

**CORCORAN CITY COUNCIL,  
REDEVELOPMENT AGENCY,  
JOINT POWERS FINANCE AUTHORITY,  
& HOUSING AUTHORITY  
AGENDA**

**City Council Chambers  
1015 Chittenden Avenue  
Corcoran, CA 93212**

**Tuesday, January 17, 2012  
6:00 P.M.**

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**Public Inspection:** A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

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**Notice of ADA Compliance:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151 ext. 235.

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**Public Comment:** Members of the audience may address the Council on non-agenda items; However, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

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**Consent Calendar:** All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

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**ROLL CALL**

Mayor:	Antonia "Toni" Baltierra
Vice Mayor:	Raymond Lerma
Council Member:	Jason Mustain
Council Member:	Jerry Robertson
Council Member:	Jim Wadsworth

**INVOCATION**

**FLAG SALUTE**

**1. PUBLIC DISCUSSION**

2. **CONSENT CALENDAR (VV)**
  - 2-A. Approval of Minutes of the regular meeting on December 19, 2011.
  - 2-B. Authorization to read ordinances and resolutions by title only.
  - 2-C. Consider Late Claim of Angel Martinez.
3. **APPROPRIATIONS (VV)**

Approval of Warrant Register dated January 3, 2012 and January 17, 2012. (Venegas)
4. **PRESENTATIONS** – None
5. **PUBLIC HEARINGS** – None
6. **WRITTEN COMMUNICATIONS**
  - 6-A. Consider funding request made by Kings Community Action Organization (KCAO). (Lopez) (VV)
  - 6-B. Consider acceptance of resignation of Planning Commissioner Cecilio Barrera. (Lopez) (VV)
7. **STAFF REPORTS**
  - 7-A. Review and reconsider Council Committee appointments. (Lopez) (VV)
  - 7-B. Consider authorizing City Manager to sign Urban Mass Transportation Administration (UMTA) Certification and Assurances. (Kroeker) (VV)
  - 7-C. Brown Act Review. (Farley) (VV)
  - 7-D. Consider request to purchase SWAT Equipment. (Shortnacy) (VV)
  - 7-E. Discussion to consider filling Waste Water Treatment Plant position. (Meik) (VV)
  - 7-F. Consider approval of Community Parks Maintenance Agreement with Corcoran Community Foundation. (Meik/Kroeker) (VV)
  - 7-G. Discussion regarding General Plan Update and prioritization of Project Scope. (Meik) (VV)
  - 7-H. Update on Redevelopment and consider approval of Letter of Support. (Meik/Venegas) (VV)
  - 7-I. Consider approval of Resolution No. 2601 accepting Notice of Completion for 2011 Dairy Avenue Sidewalk Project. (Kroeker) (VV)
  - 7-J. Consider approval of bid solicitation for Corcoran Waste Water Treatment Facility (WWTF) Pond Project. (Kroeker) (VV)
  - 7-K. Consideration of Christmas Tree Park Brick Program. (Meik) (VV)
  - 7-L. Quarterly Budget Review and Budget discussion. (Meik/Venegas)
8. **MATTERS FOR MAYOR AND COUNCIL**
  - 8-A. Information Items
  - 8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
  - 8-C. Committee Reports
9. **CLOSED SESSION**

Council will recess to closed session pursuant to:

**9-A.** CONFERENCE WITH LABOR NEGOTIATOR(S) (Government Code § 54957.6). It is the intention of this governing body to meet in closed-session to review its position and to instruct its designated representatives:

- Designated representatives: Ken Caves, Kindon Meik, and Joyce Venegas  
Name of employee organization: CPOA, CLOCEA, Local 39, and Management

**9-B.** CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S) (Government Code § 54956.8). It is the intent of this governing body to meet in closed-session to confer with its real property negotiator concerning the purchase, sale, exchange, or lease of real property by or for this local agency as follows:

Property Description (Specify street address, or if no street address, the parcel number or other unique reference): APN: 030-165-003

Our Negotiator: Kindon Meik

Parties with whom negotiating: \_\_\_\_\_

Instructions to negotiator concerning:  Price

**10. ADJOURNMENT:**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on January 12, 2012.



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Lorraine P. Lopez, City Clerk

City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

## CONSENT CALENDAR ITEM #: 2-C

### MEMO

**TO:** Corcoran City Council

**FROM:** Lorraine Lopez, Assistant to the City Manager/City Clerk

**DATE:** December 29, 2011

**MEETING DATE:** January 17, 2012

**SUBJECT:** Consider Late Claim Application of Angel Martinez

#### **Recommendation:**

It is recommended the late claim be rejected.

#### **Discussion:**

On December 22, 2011, staff received a late claim application from Angel Martinez alleging damage on January 13, 2011. We have satisfied the Government Code requirements. Listed below is the timeline and previous action taken by the city.

12/06/11 Claim received from Angel Martinez; date of incident 01/13/11  
12/07/11 Notice of Return with out Action of a Late Claim was mailed to claimant.  
12/22/11 Request for acceptance of filing of Late claim submitted.

The late claim application does not satisfy the Government code requirements for acceptance of the filing of a late claim. It is therefore recommended to be rejected.

#### **Budget Impact:**

This type of claim is handled through the City's Risk Management Authority (RMA).

City Offices

# Accounts Payable Voucher Approval List



User: bjh  
Printed: 12/28/2011-15:40

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050012	12/28/2011	Acme Rotary Broom Service	Part	112-438-300-140	371.82
<b>Warrant Total:</b>					<b>371.82</b>
050013	12/28/2011	Amtrak	Tickets/100 Corcoran to Hanford	140-410-300-292	650.00
050013	12/28/2011	Amtrak	Tickets/100 Hanford to Corcoran	140-410-300-292	650.00
050013	12/28/2011	Amtrak	Tickets/ 10 Ten Ride Passes	140-410-300-292	590.00
<b>Warrant Total:</b>					<b>1,890.00</b>
050014	12/28/2011	Blue Shield of California	Medical Insurance	104-000-202-011	41,072.76
050014	12/28/2011	Blue Shield of California	Medical Insurance	105-000-202-011	5,024.92
050014	12/28/2011	Blue Shield of California	Medical Insurance	109-000-202-011	4,288.74
050014	12/28/2011	Blue Shield of California	Medical Insurance	112-000-202-011	1,463.32
050014	12/28/2011	Blue Shield of California	Medical Insurance	120-000-202-011	3,183.60
050014	12/28/2011	Blue Shield of California	Medical Insurance	121-000-202-011	353.73
050014	12/28/2011	Blue Shield of California	Medical Insurance	140-000-202-011	2,738.96
050014	12/28/2011	Blue Shield of California	Medical Insurance	178-000-202-011	1,429.58
<b>Warrant Total:</b>					<b>59,555.61</b>
050015	12/28/2011	BSK Associates	Curb, Gutter, Overlay Project	141-434-500-531	3,623.00
050015	12/28/2011	BSK Associates	Lab Analysis	105-437-300-200	120.00
050015	12/28/2011	BSK Associates	Lab Analysis	105-437-300-200	120.00
050015	12/28/2011	BSK Associates	Lab Analysis	105-437-300-200	57.00
050015	12/28/2011	BSK Associates	Lab Analysis	105-437-300-200	57.00
<b>Warrant Total:</b>					<b>3,977.00</b>
050016	12/28/2011	CalACT	2012 Membership Renewal/S.Kroeker	140-410-300-170	355.00
<b>Warrant Total:</b>					<b>355.00</b>
050017	12/28/2011	California Cartridge Company	Toner Cartridge	104-432-300-150	197.88
<b>Warrant Total:</b>					<b>197.88</b>
050018	12/28/2011	Capital Insurance Group	Homeowner Ins/Mario & Gina Soliz	177-448-300-162	695.00
<b>Warrant Total:</b>					<b>695.00</b>
050019	12/28/2011	CDPH-OCP	T-4 Certification/J. Faulkner	105-437-300-160	105.00

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
					<b>Warrant Total:</b>	<b>105.00</b>
050020	12/28/2011	CDPH-OCP	T-2 Certification/E.Boyett	105-437-300-160	60.00	
					<b>Warrant Total:</b>	<b>60.00</b>
050021	12/28/2011	CMRTA	Membership/Venegas,Hanshew	104-405-300-170	50.00	
					<b>Warrant Total:</b>	<b>50.00</b>
050024	12/28/2011	Corcoran Chamber Of Commerce	2nd Quarter Contribution	104-401-300-207	6,120.00	
050024	12/28/2011	Corcoran Chamber Of Commerce	2nd Quarter Contribution	130-408-300-206	6,120.00	
050024	12/28/2011	Corcoran Chamber Of Commerce	3rd Quarter Contribution	104-401-300-207	6,120.00	
050024	12/28/2011	Corcoran Chamber Of Commerce	3rd Quarter Contribution	130-408-300-206	6,120.00	
					<b>Warrant Total:</b>	<b>24,480.00</b>
050022	12/28/2011	Collins Air	Circuit Breaker Repairs	104-432-300-140	181.13	
					<b>Warrant Total:</b>	<b>181.13</b>
050023	12/28/2011	Comcast	Telephone Access for Mntce	104-432-300-220	72.81	
					<b>Warrant Total:</b>	<b>72.81</b>
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-401-300-130	581.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-402-300-130	885.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-405-300-130	1,046.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-406-300-130	251.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-407-300-130	530.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-411-300-130	355.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-412-300-130	905.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-421-300-130	7,519.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-431-300-130	477.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-432-300-130	619.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-432-320-130	9.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-433-300-130	250.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	109-434-300-130	857.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	120-435-300-130	1,653.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	121-439-300-130	112.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	105-437-300-130	4,299.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	140-410-300-130	1,008.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	130-408-300-130	672.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	136-415-300-130	266.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	131-408-300-130	353.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	112-438-300-130	213.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-402-200-121	1,167.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-405-200-121	414.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-406-200-121	94.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-407-200-121	416.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-412-200-121	2,836.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-421-200-121	22,276.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-431-200-121	775.00	
050025	12/28/2011	CSJVRMA	Quarterly Deposit	104-433-200-121	1,421.00	

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050025	12/28/2011	CSJVRMA	Quarterly Deposit	109-434-200-121	1,923.00
050025	12/28/2011	CSJVRMA	Quarterly Deposit	120-435-200-121	2,345.00
050025	12/28/2011	CSJVRMA	Quarterly Deposit	121-439-200-121	261.00
050025	12/28/2011	CSJVRMA	Quarterly Deposit	112-438-200-121	580.00
050025	12/28/2011	CSJVRMA	Quarterly Deposit	140-410-200-121	3,744.00
050025	12/28/2011	CSJVRMA	Quarterly Deposit	131-408-200-121	56.00
050025	12/28/2011	CSJVRMA	Quarterly Deposit	105-437-200-121	3,715.00
050025	12/28/2011	CSJVRMA	Quarterly Deposit	177-448-200-121	56.00
050025	12/28/2011	CSJVRMA	Quarterly Deposit	272-503-200-121	19.00
050025	12/28/2011	CSJVRMA	Quarterly Deposit	272-504-200-121	358.00
050025	12/28/2011	CSJVRMA	Quarterly Deposit	263-547-200-121	19.00
050025	12/28/2011	CSJVRMA	Quarterly Deposit	178-441-200-121	56.00
050025	12/28/2011	CSJVRMA	Quarterly Deposit	273-504-200-121	75.00
<b>Warrant Total:</b>					<b>65,466.00</b>
050026	12/28/2011	CUSD	Developer Fees	104-000-202-016	742.50
050026	12/28/2011	CUSD	City Admin Fee (3%)	104-000-366-100	-22.28
<b>Warrant Total:</b>					<b>720.22</b>
050027	12/28/2011	DASH Medical Gloves, Inc	Supplies	104-421-300-141	64.24
050027	12/28/2011	DASH Medical Gloves, Inc	Supplies	104-421-300-141	66.39
<b>Warrant Total:</b>					<b>130.63</b>
050028	12/28/2011	De Lage Landen	Copier Lease/City Hall	104-432-300-140	460.10
<b>Warrant Total:</b>					<b>460.10</b>
050029	12/28/2011	Laura Duran	Per Diem/K9 Conference	104-421-300-270	202.00
<b>Warrant Total:</b>					<b>202.00</b>
050030	12/28/2011	Economy Smog	Smog Inspections	104-412-300-260	49.75
050030	12/28/2011	Economy Smog	Smog Inspections	104-421-300-260	49.75
050030	12/28/2011	Economy Smog	Smog Inspections	120-435-300-260	49.75
050030	12/28/2011	Economy Smog	Smog Inspections	105-437-300-260	49.75
<b>Warrant Total:</b>					<b>199.00</b>
050031	12/28/2011	Evident Crime Scene Products	Evidence Supplies	104-421-300-210	130.50
<b>Warrant Total:</b>					<b>130.50</b>
050032	12/28/2011	Farley Law Firm	Legal Services	104-402-300-200	1,522.50
050032	12/28/2011	Farley Law Firm	Legal Services	104-406-300-200	17.50
050032	12/28/2011	Farley Law Firm	Legal Services	104-406-300-205	700.00
050032	12/28/2011	Farley Law Firm	Legal Services	104-403-300-200	3,925.18
050032	12/28/2011	Farley Law Firm	Legal Services	140-410-300-200	88.50
050032	12/28/2011	Farley Law Firm	Legal Services	105-437-300-200	197.00
050032	12/28/2011	Farley Law Firm	Legal Services	104-421-300-200	925.84
<b>Warrant Total:</b>					<b>7,376.52</b>
050033	12/28/2011	Figueroa Construction	Dog Kennel	116-421-500-530	565.50

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050033	12/28/2011	Figueroa Construction	Curb,Gutter,Sidewalk/Pickerell & Whitley	109-434-300-218	476.00
050033	12/28/2011	Figueroa Construction	Curb,Gutter,Sidewalk/Lorina 2000 Block	109-434-300-218	142.50
<b>Warrant Total:</b>					<b>1,184.00</b>
050034	12/28/2011	Guardian	Dental & Vision Insurance	104-000-202-011	4,587.88
050034	12/28/2011	Guardian	Dental & Vision Insurance	105-000-202-011	563.95
050034	12/28/2011	Guardian	Dental & Vision Insurance	109-000-202-011	409.68
050034	12/28/2011	Guardian	Dental & Vision Insurance	112-000-202-011	156.68
050034	12/28/2011	Guardian	Dental & Vision Insurance	120-000-202-011	401.22
050034	12/28/2011	Guardian	Dental & Vision Insurance	121-000-202-011	44.58
050034	12/28/2011	Guardian	Dental & Vision Insurance	140-000-202-011	512.77
050034	12/28/2011	Guardian	Dental & Vision Insurance	178-000-202-011	156.68
<b>Warrant Total:</b>					<b>6,833.44</b>
050038	12/28/2011	Lehigh Hanson	Concrete/Pickerell & Whitley	109-434-300-218	175.36
<b>Warrant Total:</b>					<b>175.36</b>
050035	12/28/2011	Holiday Inn Burbank	Lodging/L. Duran	104-421-300-270	350.76
<b>Warrant Total:</b>					<b>350.76</b>
050036	12/28/2011	Jorgensen & Company	Ansul System Service	104-432-320-200	127.18
050036	12/28/2011	Jorgensen & Company	Fire Alarm Annual Service	140-410-300-200	380.00
050036	12/28/2011	Jorgensen & Company	Fire Alarm Annual Service	136-415-300-200	380.00
<b>Warrant Total:</b>					<b>887.18</b>
050037	12/28/2011	Kings County Treasurer	Bond Charges	120-435-340-343	1,707.20
<b>Warrant Total:</b>					<b>1,707.20</b>
050039	12/28/2011	Magnetech Industrial Services,	Repairs	120-435-300-140	1,855.39
<b>Warrant Total:</b>					<b>1,855.39</b>
050040	12/28/2011	Noe Martinez	Lawn Mntce/2410 Bell	131-408-300-316	120.00
<b>Warrant Total:</b>					<b>120.00</b>
050041	12/28/2011	MD Communications	Monthly 911 Mntce	104-421-300-141	425.00
050041	12/28/2011	MD Communications	Monthly Radio Mntce	104-421-300-141	770.00
<b>Warrant Total:</b>					<b>1,195.00</b>
050042	12/28/2011	Mutual of Omaha	Life Insurance	104-000-202-011	1,456.31
050042	12/28/2011	Mutual of Omaha	Life Insurance	105-000-202-011	75.42
050042	12/28/2011	Mutual of Omaha	Life Insurance	109-000-202-011	168.75
050042	12/28/2011	Mutual of Omaha	Life Insurance	112-000-202-011	69.25
050042	12/28/2011	Mutual of Omaha	Life Insurance	120-000-202-011	81.72
050042	12/28/2011	Mutual of Omaha	Life Insurance	121-000-202-011	9.08
050042	12/28/2011	Mutual of Omaha	Life Insurance	140-000-202-011	202.39
050042	12/28/2011	Mutual of Omaha	Life Insurance	178-000-202-011	25.65
050042	12/28/2011	Mutual of Omaha	Life Insurance	272-000-202-011	36.53

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
<b>Warrant Total:</b>					<b>2,125.10</b>
050043	12/28/2011	PG&E	Utilities	140-410-300-240	650.67
050043	12/28/2011	PG&E	Utilities	104-411-300-240	2,506.33
050043	12/28/2011	PG&E	Utilities	104-412-300-240	485.47
050043	12/28/2011	PG&E	Utilities	104-432-300-240	1,538.58
050043	12/28/2011	PG&E	Utilities	109-434-300-240	97.35
050043	12/28/2011	PG&E	Utilities	120-435-300-240	6,839.58
050043	12/28/2011	PG&E	Utilities	121-439-300-240	207.43
050043	12/28/2011	PG&E	Utilities	105-437-300-240	38,160.37
050043	12/28/2011	PG&E	Utilities	111-601-300-240	78.14
050043	12/28/2011	PG&E	Utilities	111-603-300-240	14.87
050043	12/28/2011	PG&E	Utilities	111-604-300-240	84.68
050043	12/28/2011	PG&E	Utilities	104-412-300-240	14.81
050043	12/28/2011	PG&E	Utilities	109-434-300-240	4,844.80
050043	12/28/2011	PG&E	Utilities	104-000-120-022	563.40
<b>Warrant Total:</b>					<b>56,086.48</b>
050051	12/28/2011	The Pirate Pizza	Burn Program/Lunch for Volunteers	104-407-300-198	156.57
<b>Warrant Total:</b>					<b>156.57</b>
050044	12/28/2011	Pixelpushers, Inc	Website Hosting Fee	104-401-300-157	1,925.00
<b>Warrant Total:</b>					<b>1,925.00</b>
050045	12/28/2011	Quad Knopf, Inc.	Curb & Gutter Overlay Project	141-434-500-531	11,415.03
050045	12/28/2011	Quad Knopf, Inc.	Dairy Ave Sidewalk Project	109-434-500-530	5,294.34
050045	12/28/2011	Quad Knopf, Inc.	Water Plant Upgrade	107-437-500-551	1,418.16
050045	12/28/2011	Quad Knopf, Inc.	WW Pond Expansion	123-435-500-531	4,627.17
050045	12/28/2011	Quad Knopf, Inc.	Family Dollar Store	104-000-220-019	73.26
050045	12/28/2011	Quad Knopf, Inc.	Family Dollar Store Site Plan	104-000-220-019	705.06
050045	12/28/2011	Quad Knopf, Inc.	ARRA - Close Out	109-434-300-200	205.56
050045	12/28/2011	Quad Knopf, Inc.	DBE Program Reporting	104-431-300-200	89.01
050045	12/28/2011	Quad Knopf, Inc.	Water Treatment Plant	107-437-500-551	139.86
050045	12/28/2011	Quad Knopf, Inc.	CVS Store	104-000-220-019	122.31
050045	12/28/2011	Quad Knopf, Inc.	Wakena Solar Research	105-437-300-200	281.16
<b>Warrant Total:</b>					<b>24,370.92</b>
050046	12/28/2011	Quinn Company	Hose Coolant	104-433-300-210	23.26
<b>Warrant Total:</b>					<b>23.26</b>
050047	12/28/2011	Safety-Kleen Systems, Inc	Machine Service	104-433-300-200	293.89
<b>Warrant Total:</b>					<b>293.89</b>
050048	12/28/2011	Springbrook Software, Inc	Software Mtnce Contract	104-405-300-140	14,729.48
<b>Warrant Total:</b>					<b>14,729.48</b>
050049	12/28/2011	The Criscom Company	Federal Govn't Affairs Consulting	130-408-300-200	3,000.00
050049	12/28/2011	The Criscom Company	State Govn't Affairs Consulting	130-408-300-200	4,000.00

