-300-141		55.73
050497	03/14/2012	Felder Communications	Radio Mntce & Repairs	105-437-300-141		63.85
050497	03/14/2012	Felder Communications	Radio Mntce & Repairs	121-439-300-141		15.62
050498	03/14/2012	Fresno Truck Center	Parts	109-434-300-260		73.04
050498	03/14/2012	Fresno Truck Center	Parts	120-435-300-260		73.04
050499	03/14/2012	Gell Enterprises, Inc	Alarm Equipment	136-415-500-520	Warrant Total:	1,195.00
050500	03/14/2012	Kathy Gibson	Per Diem/Dispatch Supervisor Update	104-421-300-270	Warrant Total:	156.00
050501	03/14/2012	Karen Griffith	Refund Vet's Halt Deposit	104-000-362-085	Warrant Total:	311.14
050502	03/14/2012	Groeniger & Company	Parts	105-437-300-210	Warrant Total:	571.21
050503	03/14/2012	Hanford Veterinary Hospital	K9 Veterinary Svcs	104-421-300-217	Warrant Total:	73.87
050504	03/14/2012	HUB International	Special Event Coverage	104-000-362-085	Warrant Total:	162.16

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
					<b>Warrant Total: 288.18</b>
050505	03/14/2012	Kings County EDC	Monthly Contribution	311-408-300-206	3,223.75
					<b>Warrant Total: 3,223.75</b>
050506	03/14/2012	Kings Rehabilitation Center	Janitorial Services	136-415-300-200	3,122.21
050506	03/14/2012	Kings Rehabilitation Center	Janitorial Services	104-432-300-200	3,520.79
					<b>Warrant Total: 6,643.00</b>
050508	03/14/2012	Ravi I. Kumar MD, Inc.	Pre-Employment /T. Bogle	104-421-300-200	140.00
					<b>Warrant Total: 140.00</b>
050507	03/14/2012	Kings Waste & Recycling	Dump Fees/Greenwaste	112-436-300-192	5,913.60
050507	03/14/2012	Kings Waste & Recycling	Dump Fees/Recyclables	112-436-300-192	737.22
050507	03/14/2012	Kings Waste & Recycling	Property Mntce/1524 Orange Ave	104-407-300-197	358.50
					<b>Warrant Total: 7,009.32</b>
050509	03/14/2012	Lacey Animal Hospital	Animal Control Vet Services	104-421-300-203	388.45
					<b>Warrant Total: 388.45</b>
050510	03/14/2012	Lampe Chrysler Dodge Jeep Ram	Repairs	105-437-300-260	1,488.37
					<b>Warrant Total: 1,488.37</b>
050511	03/14/2012	LexisNexis Risk Data Mngmt	Investigative Services	104-421-300-200	50.00
050511	03/14/2012	LexisNexis Risk Data Mngmt	Investigative Services	104-421-300-200	50.00
					<b>Warrant Total: 100.00</b>
050512	03/14/2012	MD Communications	Radio Monthly Mntce	104-421-300-141	770.00
050512	03/14/2012	MD Communications	911 Monthly Mntce	104-421-300-141	425.00
					<b>Warrant Total: 1,195.00</b>
050513	03/14/2012	Miguel Meneses	Yard Svc/Salyer Estate Landscaping Dist	111-601-300-202	120.00
050513	03/14/2012	Miguel Meneses	Yard Svc/Sunrise Villa Landscaping Dist	111-604-300-202	200.00
					<b>Warrant Total: 320.00</b>
050514	03/14/2012	Nova Storm Systems	Business Network Access Service	105-437-300-200	85.00
					<b>Warrant Total: 85.00</b>
050515	03/14/2012	Office Depot	Office Supplies	140-410-300-210	59.94
050515	03/14/2012	Office Depot	Office Supplies	104-421-300-150	123.39
050515	03/14/2012	Office Depot	Office Supplies	104-432-300-150	6.06
050515	03/14/2012	Office Depot	Office Supplies	104-432-300-150	573.07
050515	03/14/2012	Office Depot	Office Supplies	120-435-300-210	72.35
050515	03/14/2012	Office Depot	Office Supplies	105-437-300-210	195.50
					<b>Warrant Total: 1,030.31</b>
050516	03/14/2012	Oliver Whitaker Co.	Parts	140-410-300-260	911.63

Vouch No Wvnt Date Vendor Description Account Number Amount

050516 03/14/2012 Oliver Whitaker Co. Parts 104-421-300-260 107.25

Warrant Total:

1,018.88

050517 03/14/2012 PG&E Utilities 111-601-300-240 10.18

050517 03/14/2012 PG&E Utilities 140-410-300-240 492.82

050517 03/14/2012 PG&E Utilities 104-412-300-240 643.55

050517 03/14/2012 PG&E Utilities 104-432-300-240 3,721.28

050517 03/14/2012 PG&E Utilities 104-432-320-240 61.58

050517 03/14/2012 PG&E Utilities 109-434-300-240 272.07

050517 03/14/2012 PG&E Utilities 120-435-300-240 14,916.97

050517 03/14/2012 PG&E Utilities 121-439-300-240 552.45

050517 03/14/2012 PG&E Utilities 105-437-300-240 7,704.15

Warrant Total:

28,375.05

050518 03/14/2012 Price, Paige & Company Audit Progress Payment 104-405-300-200 5,900.00

5,900.00

Warrant Total:

5,900.00

050519 03/14/2012 Prudential Overall Supply Entrance Rugs/Shop Towels/Dust Mop 140-410-300-200 63.11

