



## MAINTENANCE WORKER I

Department:	<b>Public Works</b>	FLSA Status:	<b>Non-Exempt</b>
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**GENERAL PURPOSE:** Under the general supervision of the Maintenance Crewleader performs a variety of work involving the maintenance and repair of City streets, grounds, and/or buildings; operates and maintains various types of departmental equipment and tools; and performs other related duties as assigned.

### **TYPICAL DUTIES:**

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Assists in safely and properly maintaining the City's buildings, streets, grounds, and/or other facilities for use by employees and the general public.
- Repairs and patches streets and/or other paved surfaces; applies asphalt; fills road holes and cracks.
- Stripes streets; paints cross walks and parking lots.
- Maintains and repairs street signs; changes street light bulbs.
- Trims trees obstructing roads and/or street signs.
- Cleans, repairs, and maintains alley ways; sweeps streets.
- Removes graffiti and/or performs repairs due to vandalism.
- Assists with special events; installs banners; performs traffic control.
- Maintains City parks, grounds, pond basins, islands, and restroom facilities.
- Mows and edges lawns; trims trees; applies herbicides and pesticides; operates irrigation equipment.
- Conducts various types of building maintenance work; repairs and maintains plumbing, lighting, and heating/air conditioning systems.
- Operates and maintains equipment relative to area of assignment; performs routine mechanical repairs.

### **MINIMUM QUALIFICATIONS:**

#### **Education and Experience:**

High School Diploma or equivalent; AND one year public works maintenance experience; OR an equivalent combination of education and experience.

**JOB DESCRIPTION**  
**Maintenance Worker**

**Required Licenses or Certifications:**

- Must possess a valid California Class B Commercial Driver's License with appropriate endorsements.

**Required Knowledge of:**

- Public Works Department operations, policies, and procedures.
- Principles and practices of street maintenance.

**Required Skill in:**

- Performing a variety of public works maintenance duties.
- Assisting in safely and properly maintaining City streets, grounds, and buildings.
- Safely operating and maintaining various types of departmental equipment and tools.
- Establishing and maintaining cooperative working relationships with other staff, City departments, and the general public.

**Physical Demands / Work Environment:**

- Work is performed outdoors.
- Subject to sitting, standing, walking, bending, reaching, crouching, climbing ladders, working at heights, operating/climbing in and out of equipment, performing manual labor, and lifting of objects up to 50 pounds.
- Exposure to variable weather conditions, vehicle traffic, machinery with moving parts, noise from equipment operation, hazardous materials/chemicals, and infectious diseases is involved.