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
<b>Warrant Total:</b>					<b>7,000.00</b>
050050	12/28/2011	The Gas Company	Utilities	104-411-300-242	15.78
050050	12/28/2011	The Gas Company	Utilities	104-432-300-242	493.51
050050	12/28/2011	The Gas Company	Utilities	104-432-300-242	79.48
050050	12/28/2011	The Gas Company	Utilities	104-432-320-242	65.95
050050	12/28/2011	The Gas Company	Utilities	131-408-300-316	61.37
<b>Warrant Total:</b>					<b>716.09</b>
050052	12/28/2011	The Printer	Time Request Forms	104-421-300-155	550.85
<b>Warrant Total:</b>					<b>550.85</b>
050053	12/28/2011	Thomson West	2012 CA Evidence Code Pamphlets	104-421-300-150	120.68
<b>Warrant Total:</b>					<b>120.68</b>
050054	12/28/2011	Turnupseed Electric Svc Inc	Repair Sub Pump	120-435-300-140	6,535.61
050054	12/28/2011	Turnupseed Electric Svc Inc	Service Work/6 1/2 & Sherman	120-435-300-140	580.13
050054	12/28/2011	Turnupseed Electric Svc Inc	Service Work/Perlita Storm Station	121-439-300-140	1,326.45
<b>Warrant Total:</b>					<b>8,442.19</b>
050055	12/28/2011	Univar USA Inc	Sodium Hypochlorite	105-437-300-219	5,019.30
<b>Warrant Total:</b>					<b>5,019.30</b>
050056	12/28/2011	Verizon California	Telephone Service	104-432-300-220	269.56
<b>Warrant Total:</b>					<b>269.56</b>
050057	12/28/2011	Verizon Wireless	Cellular Phone Service	104-407-300-220	38.84
050057	12/28/2011	Verizon Wireless	Air Cards	104-421-300-220	684.36
050057	12/28/2011	Verizon Wireless	Cellular Phone Service	104-402-300-220	37.36
050057	12/28/2011	Verizon Wireless	Cellular Phone Service	140-410-300-220	137.37
050057	12/28/2011	Verizon Wireless	Cellular Phone Service	105-437-300-220	106.28
<b>Warrant Total:</b>					<b>1,004.21</b>
050058	12/28/2011	Wright's Electrical Service	Electrical Repairs	140-410-300-140	279.46
050058	12/28/2011	Wright's Electrical Service	Electrical Repairs	104-432-300-200	96.27
050058	12/28/2011	Wright's Electrical Service	Electrical Repairs	109-434-300-200	426.75
050058	12/28/2011	Wright's Electrical Service	Electrical Repairs	140-410-300-200	105.00
050058	12/28/2011	Wright's Electrical Service	Electrical Repairs	140-410-300-200	190.34
050058	12/28/2011	Wright's Electrical Service	Electrical Repairs	104-412-300-200	84.47
<b>Warrant Total:</b>					<b>1,182.29</b>
050059	12/28/2011	Zoom Imaging Solutions Inc	Freight for Copier Toner	104-421-300-150	8.09
<b>Warrant Total:</b>					<b>8.09</b>

..... Joyce A. Venegas, Deputy City Mgr/Finance Director .....

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
104	General	138,963.31
105	Water Fund	58,011.15
107	Water Impact Fees	1,558.02
109	Gas Taxes	19,309.83
111	Assessments	177.69
112	Refuse Fund	2,854.07
116	Law Enforcement Development Fe	565.50
120	Wastewater/Sanitary Sewer	25,232.20
121	Wastewater/Storm Drain	2,314.27
123	WW Treatment Impact Fees	4,627.17
130	CRA/Capital Projects Fund	19,912.00
131	CRA/Low-Mod Housing Fund	590.37
136	RAO Operations	646.00
140	Local Transportation Funds	12,282.46
141	STP Exchange	15,038.03
177	Home Program Income	751.00
178	State Program Income	1,667.91
263	09-HOME-6124	19.00
272	09-STBG-6408	413.53
273	10-STBG-6706	75.00
<b>Report Total:</b>		<b>305,008.51</b>

# Accounts Payable Voucher Approval List



User: bjh  
Printed: 01/11/2012-14:58

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050082	01/11/2012	ASI Administrative Solutions,	COBRA Administration	104-402-300-200	70.40
<b>Warrant Total:</b>					<b>70.40</b>
050080	01/11/2012	Amtrak	Tickets/100 Corcoran to Hanford	140-410-300-292	650.00
050080	01/11/2012	Amtrak	Tickets/100 Hanford to Corcoran	140-410-300-292	650.00
050080	01/11/2012	Amtrak	Tickets/ 10 Ten Ride Passes	140-410-300-292	590.00
<b>Warrant Total:</b>					<b>1,890.00</b>
050081	01/11/2012	Amtrak	Tickets/100 Corcoran to Hanford	140-410-300-292	650.00
050081	01/11/2012	Amtrak	Tickets/100 Hanford to Corcoran	140-410-300-292	650.00
050081	01/11/2012	Amtrak	Tickets/ 10 Ten Ride Passes	140-410-300-292	590.00
<b>Warrant Total:</b>					<b>1,890.00</b>
050083	01/11/2012	AT&T Mobility	Cell Phone Service	120-435-300-220	108.48
<b>Warrant Total:</b>					<b>108.48</b>
050084	01/11/2012	Az Auto Parts	Parts	140-410-300-260	138.48
050084	01/11/2012	Az Auto Parts	Parts	104-421-300-260	108.72
050084	01/11/2012	Az Auto Parts	Parts	104-433-300-210	3.69
050084	01/11/2012	Az Auto Parts	Parts	104-431-300-260	11.52
050084	01/11/2012	Az Auto Parts	Parts	109-434-300-140	8.58
050084	01/11/2012	Az Auto Parts	Parts	109-434-300-210	11.90
050084	01/11/2012	Az Auto Parts	Parts	109-434-300-260	42.61
050084	01/11/2012	Az Auto Parts	Parts	120-435-300-140	36.38
050084	01/11/2012	Az Auto Parts	Parts	105-437-300-210	64.74
050084	01/11/2012	Az Auto Parts	Parts	105-437-300-260	224.45
050084	01/11/2012	Az Auto Parts	Parts	112-438-300-140	1.88
<b>Warrant Total:</b>					<b>652.95</b>
050085	01/11/2012	B & C Enterprises	Fuel	140-410-300-250	574.89
050085	01/11/2012	B & C Enterprises	Fuel	104-412-300-250	389.95
050085	01/11/2012	B & C Enterprises	Fuel	104-421-300-250	1,288.84
050085	01/11/2012	B & C Enterprises	Fuel	104-433-300-250	252.08
050085	01/11/2012	B & C Enterprises	Fuel	109-434-300-250	1,120.09
050085	01/11/2012	B & C Enterprises	Fuel	120-435-300-250	362.28
050085	01/11/2012	B & C Enterprises	Fuel	121-439-300-250	40.25

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050085	01/11/2012	B & C Enterprises	Fuel	105-437-300-250	8.44
050085	01/11/2012	B & C Enterprises	Fuel	112-438-300-250	198.06
<b>Warrant Total:</b>					<b>4,234.88</b>
050086	01/11/2012	BankCard Center	Earthlink	104-401-300-157	34.95
050086	01/11/2012	BankCard Center	New China/Lunch Meeting	104-402-300-270	40.00
050086	01/11/2012	BankCard Center	Hyatt Regency/Lodging/L.Lopez	104-402-300-270	239.94
050086	01/11/2012	BankCard Center	Hyatt Regency/Lodging/L.Lopez	116-421-500-530	332.34
050086	01/11/2012	BankCard Center	Nat'l Notary Assn/S.Palacio	104-421-300-180	33.00
050086	01/11/2012	BankCard Center	Larkspur Landing/Lodging/J.Saldana	104-421-300-270	572.34
<b>Warrant Total:</b>					<b>1,252.57</b>
050087	01/11/2012	Best Deal Food Co Inc.	Supplies	104-401-300-271	12.80
050087	01/11/2012	Best Deal Food Co Inc.	Supplies	104-421-300-210	14.93
050087	01/11/2012	Best Deal Food Co Inc.	Supplies	104-432-300-210	18.02
050087	01/11/2012	Best Deal Food Co Inc.	Supplies	104-432-300-210	23.70
050087	01/11/2012	Best Deal Food Co Inc.	Supplies	120-435-300-210	36.98
050087	01/11/2012	Best Deal Food Co Inc.	Supplies	105-437-300-210	5.11
<b>Warrant Total:</b>					<b>111.54</b>
050088	01/11/2012	BSK Associates	Lab Analysis	105-437-300-200	120.00
050088	01/11/2012	BSK Associates	Lab Analysis	105-437-300-200	57.00
050088	01/11/2012	BSK Associates	Lab Analysis	105-437-300-200	120.00
050088	01/11/2012	BSK Associates	Lab Analysis	105-437-300-200	300.00
050088	01/11/2012	BSK Associates	Lab Analysis	105-437-300-200	57.00
050088	01/11/2012	BSK Associates	Project/Plymouth & 5th	120-435-300-200	2,638.50
050088	01/11/2012	BSK Associates	Project/Plymouth & 5th	120-435-300-200	4,961.55
<b>Warrant Total:</b>					<b>8,254.05</b>
050089	01/11/2012	Business Card	CPCA/Training/Castro & Harris	104-421-300-270	450.00
<b>Warrant Total:</b>					<b>450.00</b>
050090	01/11/2012	C. A. Reding Company, Inc	Copier Mntce/Depot	140-410-300-140	101.51
<b>Warrant Total:</b>					<b>101.51</b>
050091	01/11/2012	Calarco, Inc.	Ganular Chlorine	105-437-300-210	175.89
<b>Warrant Total:</b>					<b>175.89</b>
050092	01/11/2012	Caves & Associates	Negotiation Services/Dec	104-402-300-200	579.59
050092	01/11/2012	Caves & Associates	Negotiation Services/Jan	104-402-300-200	579.59
<b>Warrant Total:</b>					<b>1,159.18</b>
050093	01/11/2012	CDPH-OCP	T-3 Certification/R.Miranda	105-437-300-160	90.00
<b>Warrant Total:</b>					<b>90.00</b>
050094	01/11/2012	Chemical Waste Management Inc	Container Rental	120-435-300-193	600.00
<b>Warrant Total:</b>					<b>600.00</b>

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
050095	01/11/2012	Chevron & Texaco Card Svc	Fuel	104-421-300-250	307.56	
					<b>Warrant Total:</b>	<b>307.56</b>
050096	01/11/2012	City of Corcoran	City Svc/2410 Bell	131-408-300-316	90.90	
					<b>Warrant Total:</b>	<b>90.90</b>
050098	01/11/2012	Corcoran City Petty Cash	Reimbursements	104-405-300-300	3.00	
050098	01/11/2012	Corcoran City Petty Cash	Reimbursements	105-437-300-210	10.70	
050098	01/11/2012	Corcoran City Petty Cash	Reimbursements	105-437-300-210	21.46	
050098	01/11/2012	Corcoran City Petty Cash	Reimbursements	140-410-300-160	12.00	
050098	01/11/2012	Corcoran City Petty Cash	Reimbursements	104-421-300-270	72.00	
					<b>Warrant Total:</b>	<b>119.16</b>
050097	01/11/2012	Collins Air	Ice Maker Repairs/RAO	136-415-300-140	352.87	
					<b>Warrant Total:</b>	<b>352.87</b>
050099	01/11/2012	Corcoran Publishing Company	Public Notice/Tentative Parcel Map 11-01	104-406-300-156	168.00	
050099	01/11/2012	Corcoran Publishing Company	Transit Ads	140-410-300-156	100.00	
050099	01/11/2012	Corcoran Publishing Company	Employment Ad/Clerk Dispatcher	104-421-300-156	157.50	
					<b>Warrant Total:</b>	<b>425.50</b>
050100	01/11/2012	Carolina Daniel	Refund Vet's Hall Deposit	104-000-362-085	200.00	
					<b>Warrant Total:</b>	<b>200.00</b>
050101	01/11/2012	De La Rosa & Co.	Water Bond Remarketing Fees	105-437-300-200	6,035.14	
					<b>Warrant Total:</b>	<b>6,035.14</b>
050103	01/11/2012	Dept of Motor Vehicles	2012 Code Books	104-421-300-210	279.81	
					<b>Warrant Total:</b>	<b>279.81</b>
050102	01/11/2012	Dept of Industrial Relations	Inspection Fee/Water Slide	104-411-300-160	195.00	
					<b>Warrant Total:</b>	<b>195.00</b>
050104	01/11/2012	DOD Construction	Dairy Ave Sidewalk Project	141-434-500-530	37,560.83	
					<b>Warrant Total:</b>	<b>37,560.83</b>
050105	01/11/2012	Evident Crime Scene Products	Evidence Supplies	104-421-300-210	228.00	
050105	01/11/2012	Evident Crime Scene Products	Evidence Supplies	104-421-300-210	118.00	
					<b>Warrant Total:</b>	<b>346.00</b>
050106	01/11/2012	Excalibur Elevators, Inc	Service Elevator	104-432-300-140	762.00	
					<b>Warrant Total:</b>	<b>762.00</b>
050107	01/11/2012	FedEx	Shipping Fees	104-432-300-152	90.41	
					<b>Warrant Total:</b>	<b>90.41</b>
050108	01/11/2012	Felder Communications	Radio Maintenance & Repairs	140-410-300-141	51.50	

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050108	01/11/2012	Felder Communications	Radio Maintenance & Repairs	104-412-300-141	14.30
050108	01/11/2012	Felder Communications	Radio Maintenance & Repairs	104-421-300-141	510.00
050108	01/11/2012	Felder Communications	Radio Maintenance & Repairs	104-431-300-141	8.50
050108	01/11/2012	Felder Communications	Radio Maintenance & Repairs	109-434-300-141	60.00
050108	01/11/2012	Felder Communications	Radio Maintenance & Repairs	120-435-300-141	55.73
050108	01/11/2012	Felder Communications	Radio Maintenance & Repairs	105-437-300-141	63.85
050108	01/11/2012	Felder Communications	Radio Maintenance & Repairs	121-439-300-141	15.62
050108	01/11/2012	Felder Communications	Battery	104-412-300-210	63.28
<b>Warrant Total:</b>					<b>842.78</b>
050109	01/11/2012	Fresno City College	Add'l Training Health Fee	104-421-300-270	9.00
<b>Warrant Total:</b>					<b>9.00</b>
050110	01/11/2012	Geil Enterprises, Inc	Alarm Repairs/RAO	136-415-300-140	243.00
<b>Warrant Total:</b>					<b>243.00</b>
050111	01/11/2012	Groeniger & Company	Part	120-435-300-210	78.44
<b>Warrant Total:</b>					<b>78.44</b>
050112	01/11/2012	Hanford Sentinel, Inc	Employment Ad/Clerk Dispatcher	104-421-300-156	160.42
<b>Warrant Total:</b>					<b>160.42</b>
050113	01/11/2012	Hanford Veterinary Hospital	Animal Control Services	104-421-300-217	18.90
050113	01/11/2012	Hanford Veterinary Hospital	Animal Control Services	104-421-300-217	69.73
050113	01/11/2012	Hanford Veterinary Hospital	Animal Control Services	104-421-300-217	479.01
<b>Warrant Total:</b>					<b>567.64</b>
050114	01/11/2012	Home Depot Credit Services	Supplies	104-432-300-210	132.58
050114	01/11/2012	Home Depot Credit Services	Supplies	120-435-300-210	269.29
050114	01/11/2012	Home Depot Credit Services	Supplies	104-412-300-210	71.08
<b>Warrant Total:</b>					<b>472.95</b>
050115	01/11/2012	HUB International	Special Event Coverage	104-000-362-085	697.00
<b>Warrant Total:</b>					<b>697.00</b>
050116	01/11/2012	James W. Ingram Digital Electronic	Street Light Repairs/Otis & Whitley	109-434-300-140	3,912.43
050116	01/11/2012	James W. Ingram Digital Electronic	Street Light Repairs/Otis & Whitley	109-434-300-140	759.50
<b>Warrant Total:</b>					<b>4,671.93</b>
050117	01/11/2012	Kelly Equipment	Part	112-438-300-140	402.91
<b>Warrant Total:</b>					<b>402.91</b>
050118	01/11/2012	Kings County Mobile Locksmith	Master Key Lock	105-437-300-200	425.32
050118	01/11/2012	Kings County Mobile Locksmith	Master Key Lock	136-415-300-200	142.03
<b>Warrant Total:</b>					<b>567.35</b>
050119	01/11/2012	Kings County Planning Agency	County Housing Loan Pmts/Jul-Dec 2011	190-470-365-999	4,913.80

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050119	01/11/2012	Kings County Planning Agency	County Housing Loan Pmts/Jul-Dec 2011	191-472-365-999	1,879.65
050119	01/11/2012	Kings County Planning Agency	County Housing Loan Pmts/Jul-Dec 2011	193-474-365-999	1,793.96
050119	01/11/2012	Kings County Planning Agency	County Housing Loan Pmts/Jul-Dec 2011	195-477-365-999	2,960.04
050119	01/11/2012	Kings County Planning Agency	County Housing Loan Pmts/Jul-Dec 2011	196-478-365-999	1,259.39
050119	01/11/2012	Kings County Planning Agency	County Housing Loan Pmts/Jul-Dec 2011	197-479-365-999	3,024.48
050119	01/11/2012	Kings County Planning Agency	City 3%	131-408-366-100	-474.94
<b>Warrant Total:</b>					<b>15,356.38</b>
050120	01/11/2012	Kings County Tax Collector	Property Tax	105-437-300-160	246.43
050120	01/11/2012	Kings County Tax Collector	Property Tax	105-437-300-160	209.47
<b>Warrant Total:</b>					<b>455.90</b>
050121	01/11/2012	Kings County Treasurer	Fire Department Costs	104-401-300-208	49,904.25
050121	01/11/2012	Kings County Treasurer	Fire Department Costs	130-408-300-208	21,387.50
<b>Warrant Total:</b>					<b>71,291.75</b>
050122	01/11/2012	Kings Rehabilitation Center	Janitorial Services	136-415-300-200	3,122.21
050122	01/11/2012	Kings Rehabilitation Center	Janitorial Services	104-432-300-200	3,520.79
<b>Warrant Total:</b>					<b>6,643.00</b>
050124	01/11/2012	Ravi I. Kumar, M.D.	DMV Physical/S. Martinez	140-410-300-200	120.00
<b>Warrant Total:</b>					<b>120.00</b>
050123	01/11/2012	Kings Waste & Recycling	Dump Fees/Greenwaste	112-436-300-192	6,578.80
050123	01/11/2012	Kings Waste & Recycling	Dump Fees/Recyclables	112-436-300-192	696.40
<b>Warrant Total:</b>					<b>7,275.20</b>
050125	01/11/2012	Lampe Chrysler Dodge Jeep Ram	Part	120-435-300-260	87.26
<b>Warrant Total:</b>					<b>87.26</b>
050126	01/11/2012	Raymond Lerma	Mileage Reimbursement/KCAG Meetings	104-401-300-270	66.16
050126	01/11/2012	Raymond Lerma	Mileage Reimbursement/KCOA Meetings	104-401-300-270	294.88
<b>Warrant Total:</b>					<b>361.04</b>
050127	01/11/2012	LexisNexis Risk Data Mngmt	Investigative Services	104-421-300-200	50.00
<b>Warrant Total:</b>					<b>50.00</b>
050128	01/11/2012	Miguel Meneses	Yard Svc/Salyer Estate Landscaping Dist	111-601-300-202	120.00
050128	01/11/2012	Miguel Meneses	Yard Svc/Sunrise Villa Landscaping Dist	111-604-300-202	200.00
<b>Warrant Total:</b>					<b>320.00</b>
050129	01/11/2012	Nextel Communications	Cell Phone Service	104-421-300-221	770.68
<b>Warrant Total:</b>					<b>770.68</b>
050130	01/11/2012	Robert Nolan	Water Valve/Dog Pen	116-421-500-530	540.64
050130	01/11/2012	Robert Nolan	Valve/Ice Maker/RAO	136-415-300-140	84.22

