



WWTP UTILITY OPERATOR I

Department:	Public Works	FLSA Status:	Non-Exempt
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GENERAL PURPOSE: Under the general supervision of the WWTP Chief Plant Operator provides assistance in operating and maintaining the City's wastewater treatment and storm water systems; performs routine equipment repairs; assists in cleaning wastewater equipment; conducts basic laboratory testing; and performs other related duties as assigned.

TYPICAL DUTIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Assists in maintaining the City's Water Treatment Plant facilities, systems, and equipment.
- Participates in operating, maintaining, repairing, and/or constructing the City's wastewater treatment and storm water systems.
- Maintains sewage and storm water disposal ponds; assists in rebuilding sewer and storm stations.
- Cleans, maintains, and performs routine repairs to pump stations, digesters, clarifiers, wastewater mains, and manholes.
- Participates in checking sewer lift stations and sewer lines; clears sewer blockages.
- Operates and maintains various types of departmental machinery, equipment, and tools.
- Collects water samples and performs basic laboratory testing work.
- Prepares and maintains wastewater treatment records.
- Maintains compliance with regulations governing wastewater treatment operations.
- Participates along with the other system operators in the on-call rotation for Collection System, Storm Water and Wastewater Treatment systems 24 hour on-call operations as needed.
- Performs other related duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School Diploma or equivalent; AND one year wastewater treatment experience; OR an equivalent combination of education and experience.

JOB DESCRIPTION
WWTP Utility Operator I

Required Licenses or Certifications:

- Must possess a valid California Driver's License.
- California Grade I Wastewater Treatment Plant Operator Certificate is required.
- Commercial Drivers License and required endorsements within the first six (6) months of employment.

Required Knowledge of:

- Water Division operations, policies, and procedures.
- Principles and practices of wastewater treatment.
- Municipal wastewater treatment facilities, systems, and equipment.
- Regulations governing municipal wastewater treatment operations.
- Occupational hazards and safety practices relative to wastewater treatment.
- Wastewater treatment records and documentation.

Required Skill in:

- Assisting in ensuring the City's wastewater and storm water systems are properly maintained.
- Participating in the operation, maintenance, repair, and construction of treatment systems and equipment.
- Safely operating and maintaining departmental equipment and tools.
- Collecting water samples and performing routine laboratory testing work.
- Preparing and maintaining accurate maintenance records.
- Establishing and maintaining cooperative working relationships with other staff, City departments, outside agencies, and the general public.

Physical Demands / Work Environment:

- Work is performed in and around wastewater treatment facilities and in the field.
- Subject to sitting, standing, walking, bending, reaching, climbing ladders, operating equipment, and lifting of objects up to 60 pounds.
- Exposure to variable weather conditions, vehicle traffic, working at heights, confined spaces, noise from equipment operation, hazardous chemicals, and infectious diseases is involved.