050519 03/14/2012 Prudential Overall Supply Entrance Rugs/Shop Towels/Dust Mop 136-415-300-200 39.53

050519 03/14/2012 Prudential Overall Supply Entrance Rugs/Shop Towels/Dust Mop 104-432-300-200 172.51

050519 03/14/2012 Prudential Overall Supply Entrance Rugs/Shop Towels/Dust Mop 104-432-300-200 38.58

050519 03/14/2012 Prudential Overall Supply Entrance Rugs/Shop Towels/Dust Mop 104-433-300-200 23.16

050519 03/14/2012 Prudential Overall Supply Entrance Rugs/Shop Towels/Dust Mop 104-433-300-180 37.60

050519 03/14/2012 Prudential Overall Supply Entrance Rugs/Shop Towels/Dust Mop 104-433-300-200 20.00

050519 03/14/2012 Prudential Overall Supply Entrance Rugs/Shop Towels/Dust Mop 120-435-300-200 63.11

050519 03/14/2012 Prudential Overall Supply Entrance Rugs/Shop Towels/Dust Mop 105-437-300-200 66.72

Warrant Total:

526.32

050524 03/14/2012 Reserve Account Postage for Meter 104-432-300-152 1,500.00

1,500.00

Warrant Total:

1,500.00

050520 03/14/2012 Quad Knopf, Inc. Well Improvements for Well 8A & 9B 105-437-300-200 420.84

050520 03/14/2012 Quad Knopf, Inc. WWTp Pond Expansion 123-435-500-531 2,701.80

050520 03/14/2012 Quad Knopf, Inc. Curb & Gutter Overlay Project 141-434-500-531 2,028.80

Warrant Total:

5,151.44

050521 03/14/2012 Quality Pool Service Monthly Service 104-411-300-200 1,650.00

050521 03/14/2012 Quality Pool Service Bulk Chlorine 104-411-300-210 1,260.74

Warrant Total:

2,910.74

050522 03/14/2012 Quest Diagnostics Pre-Employment Physical/T. Bogel 104-421-300-200 27.90

050522 03/14/2012 Quest Diagnostics Post Accident/M. Williams 140-410-300-200 27.90

Warrant Total:

55.80

050523 03/14/2012 Res-Com Pest Control 140-410-300-200 33.00

050523 03/14/2012 Res-Com Pest Control 104-411-300-200 33.00

050523 03/14/2012 Res-Com Pest Control 136-415-300-200 33.00

050523 03/14/2012 Res-Com Pest Control 104-432-300-200 99.00

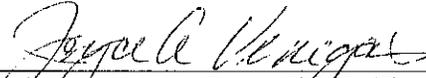
Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050523	03/14/2012	Res-Com	Pest Control	104-432-300-200	33.00
050523	03/14/2012	Res-Com	Pest Control	104-432-320-200	33.00
050523	03/14/2012	Res-Com	Pest Control	120-435-300-200	33.00
050523	03/14/2012	Res-Com	Pest Control	105-437-300-200	33.00
050523	03/14/2012	Res-Com	Pest Control	104-432-300-200	99.00
<b>Warrant Total:</b>					<b>429.00</b>
050525	03/14/2012	S & R Specialty Equipment	Supplies	109-434-300-210	86.97
<b>Warrant Total:</b>					<b>86.97</b>
050526	03/14/2012	Sawtelle & Rosprim Industrial	Supplies	104-433-300-210	199.30
050526	03/14/2012	Sawtelle & Rosprim Industrial	Supplies	109-434-300-210	61.20
050526	03/14/2012	Sawtelle & Rosprim Industrial	Supplies	120-435-300-210	49.29
050526	03/14/2012	Sawtelle & Rosprim Industrial	Supplies	105-437-300-210	71.73
<b>Warrant Total:</b>					<b>381.52</b>
050527	03/14/2012	School-Tech, Inc	Crossing Guard Vest	104-421-300-230	46.45
<b>Warrant Total:</b>					<b>46.45</b>
050528	03/14/2012	Self Help Enterprises	Activity Delivery/CORHMPI	177-448-300-200	2,805.00
050528	03/14/2012	Self Help Enterprises	Loans/R.Burnias/CORHMPI	177-448-300-313	43,156.00
050528	03/14/2012	Self Help Enterprises	Admin/COR08CH	282-533-300-200	346.00
<b>Warrant Total:</b>					<b>46,307.00</b>
050529	03/14/2012	Shell Fleet Plus	Fuel	104-407-300-250	58.22
050529	03/14/2012	Shell Fleet Plus	Fuel	140-410-300-250	2,486.17
050529	03/14/2012	Shell Fleet Plus	Fuel	104-412-300-250	15.10
050529	03/14/2012	Shell Fleet Plus	Fuel	104-421-300-250	4,181.32
050529	03/14/2012	Shell Fleet Plus	Fuel	104-431-300-250	73.79
050529	03/14/2012	Shell Fleet Plus	Fuel	104-432-300-250	9.41
050529	03/14/2012	Shell Fleet Plus	Fuel	104-433-300-250	52.40
050529	03/14/2012	Shell Fleet Plus	Fuel	109-434-300-250	99.27
050529	03/14/2012	Shell Fleet Plus	Fuel	112-438-300-250	613.57
050529	03/14/2012	Shell Fleet Plus	Fuel	120-435-300-250	588.16
050529	03/14/2012	Shell Fleet Plus	Fuel	121-439-300-250	196.05
050529	03/14/2012	Shell Fleet Plus	Fuel	105-437-300-250	1,032.57
<b>Warrant Total:</b>					<b>9,406.03</b>
050530	03/14/2012	Smith Construction Co	Retention/Filter 6 Installation	105-437-500-550	13,358.41
<b>Warrant Total:</b>					<b>13,358.41</b>
050531	03/14/2012	Sprint	Cellular Service	104-421-300-221	763.24
<b>Warrant Total:</b>					<b>763.24</b>
050532	03/14/2012	Standard & Poor's	Analytical Svcs/2008 Water Bond	105-437-300-200	2,000.00
<b>Warrant Total:</b>					<b>2,000.00</b>
050533	03/14/2012	Staples Business Advantage	Office Supplies	104-406-300-210	181.46