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
					<b>Warrant Total:</b>	<b>624.86</b>
050131	01/11/2012	Nova Storm Systems	Business Network Access Service	105-437-300-200	85.00	
					<b>Warrant Total:</b>	<b>85.00</b>
050132	01/11/2012	Office Depot	Office Supplies	104-402-300-210	61.28	
050132	01/11/2012	Office Depot	Office Supplies	104-405-300-150	74.22	
050132	01/11/2012	Office Depot	Office Supplies	140-410-300-210	59.11	
050132	01/11/2012	Office Depot	Office Supplies	104-421-300-150	257.10	
050132	01/11/2012	Office Depot	Office Supplies	104-432-300-150	419.18	
050132	01/11/2012	Office Depot	Office Supplies	104-433-300-210	6.95	
050132	01/11/2012	Office Depot	Office Supplies	120-435-300-210	29.52	
050132	01/11/2012	Office Depot	Office Supplies	105-437-300-210	216.30	
					<b>Warrant Total:</b>	<b>1,123.66</b>
050133	01/11/2012	Oliver Whitaker Co.	Repairs	104-421-300-260	107.25	
050133	01/11/2012	Oliver Whitaker Co.	Repairs	104-421-300-260	375.38	
					<b>Warrant Total:</b>	<b>482.63</b>
050134	01/11/2012	PG&E	Utilities	111-601-300-240	8.87	
050134	01/11/2012	PG&E	Utilities	140-410-300-240	664.61	
050134	01/11/2012	PG&E	Utilities	104-412-300-240	636.55	
050134	01/11/2012	PG&E	Utilities	104-432-300-240	3,018.17	
050134	01/11/2012	PG&E	Utilities	104-432-320-240	55.86	
050134	01/11/2012	PG&E	Utilities	109-434-300-240	325.72	
050134	01/11/2012	PG&E	Utilities	120-435-300-240	9,271.70	
050134	01/11/2012	PG&E	Utilities	121-439-300-240	389.41	
050134	01/11/2012	PG&E	Utilities	105-437-300-240	34,805.81	
					<b>Warrant Total:</b>	<b>49,176.70</b>
050135	01/11/2012	Pizza Factory	Inmate Meals	104-421-300-148	12.41	
050135	01/11/2012	Pizza Factory	Inmate Meals	104-421-300-148	18.23	
					<b>Warrant Total:</b>	<b>30.64</b>
050136	01/11/2012	Postmaster-Corcoran	Postage for Billing	104-405-300-150	2,850.00	
					<b>Warrant Total:</b>	<b>2,850.00</b>
050137	01/11/2012	Proclean Supply	Janitorial Supplies	104-432-300-210	812.64	
					<b>Warrant Total:</b>	<b>812.64</b>
050138	01/11/2012	ProForce Law Enforcement	Tasers & Batteries	180-424-300-215	2,835.15	
					<b>Warrant Total:</b>	<b>2,835.15</b>
050139	01/11/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	140-410-300-200	81.40	
050139	01/11/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	136-415-300-200	51.93	
050139	01/11/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-432-300-200	226.58	
050139	01/11/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-432-300-200	48.23	
050139	01/11/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-432-320-200	33.04	

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount
050139	01/11/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-433-300-200	47.00
050139	01/11/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	104-433-300-180	25.00
050139	01/11/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	120-435-300-200	81.40
050139	01/11/2012	Prudential Overall Supply	Entrance Rugs/Shop Towels/Dust Mop	105-437-300-200	86.12
<b>Warrant Total:</b>					<b>680.70</b>
050141	01/11/2012	Reserve Account	Postage for Meter	104-432-300-152	1,500.00
<b>Warrant Total:</b>					<b>1,500.00</b>
050140	01/11/2012	Quality Pool Service	Monthly Pool Service	104-411-300-200	1,650.00
<b>Warrant Total:</b>					<b>1,650.00</b>
050142	01/11/2012	Sawtelle & Rosprim Industrial	Supplies	104-433-300-210	53.11
050142	01/11/2012	Sawtelle & Rosprim Industrial	Supplies	109-434-300-210	35.95
050142	01/11/2012	Sawtelle & Rosprim Industrial	Supplies	120-435-300-210	70.06
050142	01/11/2012	Sawtelle & Rosprim Industrial	Supplies	105-437-300-210	160.47
<b>Warrant Total:</b>					<b>319.59</b>
050143	01/11/2012	Self Help Enterprises	CalHome Application Preparation Fee	131-408-300-200	2,000.00
050143	01/11/2012	Self Help Enterprises	Admin Fee/08-CalHome-4908	282-533-300-200	346.00
<b>Warrant Total:</b>					<b>2,346.00</b>
050144	01/11/2012	Shell Fleet Plus	Fuel	104-407-300-250	61.94
050144	01/11/2012	Shell Fleet Plus	Fuel	140-410-300-250	2,124.91
050144	01/11/2012	Shell Fleet Plus	Fuel	104-412-300-250	293.71
050144	01/11/2012	Shell Fleet Plus	Fuel	104-421-300-250	3,605.65
050144	01/11/2012	Shell Fleet Plus	Fuel	109-434-300-250	199.57
050144	01/11/2012	Shell Fleet Plus	Fuel	104-431-300-250	75.23
050144	01/11/2012	Shell Fleet Plus	Fuel	112-438-300-250	656.18
050144	01/11/2012	Shell Fleet Plus	Fuel	120-435-300-250	498.47
050144	01/11/2012	Shell Fleet Plus	Fuel	121-439-300-250	166.16
050144	01/11/2012	Shell Fleet Plus	Fuel	105-437-300-250	1,344.68
<b>Warrant Total:</b>					<b>9,026.50</b>
050145	01/11/2012	SJVAPCD	Permit Fee/Standby Generator	105-437-300-160	479.00
<b>Warrant Total:</b>					<b>479.00</b>
050146	01/11/2012	Staples Business Advantage	Office Supplies	104-407-300-210	117.95
050146	01/11/2012	Staples Business Advantage	Office Supplies	104-407-300-210	93.10
<b>Warrant Total:</b>					<b>211.05</b>
050147	01/11/2012	Streamlinesales, Inc	Hero Police Bear w/ specs	330-429-300-210	812.50
<b>Warrant Total:</b>					<b>812.50</b>
050148	01/11/2012	Sun Ridge Systems, Inc	RIMS Personnel & Training Software	114-414-300-210	9,750.00
<b>Warrant Total:</b>					<b>9,750.00</b>
050149	01/11/2012	Superior Electric Works Inc.	Tank Solenoid/Photo Eyes/Prox Sensor	105-437-300-200	1,047.29

Vouch No	Wrnt Date	Vendor	Description	Account Number	Amount	
					<b>Warrant Total:</b>	<b>1,047.29</b>
050150	01/11/2012	TF Tire & Service	Tires & Repairs	140-410-300-260	586.34	
050150	01/11/2012	TF Tire & Service	Tires & Repairs	104-421-300-260	765.21	
050150	01/11/2012	TF Tire & Service	Tires & Repairs	120-435-300-260	17.00	
					<b>Warrant Total:</b>	<b>1,368.55</b>
050151	01/11/2012	The Gas Company	Utilities	104-432-300-242	5.96	
050151	01/11/2012	The Gas Company	Utilities	104-432-300-242	309.96	
050151	01/11/2012	The Gas Company	Utilities	120-435-300-242	793.13	
					<b>Warrant Total:</b>	<b>1,109.05</b>
050152	01/11/2012	The Printer	Business Cards	104-402-300-155	21.41	
050152	01/11/2012	The Printer	Business Cards	104-407-300-210	42.83	
050152	01/11/2012	The Printer	Business Cards	104-421-300-155	85.67	
					<b>Warrant Total:</b>	<b>149.91</b>
050153	01/11/2012	Toshiba Financial Services	Copier Rental Fee	104-421-300-180	396.69	
					<b>Warrant Total:</b>	<b>396.69</b>
050154	01/11/2012	Trans Union LLC	Background Service	104-421-300-200	6.35	
					<b>Warrant Total:</b>	<b>6.35</b>
050156	01/11/2012	Turnpuseed Electric Svc Inc	Service Work/Orange & Dairy	120-435-300-140	224.11	
					<b>Warrant Total:</b>	<b>224.11</b>
050155	01/11/2012	Tule Trash Company	Contract	112-436-300-200	101,372.37	
050155	01/11/2012	Tule Trash Company	Franchise Fee	112-436-316-023	-7,096.07	
050155	01/11/2012	Tule Trash Company	KWRA Tickets Charged to Tule,s/b City	112-436-300-200	373.63	
050155	01/11/2012	Tule Trash Company	Franchise Fees/Roll-offs/Nov	112-436-316-023	-1,057.66	
050155	01/11/2012	Tule Trash Company	Cans Pulled for Non-Payment	112-436-300-200	10.00	
					<b>Warrant Total:</b>	<b>93,602.27</b>
050157	01/11/2012	Univar USA Inc	Ferric Chloride	105-437-300-219	7,149.10	
					<b>Warrant Total:</b>	<b>7,149.10</b>
050158	01/11/2012	Verizon California	Telephone Service	104-432-320-220	42.16	
050158	01/11/2012	Verizon California	Telephone Service	120-435-300-220	74.22	
050158	01/11/2012	Verizon California	Telephone Service	120-435-300-220	158.89	
					<b>Warrant Total:</b>	<b>275.27</b>
050159	01/11/2012	Walt's Auto Parts	Parts	104-412-300-140	8.16	
050159	01/11/2012	Walt's Auto Parts	Parts	104-433-300-210	309.10	
050159	01/11/2012	Walt's Auto Parts	Parts	109-434-300-140	107.50	
050159	01/11/2012	Walt's Auto Parts	Parts	105-437-300-210	129.80	
050159	01/11/2012	Walt's Auto Parts	Parts	112-438-300-140	47.18	

<b>Vouch No</b>	<b>Wrnt Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Account Number</b>	<b>Amount</b>
					<b>Warrant Total: 601.74</b>
050160	01/11/2012	Will Tiesiera Ford-Mercury	Part	140-410-300-260	13.92
					<b>Warrant Total: 13.92</b>
050161	01/11/2012	Wright's Electrical Service	New 911 System	116-421-500-530	2,775.19
					<b>Warrant Total: 2,775.19</b>

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..... Joyce A. Venegas, Deputy City Mgr/Finance Director .....

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
104	General	82,675.16
105	Water Fund	53,738.57
109	Gas Taxes	6,583.85
111	Assessments	328.87
112	Refuse Fund	102,183.68
114	Suppl Law Enforce Svcs Fund	9,750.00
116	Law Enforcement Development Fe	3,648.17
120	Wastewater/Sanitary Sewer	20,453.39
121	Wastewater/Storm Drain	611.44
130	CRA/Capital Projects Fund	21,387.50
131	CRA/Low-Mod Housing Fund	1,615.96
136	RAO Operations	3,996.26
140	Local Transportation Funds	8,408.67
141	STP Exchange	37,560.83
180	Asset Seizure - Adjudicated	2,835.15
190	Kings County CDBG 1992	4,913.80
191	Kings County CDBG1993	1,879.65
193	Kings County 1996	1,793.96
195	1999 County CDBG	2,960.04
196	2001 Kings County CDBG	1,259.39
197	2002 Kings County CDBG	3,024.48
282	Cal Home Active Grants	346.00
330	Corcoran Police Explorers	812.50
	<b>Report Total:</b>	<b>372,767.32</b>

City of

# CORCORAN

A MUNICIPAL CORPORATION

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## WRITTEN COMMUNICATIONS ITEM #: 6-A

### MEMO

**TO:** Corcoran City Council

**FROM:** Lorraine Lopez, Assistant to the City Manager/City Clerk

**DATE:** January 10, 2012

**MEETING DATE:** January 17, 2012

**SUBJECT:** Consider Funding Request by Kings Community Action Organization

#### **Recommendation:**

That council approve, deny or modify the funding request made by the Kings Community Action Organization and make a finding there is a benefit to the community.

#### **Discussion:**

Staff received a written request for funding from the Kings Community Action Organization (KCAO). This is a first time request.

The funding request is for \$2,400.00. The purpose of the request is to assist with purchasing supplies and market the KCAO Tax Program offered to increase participation amongst Corcoran residents.

Attached is a completed donation request form and budget sheet from KCAO. Representatives have been invited to attend the meeting to answer further questions.

Staff reviewed the request and recommends there is a relationship to public agency programs since this is a “service agency could provide, but does not” and the nature of the benefit could be “The Agency is supportive of the KCAO Tax Program and bringing an awareness to the citizens of Corcoran to assist residents in filing their taxes. This program provides a service that the City does not offer.”

#### **Budget Impact:**

The 2011/12 budget for contributions is \$7,500. The remaining balance is \$6,000.

#### CITY OFFICES:

832 Whitley Avenue \* Corcoran, CA 93212 \* Phone 559-992-2151 \* [www.cityofcorcoran.com](http://www.cityofcorcoran.com)

# DONATION REQUEST FORM



## ORGANIZATION INFORMATION

Organization: Kings Community Action Organization Federal Tax Exempt ID#: 94-1604455  
Non-Profit  Charitable  Education   
Address: 1130 N. 11th Ave.  
City: Hanford ST: CA Zip: 93230  
Phone: 559-582-4386  
Website: www.kcao.org  
Contact Name: Juan Martinez Phone: 559-415-7257  
Contact E-mail: jumartinez@kcao.org

Organization Mission: (Brief Statement describing purpose and objective of the program)

KCAO's Tax Program will assist families in filing taxes and help families receive the Earned Income Tax Credit (EITC).

## DONATION REQUEST

Donation requested:

Funds \$ 2,400.00  In-Kind \_\_\_\_\_  
 Volunteers # \_\_\_\_\_  Other \_\_\_\_\_

Have City funds been requested in the past?

Yes  No

If yes, please briefly explain: (Amount received and when)

Is this request in association with a particular event?

Yes  No

If yes, please briefly explain: (Event date / Expected Attendance)

## PROGRAM INFORMATION

*If necessary attach additional sheet.*

1) Specifically identify what the funds are going to be used for:

The funds will be used to purchase supplies and market the tax program.

2) When will the funds be used:

January 18 - April 17 (Corcoran YMCA)

3) Why are the funds needed from the City:

To supplement the cost associated with running a free tax program.

4) Total program funding and projected resources: (Please attach a fiscal/calendar year Budget Report with actual beginning balance, income and expenses, and final balance)

5) Describe type of assistance being given and/or number of area residents benefitting from assistance.

Provide free tax assistance. Last year, 707 people were provided free assistance.

6) Age group Benefited:

K-8  High School  Adult

7) How will the program's success be determined:

An increase in participation amongst Corcoran residents.

8) Date the group will report back to the Council on the use of funds: After April 17th.

## KCAO You've Earned It, You Keep It – Free Tax Assistance Program Proposed Budget

**Total Requested: \$2,400**

Staffing:	\$1,208
Program/Office Supplies:	\$1,000
Indirect:	\$192
<b>TOTAL</b>	<b>\$2,400</b>

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KCAO will provide free tax assistance to Corcoran residents through a partnership with the Corcoran YMCA. Corcoran residents will be able to make appointments or walk-in at the center during regular business hours to file their Federal and State income taxes. This service will allow Corcoran residents to file their taxes at no cost and receive Federal and State tax credits. By encouraging residents to file their taxes this program creates an opportunity for Corcoran to receive funds that will be use to support the local economy and generate further tax revenue. KCAO has been conducting this program since 2010 and has relied on the support of local partners to continue services.

**STAFF REPORT  
ITEM #: 6-B**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Lorraine Lopez, Assistant to the City of Manager/City Clerk

**DATE:** January 12, 2012

**MEETING DATE:** January 17, 2012

**SUBJECT:** Accept resignation of Corcoran Planning Commissioner Cecilio Barrera

**Recommendation: (Voice Vote)**

Direct staff to advertise the unscheduled vacancy for the remaining portion of the term, due to expire December 31, 2014. Direct staff to prepare a resolution and return to a future meeting for presentation

**Discussion:**

Staff received the verbal resignation of Cecilio Barrera, Corcoran Planning Commissioner. The resignation is effective immediately. Staff has notified the Planning Commission at their meeting on January 9, 2012.

At this time, staff requests direction to proceed with advertising to solicit interest from community members to fill the vacancy. Following councils directions, the tentative schedule is as follows:

Posting in the City Clerks Office on January 18, 2012;  
Advertising in the Corcoran Journal on January 19, 2012;  
Application acceptance until January 31, 2012;  
Appointment made at a future council meeting, February 6, 2012.

Staff will also solicit interest and send letters to anyone Council desires be contacted.

At councils direction a resolution can be prepared honoring Mr. Barrera's service and be returned at a future council meeting for presentation.

**Budget Impact:**

Minimal advertising costs.

City of  
**CORCORAN**

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**STAFF REPORTS**

**ITEM #: 7-A**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Lorraine Lopez, Assistant to the City Manager/City Clerk

**DATE:** December 18, 2011      **MEETING DATE:** January 17, 2012

**SUBJECT:** Review and reconsider Council Committee Appointments

**Recommendation:** (Consensus)

Council Discussion.

**Discussion:**

Bi-annually following reorganization of the Council, appointments are made among the Council to represent the City of Corcoran on various boards and commissions. Staff has included a list of current boards and commissions that council may choose to review and reconsider with the appointment of Council Member Jerry Robertson. Since the vacancy of Larry Hanshew, some committees have been represented by the alternate appointee.

The last review of the council committee appointments was made in December 2010. Any changes made tonight, will be forwarded immediately to the appropriate agencies by staff.

**Budget Impact:**

None.

City Offices:

832 Whitley Avenue \* Corcoran, CA 93212 \* Phone 559-992-2151 \* [www.cityofcorcoran.com](http://www.cityofcorcoran.com)

**STAFF REPORT  
ITEM #: 7-B**

**MEMORANDUM**

**TO:** Corcoran City Council

**FROM:** Steve Kroeker, Public Works Director

**DATE:** January 11, 2012                      **MEETING DATE:** January 17, 2012

**SUBJECT:** Consider authorizing the City Manager to sign Urban Mass Transportation Administration (UMTA) Certification and assurances.

**RECOMMENDATION: (Voice Vote)**

That the Council authorizes the City Manager to sign on their behalf the Federal Fiscal Year 2012 FTA Certifications and Assurances Signature Page committing the Council and City of Corcoran to comply with all Federal statues, regulations, executive orders, and Federal Requirements applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2012.

**DISCUSSION:**

Before the FTA can award a Federal grant or agreement, the applicant must submit all certifications and assurances pertaining to itself and its project or projects as required by Federal laws and regulations.

Since 1995, FTA has consolidating the various certifications and assurances that may be required into a single document for publication in the Federal Register.

The City of Corcoran uses FTA funding for its Transit service. This includes funding for operation, expansion of services and capital improvements. Because of these applications and contracts, the City is required to file the attached certifications and assurances.

**BUDGET IMPACT:**

These certifications and assurances are required in order to obtain the Federal Funds the City of Corcoran Transit Division uses for its operation.

**FEDERAL FISCAL YEAR 2012 CERTIFICATIONS AND ASSURANCES FOR  
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS  
CALIFORNIA DEPARTMENT OF TRANSPORTATION  
DIVISION OF MASS TRANSPORTATION**

**PREFACE**

*In accordance with 49 U.S.C. 5323(n), the following certifications and assurances have been compiled for the Federal Transit Administration (FTA) assistance programs. FTA requests each Subrecipient of the California Department of Transportation (Department) to provide as many certifications and assurances as needed for all programs for which the Subrecipient intends to seek FTA assistance during Federal Fiscal Year (FY) 2012. Before the FTA may award Federal transit assistance (funding or funds) to support a project, the Subrecipient must provide certain certifications and assurances required by Federal law or regulation.*

*The Department has consolidated the FTA certifications and assurances into 18 groups. At a minimum, the Subrecipient must provide the assurances in Group 01. If the Subrecipient requests more than \$100,000, the Subrecipient must also provide the Lobbying certification in Group 02, unless the Subrecipient is an Indian tribe or organization or a tribal organization. Depending on the nature of the Subrecipient and its project, the Subrecipient may need to provide some of the certifications and assurances in Groups 03 through 18. However, instead of selecting individual groups of certifications and assurances, the Subrecipient may make a single selection that will encompass all groups of certifications and assurances applicable to all FTA programs. FTA and the Department understand and agree that not every provision of these certifications and assurances will apply to every Subrecipient or every project FTA funds. The type of project and Subrecipient will determine which certifications and assurances apply.*

*The Subrecipient also understands and agrees that these certifications and assurances are special pre-award requirements and do not include all Federal requirements that may apply to the Subrecipient or its project. The FTA Master Agreement MA(18) for Federal Fiscal Year 2012, <http://www.fta.dot.gov/documents/18-Master.pdf>, contains a list of most of those requirements.*

*The Subrecipient is ultimately responsible for compliance with the certifications and assurances that apply to itself or its project irrespective of third party contractor participation in the project. Because many FY 2012 certifications and assurances will require subrecipient compliance, the Department strongly recommends that the Subrecipient takes appropriate measures to assure the validity of the third part contractor's certifications and assurances. The Subrecipient understands and agrees that when the Subrecipient applies for funding on behalf of a consortium, joint venture, partnership, or team, each member of that consortium, joint venture, partnership, or team is responsible for compliance with the certifications and assurances the Subrecipient selects.*

## **GROUP 01. ASSURANCES REQUIRED FOR EACH SUBRECIPIENT**

*The Subrecipient must select the following assurances in Group 01 unless the Department expressly determine otherwise in writing.*

### *A. Assurance of Authority of the Subrecipient.*

The Authorized Representative of the Subrecipient and the attorney who signs these certifications, assurances, and agreements, affirm that the Subrecipient may, under their State, local, or Indian tribal law and regulations, and the Subrecipient's by-laws or internal rules, undertake the following activities on behalf of the Subrecipient:

1. Executes and files its application for Federal funds,
2. Executes and files its certifications, assurances, and agreements binding its compliance, and
3. Executes Grant Agreements or Cooperative Agreements, or both, with the Department.

### *B. Standard Assurances.*

The Subrecipient assures that:

1. It has sufficient authority under its State, local, or Indian tribal law, regulations by-laws and internal rules to carry out each FTA funded project as required by Federal laws and regulations,
2. It will comply with all applicable Federal statutes and regulations to carry out any FTA funded project,
3. It is under a continuing obligation to comply with the terms and conditions of the Grant Agreement or Cooperative Agreement for the project, including the FTA Master Agreement incorporated by reference and made part of the latest amendment to Grant Agreement or Cooperative Agreement,
4. It recognizes that Federal laws and regulations may be modified from time to time and those modifications may affect project implementation,
5. It understands that Presidential executive orders and Federal directives, including Federal policies and program guidance, may be issued concerning matters affecting the Subrecipient or its project, and
6. It agrees that the most recent Federal laws, regulations, and directives will apply to the project, unless FTA determines otherwise in writing.

### *C. Intergovernmental Review Assurance.*

*This assurance does not apply to Indian tribe or organization or a tribal organization that applies for funding under FTA's Tribal Transit Program, 49 U.S.C. 5311(c)(1).*

The Subrecipient assures that it has or will submit each Federal funding application to the appropriate State and local agencies for intergovernmental review to facilitate compliance with U.S. Department of Transportation (U.S. DOT) regulations, "Intergovernmental Review of Department of Transportation Programs and Activities," 49 CFR part 17.

### *D. Nondiscrimination Assurance.*

1. The Subrecipient assures that it will comply with the following laws and regulations so that no person in the United States will be denied the benefits of, or otherwise be subjected to discrimination in any U.S. DOT or FTA funded program or activity (particularly in the level and quality of transportation services and transportation-related benefits on the basis of race,

color, national origin, creed, sex, or age:

- a. Federal transit law, specifically 49 U.S.C. 5332 (prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age, and in employment or business opportunity),
  - b. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d, and
  - c. U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act," 49 CFR part 21.
2. As required by 49 CFR 21.7, the Subrecipient assures that:
- a. It will comply with 49 U.S.C. 5332, 42 U.S.C. 2000d, and 49 CFR part 21 in the manner:
    - (1) It conducts each project,
    - (2) It undertakes property acquisitions, and
    - (3) It operates the project facilities, including:
      - (a) Its entire facilities, and
      - (b) Its facilities operated in connection with its project,
  - b. This assurance applies to its entire project and entire facilities, including facilities operated in connection with its project,
  - c. It will promptly take the necessary actions to carry out this assurance, including:
    - (1) Notifying the public that discrimination complaints about transportation-related services or benefits may be filed with U.S. DOT or FTA, and
    - (2) Submitting information about its compliance with these provisions to U.S. DOT or FTA upon their request,
  - d. If it transfers FTA funded real property, structures, or improvements to another party, any deeds and instruments recording that transfer will contain a covenant running with the land assuring nondiscrimination:
    - (1) While the property is used for the purpose that the Federal funding is extended,
    - (2) While the property is used for another purpose involving the provision of similar services or benefits,
  - e. The United States has a right to seek judicial enforcement of any matter arising under:
    - (1) Title VI of the Civil Rights Act, 42 U.S.C. 2000d,
    - (2) U.S. DOT regulations, 49 CFR part 21, and
    - (3) This assurance,
  - f. It will make any changes in its Title VI implementing procedures as U.S. DOT or FTA may request to comply with:
    - (1) Title VI of the Civil Rights Act, 42 U.S.C. 2000d,
    - (2) U.S. DOT regulations, 49 CFR part 21, and
    - (3) Federal transit law, 49 U.S.C. 5332,
  - g. It will extend the requirements of 49 U.S.C. 5332, 42 U.S.C. 2000d, and 49 CFR part 21 to each third party participant, including:
    - (1) Any transferee,
    - (2) Any third party contractor or subcontractor at any tier,
    - (3) Any successor in interest,
    - (4) Any lessee, or
    - (5) Any other participant in the project,
  - h. It will include adequate provisions to extend the requirements of 49 U.S.C. 5332, 42 U.S.C. 2000d, and 49 CFR part 21 to each third party agreement, including:
    - (1) Each subagreement,
    - (2) Each property transfer agreement,

- (3) Each third party contract or subcontract at any tier,
- (4) Each lease, or
- (5) Each participation agreement,
- i. The assurances it has made will remain in effect for the longest of the following:
  - (1) As long as Federal funding is extended to the project,
  - (2) As long as the Project property is used for a purpose for which the Federal funding is extended,
  - (3) As long as the Project property is used for a purpose involving the provision of similar services or benefits, or
  - (4) As long as the Subrecipient retains ownership or possession of the project property.

E. *Assurance of Nondiscrimination on the Basis of Disability.*

- 1. The Subrecipient assures that it and its project implementation and operations will comply with all applicable requirements of:
  - a. The Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, *et seq.*,
  - b. The Americans with Disabilities Act of 1990, as amended, 42 U.S.C. 12101 *et seq.*,
  - c. U.S. DOT regulations, specifically 49 CFR parts 27, 37, and 38, and
  - d. Any other applicable Federal laws that may be enacted or Federal regulations that may be promulgated,
- 2. As required by U.S. DOT regulations, “Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance,” 49 CFR part 27, specifically 49 CFR 27.9, the Subrecipient assures that:
  - a. The following prohibition against discrimination on the basis of disability is a condition to the approval or extension of any FTA funding awarded to:
    - (1) Construct any facility,
    - (2) Obtain any rolling stock or other equipment,
    - (3) Undertake studies,
    - (4) Conduct research, or
    - (5) Participate in or obtain any benefit from any FTA administered program,
  - b. In any program or activity receiving or benefiting from Federal funding FTA or any entity within U.S. DOT administers, no otherwise qualified people with a disability will, because of their disability, be:
    - (1) Excluded from participation,
    - (2) Denied benefits, or
    - (3) Otherwise subjected to discrimination.

F. *Suspension and Debarment.*

- 1. U.S. DOT regulations, “Nonprocurement Suspension and Debarment,” 2 CFR part 1200, which adopts and supplements the provisions of U.S. Office of Management and Budget (U.S. OMB) “Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” 2 CFR part 180, permit certifications to assure the Subrecipient acknowledges that:
- 2. The Subrecipient certifies to the best of its knowledge and belief that, it, its principals, and first tier contractors:
  - a. Are eligible to participate in covered transactions of any Federal department or agency and are not presently:
    - (1) Debarred,
    - (2) Suspended,

- (3) Proposed for debarment,
  - (4) Declared ineligible, or
  - (5) Voluntarily excluded, or
  - (6) Disqualified,
- b. Have not within a three-year period preceding its latest application or proposal been convicted of or had a civil judgment rendered against any of them for:
    - (1) Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction, or contract under a public transaction,
    - (2) Violation of any Federal or State antitrust statute, or
    - (3) Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making any false statement, or receiving stolen property,
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses listed in the preceding Section 2.b of this certification,
  - d. Have not had one or more public transactions (Federal, State, or local) terminated for cause or default within a three-year period preceding this certification,
  - e. Will promptly provide any information to the Department if at a later time any information contradicts the statements of subparagraphs (1) through (4) above, and
  - f. Will treat each lower tier contract or lower tier subcontract under the Project as a covered lower tier contract for purposes of 2 CFR part 1200 and 2 CFR part 180 if it:
    - (1) Equals or exceeds \$25,000,
    - (2) Is for audit services, or
    - (3) Requires the consent of a Federal official,
  - g. Will require that each covered lower tier contractor and subcontractor:
    - (1) Comply with the Federal requirements of 2 CFR part 1200 and 2 CFR part 180, and
    - (2) Assure that each lower tier participant in the Project is not presently declared by any Federal department or agency to be:
      - (a) Debarred from participation in the federally funded project,
      - (b) Suspended from participation in the federally funded project,
      - (c) Proposed for debarment from participation in the federally funded project,
      - (d) Declared ineligible to participate in the federally funded project,
      - (e) Voluntarily excluded from participation in the federally funded project, or
      - (f) Disqualified from participation in the federally funded Project.
3. The Subrecipient will provide a written explanation indicated on its Signature Page if it or any of its principals, including any of its first tier contractors or lower tier contractors, is unable to certify to the preceding statements in this certification.

*G. U.S. OMB Assurances in SF-424B and SF-424D.*

*(These assurances are consistent with U.S. OMB assurances required in SF-424B and SF-424D.)*

- 1. *Administrative Activities.* The Subrecipient assures that:
  - a. For every project described in any application it submits, it has adequate resources to properly plan, manage, and complete the project, including:
    - (1) The legal authority to apply for Federal funding, and
    - (2) The institutional capability,
    - (3) The managerial capability, and
    - (4) The financial capability (including funds sufficient to pay the non-Federal share of

- project cost).
  - b. It will give access and the right to examine project-related materials, including but not limited to:
    - (1) FTA,
    - (2) The Comptroller General of the United States, and,
    - (3) If appropriate, the State, through any authorized representative,
  - c. It will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
  - d. It will establish safeguards to prohibit employees from using their positions for a purpose that:
    - (1) Results in a personal or organizational conflict of interest, or personal gain, or
    - (2) Presents the appearance of a personal or organizational conflict of interest or personal gain.
2. *Project Specifics.* The Subrecipient assures that:
- a. Following receipt of FTA award, it will begin and complete Project work within the applicable time periods,
  - b. For FTA funded construction projects:
    - (1) It will comply with FTA provisions concerning the drafting, review, and approval of construction plans and specifications
    - (2) It will to the extent practicable provide and maintain competent and adequate engineering supervision at the construction site to assure that the completed work conforms with the approved plans and specifications,
    - (3) It will include a covenant in the title of federally funded real property acquired to assure nondiscrimination during the useful life of the project,
    - (4) To the extent the Department requires, it will record the Federal interest in the title to FTA assisted real property or interests in real property, and
    - (5) To the extent practicable, without permission and instructions from the Department, it will not alter the site of the FTA funded construction project or facilities by:
      - (a) Disposing of the underlying real property or other interest in the site and facilities,
      - (b) Modifying the use of the underlying real property or other interest in the site and facilities, or
      - (c) Changing the terms of the underlying real property title or other interest in the site and facilities.
  - c. It will furnish progress reports and other information as FTA or the Department may require.
3. *Statutory and Regulatory requirements.* The Subrecipient assures that:
- a. It will comply with all applicable Federal statutes relating to nondiscrimination including, but not limited to the:
    - (1) Prohibitions against discrimination on the basis of race, color, or national origin of Title VI of the Civil Rights Act, 42 U.S.C. 2000d,
    - (2) Prohibitions against discrimination on the basis of sex of:
      - (a) Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 – 1683, and 1685 – 1687, and
      - (b) U.S. DOT regulations, “Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance,” 49 CFR part 25,

- (3) Prohibitions against discrimination on the basis of age in federally assisted programs of the Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 – 6107,
  - (4) Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of disability,
  - (5) Prohibitions against discrimination on the basis of disability of Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794,
  - (6) Nondiscrimination requirements relating to the sale, rental, or financing of housing of Title VIII of the Civil Rights Act, 42 U.S.C. 3601 *et seq.*,
  - (7) Prohibitions against discrimination on the basis of drug abuse of the Drug Abuse Office and Treatment Act of 1972, as amended, 21 U.S.C. 1101 *et seq.*,
  - (8) Prohibitions against discrimination on the basis of alcohol abuse of the Comprehensive Alcohol Abuse and Alcoholism Prevention Act of 1970, as amended, 42 U.S.C. 4541 *et seq.*,
  - (9) Confidentiality requirements for the records of alcohol and drug abuse patients of the Public Health Service Act, as amended, 42 U.S.C. 290dd – 290dd-2, and
  - (10) Nondiscrimination provisions of any other statute(s) that may apply to the project,
- b. Regardless of whether Federal funding has been provided for any of the real property acquired for Project purposes, it will provide for fair and equitable treatment of displaced persons or persons whose property is acquired as a result of federally assisted programs, and:
- (1) It has the necessary legal authority under State and local law to comply with:
    - (a) The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (Uniform Relocation Act) 42 U.S.C. 4601 *et seq.*, as specified by sections 210 and 305 of that Act, 42 U.S.C. 4630 and 4655, respectively, and
    - (b) U.S. DOT regulations, “Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs,” 49 CFR part 24, specifically 49 CFR 24.4.
  - (2) It has complied with or will comply with the Uniform Relocation Act and implementing U.S. DOT regulations including but not limited to doing the following:
    - (a) It will adequately inform each affected person of the benefits, policies, and procedures provided for in 49 CFR part 24,
    - (b) As required by 42 U.S.C. 4622, 4623, and 4624, and 49 CFR part 24, it will provide fair and reasonable relocation payments and assistance for displacement, resulting from any FTA funded project, of:
      - 1 Families and individuals,
      - 2 Partnerships, corporations, or associations,
    - (c) As provided by 42 U.S.C. 4625 and 49 CFR part 24, it will provide relocation assistance programs offering the services described in to the U.S. DOT regulations to such displaced:
      - 1 Families and individuals,
      - 2 Partnerships, corporations, or associations,
    - (d) As required by 42 U.S.C. 4625(c)(3), within a reasonable time before displacement it will make available comparable replacement dwellings to families and individuals,
    - (e) It will:

- 1 Carry out the relocation process to provide displaced persons with uniform and consistent services, and
- 2 Make available replacement housing in the same range of choices with respect to such housing to all displaced persons regardless of race, color, religion, or national origin,
- (f) It will be guided to the greatest extent practicable under State law, by the real property acquisition policies of 42 U.S.C. 4651 and 4652,
- (g) It will pay or reimburse property owners for their necessary expenses as specified in 42 U.S.C. 4653 and 4654, understanding that FTA will provide Federal funding for its eligible costs of providing payments for those expenses, as required by 42 U.S.C. 4631,
- (h) It will execute the necessary implementing amendments to third party contracts and subagreements financed with FTA funding, and
- (i) It will execute, furnish, and be bound by such additional documents as the Department may determine necessary to effectuate or implement these assurances, and
- (j) It will incorporate these assurances by reference into and make them a part of any third party contract or subagreement, or any amendments thereto, relating to any FTA funded project involving relocation or land acquisition, and
- (k) It will provide in any affected document that these relocation and land acquisition provisions must supersede any conflicting provisions,
- c. To the extent practicable, it will comply with the Lead-Based Paint Poisoning Prevention Act, 42 U.S.C. 4831(b), which prohibits the use of lead-based paint in the construction or rehabilitation of residence structures,
- d. It will, to the extent practicable, comply with the protections for human subjects involved in research, development, and related activities supported by Federal funding of:
  - (1) The National Research Act, Pub. L. 93-348, July 12, 1974, as amended, 42 U.S.C. 289 *et seq.*, and
  - (2) U.S. DOT regulations, "Protection of Human Subjects," 49 CFR part 11,
- e. It will, to the extent practicable, comply with the labor standards and protections for federally funded projects of:
  - (1) The Davis-Bacon Act, as amended, 40 U.S.C. 3141 *et seq.*,
  - (2) Sections 1 and 2 of the Copeland "Anti-Kickback" Act, as amended, 18 U.S.C. 874, and 40 U.S.C. 3145, respectively,
  - (3) The Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. 3701 *et seq.*,
- f. It will, to the extent practicable, comply with any applicable environmental standards that may be prescribed to implement the following Federal laws and executive orders, including but not limited to the following:
  - (1) It will comply with the institution of environmental quality control measures under the National Environmental Policy Act of 1969, as amended, 42 U.S.C. 4321 – 4335 and Executive Order No. 11514, as amended, 42 U.S.C. 4321 note,
  - (2) It will comply with notification of violating facilities pursuant to Executive Order No. 11738, 42 U.S.C. 7606 note,
  - (3) It will comply with protection of wetlands pursuant to Executive Order No. 11990, 42 U.S.C. 4321 note,
  - (4) It will comply with evaluation of flood hazards in floodplains in accordance with Executive Order No. 11988, 42 U.S.C. 4321 note,

- (5) It will comply with an assurance of project consistency with the approved State management program developed pursuant to the requirements of the Coastal Zone Management Act of 1972, as amended, 16 U.S.C. 1451 – 1465,
- (6) It will comply with Conformity of Federal actions to State (Clean Air) Implementation Plans under section 176(c) of the Clean Air Act of 1955, as amended, 42 U.S.C. 7401 – 7671q,
- (7) It will comply with protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, 42 U.S.C. 300f – 300j-6,
- (8) It will comply with protection of endangered species under the Endangered Species Act of 1973, as amended, 16 U.S.C. 1531 – 1544, and
- (9) It will comply with environmental protections for Federal transportation programs, including, but not limited to, protections for parks, recreation areas, or wildlife or waterfowl refuges of national, State, or local significance or any land from a historic site of national, State, or local significance to be used in a transportation project as required by 49 U.S.C. 303(b) and 303(c),
- (10) It will comply with protection of the components of the national wild and scenic rivers systems, as required under the Wild and Scenic Rivers Act of 1968, as amended, 16 U.S.C. 1271 – 1287, and
- (11) It will comply with and facilitate compliance with
  - (a) Section 106 of the National Historic Preservation Act of 1966, as amended, 16 U.S.C. 470f,
  - (b) The Archaeological and Historic Preservation Act of 1974, as amended, 16 U.S.C. 469 – 469c, and
  - (c) Executive Order No. 11593 (identification and protection of historic properties), 16 U.S.C. 470 note,
- g. To the extent practicable, it will comply with Federal requirements for the care, handling, and treatment of warm blooded animals held or used for research, teaching, or other activities supported by Federal funding of:
  - (1) The Animal Welfare Act, as amended, 7 U.S.C. 2131 *et seq.*, and
  - (2) U.S. Department of Agriculture regulations, “Animal Welfare,” 9 CFR subchapter A, parts 1, 2, 3, and 4,
- h. To the extent practicable, before accepting delivery of any FTA funded building it will obtain a certificate of compliance with the seismic design and construction requirements of U.S. DOT regulations, “Seismic Safety,” 49 CFR part 41, specifically 49 CFR 41.117(d),
- i. To the extent practicable, it and its contractors located in special flood hazard areas will comply with section 102(a) of the Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. 4012a(a), by:
  - (1) Participating in the Federal flood insurance program,
  - (2) Purchasing flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more,
- j. To the extent practicable, it will comply with:
  - (1) The Hatch Act, 5 U.S.C. 1501 – 1508, 7324 – 7326, which limits the political activities of State and local agencies and their officers and employees whose primary employment activities are financed in whole or part with Federal funds including a Federal loan, grant agreement, or cooperative agreement, and
  - (2) 49 U.S.C. 5307(k)(2) and 23 U.S.C. 142(g), which provide an exception from Hatch Act restrictions for a nonsupervisory employee of a public transportation system (or

- of any other agency or entity performing related functions) receiving FTA funding to whom the Hatch Act does not otherwise apply,
- k. It will have performed the financial and compliance audits as required by:
    - (1) The Single Audit Act Amendments of 1996, 31 U.S.C. 7501 *et seq.*,
    - (2) U.S. OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations," Revised, and
    - (3) The most recent applicable U.S. OMB A-133 Compliance Supplement provisions for the U.S. DOT, and
  - l. It will, to the extent practicable, comply with all applicable provisions of all other Federal laws or regulations, and follow Federal directives governing the project, except to the extent that the Department has expressly approved otherwise in writing.