Vouch No	Wrrt Date	Vendor	Description	Account Number	Amount
050534	03/14/2012	Tech Depot by Office Depot	Digital Camera/Animal Control	104-421-300-203	93.50
050535	03/14/2012	TF Tire & Service	Tires & Repairs	104-412-300-260	19.00
050535	03/14/2012	TF Tire & Service	Tires & Repairs	104-421-300-260	566.73
050535	03/14/2012	TF Tire & Service	Tires & Repairs	109-434-300-140	162.69
050535	03/14/2012	TF Tire & Service	Tires & Repairs	120-435-300-260	19.00
050535	03/14/2012	TF Tire & Service	Tires & Repairs	105-437-300-260	534.89
050536	03/14/2012	The Gas Co	Utilities	104-432-300-242	79.88
050536	03/14/2012	The Gas Co	Utilities	104-432-300-242	193.03
050536	03/14/2012	The Gas Co	Utilities	120-435-300-242	232.54
050537	03/14/2012	The Grout Doctor	Tile Repairs	140-410-300-200	545.00
050538	03/14/2012	Toshiba Financial Services	Copier Lease	104-421-300-180	385.73
050541	03/14/2012	Turnpseed Electric Svc Inc	Service Work/Well 3	105-437-300-140	1,098.66
050539	03/14/2012	Tulare-Kings Veterinary ER Svc	Animal Control Vet Fees	104-421-300-203	153.00
050540	03/14/2012	Tule Trash Company	Contract	112-436-300-200	101,129.05
050540	03/14/2012	Tule Trash Company	Franchise Fee	112-436-316-023	-7,079.03
050540	03/14/2012	Tule Trash Company	Franchise Fee/Roll-offs/Jan	112-436-316-023	-1,084.78
050540	03/14/2012	Tule Trash Company	Prison Roll-offs/CSATF/Jan	112-436-300-200	2,813.15
050540	03/14/2012	Tule Trash Company	Dump Fees/Tickets 179236, 179748	112-436-300-200	1,242.75
050542	03/14/2012	United Capital Funding Corp	Ballistic Safety Vests	114-414-300-210	9,654.40
050543	03/14/2012	Verizon California	Telephone Service	136-415-300-220	43.60
050543	03/14/2012	Verizon California	Telephone Service	104-432-320-220	42.45
050543	03/14/2012	Verizon California	Telephone Service	104-432-300-220	77.11
050543	03/14/2012	Verizon California	Telephone Service	104-422-300-220	1,004.20
050543	03/14/2012	Verizon California	Telephone Service	104-421-300-220	149.51
050543	03/14/2012	Verizon California	Telephone Service	104-421-300-220	974.08
050543	03/14/2012	Verizon California	Telephone Service	120-435-300-220	75.06
050543	03/14/2012	Verizon California	Telephone Service	105-437-300-220	255.52
Warrant Total:					181.46
Warrant Total:					93.50
Warrant Total:					1,302.31
Warrant Total:					505.45
Warrant Total:					545.00
Warrant Total:					385.73
Warrant Total:					1,098.66
Warrant Total:					153.00
Warrant Total:					101,129.05
Warrant Total:					97,021.14
Warrant Total:					9,654.40

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
<b>Warrant Total:</b>					<b>2,621.53</b>
050544	03/14/2012	Verizon Wireless	Air Cards	104-421-300-221	684.52
<b>Warrant Total:</b>					<b>684.52</b>
050545	03/14/2012	Veterans Outreach	Property Abatement/Kemp Land	104-407-300-198	50.00
050545	03/14/2012	Veterans Outreach	BDTH Program/1524 Orange	104-407-300-197	635.00
<b>Warrant Total:</b>					<b>685.00</b>
050546	03/14/2012	Vulcan Materials Company	Hot Mix	109-434-300-210	610.93
<b>Warrant Total:</b>					<b>610.93</b>
050547	03/14/2012	Walt's Auto Parts	Parts	104-433-300-210	161.57
050547	03/14/2012	Walt's Auto Parts	Parts	109-434-300-260	19.66
050547	03/14/2012	Walt's Auto Parts	Parts	120-435-300-140	64.44
050547	03/14/2012	Walt's Auto Parts	Parts	120-435-300-260	222.04
050547	03/14/2012	Walt's Auto Parts	Parts	105-437-300-260	117.93
<b>Warrant Total:</b>					<b>585.64</b>
050548	03/14/2012	Will Tiesiera Ford-Mercury	Part	104-421-300-260	57.24
<b>Warrant Total:</b>					<b>57.24</b>

<u>Check</u>	<u>Date</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Voucher</u>
50442	03/01/2012	PG&ECOMP	PG&E Company	9,000.00	000000
50443	03/01/2012	PG&E	PG&E	11,139.89	000000
50444	03/09/2012	AMTR	Amtrak	1,830.00	000000
50445	03/09/2012	CENRVLE	Central Valley Law Enforcement	200.00	000000
50465	03/12/2012	BANKWEST	Bank Of The West	8,398.85	000000

CHECK TOTAL: \$30,568.74



..... Joyce A. Venegas, Deputy City Mgr/Finance Director .....