## **GROUP 02. LOBBYING CERTIFICATION**

*The Subrecipient must select the following certifications in Group 02 if it is applying for a Federal grant or cooperative agreement exceeding \$100,000, or a loan (including a line of credit), loan guarantee, or loan insurance exceeding \$150,000, except if the Subrecipient is an Indian tribe, tribal organization, or other Indian organization or if the Department determines otherwise in writing.*

As required by 31 U.S.C. 1352 and U.S. DOT regulations, "New Restrictions on Lobbying," specifically 49 CFR 20.110, the Subrecipient understands that:

- a. The lobbying restrictions of the certification apply to the Subrecipient's requests for:
  - (1) \$100,000 or more in Federal funding for a grant or cooperative agreement, and
  - (2) \$150,000 or more in Federal funding for a loan, line of credit, or loan guarantee,
- b. Its certification covers the lobbying activities of:
  - (1) It,
  - (2) Its principals, and
  - (3) Its first tiers contractors:

Therefore, the Subrecipient certifies to the best of the Subrecipient's knowledge and belief, that:

- 1. No Federal appropriated funds have been or will be paid by or on its behalf to any person:
  - a. To influence or attempt to influence:
    - (1) An officer or employee of any Federal agency,
    - (2) A Member of Congress, an employee of a member of Congress, or an officer or employee of Congress,
  - b. Regarding the award of a:
    - (1) Federal grant or cooperative agreement, or
    - (2) Federal loan, line of credit, loan guarantee, or loan insurance
- 2. It will submit a complete OMB Standard Form-LLL, "Disclosure of Lobbying Activities (Rev. 7-97)," in accordance with its instructions, if any funds other than Federal appropriated funds have been or will be paid to any person:
  - a. To influence or attempt to influence:
    - (1) An officer or employee of any Federal agency,
    - (2) A Member of Congress, an employee of a Member of Congress, or an officer or employee of Congress, or
  - b. Regarding any application for a:
    - (1) Federal grant or cooperative agreement,

- (2) Federal loan, line of credit, loan guarantee, or loan insurance, and
3. It will include the language of this certification in the award documents for all subawards at all tiers including, but not limited to:
  - a. Subcontracts,
  - b. Subgrants,
  - c. Subagreements, and
  - d. Third party contracts under a:
    - (1) Federal grant or cooperative agreement, or
    - (2) Federal loan, line of credit, loan guarantee, or loan insurance, and
4. It understands that:
  - a. This certification is a material representation of fact that the Federal Government relies on, and
  - b. It must submit this certification before the Federal Government may award funding for a transaction covered by 31 U.S.C. 1352, including a:
    - (1) Federal grant or cooperative agreement, or
    - (2) Federal loan, line of credit, loan guarantee, or loan insurance, and
5. It also understands that any person who does not file a required certification will be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **GROUP 03. PROCUREMENT COMPLIANCE**

*The Department requests that the Subrecipient provide the following procurement certification by selecting Group 03, especially if the Subrecipient is a State, local, or Indian tribal government with a certified procurement system, as provided in 49 CFR 18.36(g)(3)(ii).*

The Subrecipient certifies that its procurements and procurement system will comply with all applicable Federal laws and regulations in accordance with applicable Federal directives, except to the extent the Department has approved otherwise in writing.

### **GROUP 04. PROTECTIONS FOR PRIVATE TRANSPORTATION PROVIDERS**

*The Subrecipient must select the following certifications in Group 04 if it is a State, local, or Indian tribal government and is applying for or will apply for 49 U.S.C. chapter 53 funding to:*

- *Acquire property of a private transit operator, or*
- *Operate public transit in competition with or in addition to a private transit provider.*

As required by 49 U.S.C. 5323(a)(1), the Subrecipient certifies that:

1. Before it:
  - a. Acquires the property or an interest in the property of a private provider of public transportation, or
  - b. Operates public transportation equipment or facilities:
    - (1) In competition with transportation service provided by an existing public transportation company, or
    - (2) In addition to transportation service provided by an existing public transportation company,

2. It has or will have:
  - a. Determined that the funding is essential to carrying out a program of projects as required by 49 U.S.C. 5303, 5304, and 5306,
  - b. Provided for the participation of private companies engaged in public transportation to the maximum extent feasible, and
  - c. Paid just compensation under State or local law to the company for any franchise or property acquired.

#### **GROUP 05. PUBLIC HEARING**

*The Subrecipient must select the following certifications in Group 05 if the Subrecipient is applying for 49 U.S.C. chapter 53 funding for a capital project that will substantially affect a community or its transit service.*

As required by 49 U.S.C. 5323(b), the Subrecipient certifies that:

1. Before submitting an application for a capital project that:
  - a. Will substantially affect:
    - (1) A community, or
    - (2) The public transportation service of a community, and
  - b. Also will affect:
    - (1) Significant economic interests,
    - (2) Significant social interests, or
    - (3) Significant environmental interests,
- It will:
  - (1) Provide an adequate opportunity for public review and comment on the project, after giving notice that:
    - (a) Includes a concise description of the proposed project; and
    - (b) Has been published in a newspaper of general circulation in the geographic area the project.
  - (2) Hold a public hearing on the project if the project affects:
    - (a) Significant economic, interests,
    - (b) Significant social, interests, or
    - (c) Significant environmental interests,
2. It will have considered the economic, social, and environmental effects of the project, and
3. It will have determined that the project is consistent with official plans for developing the community.

#### **GROUP 06. ACQUISITION OF ROLLING STOCK FOR USE IN REVENUE SERVICE**

*The Subrecipient must select the following certification if Subrecipient is applying for 49 U.S.C. chapter 53 funding to acquire any rolling stock for use in revenue service.*

The Subrecipient certifies that in procuring revenue service rolling stock, it will comply with:

1. Federal transit law, specifically 49 U.S.C. 5323(m),
2. FTA regulations, “Pre-Award and Post-Delivery Audits of Rolling Stock Purchases,” 49 CFR part 663, specifically 49 CFR 663.7, as modified by amendments authorized by section 3023(k) of SAFETEA-LU, including the requirements to:

- a. Conduct or cause to be conducted the required pre-award and post delivery reviews, and
- b. Maintain on file the certifications required by 49 CFR part 663, subparts B, C, and D.

## **GROUP 07. ACQUISITION OF CAPITAL ASSETS BY LEASE**

*The Subrecipient must select the following certifications in Group 07 if the Subrecipient is applying for 49 U.S.C. chapter 53 funding to acquire capital assets by lease.*

As required by FTA regulations, “Capital Leases,” 49 CFR part 639, specifically 639.15(b)(1) and 639.21, if the Subrecipient acquires any capital asset by lease financed with Federal funding authorized under 49 U.S.C. chapter 53, the Subrecipient certifies as follows:

1. It will not use Federal funding authorized under 49 U.S.C. chapter 53 to finance the cost of leasing any capital asset until:
  - a. It performs calculations demonstrating that leasing the capital asset would be more cost-effective than purchasing or constructing a similar asset, and
  - b. It completes these calculations before the later of:
    - (1) Entering into the lease, or
    - (2) Receiving a capital grant for the asset, and
2. It will not enter into a capital lease for which FTA can provide only incremental Federal funding unless it has adequate financial resources to meet its future lease obligations if Federal funding is not available.

## **GROUP 08. BUS TESTING**

*The Subrecipient must select the following certification in Group 08 if the Subrecipient is applying for 49 U.S.C. chapter 53 funding to acquire any new or newly configured bus or a bus with new major components.*

The Subrecipient certifies that:

1. It will comply with Federal transit law, specifically 49 U.S.C. 5318,
2. FTA regulations, “Bus Testing,” 49 CFR part 665, specifically 49 CFR 665.7, requires that
  - a. Before:
    - (1) Spending any Federal funds to acquire:
      - (a) The first bus of any new bus model,
      - (b) The first bus with a new major change in configuration or components, or
    - (2) Authorizing final acceptance of a new bus model or a bus model with a major change in components or configuration:
  - b. It will:
    - (1) Ensure that the bus model has been tested at FTA’s bus testing facility, and
    - (2) Have received a copy of the test report prepared on the bus model.

## **GROUP 09. CHARTER SERVICE AGREEMENT**

*The Subrecipient must enter in the Charter Service Agreement in Group 09 if the Subrecipient is applying for funding to acquire or operate transit facilities and equipment, unless the Subrecipient qualifies for an exception under Federal law and regulations.*

As required by 49 U.S.C. 5323(d) and (g) and FTA regulations, “Charter Service,” 49 CFR part 604, specifically 49 CFR 604.4, the Subrecipient understands and agrees that:

1. Except in certain circumstances described in its regulations, FTA’s “Charter Service” regulations restrict transportation by charter service using facilities and equipment acquired by FTA for transportation projects with Federal funding derived from:
  - (1) Federal transit laws, 49 U.S.C. chapter 53, or
  - (2) 23 U.S.C. §§ 133 or 142,
2. FTA’s charter service restrictions extend to:
  - a. The Subrecipient when it becomes a recipient of Federal funding under:
    - (1) Federal transit laws, 49 U.S.C. chapter 53, or
    - (2) 23 U.S.C. §§ 133 or 142,
  - b. Any third party participant that receives Federal funding derived from:
    - (1) Federal transit laws, 49 U.S.C. chapter 53, or
    - (2) 23 U.S.C. §§ 133 or 142,
  - c. A third party participant includes a:
    - (1) Subrecipient at any tier,
    - (2) Lessee,
    - (3) Third party contractor or subcontractor at any tier, and
    - (4) Other participant in the project,
3. Neither the Subrecipient nor any third party participant involved in its Project will engage in charter service operations, except as permitted under:
  - a. Federal transit laws, specifically 49 U.S.C. § 5323(d) and (g),
  - b. FTA regulations, “Charter Service,” 49 C.F.R. Part 604,
  - c. Any other Federal Charter Service regulations, or
  - d. Federal directives, except as FTA determines otherwise in writing.
4. The Subrecipient agrees that the latest Charter Service Agreement it has selected in its latest annual Certifications and Assurances is incorporated by reference in and made part of the underlying Agreement accompanying an award of FTA funding.
5. The Subrecipient agrees that:
  - a. FTA may require corrective measures or impose remedies on it or any subrecipient that has engaged in a pattern of violations of FTA’s Charter Service regulations by:
    - (1) Conducting charter operations prohibited by Federal transit laws and FTA’s Charter Service regulations, or
    - (2) Otherwise violating the Subrecipient’s Charter Service Agreement it has elected in its latest annual Certifications and Assurances.
  - b. These corrective measures and remedies may include:
    - (1) Barring it or any third party participant operating public transportation under the Project that has provided prohibited charter service from receiving FTA funds, or
    - (2) Withholding an amount of Federal funds as provided by Appendix D to FTA’s Charter Service regulations.

## **GROUP 10. SCHOOL TRANSPORTATION AGREEMENT**

*The Subrecipient must enter in the School Transportation Agreement in Group 10 if the Subrecipient is applying for funding to acquire or operate transit facilities and equipment, unless the Subrecipient qualifies for an exception under Federal law and regulations.*

As required by 49 U.S.C. 5323(f) and (g) and FTA regulations, “School Bus Operations,” 49 CFR part 605, to the extent consistent with 49 U.S.C. 5323(f) and (g), the Subrecipient understands and agrees that:

1. FTA’s “School Bus Operations” regulations restrict school bus service as defined in the FTA regulations using facilities and equipment acquired with Federal funding derived from:
  - (1) Federal transit laws, 49 U.S.C. chapter 53, or
  - (2) 23 U.S.C. §§ 133 or 142,
2. FTA’s school bus operations restrictions extend to:
  - a. The Subrecipient when it becomes a recipient of Federal funding under:
    - (1) Federal transit laws, 49 U.S.C. chapter 53, or
    - (2) 23 U.S.C. §§ 133 or 142,
  - b. Any third party participant that receives Federal funding derived from:
    - (1) Federal transit laws, 49 U.S.C. chapter 53, or
    - (2) 23 U.S.C. §§ 133 or 142,
  - c. A third party participant includes a:
    - (1) Subrecipient at any tier,
    - (2) Lessee,
    - (3) Third party contractor or subcontractor at any tier, and
    - (4) Other participant in the project,
3. Neither the Subrecipient nor any third party participant involved in its Project will engage in school transportation operations in competition with private operators of school transportation, except as permitted under:
  - a. Federal transit laws, specifically 49 U.S.C. § 5323(f) and (g),
  - b. FTA regulations, “School Bus Operations,” 49 C.F.R. Part 605, to the extent consistent with 49 U.S.C. § 5323(f) and (g),
  - c. Any other Federal School Transportation regulations, or
  - d. Federal directives, except as FTA determines otherwise in writing.
4. The Subrecipient agrees that the latest School Transportation Agreement it has selected in its latest annual Certifications and Assurances is incorporated by reference in and made part of the underlying Agreement accompanying an award of FTA funding.
5. The Subrecipient agrees that the Department will bar the Subrecipient or any third party participant that has violated this School Transportation Agreement from receiving Federal transit funding in an amount FTA considers appropriate.

## **GROUP 11. DEMAND RESPONSIVE SERVICE**

*The Subrecipient must select the following certification in Group 11 if the Subrecipient operates demand responsive service and you apply for 49 U.S.C. chapter 53 funding to acquire non rail transit vehicles.*

As required by U.S. DOT regulations, “Transportation Services for Individuals with Disabilities (ADA),” 49 CFR part 37, specifically 49 CFR 37.77(d), the Subrecipient certifies that:

1. The following public transportation services it offers are equivalent in level and quality of service:
  - a. Its demand responsive service offered to individuals with disabilities, including individuals who use wheelchairs,

- b. Its service offered to individuals without disabilities,
- 2. Viewed in its entirety, the Subrecipient's service for individuals with disabilities is:
  - a. Provided in the most integrated setting feasible, and
  - b. Equivalent to the service it offers individuals without disabilities with respect to:
    - (1) Response time,
    - (2) Fares,
    - (3) Geographic service area,
    - (4) Hours and days of service,
    - (5) Restrictions on trip purpose,
    - (6) Availability of information and reservation capability, and
    - (7) Constraints on capacity or service availability.

## **GROUP 12. ALCOHOL MISUSE AND PROHIBITED DRUG USE**

*The Subrecipient must select the following certification in Group 12 if FTA regulations, "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations," 49 CFR part 655, require the Subrecipient to provide a certification concerning its activities to prevent alcohol misuse and prohibited drug use in its public transportation operations.*

As required by FTA regulations, "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations," specifically 49 CFR part 655, subpart I, the Subrecipient certifies that it:

- 1. Has established and implemented:
  - a. An alcohol misuse program and
  - b. An anti-drug program, and
- 2. Has complied with or will comply with all applicable requirements of this part.

## **GROUP 13. INTEREST AND OTHER FINANCING COSTS**

*The Subrecipient must select the following certification in Group 13 if the Subrecipient intends to reimburse interest or other financing costs with Urbanized Area Formula Program, Capital Investment Program, or Paul S. Sarbanes Transit in Parks Program funding.*

The Subrecipient certifies that:

- 1. It will not seek reimbursement for interest or other financing costs:
  - a. Unless it is eligible to receive Federal funding for those costs,
  - b. Its records demonstrate that it has used reasonable diligence in seeking the most favorable financing terms underlying those costs, to the extent FTA may require, and
- 2. It will comply with:
  - a. Urbanized Area Formula Program interest provisions of 49 U.S.C. 5307(g)(3),
  - b. Capital Investment Program provisions of 49 U.S.C. 5309(g)(2)(B)(iii),
  - c. Capital Investment Program provisions of 49 U.S.C. 5309(g)(3)(B)(iii),
  - d. Capital Investment Program provisions of 49 U.S.C. 5309(i)(2)(C), and
  - e. Paul S. Sarbanes Transit in Parks Program provisions of 49 U.S.C. 5320(h)(2)(C).

## **GROUP 14. INTELLIGENT TRANSPORTATION SYSTEMS**

*Select the following assurance in Group 14 if the Subrecipient is applying for an Intelligent Transportation Systems (ITS) project or a project in support of an ITS project. The Subrecipient for ITS project funding that fails to provide this assurance, without providing other documentation assuring its commitment to comply with applicable Federal ITS standards and protocols, may be ineligible for award of Federal funding for that ITS project.*

As used in this assurance, the term Intelligent Transportation Systems (ITS) project is defined to include any project that in whole or in part finances the acquisition of technologies or systems of technologies that provide or significantly contribute to the provision of one or more ITS user services as defined in the “National ITS Architecture.” The Subrecipient assures that:

1. As provided in subsection 5307(c) of SAFETEA-LU, 23 U.S.C. 512 note:
  - a. “Intelligent transportation system projects carried out using funds made available from the Highway Trust Fund, including funds made available under this subtitle to deploy intelligent transportation system technologies, [will] conform to the national architecture, applicable standards or provisional standards, and protocols developed under subsection (a) [of section 5307 of SAFETEA-LU].”
  - b. ITS standards will not apply if it obtains an exception to subsection 5307(c) of SAFETEA-LU, 23 U.S.C. 512 note.
2. It will use its best efforts to assure that any ITS project it undertakes will not preclude interface with other intelligent transportation systems in the Region, if supported with Federal funding not derived from:
  - a. Title 49, United States Code, or
  - b. Title 23, United States Code.
3. To facilitate compliance with subsection 5307(c) of 23 U.S.C. 512 note, except as the Federal Government determines otherwise in writing, the Subrecipient assures that it will comply with:
  - a. FTA Notice, “FTA National ITS Architecture Policy on Transit Projects,” 66 FR 1455, January 8, 2001, specifically:
    - (1) Applicable provisions of Section V (Regional ITS Architecture, and
    - (2) Section VI (Project Implementation), and
  - b. Other FTA policies that may be issued in connection with any ITS project it undertakes financed with funds authorized under Title 49 or Title 23, United States Code,

## **GROUP 15. ELDERLY INDIVIDUALS AND INDIVIDUALS WITH DISABILITIES FORMULA GRANT PROGRAM AND PILOT PROGRAM**

*The Subrecipient must select the following certifications and assurances in Group 15 if you apply for Elderly Individuals and Individuals with Disabilities Formula Grant Program funding 49 U.S.C. 5310, and, if qualified, for Elderly Individuals and Individuals with Disabilities Pilot Program funding, subsection 3012(b) of SAFETEA-LU. The Subrecipient is ultimately responsible for compliance with its certifications and assurances even though a lessee, third party contractor, or other participant may participate in that project. Consequently, we strongly encourage you to take the appropriate measures including, but not limited to, obtaining sufficient documentation from each third party contractor or other participants, to assure the validity of all certifications and assurances it has made.*

The following certifications and assurances apply to the Subrecipient for funding under the Elderly Individuals and Individuals with Disabilities Formula Grant Program authorized under 49 U.S.C. 5310, and the Elderly Individuals and Individuals with Disabilities Pilot Program authorized under subsection 3012(b) of SAFETEA-LU.

1. The Subrecipient assures that:
  - a. It is:
    - (1) Recognized under State law as a private nonprofit organization with the legal capability to contract with the State to carry out the proposed project, or
    - (2) A public body that has met the statutory requirements to receive Federal funding authorized for 49 U.S.C. 5310,
  - b. The Subrecipient's application for 49 U.S.C. 5310 funding demonstrate that:
    - (1) The transit service provided or offered to be provided by existing public or private transit operators cannot meet the special needs of elderly individuals and individuals with disabilities, because it is:
      - (a) Unavailable,
      - (b) Insufficient, or
      - (c) Inappropriate,
  - c. As required by 49 U.S.C. 5310(d)(2)(A) and subsection 3012(b)(2) of SAFETEA-LU, the Subrecipient certifies that the project has been or will have been coordinated with private nonprofit providers of services under 49 U.S.C. 5310,
  - d. As required by 49 U.S.C. 5310(d)(2)(C), the Subrecipient certifies that allocations to third party contractors will be distributed on a fair and equitable basis, and
  - e. As required by 49 U.S.C. 5310(d)(2)(B) and subsection 3012(b)(2) of SAFETEA-LU, the Subrecipient certifies that:
    - (1) The projects it has selected or will select for funding under that program were derived from a public transit-human services transportation plan that has been:
      - (a) Locally developed, and
      - (b) Coordinated, and
    - (2) That locally developed, coordinated plan was produced through a process that included:
      - (a) Representatives of public, private, and nonprofit transportation providers,
      - (b) Representatives of public, private, and nonprofit human services providers, and
      - (c) Participation by the public.
2. As permitted by 49 U.S.C. 5310(d), the Federal Transit Administrator has selected certain requirements of 49 U.S.C. 5307 to be appropriate for the Elderly Individuals and Individuals with Disabilities Formula Grant Program authorized by 49 U.S.C. 5310, and the Elderly Individuals and Individuals with Disabilities Pilot Program authorized by subsection 3012(b) of SAFETEA-LU, 49 U.S.C. 5310 note, of which some require certifications. Therefore, as specified under 49 U.S.C. 5307(d)(1), the Subrecipient certifies that:
  - a. As required by 49 U.S.C. 5307(d)(1)(A), it and each third party contractor or other participants has or will have the:
    - (1) Legal capacity to carry out its proposed projects,
    - (2) Financial capacity to carry out its proposed projects,
    - (3) Technical capacity to carry out its proposed projects,
    - (4) Safety aspects of its proposed projects, and
    - (5) Security aspects of its proposed projects,
  - b. As required by 49 U.S.C. 5307(d)(1)(B), it and each third party contractor or other

- participants has or will have satisfactory continuing control over the use of project equipment and facilities,
- c. As required by 49 U.S.C. 5307(d)(1)(C), it and each third party contractor or other participants will maintain the project equipment and facilities adequately,
  - d. As required by 49 U.S.C. 5307(d)(1)(E), when carrying out a procurement under the Elderly Individuals and Individuals with Disabilities Formula Grant Program authorized by 49 U.S.C. 5310, or the Elderly Individuals and Individuals with Disabilities Pilot Program authorized by subsection 3012(b) of SAFETEA-LU, 49 U.S.C. 5310 note, it and each third party contractor or other participants will:
    - (1) Use competitive procurement (as defined or approved by FTA),
    - (2) Not use exclusionary or discriminatory specifications in its procurements,
    - (3) Comply with applicable Buy America laws, and
    - (4) Comply with the general provisions for FTA programs of 49 U.S.C. 5323, and
    - (5) Comply with the third party procurement requirements of 49 U.S.C. 5325,
  - e. As required by 49 U.S.C. 5307(d)(1)(G), it and each third party contractor or other participants:
    - (1) Has or will have the amount of funds required for the local share,
      - (a) As required by 49 U.S.C. 5310(c), and
      - (b) Subsections 3012(b)(3) and (4) of SAFETEA-LU, if applicable,
    - (2) Will provide the local share funds from approved non-Federal sources except as permitted by Federal law, and
    - (3) Will provide the local share funds when needed, and
  - f. As required by 49 U.S.C. 5307(d)(1)(H), it and each third party contractor or other participants will comply with:
    - (1) The requirements of 49 U.S.C. 5301(a) for public transportation systems that:
      - (a) Maximize the safe, secure, and efficient mobility of people,
      - (b) Minimize environmental impacts, and
      - (c) Minimize transportation-related fuel consumption and reliance on foreign oil,
    - (2) The requirements of 49 U.S.C. 5301(d) for special efforts to:
      - (a) Design public transportation for elderly individuals and individuals with disabilities, and
      - (b) Provide public transportation for elderly individuals and individuals with disabilities, and
    - (3) The requirements of 49 U.S.C. 5303 – 5306 for:
      - (a) Metropolitan and State Planning, and
      - (b) Private enterprise participation.

## **GROUP 16. NONURBANIZED AREA FORMULA PROGRAM FOR STATES**

*The Subrecipient must select the following certifications and assurances in Group 16 if the Subrecipient is applying for Nonurbanized Area Formula Program funding, 49 U.S.C. 5311(b). The Subrecipient is ultimately responsible for compliance with its certifications and assurances even though a lessee, third party contractor, or other participant may participate in that project, unless the Department determines otherwise in writing. Consequently, the the Department strongly encourages the Subrecipient to take the appropriate measures including, but not limited to, obtaining sufficient documentation from each lessee, third party contractor, or other participant to assure the validity of all certifications and assurances it has made.*

The following certifications and assurances apply to each Subrecipient for funding under the Nonurbanized Area Formula Program authorized under 49 U.S.C. 5311. The Subrecipient assures that:

1. It has or will have the necessary legal, financial, and managerial capability to:
  - a. Apply, receive and disburse 49 U.S.C. 5311(c)(1) funding, and
  - b. Carry out each project, including the:
    - (1) Safety aspects of its proposed projects, and
    - (2) Security aspects of its proposed projects,
2. It has or will have satisfactory continuing control over the use of project equipment and facilities,
3. The project equipment and facilities will be adequately maintained,
4. As required by 49 U.S.C. 5311(b)(2)(C)(i), its program has provided for a fair distribution of Federal funding authorized for 49 U.S.C. 5311 within their region or county including Indian reservations,
5. As required by 49 U.S.C. 5311(b)(2)(C)(ii), its program provides or will provide the maximum feasible coordination of public transportation service to receive funding under 49 U.S.C. 5311 with transportation service assisted by other Federal sources,
6. The projects in the Grant Agreement under the Nonurbanized Area Formula Program are included in:
  - a. The Statewide Transportation Improvement Program, and
  - b. To the extent applicable, a metropolitan Transportation Improvement Program,
7. It has or will have the amount of funds required for the local share, as required by 49 U.S.C. 5311(g), and
  - (2) Will provide the local share funds from approved non-Federal sources except as permitted by Federal law, and
  - (3) Will provide the local share funds when needed, and
8. As required by 49 U.S.C. 5311(f), each fiscal year:
  - a. To the best of my knowledge, the State will spend at least fifteen (15) percent of its 49 U.S.C. 5311 funding available that fiscal year to develop and support intercity bus transportation within the State, with eligible activities including:
    - (1) Planning and marketing for intercity bus transportation,
    - (2) Capital grants for intercity bus shelters,
    - (3) Joint-use stops and depots,
    - (4) Operating grants through purchase-of-service agreements, user-side subsidies, and demonstration projects, and
    - (5) Coordinating rural connections between small public transportation operations and intercity bus carriers, or
  - b. To the best of my knowledge, the State will provide to the Federal Transit Administrator a certification of the State's chief executive officer that:
    - (1) After consulting with the affected intercity bus service providers about the intercity bus needs of the State,
    - (2) The State's intercity bus service needs are being met adequately.

**GROUP 17. JOB ACCESS AND REVERSE COMMUTE (JARC)  
FORMULA GRANT PROGRAM**

*The Subrecipient must select the following certifications and assurances in Group 17 if the Subrecipient is applying for Job Access and Reverse Commute (JARC) Formula Grant funding, 49 U.S.C. 5316. The Subrecipient is ultimately responsible for compliance with its certifications and assurances even though a lessee, third party contractor, or other participant may participate in that project. Consequently, the Department strongly encourages the Subrecipient to take the appropriate measures including, but not limited to, obtaining sufficient documentation from each lessee, third party contractor, or other participant, to assure the validity of all certifications and assurances it has made.*

The following certifications and assurances apply to each Subrecipient of funding under the Job Access and Reverse Commute (JARC) Formula Grant funding authorized under 49 U.S.C. 5316.

1. The Subrecipient certifies that:
  - a. As required by 49 U.S.C. 5316(d)(4), understands the grant award(s) is made on a competitive basis following:
    - (1) An areawide solicitation in cooperation with the appropriate metropolitan planning organization for applications for funding under 5316(c)(1)(A) (*see* 49 U.S.C. 5316(d)(1)), and
    - (2) A statewide solicitation for applications for JARC funding under 49 U.S.C. 5316(c)(1)(B) or 49 U.S.C. 5316(c)(1)(C), (*see* 49 U.S.C. 5316(d)(2)) and
  - b. As required by 49 U.S.C. 5316(f)(2), any allocations to subrecipients of funding authorized under 49 U.S.C. 5316 will be distributed on a fair and equitable basis,
  - c. As required by 49 U.S.C. 5316(g)(3):
    - (1) The projects selected or will select for funding under that program were derived from a public transit-human services transportation plan that has been:
      - (a) Locally developed, and
      - (b) Coordinated,
    - (2) That locally developed, coordinated plan was produced through a process that included:
      - (a) Representatives of public, private, and nonprofit transportation providers,
      - (b) Representatives of public, private, and nonprofit human services providers, and
      - (c) Participation by the public, and
  - d. As required by 49 U.S.C. 5316(g)(2), before Subrecipient transfers funds to a project funded under 49 U.S.C. 5336, that project has been or will have been coordinated with private nonprofit providers of services, and
  - e. As required by 49 U.S.C. 5316(c)(3), before using funds apportioned for projects serving an area other than that for which funding was apportioned under 49 U.S.C. 5316(c)(1)(B) or (C):
    - (1) The State's chief executive officer, or his or her designee, will have certified that all the JARC program objectives of 49 U.S.C. 5316 are being met in the area from which the funding would be derived,
    - (2) If the State has a statewide program for meeting the JARC program objectives of 49 U.S.C. 5316, the funds can be used for projects anywhere in the State.
2. Under 49 U.S.C. 5316(f)(1), the requirements of 49 U.S.C. 5307 apply to the JARC Program, authorized under 49 U.S.C. 5316. Therefore, as specified under 49 U.S.C. 5307(d)(1), the Subrecipient certifies that

- a. As required by 49 U.S.C. 5307(d)(1)(A), Subrecipient and each lessee, third party contractor, or other participant has or will have the:
  - (1) Legal capacity to carry out its proposed projects,
  - (2) Financial capacity to carry out its proposed projects,
  - (3) Technical capacity to carry out its proposed projects,
  - (4) Safety aspects of its proposed projects, and
  - (5) Security aspects of its proposed projects,
- b. As required by 49 U.S.C. 5307(d)(1)(B), Subrecipient has or will have satisfactory continuing control over the use of project equipment and facilities,
- c. As required by 49 U.S.C. 5307(d)(1)(C), Subrecipient will maintain the project equipment and facilities adequately,
- d. As required by 49 U.S.C. 5307(d)(1)(D), Subrecipient will ensure that the following individuals will be charged not more than fifty (50) percent of the peak hour fare for transportation during non-peak hours using or involving project facilities or equipment supported under 49 U.S.C. 5316:
  - (1) Elderly individuals,
  - (2) Individuals with disabilities, or
  - (3) Individuals presenting a Medicare card issued to himself or herself pursuant to title II or title XVIII of the Social Security Act (42 U.S.C. 401 *et seq.* or 42 U.S.C. 1395 *et seq.*),
- e. As required by 49 U.S.C. 5307(d)(1)(E), when carrying out a procurement under the JARC Program, 49 U.S.C. 5316, it will:
  - (1) Use competitive procurement (as defined or approved by FTA),
  - (2) Not use exclusionary or discriminatory specifications in its procurements,
  - (3) Comply with applicable Buy America laws,
  - (4) Comply with the general provisions for FTA programs of 49 U.S.C. 5323, and
  - (5) Comply with the third party procurement requirements of 49 U.S.C. 5325,
- f. As required by 49 U.S.C. 5307(d)(1)(F), Subrecipient has complied with or will comply with 49 U.S.C. 5307(c) because it:
  - (1) Has informed or will inform the public of the amount of its JARC Program funds available under 49 U.S.C. 5316, and the projects it proposes to undertake,
  - (2) Has developed or will develop, in consultation with interested parties including private transportation providers, the projects proposed to be funded,
  - (3) Has published or will publish a list of its projects in a way that affected citizens, private transportation providers, and local elected officials will have an opportunity to examine and submit comments on the proposed projects and its performance,
  - (4) Has provided or will provide an opportunity for a public hearing to obtain the views of citizens on the proposed projects,
  - (5) Has assured or will assure that the proposed projects provide for coordination of transportation services assisted under 49 U.S.C. 5336 with federally assisted transportation services supported by a Federal government source other than U.S. DOT,
  - (6) Has considered or will consider the comments and views received, especially those of private transportation providers, in preparing its final list of projects, and
  - (7) Has made or will make the final list of projects available to the public,
- g. As required by 49 U.S.C. 5307(d)(1)(G), Subrecipient:
  - (1) Has or will have the amount of funds required for the local share,
  - (2) Will provide the local share funds from approved non-Federal sources except as

- permitted by Federal law, and
- (3) Will provide the local share funds when needed,
- h. As required by 49 U.S.C. 5307(d)(1)(H), Subrecipient will comply with:
  - (1) The requirements of 49 U.S.C. 5301(a) for public transportation systems that:
    - (a) Maximize the safe, secure, and efficient mobility of people,
    - (b) Minimize environmental impacts, and
    - (c) Minimize transportation-related fuel consumption and reliance on foreign oil,
  - (2) The requirements of 49 U.S.C. 5301(d) for special efforts to:
    - (a) Design public transportation for elderly individuals and individuals with disabilities, and
    - (b) Provide public transportation for elderly individuals and individuals with disabilities, and
  - (3) The requirements of 49 U.S.C. 5303 – 5306 for:
    - (a) Metropolitan and State Planning, and
    - (b) Private enterprise participation, and
- i. As required by 49 U.S.C. 5307(d)(1)(I), Subrecipient has a locally developed process to solicit and consider public comment before:
  - (1) Raising a fare, or
  - (2) Implementing a major reduction of public transportation.

#### **GROUP 18. NEW FREEDOM PROGRAM**

*The Subrecipient must select the following certifications and assurances in Group 18 if you are applying for New Freedom Program funding, 49 U.S.C. 5317. The Subrecipient is ultimately responsible for compliance with its certifications and assurances even though a lessee, third party contractor, or other participant may participate in that project. Consequently, we strongly encourage the Subrecipient to take the appropriate measures including, but not limited to, obtaining sufficient documentation from each lessee, third party contractor, or other participants, to assure the validity of all certifications and assurances it has made.*

1. The Subrecipient certifies that:
  - a. As required by 49 U.S.C. 5317(d)(4), it will make awards of New Freedom funding on a competitive basis following:
    - (1) An areawide solicitation in cooperation with the appropriate metropolitan planning organization for applications for funding under 5317(c)(1)(A) (*see* 49 U.S.C. 5317(d)(1)), and
    - (2) A statewide solicitation for applications for JARC funding under 49 U.S.C. 5317(c)(1)(B) or 49 U.S.C. 5317(c)(1)(C), (*see* 49 U.S.C. 5317(d)(2)),
  - b. As required by 49 U.S.C. 5317(e)(2), any allocations to subrecipients of funding authorized under 49 U.S.C. 5317 will be distributed on a fair and equitable basis,
  - c. As required by 49 U.S.C. 5317(f)(3):
    - (1) The projects selected or will select for funding under that program were derived from a public transit-human services transportation plan that has been:
      - (a) Locally developed, and
      - (b) Coordinated,
    - (2) That locally developed, coordinated plan was produced through a process that included:

- (a) Representatives of public, private, and nonprofit transportation providers,
    - (b) Representatives of human services public, private, and nonprofit providers, and
    - (c) Participation by the public, and
  - d. As required by 49 U.S.C. 5316(f)(2), before Subrecipient transfers funds to a project funded under 49 U.S.C. 5336, that project has been or will have been coordinated with private nonprofit providers of services.
2. As permitted by 49 U.S.C. 5317(e)(1), the Federal Transit Administrator has selected certain requirements of 49 U.S.C. 5310 and 49 U.S.C. 5307 to be appropriate for the New Freedom Program, of which some require certifications. Therefore, as specified under 49 U.S.C. 5307(d)(1), the Applicant certifies that:
- a. As required by 49 U.S.C. 5307(d)(1)(A), Subrecipient and each lessee, third party contractor, or other participant has or will have the:
    - (1) Legal capacity to carry out its proposed projects,
    - (2) Financial capacity to carry out its proposed projects,
    - (3) Technical capacity to carry out its proposed projects,
    - (4) Safety aspects of its proposed projects, and
    - (5) Security aspects of its proposed projects,
  - b. As required by 49 U.S.C. 5307(d)(1)(B), Subrecipient has or will have satisfactory continuing control over the use of project equipment and facilities,
  - c. As required by 49 U.S.C. 5307(d)(1)(C), Subrecipient will maintain the project equipment and facilities adequately,
  - d. As required by 49 U.S.C. 5307(d)(1)(E), when carrying out a procurement under the New Freedom Program authorized by 49 U.S.C. 5317, Subrecipient will:
    - (1) Use competitive procurement (as defined or approved by FTA),
    - (2) Not use exclusionary or discriminatory specifications in its procurements,
    - (3) Comply with applicable Buy America laws, and
    - (4) Comply with the general provisions for FTA programs of 49 U.S.C. 5323, and
    - (5) Comply with the third party procurement requirements of 49 U.S.C. 5325,
  - e. As required by 49 U.S.C. 5307(d)(1)(G), Subrecipient:
    - (1) Has or will have the amount of funds required for the local share,
    - (2) Will provide the local share funds from approved non-Federal sources except as permitted by Federal law, and
    - (3) Will provide the local share funds when needed, and
  - f. As required by 49 U.S.C. 5307(d)(1)(H), it will comply with:
    - (1) The requirements of 49 U.S.C. 5301(a) for public transportation systems that:
      - (a) Maximize the safe, secure, and efficient mobility of people,
      - (b) Minimize environmental impacts, and
      - (c) Minimize transportation-related fuel consumption and reliance on foreign oil,
    - (2) The requirements of 49 U.S.C. 5301(d) for special efforts to:
      - (a) Design public transportation for elderly individuals and individuals with disabilities, and
      - (b) Provide public transportation for elderly individuals and individuals with disabilities, and
    - (3) The requirements of 49 U.S.C. 5303 – 5306 for:
      - (a) Metropolitan and State Planning, and
      - (b) Private enterprise participation.