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
104	General	111,379.91
105	Water Fund	30,538.12
109	Gas Taxes	3,066.32
111	Assessments	330.18
112	Refuse Fund	104,625.38
114	Supp'l Law Enforce Svcs Fund	11,417.40
116	Law Enforcement Development Fe	18.40
120	Wastewater/Sanitary Sewer	17,542.30
121	Wastewater/Storm Drain	802.11
123	WW Treatment Impact Fees	2,701.80
136	RAO Operations	4,442.53
140	Local Transportation Funds	8,792.73
141	STP Exchange	2,028.80
177	Home Program Income	46,355.00
178	State Program Income	18.95
282	Cal Home Active Grants	346.00
304	Genl Long-Term Debt Group	96.00
311	City as Successor RDA	3,223.75
	<b>Report Total:</b>	<b>347,725.68</b>

City of

# CORCORAN

A MUNICIPAL CORPORATION

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## WRITTEN COMMUNICATION

ITEM #: 6-A

### MEMO

**TO:** Corcoran City Council  
**FROM:** Lorraine Lopez, Assistant to the City Manager/City Clerk  
**DATE:** March 13, 2012 **MEETING DATE:** March 19, 2012  
**SUBJECT:** Consider request made by Corcoran Museum Committee to waive fees for use of Veterans Memorial Building for Fundraisers

#### **Recommendation: (Voice Vote)**

Move to approve request by Museum Committee to waive fees for Veterans Memorial Building rental and co-sponsor up to four fundraising events during the 2012 year pending availability and further direct staff to schedule use of the Building with the Committee as needed and available.

#### **Discussion:**

Last year, Council received a request from the Corcoran Museum Committee to waive the rental fees and co-sponsor the use of the Veterans Memorial Building on three fundraising occasions. The request was approved and the Museum Committee held three events scheduled on April 9, June 17, and November 4, 2011.

The request is again before the Council to request to hold up to four fundraising events. This includes waiving fees and co-sponsorship by the city; contingent upon calendar availability. Staff will work with the Committee to schedule use of the Building for their events to be held. This would be of great assistance to the committee in order to plan fundraising dates based around the Veterans Hall Use availability.

#### **Background:**

The Museum Committee began in June 2009 with the goal to determine whether a museum could be developed. The committee has established a board and Bylaws. The committee is also working towards incorporating art into the community and is making efforts into the City of Corcoran Centennial celebration.

As a community committee, it has been granted 501(c)3 status under the umbrella of the Corcoran Community Foundation.

The fundraising events are needed to raise funds for the museum. The events are luncheons and no alcohol is being served. The events, considered social are classified as low risk.

#### **Budget Impact:**

Non-profit organizations are charged a refundable security deposit of \$200.00 and a \$100.00 rental fee that includes use of the kitchen, tables and chairs.

City Offices:

832 Whitley Avenue \* Corcoran, CA 93212 \* Phone 559-992-2151 \* [www.cityofcorcoran.com](http://www.cityofcorcoran.com)

**REQUEST FOR USE OF  
VETERANS MEMORIAL BUILDING**  
1000 Van Dorsten Avenue  
Corcoran, CA 93212

Approval of request for use of the Veterans building does not guarantee availability of the building, equipment, or related facilities. The building rental is available for use on a first come, first served basis.

The Spirit of Corcoran Museum Committee  
NAME/RESPONSIBLE PARTY or ORGANIZATION  
P.O. Box 1001 Corcoran CA 93212  
ADDRESS CITY/ZIP  
302-7176 992-4514  
HOME TELEPHONE ALTERNATE TELEPHONE # WORK/DAYTIME/CELL

April 21, 2012 Luncheon 100  
DATE OF EVENT TYPE OF EVENT EXPECTED ATTENDANCE

EVENT TIME (From) 9:00am (To) 3:00pm CLASSIFICATION:  Public/Non-Profit  Private

IS THE EVENT OPEN TO THE PUBLIC?  Yes  No

IS THE MANDATORY INSURANCE CERTIFICATE, IN THE APPROPRIATE AMOUNT, NAMING THE CITY OF CORCORAN AS AN ADDITIONAL INSURED ATTACHED?  Yes  No  
If No, please explain: \_\_\_\_\_

WILL ALCOHOLIC BEVERAGES BE SERVED?  Yes  No  
WILL ALCOHOLIC BEVERAGES BE SOLD?  Yes  No  
(If Yes, Temporary Liquor Permit from ABC required)  
SECURITY TO BE PROVIDED BY (Attach Contract) \_\_\_\_\_

USE OF	PLEASE MARK		FEES/CHARGES	TOTALS
Hall	<input type="checkbox"/> YES	<input type="checkbox"/> NO		
Kitchen	<input type="checkbox"/> YES	<input type="checkbox"/> NO		
Tables and Chairs	<input type="checkbox"/> YES	<input type="checkbox"/> NO		
Tables & Chairs Setup Fee	<input type="checkbox"/> YES	<input type="checkbox"/> NO		
			CLEANING & SECURITY DEPOSIT	\$200.00
			TOTAL AMOUNT DUE	\$

This Section for City Use:

Deposit Paid: \_\_\_\_\_ (CASH or CASHIERS CHECK) Staff Initials \_\_\_\_\_

Public Works Department Comments \_\_\_\_\_

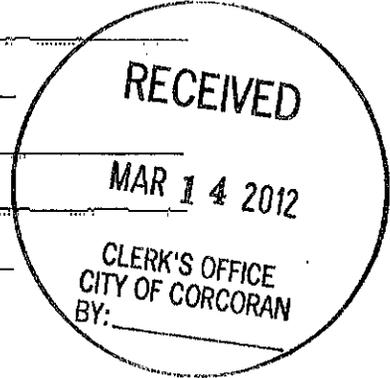
Police Department Comments \_\_\_\_\_

Date of City Approval \_\_\_\_\_

Amount Paid: \_\_\_\_\_ (CASH or CASHIERS CHECK) Staff Initials \_\_\_\_\_

Additional Comments \_\_\_\_\_

Deposit Refunded: \_\_\_\_\_ Staff Initials \_\_\_\_\_



City of

# CORCORAN

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## STAFF REPORTS

ITEM #: 7B

### MEMO

TO: Corcoran City Council

FROM: Kindon Meik, City Manager  
Steve Kroeker, Public Works Director  
Joyce A. Venegas, Deputy City Manager/Finance Director

DATE: March 14, 2012 MEETING DATE: March 19, 2012

SUBJECT: Consider contract with financial advisor regarding 2008 Water COPS  
(Certificates of Participation)

#### Recommendation: (Voice Vote)

Authorize the City Manager to sign an agreement with Eric Scriven, dba *p2 Capital Advisors* for the purpose of determining the most advantageous short-term and long-term disposition of the 2008 COPS.

#### Discussion:

The 2008 Water COPS were issued to pay down and refund the 2005 COPS that had been issued to finance the construction of the Arsenic Treatment Plant and related enhancements to the water system. As part of the funding, a five year letter of credit was issued by Union Bank of California on March 27, 2008. As we near the expiration of the letter of credit, staff is recommending that we work with Eric Scriven, a member of the team that put together the original issue, to determine the best plan of action related to the bond issue, explore the City's short and long-term options related to the disposition of the issue and gather and review the data that will be necessary to request an extension on the letter of credit if that is the option chosen.

#### CITY OFFICES:

832 Whitley Avenue • Corcoran, CA 93212 • Phone 559/992-2151 • [www.cityofcorcoran.com](http://www.cityofcorcoran.com)

The 2008 Water COPS were issued as a variable rate bond with a swap agreement with Piper Jaffray. For most of the life of the issue the swap has performed as anticipated, resulting in over \$1,000,000 in savings over the interest that would have been paid on a fixed rate issue.

**Budget Impact**

This project will be funded from the Water Fund, with a substantial amount of the activity taking place during the 2012-13 fiscal year.

**Agreement Employing  
p<sup>2</sup> CAPITAL ADVISORS  
as Consultant**

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between the City of Corcoran, California, a public body, organized and existing under and by virtue of the laws of the State of California, hereinafter referred to as "City" and Eric J. Scriven, dba "p<sup>2</sup> CAPITAL ADVISORS", hereinafter referred to as "Consultant".

***Recitals***

Whereas, City issued its 2008 Variable Rate Demand Water Refunding Certificates of Participation ("2008 COPs") with a five year letter of credit issued by Union Bank of California, N.A. on March 27, 2008 ("LOC"); and

Whereas, City desires to explore its options with respect to the most advantageous short-term and long-term disposition of 2008 COPs; and

Whereas, Consultant expects to expend a substantial amount of time and effort on behalf of City in the research, analysis, and presentation of options and, then executing City Council's preferred option (the "Project"); and

Whereas, time is of the essence in ascertaining all facts, presenting all options and executing preferred course of action so that City may continue to efficiently and effectively manage its water enterprise to the benefit of its rate paying customers; and

Whereas Consultant, based on its experience and capabilities can assist the City with the completion of this Project very promptly; and

Whereas, it is in the best interest of the City to employ a Consultant to advise and assist with the effective execution of the Project; and

Now, therefore, for and in consideration of the matters hereinbefore referred to and the mutual covenants herein set forth, the parties agree as follows:

***Section 1 Scope of Services***

Consultant shall be hired to serve City as Consultant and project manager of the Project.

**A. Scope of Services of Consultant**

Pertaining to the execution of the Project, Consultant will develop a plan for each phase of the Project with the purpose of assisting the City in achieving its financial objectives. The services requested may include, but are not limited to the following:

1. Work in close coordination with City's staff to gather and analyze data and present various alternatives to City Council and staff;
2. Prepare detailed financing plan and credit presentation of the water enterprise to facilitate establishment of a formal credit rating on same from one or more of the nationally recognized credit rating agencies;
3. Utilize financing plan, credit presentation and established credit rating to optimally execute preferred alternative, as approved by City Council. This may include, but shall not be limited to, possible extension of LOC by current LOC provider, securing a new LOC provider, issuance of fixed rate bonds or other alternative courses of action, as the circumstances dictate and, again, as the City Council directs.

### ***Section 2 Expenses***

Reimbursement for out-of-pocket expenses such as travel and mileage, professional printing, conference calls, and delivery charges for messenger and overnight packages at actual cost (see Attachment A for reimbursement policy details). Any unpaid invoices after 30 days shall accrue interest at the rate of 10% per annum.