*Selection and Signature Page(s) follow.*

**FEDERAL FISCAL YEAR 2012 CERTIFICATIONS AND ASSURANCES FOR  
 FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS  
 CALIFORNIA DEPARTMENT OF TRANSPORTATION  
 DIVISION OF MASS TRANSPORTATION**

**The California Department of Transportation is the Applicant (Designated Recipient) for Federal Transit Administration funds, and has agreed to the Certifications and Assurances thereby. All Subrecipients must also agree and comply with applicable provisions of the Categories below.**

**Name of Subrecipient:**

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**The Subrecipient agrees to comply with applicable provisions of Groups 01 – 18**

**OR**

**The Subrecipient agrees to comply with applicable provisions of the Groups it has selected:**

<b>Group</b>	<b>Description</b>	
01.	Assurances Required For Each Applicant.	_____
02.	Lobbying.	_____
03.	Procurement Compliance.	_____
04.	Protections for Private Providers of Public Transportation.	_____
05.	Public Hearing.	_____
06.	Acquisition of Rolling Stock for Use in Revenue Service.	_____
07.	Acquisition of Capital Assets by Lease.	_____
08.	Bus Testing.	_____
09.	Charter Service Agreement.	_____
10.	School Transportation Agreement.	_____
11.	Demand Responsive Service.	_____
12.	Alcohol Misuse and Prohibited Drug Use.	_____
13.	Interest and Other Financing Costs.	_____
14.	Intelligent Transportation Systems.	_____
15.	Elderly Individuals and Individuals with Disabilities Formula Program and Pilot Program.	_____
16.	Nonurbanized Area Formula Program for States.	_____
17.	Job Access and Reverse Commute (JARC) Program.	_____
18.	New Freedom Program.	_____

**FEDERAL FISCAL YEAR 2012 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE**  
(Required of all Subrecipients for FTA funding and all FTA Grantees with an active capital or formula project)

AFFIRMATION OF SUBRECIPIENT

Name of Subrecipient: \_\_\_\_\_

Name and Relationship of Authorized Representative: \_\_\_\_\_

BY SIGNING BELOW, on behalf of the Subrecipient, I declare that the Subrecipient has duly authorized me to make these certifications and assurances and bind the Subrecipient's compliance. Thus, the Subrecipient agrees to comply with all Federal statutes and regulations, and follow applicable Federal directives, and comply with the certifications and assurances as indicated on the foregoing page applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2012.

FTA intends that the certifications and assurances the Subrecipient selects on the other side of this document, as representative of the certifications and assurances, should apply, as provided, to each project for which the Subrecipient seeks now, or may later seek FTA funding during Federal Fiscal Year 2012.

The Subrecipient affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Subrecipient are true and accurate.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name \_\_\_\_\_

Authorized Representative of Subrecipient

AFFIRMATION OF SUBRECIPIENT'S ATTORNEY

For (Name of Subrecipient):

\_\_\_\_\_

As the undersigned Attorney for the above named Subrecipient, I hereby affirm to the Subrecipient that it has authority under State, local, or tribal government law, as applicable, to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Subrecipient.

I further affirm to the Subrecipient that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name \_\_\_\_\_

Attorney for Subrecipient

Each Subrecipient for FTA funding and each FTA Grantee with an active capital or formula project must provide an Affirmation of Applicant's Attorney pertaining to the Subrecipient's legal capacity. The Subrecipient may enter its signature in lieu of the Attorney's signature, provided the Subrecipient has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

City of

# CORCORAN

Police Department

FOUNDED 1914

January 9, 2012

STAFF REPORT

ITEM #: 7-D

To: Corcoran City Council  
From: Reuben P. Shortnacy, Chief of Police  
Subject: SWAT equipment

**Recommendations: (VV)**

That council authorizes staff to purchase equipment for the regional SWAT operators.

**Discussion:**

We have two officers that are a part of the South Valley Regional SWAT Team. We have some equipment needs for these officers. The equipment includes two night vision monocular, ballistic helmets and laser aiming devices. These are crucial pieces of equipment for SWAT operators. We can purchase the equipment with COPS funds with no negative impact on the general fund.

**Budget:**

The cost to outfit two officers is approximately \$10,000. This purchase can be made with COPS funds.

City of

# CORCORAN

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**STAFF REPORT**  
**ITEM #: 7 E**

**MEMORANDUM**

**TO:** City Council

**FROM:** Kindon Meik, Ph.D., City Manager, City Manager's Department

**DATE:** January 11, 2012

**MEETING DATE:** January 17, 2012

**SUBJECT:** Discussion to consider filling a position at the Waste Water Treatment Plant.

**Recommendation:**

Motion to approve the internal recruitment/promotion for a Chief Plant Operator for the Waste Water Treatment Plant.

**Discussion:**

The current staffing level at the Waste Water Treatment Plant is four (4) after the retirement of the Chief Plant Operator on November 16, 2011:

- 1- Lead Utility Operator
- 2- Utility Operator II
- 1- Utility Operator I

The position is funded 90 % from Sanitary Sewer and 10 % from Storm Drain which are enterprise fund accounts (not general fund account).

**Budget Impact:**

The 2011-2012 City Budget provides for a Chief Plant Operator at step 1 from January through June 2012 with no additional staffing and/or classification changes in the division.

City of

# CORCORAN

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**STAFF REPORT  
ITEM # 7-F**

**MEMO**

**TO:** Corcoran City Council  
**FROM:** Kindon Meik, City Manager  
**DATE:** January 11, 2012                      **MEETING DATE:** January 17, 2012  
**SUBJECT:** Consider approval of the Community Park Maintenance Agreement between the City of Corcoran and the Corcoran Community Foundation

**Recommendation:**

That the Council accepts and approves the agreement between the City of Corcoran and the Corcoran Community Foundation for the maintenance of the J. G. Boswell Community Park and Burnham Smith Park authorizing the City Manager to execute this agreement on behalf of the City of Corcoran.

**Discussion:**

An agreement has been negotiated between the City and the Corcoran Community Foundation (CCF) for the maintenance of the J.G. Boswell Community Park and the Burnham Smith Park. Both of these facilities are City Parks within the City Parks program.

For an extended period of time now the City and the Corcoran Community Foundation has cooperated in a joint venture for the maintenance of these two park facilities, it is my opinion that this joint venture has worked out extremely well for the City and the community as a whole because I know that the City would not be able to provide this level of service without the help and partnership of the Corcoran Community Foundation.

The primary change in this agreement is an update of the yearly contribution from the City towards the maintenance of these park facilities due to a build up of revenues funds on the part of CCF; they have graciously extended that savings to assist the city with a slight increase over the period of the agreement.

**Budget Impact:**

For the 2012-13, City of Corcoran Fiscal Year's Budget the agreement will be \$85,000. This represents a savings of \$47,000 from the 2011-12 Parks Budget line item. In subsequent years, the maintenance costs will be as follows: \$106,000 for 2013-14; \$108,000 for 2014-15; \$114,000 for 2015-16; \$116,500 for 2016-17. The overall contract represents approximately a 12.5% savings from the previous contract.

CITY OFFICES:

832 Whitley \* Corcoran, CA 93212 \* Phone 559.992.2151 \* [www.cityofcorcoran.com](http://www.cityofcorcoran.com)

## **COMMUNITY PARK MAINTENANCE AGREEMENT**

This Agreement is made by and between the **CITY OF CORCORAN** (City) and **THE CORCORAN COMMUNITY FOUNDATION** (CCF) regarding the maintenance of the J.G. Boswell Community Park and Burnham Smith Park (hereinafter collectively "Park").

**WHEREAS**, under a Community Park Maintenance Agreement dated July 14<sup>th</sup>, 2004, CCF has been maintaining Park; and

**WHEREAS**, said Agreement will expire on June 30, 2012; and

**WHEREAS**, City and CCF have agreed to an increase in the city's Financial considerations for services performed; and

**WHEREAS**, CCF is willing to continue the responsibility for the maintenance of the Park under the terms and conditions contained herein.

**WHEREFORE, IT IS AGREED** by and between the parties as follows:

### TERM

1. The term of this Agreement shall be for five (5) years commencing, on July 1<sup>st</sup>, 2012 and terminating on June 30, 2017. Notwithstanding said term, this Agreement may be terminated prematurely by either party by providing the other party six (6) months prior written notice of its election to do so.

### CITY OBLIGATIONS

2. As consideration for services to be performed by CCF under this Agreement, City shall pay CCF \$85,000.00 during the first twelve (12) month period (2012-13), \$106,000.00 during the second twelve (12) month period (2013-14), \$108,000 during the third twelve (12) month period (2014-2015), \$114,000.00 during the fourth twelve (12) month period (2015-2016) and \$116,000 during the fifth and final (12) month period (2016-2017) for this agreement, respectively, in the following manner:

A \$42,500 cash payment will be made on September 30, 2012 and a second payment of \$42,500 on March 31, 2013.

A \$53,000 cash payment will be made on September 30, 2013 and a second payment of \$53,000 on March 31, 2014.

A \$54,000 cash payment will be made on September 30, 2014 and a second payment of \$54,000 on March 31, 2015.

A \$57,000 cash payment will be made on September 30, 2015 and a second payment of \$57,000 on March 31, 2016.

A \$58,250 cash payment will be made on September 30, 2016 and a second payment of \$58,250 on March 31, 2017.

3. City shall provide both irrigation and domestic water, sewer and refuse services to the Park at no charge to CCF.
4. City shall make available to CCF equipment owned by the City that may be used in the maintenance of the Park. City shall make such equipment available upon request of CCF, provided said equipment is available and in proper working order. City shall not be obliged to purchase equipment for such purpose.
5. City shall bear all electrical costs originating from the operation of the swimming pool and from the Whitley Avenue City electrical meter located in the Dairy Ave. parking lot immediately adjacent to Dairy Ave.
6. City shall provide insurance coverage on the Park facilities, buildings and equipment under its standard liability policy. CCF shall be named insured on City's policy with respect to the park facilities.
7. CCF shall be responsible for fully maintaining the Park, including but not limited to the tennis, basketball, and volleyball courts, horseshoe pits, and ball

fields, buildings, grounds and other improvements in the Park, as well as keeping the parking lots clean of trash. The City shall continue to be responsible for the maintenance of the pool and its facilities and all parking lots.

8. Except for the swimming pool and parking lots, CCF shall maintain and repair all facilities and improvements in the Park at its cost except for the cost of major repairs which are defined as those building and equipment repairs in excess of \$5,000 if such repairs are uninsured and \$1,000 if the repairs are insured.
9. CCF shall be responsible for all utilities which are not expressly herein made the responsibility of the City.
10. City shall be a named insured on CCF's liability policy to protect City from liability arising from CCF's acts or omissions.

**IN WITNESS WHEREOF** the parties have caused their duly authorized officials to execute this Agreement on this 17<sup>th</sup> day of January, 2012.

**CITY OF CORCORAN**

By \_\_\_\_\_

By \_\_\_\_\_

**CORCORAN COMMUNITY FOUNDATION**

By \_\_\_\_\_

By \_\_\_\_\_

City of  
**CORCORAN**

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**STAFF REPORT  
ITEM #:7-G**

**MEMORANDUM**

**TO:** Corcoran City Council

**FROM:** Kindon Meik, City Manager/Community Development Director

**DATE:** January 10, 2012

**MEETING DATE:** January 17, 2012

**SUBJECT:** General Plan Update – Scope Revisions

**Recommendation:**

Prioritize and recommend for implementation suggested general plan scope revisions.

**Discussion:**

In 2010, the City of Corcoran received a Sustainable Communities Grant to update the City's General Plan. As part of that update, staff has been working with representatives from The Planning Center/DCE. On November 10, 2011 The Planning Center/DCE provided a memorandum outlining seven possible plans/documents that could be incorporated to compliment the existing General Plan. The suggested plans/documents are as follows:

- General Plan Implementation Plan
- Commercial Design Guidelines
- Conceptual Streetscape Design Development Standards and Pedestrian Network Inventory
- Economic Strategic Plan/Element
- High Speed Rail Planning
- Urban Forest Master Plan
- Safe Routes to School Plan

With the inclusion of any of the suggested plans as part of the overall update will ensure that the General Plan is compliant with AB 32 and SB 375 regarding green house gas emissions.

**Budget Impact:**

Suggested plans/documents would be covered by grant funding.

## MEMORANDUM

DATE November 10, 2011  
TO Kindon Meik and Kevin Tromberg  
FROM Joanna Jansen and Carey Stone  
RE **Corcoran General Plan Update Scope Revisions**

This memorandum summarizes potential scope revisions for the Corcoran General Plan Update. The City may decide to include one, none, or a select few of the potential tasks below. Should the City decide they would like to incorporate any of the tasks below, The Planning Center | DC&E will prepare a more detailed scope and identify tasks in the existing General Plan Update scope that could be removed so that the addition of these tasks are neutral to the overall project budget.

### *A. General Plan Implementation Plan*

The Planning Center | DC&E will prepare specific strategies to implement the goals, policies, and actions of the General Plan. We will create a matrix that lists each implementation strategy along with the department responsible for implementation, estimated cost, suggested timing, and potential funding sources. The implementation plan will be a stand alone chapter of the General Plan. We will also include a summary matrix within each General Plan element identifying the applicable implementation strategies.

**Cost: \$ 12,000 - \$ 15, 000**

### *B. Commercial Design Guidelines*

The Planning Center | DC&E will create development standards and guidelines for commercial development Downtown and along key commercial corridors. We will build on existing investments by the City, such as the Downtown streetscape improvements. The standards and guidelines will specifically address the following:

- ◆ Street typology and design, including pedestrian and bicycle facilities, and ADA compliance
- ◆ Building setbacks or build-to lines
- ◆ Building form, height, orientation, and design
- ◆ Streetscape furniture palette
- ◆ Gateway and typical signage
- ◆ Changes to the City's existing guidelines for private development

**Cost: \$ 20,000 - \$30,000**

### ***C. Conceptual Streetscape Design Development Standards and Pedestrian Network Inventory***

In this task, The Planning Center | DC&E will coordinate with the City to develop protocols streets that do not currently meet City standards, particularly previous County roads that are now incorporated within the City.

First, The Planning Center | DC&E will review the City's current standards, existing grading of the streets that do not meet current standards, and the existing pedestrian ROW. We will then develop protocols (i.e. sections and plan vignettes) for up to three street types. For each street type, we will develop two alternatives. We will also identify any potential impacts to private property as a result of implementation of the revised street standards. We will also determine the cost per linear foot to implement the street type protocols.

In addition, The Planning Center | DC&E will inventory the existing sidewalk network and identify gaps in the network. We will then propose strategies to bridge gaps in the network.

**Cost: \$ 20,000 - \$ 35,000**

### ***D. Economic Strategic Plan or Economic Development Element***

The existing General Plan does not contain an Economic Development Element nor does the City have an adopted Economic Strategic Plan. The Planning Center | DC&E believes the City could benefit from one of such documents. Both tasks would examine the City's existing job and revenue sources and identify strategies to improve these resources. For

either task, we suggest administering an employee survey at Corcoran's major employers (i.e. the prison, school district, etc.) to determine the reasons why some employees work in Corcoran, but live outside the city. After analyzing the results of the survey, we will explore and devise strategies to encourage people to live and shop in Corcoran.

### **1. Economic Strategic Plan**

The Planning Center | DC&E will lead a strategic plan process to help the City identify the top economic goals for the community. This process would include the development of a task force, comprised of key community leaders, to create a vision for economic development and the development of goals and objectives to meet the vision. The Planning Center | DC&E will facilitate the task force process and prepare the Economic Strategic Plan which will summarize the efforts of the task force.

**Cost: \$ 50,000 - \$ 70,000**

### **2. Economic Development Element**

The Economic Development Element will include comprehensive goals, policies and actions to shape economic growth and commercial development in Corcoran. The Planning Center | DC&E will document the existing economic conditions, identify specific projects or program initiatives that could be undertaken in the near future, as well as a longer-term direction to maintain and enhance fiscal and economic vitality.

**Cost: \$ 50,000**

### ***E. High Speed Rail Planning***

The Planning Center | DC&E will assist the City with planning for the potential High Speed Rail (HSR) corridor that could pass through the east side of the city. We understand the City does not support High Speed Rail in its current alignment, but we also understand the City would like to plan for HSR in the event the rail system is approved for construction. This task is described as follows:

- ◆ **Identify Opportunities and Constraints.** The Planning Center | DC&E will evaluate the land use and urban design constraints and opportunities along the rail corridor study area. Areas of evaluation will include the type and location of land uses, proximity of existing homes and businesses to the proposed alignments, visual and need for physical barriers and connections across the tracks.

- ◆ **Develop Alternatives.** In consultation with key stakeholders and City staff, The Planning Center | DC&E team will develop up to three schematic land use, urban design, and transportation alternatives that respond to the potential HSR corridor. These alternatives will include different approaches to grade separations, rail alignments, and affected intersections, based on the most current and reliable information available from the California High Speed Rail Authority (CHSRA). The schematic alternatives will be presented as conceptual land use maps, simple three-dimensional drawings, and brief text descriptions of the theme and character of each alternative.
- ◆ **CHSRA Liaison and HSR Research.** The Planning Center | DC&E will act as a liaison between the City and the CHSRA. We will draft communication from the City to the CHSRA, check in on a regular basis with the CHSRA, and prepare staff reports to update the City Council on the latest status of the HSR project. We will also research the potential impacts to Amtrak should HSR come through the city.

Cost: \$ 50,000 – \$ 60,000

#### *F. Urban Forest Master Plan*

The Planning Center | DC&E will prepare an Urban Forestry Plan. This task is described as follows:

- ◆ **Existing Urban Forest Inventory.** The Planning Center | DC&E will inventory and map existing street trees to assess the baseline conditions.
- ◆ **Prepare a Master Plant Palette.** The Planning Center | DC&E will prepare a master plant palette that identifies trees appropriate for Corcoran. Plants included will be suitable for Corcoran's climate and the urban environment, and will provide additional social and environmental benefits such as shade, habitat and improved air quality. The Plant Palette will include information regarding water, sun and shade requirements; expected life span; and general maintenance requirements for each species.
- ◆ **Future Urban Forest Map.** The Planning Center | DC&E will prepare one GIS map projecting a long range target for the distribution of the urban forest. The GIS layers developed during this subtask will be provided to the City upon completion of the project to be utilized for analysis and planning.
- ◆ **Implementation Strategies and Financial Implications.** The Planning Center | DC&E will develop strategies for implementing the Urban Forest Plan and will outline programs for training, monitoring and maintenance, community stewardship, and phasing. These strategies and programs will be developed in an interactive

process with the evaluation of financial implications. The financial implication of implementing the Urban Forest Plan will consider capital costs, long term maintenance and management costs, staffing requirements and potential funding sources. This analysis will result in a set of strategies that are feasible given the City's available resources. Based upon these strategies, the DC&E team will establish benchmarks and a long-range target for canopy and overall coverage.