### ***Section 3 Compensation / Damage Limitation***

The compensation for the initial Scope of Services described above shall not exceed \$27,500. Any increase to this estimated not-too-exceed amount, if necessary, will require approval by City in advance. Services will be invoiced monthly at Consultant's standard billing rates, as shown on Attachment A. Any unpaid invoices after 30 days shall accrue interest at the rate of 10% per annum.

The parties agree that should an action be brought by the City against Consultant regarding his services herein, that any damage award, if any, shall not exceed the compensation paid to Consultant under the terms of this Agreement.

### ***Section 4 Term of Agreement***

The term of this Agreement is until such time as the Project is defined, which is through the end of calendar year 2012. The term of the agreement may be expanded or diminished by mutual written agreement of the City and Consultant.

### ***Section 5 Agreement Termination and Amendments***

This Agreement may be amended or terminated by mutual written agreement of the City and Consultant. In the event that this agreement is terminated by City without cause, City shall

deficiency, to the satisfaction of the City in City's sole discretion, within a period of thirty days, City may terminate the Agreement with no compensation due to Consultant.

### ***Section 6 Project Staffing***

Consultant commits to provide qualified and expert personnel to work with the City on all projects authorized under this Agreement. The Consultant team will be directed by Eric J. Scriven, Principal. Mr. Scriven will personally supervise and direct all efforts of Consultant in fulfilling the terms of this Agreement. City has the exclusive right to approve Consultant staff assigned by Consultant to work with the City.

### ***Section 7 Governing Law***

This Agreement and the rights and obligations of the parties hereto shall be construed, interpreted and enforced pursuant to the laws of the State of California. To avoid costly litigation, the parties of this Agreement agree to first submit any disagreements to mediation. If parties are unable to reach resolution at mediation, they may pursue and rights or remedies in a court of law. Venue shall be Kings County, California.

### ***Section 8 Miscellaneous***

Nothing contained herein shall preclude Consultant from carrying on its customary and usual business activities. Services provided by the Consultant in connection with this Agreement shall not limit the Consultant from providing services for City in conjunction with other services requested by City.

In connection with services agreed to herein, it is understood that Consultant will render professional services within the extent of its training and experience. In rendering such professional services, Consultant is acting as an independent contractor. Neither Consultant nor any of its agents or employees shall be deemed an employee of City for any purpose.

Consultant will, at all times during the course of this Agreement, comply with all applicable federal, state and local laws, statutes, ordinances and regulations.

Consultant shall not assign or otherwise transfer any interest in this Agreement without the prior written consent of City.

*Section 9 Severability of Provisions*

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

CITY OF CORCORAN

CONSULTANT  
*p*<sup>2</sup> CAPITAL ADVISORS

By: \_\_\_\_\_  
Its: \_\_\_\_\_

By: \_\_\_\_\_  
Eric J. Scriven  
Principal

*ATTACHMENT A*

***p*<sup>2</sup> CAPITAL ADVISORS  
2012 Public Agency Fee Schedule**

**Professional Services**

Principal	\$225.00/hour
Senior Consultant	\$205.00/hour
Consultant	\$150.00/hour
Project Analyst	\$ 75.00/hour
Clerical Support	\$ 45.00/hour

---

• **Reimbursables**

Expense reimbursements shall be charged *at cost* for professional printing, and delivery charges for messenger and overnight packages.

Out of pocket travel (i.e. lodging) related expenses shall be billed at cost.

• **Travel Time**

For travel by auto that equals or exceeds 45 minutes each direction, p2 Capital Advisors' reimbursement policy will be:

- a. \$0.51 per mile based on Reasonable Miles Traveled\*
- b. Travel time should be billed at no greater than ½ Reasonable Travel Time\*. For example:
  - i. If the trip is 45 minutes *in each direction*, billing will be for 45 minutes total
  - ii. If the trip is 1 hour *in each direction*, you may bill for 1 hour total
  - iii. If the trip is 2 hours *in each direction*, you may bill for 2 hours total

\***“Reasonable Miles Traveled” and “Reasonable Travel Time”**: Will use as a guide either Google Maps, Map Quest or Yahoo Map, and plug in the travel addresses. This will be used for calculating **miles traveled** as well as for gauging the typical **traveling time** between destination points.

---

*Rates shall remain in effect until December 31, 2012*

# City of Corcoran--2008 Water COPs Project

Task	Principal @ (per hour) \$225	VP / Consultant @ (per hour) \$150	Analyst @ (per hour) \$75	Total
Prepare and submit project commitments	2.00			2.00
Research and develop available information	2.00	2.00		4.00
Collect and compile data	4.00	10.00		14.00
Review and analyze data and develop options for Council consideration	10.00	10.00		20.00
Prepare and submit water utility to state water fund	2.00	4.00		6.00
Prepare comprehensive financial model of water enterprise revenues and expenses	16.00	10.00		26.00
Preparation of City Council	6.00			6.00
Preparation of credit rating information water utility	5.00	10.00		15.00
Preparation of financial information to credit rating agency	2.00	2.00		4.00
Prepare presentation	4.00	2.00		6.00
Preparation of presentation				
Preparation of presentation with airfare and hotel accommodations	10.00			10.00
Preparation of City Council presentation and summary of project extension	6.00			6.00
Prepare report to City Council with recommendations	16.00			16.00
Prepare report to City Council/Staff	2.00			2.00
<b>Total Hours/ Budget</b>	<b>87.00 \$19,575</b>	<b>50.00 \$7,500</b>	<b>- \$0</b>	<b>137.00 \$27,075</b>

## Estimated Reimbursable Expenses:

	<u>Air &amp; Rental Car</u>	<u>Miles</u>	<u>at \$.51/mile</u>	<u>Parking/Tolls</u>
Travel to City for Council Presentations (2 trips)		968	\$494	\$0
Travel to San Francisco for credit rating presentation		92	\$47	\$37
Travel to meet LOC Providers	\$450	150	\$77	34
<b>Estimated Total:</b>				<b>\$1,138</b>

City of  
**CORCORAN**  
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**STAFF REPORT  
ITEM #: 7-C**

**MEMO**

**TO:** Corcoran City Council  
**FROM:** Kindon Meik, City Manager/Community Development Director  
**DATE:** March 13, 2012 **MEETING DATE:** March 19, 2012  
**SUBJECT:** Appointment of members to the Redevelopment Oversight Board

**Recommendation: (Voice Vote)**

Council is requested to make the necessary appointments to the Redevelopment Oversight Board as stipulated by ABX1 26.

**Discussion:**

With the dissolution of the Corcoran Redevelopment Agency and State Supreme Court's decision to implement ABX1 26, the City of Corcoran as the Redevelopment Successor Agency is required to have an oversight board consisting of seven members as outlined:

- Board of Supervisors Representative
- Board of Supervisors – Public Appointment
- Mayor Appointment – Member of the Council or Public
- Mayor Appointment – Employee of the City
- County Superintendent of Schools
- Community College
- Special District

In order to comply with deadlines imposed by the legislation, members of the Oversight Board must be named prior to April 1, 2012. At this time, it is requested that the Council appoint the council/public appointee and the employee representative to the Oversight Board.

**Budget Impact:**

None.

City of  
**CORCORAN**  
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**STAFF REPORTS**  
**ITEM #: 7-D**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Lorraine P. Lopez, Assistant to the City Manager/City Clerk  
Joyce A. Venegas, Deputy City Manager/Finance Director

**DATE:** Marcy 15, 2012      **MEETING DATE:** March 19, 2012

**SUBJECT:** Update Regarding Fireworks Discussion

**Discussion:**

At the March 5, 2012 Council Meeting, Council discussed a request from New Life Tabernacle for a 2<sup>nd</sup> fireworks booth. Council requested that staff contact other groups who also had booths last year to determine if any other group was interested in having a second booth. We have contacted all of those groups, have responses back from three of the groups that they are not interested in a second booth and should have responses back from the other two groups before Monday's meeting.

We also spoke with Mike Virden, Fire Marshall and his indication was that a simple drawing, as long as it was witnessed, would be an acceptable way of determining who would be given a booth if there were more than one group interested.

A copy of Resolution No. 2538 is attached that limits the number of booths to one per organization and one booth per every 2,000 residents. If it is the Council's desire to approve a 2<sup>nd</sup> booth for an organization then we will bring back a resolution to ratify that decision.

City Offices:

832 Whitley Avenue \* Corcoran, CA 93212 \* Phone 559-992-2151 \* [www.cityofcorcoran.com](http://www.cityofcorcoran.com)

City of

# CORCORAN

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## STAFF REPORTS ITEM #7E

### MEMO

**TO:** Corcoran City Council

**FROM:** Kindon Meik, City Manager  
Joyce A. Venegas, Deputy City Manager/Finance Director

**DATE:** March 14, 2012      **MEETING DATE:** March 19, 2012

**SUBJECT:** General Fund Budget 2012-13

#### Discussion:

In preparation for beginning negotiations with all bargaining units, attached is a first estimate of revenues and expenditures for 2012-13. All of the numbers are subject to change at this point. Department heads are just beginning the process of estimating what their costs will be and considering where there may be possibilities for savings. Allocation of staff costs will also be reviewed. The full impact of dissolving the Redevelopment Agency is still being determined.

#### Revenues reflect;

- No major increase in revenues
- 2% increase in property taxes
- 1% increase in sales tax (equal to \$720,000 in sales)
- No transfer to the General Fund from the COPS Fund
- Continuing the transfer of \$100,000 to the General Fund from the Regional Accounting Office net earnings

#### CITY OFFICES:

Expenditures reflect:

- Cuts already agreed to by members of the Management Team
- Estimated 10% increase in medical insurance costs
- 10% to 15% increase in workers' comp and liability deposits
- City share of retirement costs at the rates that will go into effect 7/1/12 (10.170% for miscellaneous and 32.120% for safety)
- End of the one year agreement with employees to pick up 2% of the employee cost of retirement
- Reduction in the contract amount with the Corcoran Community Foundation for parks maintenance