**Cost: \$ 50,000 – \$ 70,000**

### ***G. Safe Routes to School (SR2S)***

The Planning Center | DC&E will prepare a Safe Routes to School (SR2S) Plan to identify the safest routes for students to walk or bike to school and to encourage walking and biking to school. This task is described as follows:

- ◆ Develop criteria to determine the safe routes to school.
- ◆ Identify the “safest routes” to Corcoran schools based on parent, teacher, student, and other stakeholder feedback.
- ◆ Develop user-friendly “SR2S” maps that serve as a resource for parents, teachers, and other stakeholders.

**Cost: \$ 20,000 – \$ 30,000**

City of

# CORCORAN

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**STAFF REPORT  
ITEM #7-H**

**MEMORANDUM**

**TO:** City of Corcoran City Council

**FROM:** Kindon Meik, City Manager/Community Development Director

**DATE:** January 11, 2011

**MEETING DATE:** January 17, 2011

**SUBJECT:** Dissolution of Redevelopment Agency

**Recommendation:**

Authorization to submit a letter supporting an extension to the timeline established for the dissolution of redevelopment agencies.

**Discussion:**

On December 29, 2011 the California Supreme Court announced its decision to uphold AB 1X 26 that outlined the dissolution of redevelopment agencies within the state. Based on that decision, the current timeline requires that redevelopment agencies be dissolved by February 1, 2012. (See attached timeline for all pertinent dates.)

The California Redevelopment Association and the League of California Cities are working with state legislators to draft legislation that would extend the aforementioned deadline to April 15, 2012. Affected jurisdictions have been asked to provide letters of support for this initiative.

**Budget Impact:**

The overall financial ramifications of the dissolution of the redevelopment agency are undetermined at this time.



**AB x1 26 Timeline as modified by California Redevelopment Association v. Matosantos\***

<b>By January 13</b>	If city does not want to serve as the "successor agency" to its redevelopment agency, then it must submit a resolution to that effect to the County Auditor-Controller by this date. If a city wishes to serve as the "successor agency," no action is required.
<b>February 1</b>	Redevelopment agencies are dissolved.
<b>By February 1</b>	Successor agency must create Redevelopment Obligation Retirement Fund.
<b>By February 1</b>	Successor agency must decide whether to retain affordable housing function of the redevelopment agency. If successor agency does not elect to retain this function, it is transferred to the housing authority or, if no housing authority exists, to the State Housing and Community Development Agency.
<b>By February 1</b>	Successor agency must review the enforceable obligation payment schedule (EOPS) adopted by the redevelopment agency last fall, modify it if necessary, and readopt. The EOPS is subject to review and approval by the Oversight Board once that board has been formed. The successor agency may only make payments for those obligations identified in the EOPS until a Recognized Obligation Payment Schedule (ROPS) is approved.
<b>By March 1</b>	Successor agency must adopt a Recognized Obligation Payment Schedule (ROPS). This is a permanent schedule of obligations that replaces the interim EOPS once the ROPS has been approved. The County Auditor-Controller will allocate property tax increment to successor agencies to pay debts listed on ROPS.
<b>By April 1</b>	Successor agency reports to the County Auditor-Controller whether the total amount of property tax available to the agency will be sufficient to fund its ROPS obligations over the next six-month fiscal period.
<b>By April 15</b>	Successor agency must send the adopted ROPS to the State Controller and the State Department of Finance for approval. The ROPS is also subject to approval by the Oversight Board.
<b>By May 1</b>	Oversight Boards begin operations, files report of membership with State Department of Finance.
<b>Starting May 1</b>	Successor agency may only pay those obligations listed in the approved ROPS. The approved ROPS replaces the EOPS.
<b>By May 16 and continuing thereafter as specified</b>	The County Auditor-Controller transfers property tax to the successor agency in an amount equal to the cost of the obligations specified in the ROPS. This amount is transferred into the successor agency's Redevelopment Obligation Retirement Fund, and payments from this fund are used to satisfy the obligations identified in the ROPS.

\* This timeline does not represent a complete list of deadlines imposed by AB x1 26 as modified, but rather, it is list of the most relevant and time-sensitive deadlines and milestones for cities that will be opting to become the successor agency to their redevelopment agency. Please consult with your city attorney or your redevelopment agency counsel for more information.

City of  
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**STAFF REPORT  
ITEM #: 7-I**

**MEMORANDUM**

**TO:** City Council

**FROM:** Steve Kroeker, City of Corcoran Public Works:

**DATE:** January 11, 2012

**MEETING DATE:** January 17, 2012

**SUBJECT:** Consider approval of Resolution No. 2601 accepting Notice of Completion for 2011 Dairy Avenue Sidewalk Project.

**Recommendation:**

**That the Council accepts the City Engineer's recommendation to accept the work preformed by D.O.D. Construction in respect to the Dairy Ave. Sidewalk Project.**

**Discussion:**

At the April 4, 2011 City Council Meeting the Council authorized us to go out for bids for the 2011 City of Corcoran – Dairy Ave. Sidewalk Project. This project was to be funded out of some of our Transit Accounts which can be used for transportation related activities once all of the unmet Transit needs which can be reasonably met have been addressed. We had funds set aside for replacement buses but with the TARP and ARRA funds which became available we were able to purchase to new buses using these funds which then freed up the funding for this project.

At that time our estimated construction cost was \$155,000.00 which broke down as follows:

- Construction Cost - Orange to Patterson - 130,000
- Construction Cost – Add curbs, gutter, sidewalk and lift station bump-out on Dairy Ave. North of Orange - 25,000

The final construction cost for this project came in at \$132,523.75 and we were able to complete both elements of the project as detailed above.

The City Engineer has reviewed the project and it is his recommendation that the City executes the attached Notice of Completion on this project for D.O.D. Construction for the Dairy Avenue Sidewalk Project, Corcoran CA 93212.

**Budget Impact:**

The funding for this project was allocated out of Transit Funds dedicated specifically for transportation related activities. The project did come within budget.

**RESOLUTION NO. 2601**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN  
ACCEPTING THE PUBLIC IMPROVEMENTS FOR CITY OF CORCORAN DAIRY  
AVENUE SIDEWALK PROJECT, CORCORAN, CA IMPROVEMENTS  
COMPLETED BY D.O.D. CONSTRUCTION**

**RESOLVED** by the City Council of the City of Corcoran that:

**WHEREAS**, the Public Improvements in the City of Corcoran completed by D.O.D. Construction have been completed.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Corcoran, that the public work is accepted by the City of Corcoran; and,

**RESOLVED FURTHER** that the City Engineer is hereby authorized and directed to execute and record concurrently herewith "Notice of Completion" with respect to the work completed.

**RESOLVED FURTHER** that the City Clerk is authorized and directed to record said Notice in the Office of the Kings County Recorder when fully executed and notarized.

I hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran, California, at a meeting held on the 17th day of January 2012, by the following vote of the members thereof:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:** \_\_\_\_\_  
Antonia "Toni" Baltierra, Mayor

**ATTEST:** \_\_\_\_\_  
Lorraine P. Lopez, City Clerk



City of  
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**STAFF REPORT  
ITEM #: 7-J**

**MEMORANDUM**

**TO:** City Council

**FROM:** Steve Kroeker, City of Corcoran Public Works:

**DATE:** January 11, 2012

**MEETING DATE:** January 17, 2012

**SUBJECT:** Consider approval of bid solicitation for Corcoran Waste Water Treatment Facility (WWTF) Pond Project.

**Recommendation:**

**That the Council authorizes Public Works to solicit bids for the Corcoran Waste Water Treatment Facility Pond Project**

**Discussion:**

Using Sewer Treatment Impact Fees we are proposing to go out for bids on a Waste Water Treatment Facility Pond Project which would be one step toward increasing the treatment capacity of the City's Wastewater Treatment Plant. While this still leaves us with the challenge of finding ways to dispose of our treated wastewater effluent it does address one of the restrictions in the current treatment process and it allows us additional flexibility in the current treatment processes.

This project consist of repairing the existing pond banks and placing shot crete in the west pond, creating four separate ponds by placing a baffle system in the West pond similar to that of the East pond. Placing new aerators in the new pond, updating the existing motor control center and building a structure to divert the effluent flows to either the west pond or the east pond.

**Base bid is Estimated at \$497,250.**

- Alternative 1 - Shot Crete the remain portion of the East pond - \$7,000
- Alternative 2 - Raise Existing Pull boxes to Grade - \$2,750

**Budget Impact:**

The current City of Corcoran Sewer Treatment Impact Fee account has a positive balance of \$699,745.88. Based on this balance, some of which has to be used in a timely manner we should have sufficient funds to complete this project as described.

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**STAFF REPORT**  
**ITEM #: 7-K**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Kindon Meik, City Manager

**DATE:** January 10, 2012

**MEETING DATE:** January 17, 2012

**SUBJECT:** Consideration of Christmas Tree Park Brick Program

**Recommendation:**

Council discussion and staff direction.

**Discussion:**

Christmas Tree Park was completed and dedicated in 1999. Local community businesses, corporations and service clubs were supportive of the project and contributions for the boulders, picnic tables, lamp posts, benches, refuse receptacles, sod, shrubs, trees, drinking fountain, kiosk, mural and gazebo were received.

Local residents were also invited to purchase commemorative bricks, which were placed in a decorative pattern at the base of the tree. Following that first placement of commemorative bricks, new brick orders have been taken throughout the year bi-annually with the new bricks being placed in the park prior to the Christmas Parade in December.

In recent years the minimum number of brick orders required has been difficult to achieve; as a result of limited interest. For that reason advertising and brick placement is only conducted on a biannual basis.

Staff has also noticed there has been damage to bricks placed in the park dating back to the original placement in 1999. Staff has routinely taken broken bricks from the park and receives calls, on a regular basis, from brick owners about their bricks. This brings several issues to consider.

- The cost of purchasing a brick basically pays for the cost of the brick and installation costs. The fee has remained the same since 1999.
- There is not a fund that was set aside to repair bricks.
- Determination of what is causing the damage and how to prevent future damage.

**City Offices**

Due to these issues, when the last order that was taken in Fall 2010, the city held off in ordering/installing bricks in order to correct the problem and determine how many bricks were missing, or damaged and needed replacing. At that time, we also began to feel the economic downturn and have been unable to correct the problem since we have no funds available due to budget cuts.

Through the generous contributions of the community, spear headed by the Christmas Tree Park Committee a downtown area was revitalized and beautified. However, a plan for the future of the bricks was not put into place and now that the city is facing cutbacks, we cannot maintain the program as previously done. The park has begun to show the wear and tear and members of the community are unhappy about the bricks (those both missing and orders not filled). The city would like to make this right for everyone involved and council direction is requested.

Staff would like direction regarding the following:

What is the Council's priority regarding the brick program? If the current repairs and order were completed, staff believes the repairs can be made with \$2,500.00-\$3,500. Council currently has funds available in the Grants and Contributions fund. This would be a one time request.

Staff has the following suggestions for the future of the brick program:

A. Cost of Bricks

- Increase the cost of purchasing a brick, to minimally cover our costs and assist with future replacement issues.
- Leave the cost of purchasing a brick at the same cost, but notify the purchaser that bricks are purchased as the owner's risk and there is no replacement fund for bricks due to damage.

B. Damage Control

- Close access to the bricks (with a decorative barricade) to prevent future damage from skateboards, vehicles, foot traffic, etc; and by eliminating vehicle access into Christmas Tree Park.

C. Revamp the brick program

- Considering that the city will be celebrating a centennial anniversary in 2014 and the annual placement of the downtown Christmas tree will be one hundred years old soon, use these as prospective venues to advertise the brick program. Advertise these as the communities' last opportunity to purchase a brick before the program ends and place a sunset on the brick program.
- Have another organization handle the program and utilize it as a fundraiser.

**Budget Impact:**

The 2011/12 budget for contributions is \$7,500. The fund has \$6,000 remaining.

City of

# CORCORAN

A MUNICIPAL CORPORATION

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**STAFF REPORTS  
ITEM #: 7-L**

**MEMO**

**TO: Corcoran City Council**

**FROM: Joyce A. Venegas/Deputy City Manager/Finance Director**

**DATE: January 12, 2012      MEETING DATE: January 17, 2012**

**SUBJECT: Quarterly Budget Review**

A summary of revenues and expenditures for the six months ended December 31, 2012 is attached as information for the scheduled budget discussion.

**CITY OFFICES:**

832 Whitley Avenue • Corcoran, CA 93212 • Phone 559/992-2151 • [www.cityofcorcoran.com](http://www.cityofcorcoran.com)

City of Corcoran  
 General Ledger Summary Trial Balance  
 12/31/2011

<u>Fund/Department</u>	<u>Description</u>	<u>Budget</u>	<u>Received/ Expended as of 12/31/11</u>	<u>% Received/ Expended as of 12/31/11</u>	
General Fund Revenues					
	Revenues Totals	4,324,733	2,052,831	47.47%	Includes 50% of budgeted transfers in
General Fund Expenditures					
Dept: 401	Mayor And Council	289,230	57,535	19.89%	Fire contract pymts quarterly Oct, Jan, Apr & July
Dept: 402	City Manager	98,977	25,857	26.12%	
Dept: 403	City Attorney	74,000	38,260	51.70%	
Dept: 405	Finance	90,776	49,212	54.21%	Software mntce contract paid in full
Dept: 406	Planning	75,713	25,381	33.52%	
Dept: 407	Building Inspection	181,551	70,154	38.64%	
Dept: 411	Recreation	165,567	63,490	38.35%	
Dept: 412	Parks	218,453	110,578	50.62%	50% of Contract with Foundation paid in September
Dept: 421	Police Department	3,414,590	1,641,280	48.07%	
Dept: 422	Fire Services	7,420	3,710	50.00%	Donation to Volunteers
Dept: 431	Public Works Administration	21,137	10,989	51.99%	
Dept: 432	Government Buildings	233,013	102,440	43.96%	
Dept: 433	Equipment Services	<u>28,477</u>	<u>14,098</u>	<u>49.51%</u>	
	Total General Fund	<u>4,898,904</u>	<u>2,212,984</u>	<u>45.17%</u>	

General Fund Revenue comments

Triple Flip payments for Sales Tax and Motor Vehicle in Lieu are received in December and May, based on the December payment, these two amounts will be \$147,330 more than budgeted.

Franchise Fees from PG&E and The Gas Company are received in April.

State took \$168,000 of Motor Vehicle in Lieu fees after budget was adopted. Chief is proposing to use up to an additional \$50,000 of COPS

Funds to pay for the School Resource Officer and to not hire an additional officer in January (approx \$50,000 savings).

First six months sales tax revenue is up \$50,785 over last year (34.05%). Historically first 6 months revenues have averaged 54% of the annual revenue. Based on the first six months revenue, the annual revenue would be \$727,000, an increase of \$34,525 over the amount budgeted.

<u>Fund/Department</u>	<u>Description</u>	<u>Budget</u>	<u>Received/ Expended as of 12/31/11</u>	<u>% Received/ Expended as of 12/31/11</u>	
Fund: 105	Water Fund				
Dept: 437	Revenues	4,542,453	1,686,814	37.13%	
Dept: 437	Expenditures	3,752,374	1,686,388	44.94%	Debt principal pymts made in Jan & June
Fund: 109	Gas Taxes				
Dept: 434	Revenues	681,426	271,393	39.83%	Five months revenue
Dept: 434	Expenditures	488,199	238,357	48.82%	
Fund: 112	Refuse Fund				
Dept: 436	Revenues	1,645,388	811,633	49.33%	
Dept: 436	Refuse Expenditures	1,422,500	642,917	45.20%	
Dept: 438	Street Sweeping Expenditures	106,009	42,653	40.24%	
Fund: 120	Wastewater/Sanitary Sewer				
Dept: 435	Revenues	1,008,530	499,079	49.49%	
Dept: 435	Expenditures	775,805	476,711	61.45%	
Fund: 121	Wastewater/Storm Drain				
Dept: 439	Revenues	305,372	151,806	49.71%	
Dept: 439	Expenditures	131,173	91,646	69.87%	Debt service paid in Nov & May
Fund: 130	CRA/Capital Projects Fund				
Dept: 408	Revenues	331,275	43,272	13.06%	Transfers from Debt Service
Dept: 408	Expenditures	578,095	216,116	37.38%	
Fund: 131	CRA/Low-Mod Housing Fund				
Dept: 408	Revenues	283,670	144,073	50.79%	Property rec'd in Dec, May & July
Dept: 408	Expenditures	139,390	71,691	51.43%	
Fund: 132	CRA/Debt Service Fund				
Dept: 408	Revenues	1,051,080	539,630	51.34%	Property rec'd in Dec, May & July
Dept: 408	Expenditures	370,542	147,176	39.72%	

<u>Fund/Department</u>	<u>Description</u>	<u>Budget</u>	<u>Received/ Expended as of 12/31/11</u>	<u>%Received/ Expended as of 12/31/11</u>	
Fund: 136	RAO Operations				
Dept: 415	Revenues	204,343	85,363	41.77%	
Dept: 415	Expenditures	311,673	137,536	44.13%	
Fund: 140	Local Transportation Funds				
Dept: 410	Revenues	620,072	469,579	75.73%	
Dept: 410	Expenditures	747,055	356,675	47.74%	
Housing Grants					
Fund: 177	Home Program Income	168,240	63,239	37.59%	Loan paybacks
Dept: 448	Home Program IncomeExp	101,821	40,287	39.57%	
Fund: 178	CDBG Program Income	124,390	48,742	39.19%	Loan paybacks
Dept: 441	CDBG Program Income Exp	77,157	22,741	29.47%	
Fund: 263	09-HOME-6124 Income	503,036	24,063	4.78%	
Fund: 263	09-HOME-6124 Expenditures	529,939	94,245	17.78%	
Fund: 272	09-STBG-6408 Revenues	232,417	129,006	55.51%	
Fund: 272	09-STBG-6408 Expenditures	364,036	167,477	46.01%	
Fund: 273	10-STBG-6706 Revenues	570,000	154,727	27.15%	
Fund: 273	10-STBG-6706 Expenditures	746,671	159,354	21.34%	

**MATTERS FOR MAYOR AND COUNCIL  
ITEM #: 8**

**MEMORANDUM**

**MEETING DATE: January 17, 2012**

**TO: Corcoran City Council**

**FROM: Lorraine Lopez, Assistant to the City Manager/City Clerk**

**SUBJECT: Matters for Mayor & Council**

*UPCOMING EVENTS / MEETINGS*

- January 25, 2012 (Wednesday) Chamber of Commerce Annual Banquet – 6:00 PM
- February 6, 2012 (Monday) City Council Meeting – 6:00 PM, Council Chambers
- February 20, 2012 (Monday) City Offices Closed, Observance of Presidents Day.
- February 21, 2012 (*Tuesday*) City Council Meeting – 6:00 PM, Council Chambers

A. Information Items

B. Council Comments

*This is the time for council members to comment on matters of interest.*

1. Staff Referral Items

C. Committee Reports



**COUNCIL REQUESTS OR REFERRAL ITEMS  
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

<b>DATE</b> Sent to Council/ Request made	<b>REQUEST</b>	<b>STATUS</b>	<b>DEPARTMENT RESPONSIBLE</b> Dept/Division
12/19/11	Council requested staff look into bid process for the following services being provided to the city: fueling for city vehicles, pool maintenance supplies, pest control, and building maintenance supplies.	In progress	Finance / Public Works
12/19/11	Council requested staff look into an ordinance regarding exemption for operation of golf carts on public streets.	In progress	Police