City of Corcoran  
General Fund  
Actuals

	Preliminary Estimate 2013 3/14/2012	Estimated 2012 2/16/2012	Budget 2012	2,011	2,010	2,009	2,008	2,007	2,006	2,005
General Fund										
Revenues	4,307,173	4,423,696	4,324,733	4,359,004	4,586,906	5,100,135	4,837,160	4,555,466	4,194,045	3,056,229
Expenditures										
City Council	345,911	340,982	340,982	251,942	259,248	254,174	255,652	166,566	122,430	126,019
Overhead Allocation	(37,005)	(51,752)	(51,752)	(58,872)	(59,844)	(67,930)	(107,611)	29,194	(35,710)	(28,964)
Net	308,906	289,230	289,230	193,070	199,404	186,244	148,041	195,760	86,720	97,056
City Manager	199,542	203,875	395,909	552,611	403,722	388,106	316,527	314,472	286,563	232,057
Overhead Allocation	(99,771)	(152,906)	(296,932)	(414,458)	(306,841)	(323,541)	(284,873)	(279,517)	(258,794)	(217,761)
Net	99,771	50,969	98,977	138,153	96,881	64,565	31,654	34,955	27,769	14,296
City Attorney	74,000	74,000	74,000	160,725	64,664	70,667	59,351	53,483	38,770	35,955
Finance	440,985	451,882	453,882	498,848	471,125	465,495	439,382	295,936	389,019	265,209
Overhead Allocation	(352,788)	(361,506)	(363,106)	(399,078)	(374,640)	(369,936)	(397,351)	(270,694)	(347,428)	(253,473)
Net	88,197	90,376	90,776	99,770	96,485	95,559	42,031	25,242	41,591	11,736
Planning	65,491	75,432	75,713	107,890	139,507	169,646	78,540	118,914	142,564	93,860
Building	164,039	179,721	181,551	218,198	180,517	232,045	268,954	182,496	130,558	118,787
Recreation	163,157	158,209	158,209	165,458	158,168	154,271	177,330	157,635	169,118	229,094
Overhead Allocation	5,000	4,858	4,858	5,245	1,992	5,547	4,839	2,789	4,126	3,188
Total	168,157	163,067	163,067	170,703	160,160	159,818	182,169	160,424	173,244	232,282
Parks	332,079	412,784	412,784	429,186	416,513	429,190	405,043	349,645	290,041	270,395
Overhead Allocation	(156,077)	(194,331)	(194,331)	(187,339)	(143,622)	(198,159)	(172,827)	(99,595)	(147,346)	(114,090)
Net	176,002	218,453	218,453	241,847	272,891	231,031	232,216	250,050	142,695	156,305
Police	3,391,557	3,355,336	3,414,590	3,409,870	3,354,984	3,327,653	2,852,103	2,681,155	2,396,676	1,943,978
Volunteer Fire Dept	7,420	7,420	7,420	7,420	7,420	7,420	7,420	7,420	7,420	7,420
Public Works Admin	212,040	211,579	211,579	219,291	301,826	318,289	290,182	253,186	235,937	211,016
Overhead Allocation	(190,836)	(190,422)	(190,422)	(197,362)	(283,352)	(292,872)	(261,164)	(227,867)	(154,166)	(197,897)
Net	21,204	21,157	21,157	21,929	18,474	25,417	29,018	25,319	81,771	13,119
Government Bldgs	276,343	287,676	287,676	281,453	320,754	288,032	283,144	285,016	238,826	177,363
Overhead Allocation	(52,505)	(54,663)	(54,663)	(52,315)	(52,014)	(63,792)	(50,002)	(55,013)	(127,927)	(37,236)
Net	223,838	233,013	233,013	229,138	268,740	224,240	233,142	230,003	110,900	140,127
Mechanic	156,251	149,880	149,880	123,708	114,260	111,840	123,686	96,908	83,423	75,116
Overhead Allocation	(126,563)	(121,403)	(121,403)	(100,203)	(95,339)	(95,337)	(101,423)	(82,641)	(78,709)	(71,255)
Net	29,688	28,477	28,477	23,505	18,921	16,503	22,263	14,267	4,714	3,861
Total Net Expenditures	4,818,269	4,786,651	4,896,397	5,022,217	4,879,048	4,810,807	4,186,902	3,979,488	3,385,391	2,868,782
Rev Over (Under) Exp Transfer to Water Fund	(511,096)	(362,955)	(571,664)	(663,213)	(292,141)	289,328	650,258	575,978	808,654	187,447
						(2,000,000)				
	1,447,359	1,958,455	1,749,746	2,321,410	2,984,624	3,276,765	4,987,438	4,337,180	3,761,202	2,952,548

**MATTERS FOR MAYOR AND COUNCIL  
ITEM #: 8**

**MEMORANDUM**

**MEETING DATE: March 19, 2012**

**TO: Corcoran City Council**

**FROM: Lorraine Lopez, Assistant to the City Manager/City Clerk**

**SUBJECT: Matters for Mayor & Council**

**UPCOMING EVENTS / MEETINGS**

- March 19, 2012 (Monday) City Council Meeting – 6:00 PM, Council Chambers
- April 2, 2012 (Monday) City Council Meeting – 6:00 PM, Council Chambers
- April 12, 2012 (Thursday) League of California Cities, South San Joaquin Valley Division Legislative Reception and General Membership Meeting in Fowler. Please RSVP to staff.
- April 16, (Monday) City Council Meeting – 6:00 PM, Council Chambers

A. Information Items

B. Council Comments

*This is the time for council members to comment on matters of interest.*

1. Staff Referral Items

C. Committee Reports



**COUNCIL REQUESTS OR REFERRAL ITEMS  
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

<b>DATE</b> Sent to Council/ Request made	<b>REQUEST</b>	<b>STATUS</b>	<b>DEPARTMENT RESPONSIBLE</b> Dept/Division
12/19/11	Council requested staff look into bid process for the following services being provided to the city: fueling for city vehicles, pool maintenance supplies, pest control, and building maintenance supplies.	In progress	Finance / Public Works
02/06/12	Council directed City Attorney to provide additional information on golf cart operation on public streets / bike lanes.	Complete 03/05/12	City Attorney
02/06/12	Council directed staff look at co-sponsorships in relation to city/special events insurance.	Complete 03/05/12	City Clerk/ Finance
03/05/12	Council directed staff develop guidelines for co-sponsorship of events.	In progress	City Clerk/ Finance
03/05/12	Council directed staff look into a proposal for a Dog Park.	In progress	Public Works